5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:
Link on the Peralta Board Website: http://web.peralta.edu/trustees/
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. PUBLIC COMMENT ON CLOSED SESSION ITEMS
2. CLOSED SESSION

Subject

2.1 Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)
Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

Information

Subject

2.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION
Subject

2.3 Public Employee Appointment (Government Code Section 54957)

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

Information

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases)

Subject

2.4 Public Employee Discipline/Dismissal/Release

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public
Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to
discuss personnel matters outside of closed session.

Subject

2.5 Public Employee Evaluation

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to
discuss personnel matters outside of closed session.

- Chancellor

3. OPEN SESSION

Subject

3.1 Pledge of Allegiance

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Procedural

Subject

3.2 Roll Call

Meeting
3.3 Report of Action Taken in Closed Session
Meeting

3.4 Approval of the Agenda
Meeting
Action
 Recommended Action
 Recommend Approval

Subject

3.5 Approval of the Minutes
Meeting
Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category
3. OPEN SESSION
Access
Public
Type
Action
Recommended Action
Recommend Approval

File Attachments
05-08-18 Board Meeting Minutes.pdf (72 KB)

Subject

3.6 Swearing-In Ceremony for Incoming Student Trustees
Meeting
Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category
3. OPEN SESSION
Access
Public
Type
Information
Board President Brown will be swearing in incoming trustees Nick Galan and Aisha Jordan.

Subject

3.7 Associated Student Government Reports
Meeting
Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
3. OPEN SESSION

Access
Public

Type
Information

Subject

3.8 Peralta Classified Senate Report
Meeting
Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
3. OPEN SESSION

Access
Public

Type
Information

Subject

3.9 District Academic Senate Report
Meeting
Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
3. OPEN SESSION

Access

Public

Type

Information

Subject

3.10 Public Communication

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

Subject

3.11 Chancellor's Reports

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access
4. PRESENTATIONS

Subject

4.1 Presentation Regarding Potential Bond and Parcel Tax Measures. Presenter: Vincent McCarley (10 minutes)

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. PRESENTATIONS

Access

Public

Type

Information

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The District's Financial Advisor will provide a brief presentation regarding general obligation bonds and parcel tax measures and considerations relating to a possible parcel tax renewal and new general obligation bond measure.

Deliverables and Scope of Work:
Not Applicable.

Anticipated Completion Date:
For Information Only.

Evaluation and Recommended Action:
For Information Only.

File Attachments
PeraltaCCD_Board_Presentation_(06-12-18)v5.pptx (4,770 KB)

Subject

4.2 Engie Presentation on Energy Conservation and Sustainability Cost Savings for Energy Related Projects District-wide. Presenter: Greg Coxsom (10 minutes)

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. PRESENTATIONS
Access
Public
Type
Discussion

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Engie is currently providing an analysis of the existing energy devices that will provide a cost savings for PCCD through Public Utility Commission grants and PGE Rebates. The presentation will review the comprehensive energy services and infrastructure upgrade program that PCCD is currently reviewing for implementation district-wide upon completion of their initial study of savings opportunities in the areas of energy, water conservation and natural gas savings.

**Deliverables and Scope of Work:**
Presentation only to discuss self funded energy improvements that will provide revitalization of the existing programs district-wide for infrastructure, energy, technology and sustainability needs for all facilities within the Peralta Community College District. They will review how the plan for self funded energy savings will integrate and support the recently approved new District Facilities Master Plan.

**Anticipated Completion Date:**
Not Applicable

**Evaluation and Recommended Action:** No action required- Information Only

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5. PUBLIC HEARING

Subject

5.1 Public Hearing: Sunshining of Contract Reopeners for Negotiations from the District to the International Union of Operating Engineers (Local 39) for Regular Employees. Presenter: Vice Chancellor Largent

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. PUBLIC HEARING

Access
Public
Type

Information

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Pursuant to Government Code 3547(a), the public shall have an opportunity to comment on the Districts’ Notice to Local 39 of its proposed contract reopeners. This item, received at the May 8, 2018 Board meeting, introduced the District’s proposals for full contract negotiations for the
Agreement between the District and IUOE Local 39, effective July 1, 2018 through June 30, 2021. The District wishes to open and negotiate the following articles:

For Regular Local 39 Employees:
- Article 6.1: Management Rights
- Article 7: Definitions
- Article 10.3(b): Career Ladder Job Groups
- Article 10.4(b): Filling of Permanent Promotional Vacancies
- Article 10.8: Filling of Vacancies
- Article 12.1: Hours of Work
- Article 12.7: Annual Shift Alignment
- Article 19.1: Performance Evaluations
- Article 21.2: Temporary Transfers
- Article 21.3: Involuntary Transfers
- Article 24: Health Benefits

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

N/A

### 6. CONSENT CALENDAR - BOARD MATTERS

**Subject**

6.1 Consider Approval of contract in the amount of $75,000 with Joseph D. Macaluso of "A Little Strategy Company" to provide media support and public relations for the Public Information, Communications and Media Department. 

Presenter: Chancellor Laguerre

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - BOARD MATTERS

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Jun 15, 2018

**Absolute Date**

Jun 15, 2018

**Fiscal Impact**
Yes

Dollar Amount

$75,000.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Consider Approval of a contract in the amount of $75,000 with Joseph D. Macaluso of "A Little Strategy Company" to provide media support and public relations to the Department of Public Information, Communication and Media.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The position of Executive Director of the Public Information, Communication and Media Department is currently vacant. Joseph D. Macaluso, the principal strategist of "A Little Strategy Company" is being tapped to provide interim support related to Media Relations, Executive Communications, Communications Systems Audit and Strategic Planning, Social Media Use, Recruitment and Position Classification, Marketing and Advertising as well as Institutional Advancement and Development.

Contact Information:

Joseph D. Macaluso
Principal Strategist
"A Little Strategy Company"
6114 LaSalle Avenue, Suite 349
Oakland, CA 94611

Deliverables and Scope of Work:
A Little Strategy Company will perform the following services in the following categories for the Peralta Community College District:

- Media Relations
- Executive Communications
- Communications Systems Audit and Strategic Plan
- Social Media
- Recruitment and Position Classification
- Marketing and Advertising
- Institutional Advancement and Development

Anticipated Completion Date:
November 30, 2018

Evaluation and Recommended Action: Chancellor Laguerre recommends approval.

File Attachments
A Little Strategy Company Agreement CB rdln 20180608v2.pdf (97 KB)
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Subject


Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Preferred Date

Jul 01, 2018

Absolute Date

Jul 01, 2018

Fiscal Impact

Yes

Dollar Amount

$91,200.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Approve the Contract for the Independent Contractor/Consultant Dr. Annette Dambrosio not to exceed $91,200.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
6. CONSENT CALENDAR

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Consider Approval of a contract with Dr. Dambrosio for costs in an amount not to exceed $91,200 associated with the coordination and preparation of the district accreditation and assisting to ensure recommendations are being implemented.

**Deliverables and Scope of Work:**

- Serve as District writer/editor for all Accreditation documents and accreditation-related work to ensure a consistent voice and clarity of communications.
- Assist District and Colleges in transitioning to new ACCJC Standards (to include training) and design a Master Plan for the Self Study.
- Continue to work closely with College Leads to ensure the integration of District and all four Colleges' accreditation work
- Assist Administration to identify, document, and evaluate evidence to be used as documentation for ACCJC Reports and the Self Study.
- Identify/support ongoing District planning needs, and to continue to facilitate, refine and oversee the Peralta Integrated Planning Model (PBIM) Committees/Councils work via the PCCD shared governance structure.
- Analyze and identify solutions, to include researching other District models, for strengthening District Services and District Services to Colleges, as needed.
- Plan and assist to organize District activities that pertain to Accreditation—e.g., Strategic Planning Sessions, Management Retreats, Leadership workshops, and August Summit.
- Serve as District Lead in working collaboratively with leadership to monitor, edit, and evaluate major District projects such as the Total Cost of Ownership Guidelines, HR Staffing Plan, Delineation of Functions; ensure that projects are in compliance with Accreditation Standards

**Anticipated Completion Date:**
June 30, 2019

**Evaluation and Recommended Action:**

Dr. Dambrosio has a proven track record with the Peralta Community College District in successfully leading the efforts to ensure that the District was removed from all 8 ACCJC Recommendations (more ACCJC sanctions than any District in the CCC system), assisted the District and Colleges to write reports and to identify evidence required for Follow-Up and Midterm Reports. Dr. Dambrosio has been instrumental in serving as a major participant for implementing the new Planning and Budgeting Integrated Model (PBIM) and has continued to work to refine the model and to work with all PBIM member to facilitate and evaluate PBIM activities via the shared governance processes. Chancellor Laguerre recommends approval of contract.

File Attachments

- Dambrosio ICC.pdf (98 KB)
- DambrosiocontractProposal.pdf (287 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

6.3 Consider Approval of a 2-year contract for McCallum Group Inc. for State Legislative Advocacy. Presenter: Chancellor Laguerre

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access
Public
Type
Action (Consent)
Preferred Date
Jun 12, 2018
Absolute Date
Jun 12, 2018
Fiscal Impact
Yes
Dollar Amount
$120,000.00
Recommended Action
Approve the contract with McCallum Group.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

McCallum Group Inc. has been providing legislative advocacy services for Peralta Community College District under a five-year contract. That contract is expiring and the District is now seeking to enter into a two year contract with McCallum Group for the same scope of services at the same contract amount ($5,000 per month and reimbursements for all reasonable pre-approved travel and other expenses). The firm principal is Patrick McCallum, and the associate is Mark MacDonald. Its office is located at 1130 K Street, Suite 150, Sacramento, California 95814.

Deliverables and Scope of Work: Continued advocacy work on behalf of the District and its colleges with the Governor's Office, State Legislature, California Community Colleges' Chancellor's Office, and Board of Governors of the California Community Colleges.

Anticipated Completion Date:
June 14, 2020

Evaluation and Recommended Action:
Chancellor Recommends approval.

File Attachments
McCallum Group Legislative Advocacy Contract Peralta CCD 11318 2-year CB cln 20180608.pdf (33 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.
Subject

6.4 Consider Approval of Final Reading on Proposed Board Policies Presenter: Chancellor Laguerre

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action

Fiscal Impact

No

Background/Analysis:

The Board will conduct a final reading of the Board Policies. The following policies are presented for review and will return to a future Board meeting for adoption.

- BP 2015 Student Board Members
- BP 3725 Information Security Standard

The proposed change to Board Policy 2015 provides Student Board Members the privilege to make and second motions with the other members of the Governing Board pursuant to California Education Code Section 72023.5. The Education Code specifically prohibits a student trustee having a vote counted and states that a vote cannot be "included in determining the vote required to carry any measure before the board". (See Ed. Code 72023.5(a))

File Attachments
BP 2015 Student Board Members 4-3-18.pdf (16 KB)
BP 3725 Information Security Standard.pdf (32 KB)

Subject

6.5 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public
Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

No

Budgeted

Yes

Recommended Action

Approve of Out of State Travel pursuant to Board policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Siri Brown</td>
<td>Kingston, Jamaica Global Social Justice: Pilot Program Academic Affairs</td>
<td>July 26, 2018 - August 4, 2018</td>
</tr>
<tr>
<td>Carrie Burdick</td>
<td>Schaumburg, IL Risk Management Consortium</td>
<td>July 18, 2018 - July 20, 2018</td>
</tr>
<tr>
<td>Cynthia Correia</td>
<td>Paris, France FAB Summit</td>
<td>July 10, 2018 - July 15, 2018</td>
</tr>
<tr>
<td>Cynthia Correia</td>
<td>Toulouse, France Fab 14 Conference</td>
<td>July 15, 2018 - July 22, 2018</td>
</tr>
<tr>
<td>Sharon Coleman</td>
<td>Lisbon, Portugal Disquiet International Literary Program</td>
<td>June 29, 2018 - July 18, 2018</td>
</tr>
<tr>
<td>Linda Jolivet</td>
<td>Albuquerque, New Mexico Joint Conference of Librarians of Color</td>
<td>September 25, 2018 - September 30, 2018</td>
</tr>
<tr>
<td>John Lau</td>
<td>Washington, DC 9th Annual APIASF Education Summit</td>
<td>June 16, 2018 - June 22, 2018</td>
</tr>
<tr>
<td>David Lee</td>
<td>Washington, DC 9th Annual APIASF Education Summit</td>
<td>June 19, 2018 - June 22, 2018</td>
</tr>
<tr>
<td>Laura Leon-Maurice</td>
<td>Kingston, Jamaica Global Social Justice: Pilot Program Academic Affairs</td>
<td>July 31, 2018 - August 11, 2018</td>
</tr>
<tr>
<td>Mark Rauzon</td>
<td>Vancouver, Canada International Ornithological Congress</td>
<td>August 19, 2018 - August 25, 2018</td>
</tr>
<tr>
<td>Royl Roberts</td>
<td>Schaumburg IL Risk Management Consortium</td>
<td>July 18, 2018 - July 20, 2018</td>
</tr>
<tr>
<td>Karl Seelbach</td>
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<tr>
<td>Huizhen Su</td>
<td>Washington, DC 9th Annual APIASF Education Summit</td>
<td>June 19, 2018 - June 23, 2018</td>
</tr>
<tr>
<td>Cynthia Taing</td>
<td>Washington, DC</td>
<td>June 19, 2018 - June 22, 2018</td>
</tr>
<tr>
<td>Name</td>
<td>Travel Location</td>
<td>Dates</td>
</tr>
<tr>
<td>-------------------</td>
<td>----------------------------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>Chanelle Whittaker</td>
<td>Schaumburg, IL Risk Management Consortium</td>
<td>July 18, 2018 - July 20, 2018</td>
</tr>
<tr>
<td>Christina Yanuaria</td>
<td>Washington, DC TESOL Advocacy Submit</td>
<td>June 18, 2018 - June 20, 2018</td>
</tr>
</tbody>
</table>

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

Approve

**File Attachments**

Out of State Travel - BOT 6-12-18.pdf (2,559 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

6.6 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact
Ratification of Out of State Travel pursuant to Board Policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fabian Banga</td>
<td>Buenos Aires, Argentina Coloquio Internacional</td>
<td>May 29, 2018</td>
</tr>
<tr>
<td>Larry Change</td>
<td>Omaha, NE BEST Center Building Automation Workshop</td>
<td>June 6, 2018</td>
</tr>
<tr>
<td>Doris Hanskins</td>
<td>Detroit, MI HBCU Tour</td>
<td>March 31, 2018</td>
</tr>
<tr>
<td>Ronda Johnson</td>
<td>New Orleans, LA 31st Annual National Conference on Race and Ethnicity in American Higher Education</td>
<td>May 28, 2018</td>
</tr>
<tr>
<td>John Lau</td>
<td>Boston, MA AANAPISI Site Visit Collaboration</td>
<td>May 30, 2018</td>
</tr>
<tr>
<td>David Lee</td>
<td>Boston, MA AANAPISI Site Visit Collaboration</td>
<td>May 30, 2018</td>
</tr>
<tr>
<td>Victor Littles</td>
<td>Detroit, MI HBCU Tour</td>
<td>March 31, 2018</td>
</tr>
<tr>
<td>Dale Nabeta</td>
<td>Las Vegas, NV Infocomm</td>
<td>June 6, 2018</td>
</tr>
<tr>
<td>Roxanna Post</td>
<td>Las Vegas, NV Infocomm</td>
<td>June 6, 2018</td>
</tr>
</tbody>
</table>

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**File Attachments**

Out of State Travel - BOT 6-12-18 (Ratification).pdf (1,231 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

6.7 Consider Approval of updated Board Meeting Calendar for 2018. Presenter: Board President Brown

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
6. CONSENT CALENDAR - BOARD MATTERS

Consider Approval of updated Board meeting calendar for 2018 with the following changes:

- The June 26, 2018 board retreat has been changed to a regular Board of Trustees meeting.
- The July 24, 2018 regular board meeting has been changed to a board retreat.

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

7.1 Consider Approval of an Addendum to Increase Nathan Pellegrin dba Alembic Analytics’ Existing ICC Contract with Laney College by $15,000 from $70,000 to $85,000. Presenter: President Tammeil Gilkerson
Fiscal Impact
Yes

Dollar Amount
$15,000.00

Budgeted
Yes

Budget Source
AANAPISI Grant

Recommended Action
Consider approval of the Addendum to increase Nathan Pellegrin dba Alembic Analytics’ existing ICC contract with Laney College by $15,000 from $70,000 to $85,000.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

In 2016 Laney College was awarded a 5-year Asian American Native American Pacific Islander Serving Institutions (AANAPISI) grant to improve and expand the College’s capacity to serve Asian Americans and Native American Pacific Islanders and low-income individuals. To comply with reporting requirements of the grant, research and data analysis needs to be conducted to support the evaluation of program effectiveness. Mr. Pellegrin has an existing contract with Laney College for the amount of $70,000 to provide research services for the College's Student Equity program and the Basic Skills Transformation Grant. The contract addendum is for separate services.

Deliverables and Scope of Work:

INSTITUTIONAL RESEARCH SERVICES

Under the supervision of Laney College: Dean of Enrollment Dr. Mildred Lewis, Ed. D. and AANAPISI/APASS Director, Dr. David Lee, Ed.D., the Contractor will provide services to include the following:

1. Define, extract and/or compile metrics as needed for implementation of grant: includes update of objectives defined in grant proposal and operational data needed for implementation of grant: 50 hours.
2. Facilitate data use and reporting over the long term, implement grant objectives and operational data needs in dashboard linked to district data warehouse which automatically update based on PeopleSoft: 50 hours.
3. Create documentation for operational definition of metrics and dashboard: 10 hours.
4. Meetings: 10 hours.

TIMELINE AND COMPENSATION
All deliverables shall be completed by June 30, 2018.
Hourly Rate: $125
Number of Hours: 120 hours
Period: January 1, 2018-June 30, 2018
Budget: For AANAPISI budget not to exceed $15,000.00.

Previous Cumulative Contracts totaling $112,500
Anticipated Completion Date:
June 2018

Evaluation and Recommended Action:

Approval of the Addendum to Nathan Pellegrin dba Alembic Analytics’ existing ICC contract with Laney College by $15,000 from $70,000 to $85,000.

File Attachments
Pellegrin_Addendum.pdf (1,126 KB)
Pellegrin_ICC#22343.pdf (1,183 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.2 Consider Approval of Course and Program Additions, Deactivations and Changes Presenter: Vice Chancellor Brown

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access
Public
Type
Action (Consent)

Fiscal Impact

No

Budgeted

No

**Background/Analysis:** The PDF entitled “May 2018 CIPD Report” and "May 2018 Program Proposals" contain course and program additions, changes, deactivations, and General Education subcommittee report as approved by the colleges’ curriculum committees and The Council for Instruction, Planning and Development (CIPD)

**Deliverables and Scope of Work:** N/A

**Anticipated Completion Date:** N/A

**Evaluation and Recommended Action:** N/A

File Attachments
- May 2018 CIPD Reports.pdf (980 KB)
- May 2018 Program Proposals.pdf (1,688 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.3 Consider approval of an increase in the amount of $225,600.00 to Independent Contractor #21545 for Parking Concepts, Inc. for providing daily parking to Berkeley City College and visiting Peralta Community College District employees. Presenter: President Tomaneng

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018
Absolute Date
Jun 12, 2018

Fiscal Impact
Yes

Dollar Amount
$225,600.00

Budgeted
Yes

Budget Source
Unrestricted General Fund

Recommended Action
Approval of an increase in the amount of $225,600.00 to Independent Contractor #21545 for Parking Concepts, Inc. for providing daily parking to Berkeley City College and visiting Peralta Community College District employees. Presenter: President Tomaneng

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
Parking Concepts Inc. provides parking to Berkeley City College pursuant to a validation agreement approved by the Board on October 10, 2017 with a not to exceed authorization of $252,700.00. BCC validates parking for all visiting District employees, guests of the District, ninety (90) full-time employees and 200 part-time instructors, librarians, and counselors. The average cost of parking validation is approximately $35,990 per month. The request to increase the contract amount by $225,600.00 is a result of increased parking due to new hires and increased volume of visiting employees from within the District. This brings the total contract amount to $478,300.00.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amounts</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract (attachment #1)</td>
<td>$252,700.00</td>
<td>Board approved on October 10, 2017.</td>
</tr>
<tr>
<td>Increase (attachment #2)</td>
<td>$225,600.00</td>
<td>Seeking Board Approval.</td>
</tr>
<tr>
<td><strong>TOTAL CONTRACT AMOUNT</strong></td>
<td><strong>$478,300.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:
Parking Concepts, Inc. will continue to provide daily parking to Berkeley City College and all visiting Peralta Community College District employees.

Anticipated Completion Date:
June 30, 2018

Evaluation and Recommended Action:
Parking Concepts, Inc. is conveniently located next to the college. The facility has provided parking to the employees of Berkeley City College for the last twelve years. It is recommended to approve the contract increase.

File Attachments
Original Contract (attachment #1).pdf (581 KB)
Increase (attachment #2).pdf (136 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.4 Consider approval of the Independent Contractor/Consultant Service Contract with Cathy Summa-Wolfe (ICC #21204) in the amount of $50,000 for FY 2018-19; Presenter President Karas

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

Yes

Dollar Amount

$50,000.00

Budgeted

Yes

Budget Source

General Fund 2-201-5105-1-660100-0000-00

Recommended Action

Consider approval of the Independent Contractor/Consultant Service Contract with Cathy Summa-Wolfe (ICC #21204) in the amount of $50,000 for FY 2018-19.
Background/Analysis:  (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Cathy Summa-Wolfe provided communication and public information related services to the College of Alameda in FY2017-18. The College desires to continue the work for FY2018-19 to support CoA's strategic goals.

Deliverables and Scope of Work:

- Design, layout, writing and editing for Splash newsletter, Roundtable Bulletin, print advertising, Google Adwords, Facebook advertisements, and other as needed.
- Write and edit president’s messages for official publications, including Splash newsletter, Board Reports, Schedule of Classes, Catalog, and other projects as requested.
- Publish social media and electronic messages and promotions, including GovDelivery, Twitter, Facebook, Google Business, and LinkedIn.
- Assist in the planning and coordination of the President's Roundtable events.
- Facilitate production and design of new and continuing printed and digital publications for the President's Office, including a Community Report, class listings, postcards, and brochures among others.
- In alignment with District processes, coordinate the College of Alameda Class Schedule content, including wraps, photographs, ads, cover design, and art.
- Attend meetings at the President’s request with administrators, managers, faculty or staff to discuss specific projects.
- Recommend and coordinate, as needed, the work of additional communications contractors such as writers, editors, graphic designers, advertising agency, videographers, and/or event coordinators among others as needed.
- Provide photography services for events, and facilitate hiring additional photographers for special projects.
- Assist in press relations, community relations, government relations, emergency communications.

Funding Source is as follows:

<table>
<thead>
<tr>
<th>ICC Number</th>
<th>Amount</th>
<th>Funding Source</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICC#21204</td>
<td>$50,000</td>
<td>General Funds</td>
<td>College of Alameda</td>
</tr>
</tbody>
</table>

Anticipated Completion Date:

June 30, 2019

Evaluation and Recommended Action:

This contractor has built key relationships within CoA college community in enhancing our communication and partnership opportunities. She has performed her contractual duties and regularly meets with the College President. It is recommended to approve the contract addendum.

File Attachments

Scope of Work ICC 21204 Cathy Summa-Wolfe.pdf (371 KB)
ICC 21204 Cathy Summa Wolfe.pdf (847 KB)
Cathy Summa-Wolfe Resume 6-18.pdf (589 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
7.5 Consider approval of an Amendment in the amount of $14,939.75 to the High Road to Health Careers contract.
Presenter: Interim AVC Jones

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

Yes

Dollar Amount

$14,939.75

Budgeted

Yes

Budget Source

Revenue - Contract Education

Recommended Action

Approve the amendment in the amount of $14,939.75 to the High Road to Health Careers & Merritt College contract.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The Workforce Development and Continuing Education (WDCE) contracted with the Education Fund and Shirley Ware Education Center, their nonprofit, for $123,263.25 to implement the High Road to Health Career initiative with Merritt College. The initial contract was approved at the May 8, 2018 meeting. Shortly after approval, The total contract to implement the High Road to Health Careers will be $138,203.00, funded by the Education Fund Shirley Ware Education Center.

The program will begin June 5, 2018. The pilot is a 144-hour learning experience that prepares employed SEIU janitorial and food service workers to move into a health care pathway.
Students will have the opportunity to enter the medical terminology class and the medical assisting pathway program at the end of the project.

**Deliverables and Scope of Work:**
The WDCE learned that a student would need interpreter services in the amount of $9,230.00, which was not previously included in the budget approved at the May 8th Board Meeting. The cost for the interpreter services shall be paid to the District by the Shirley Ware Education Center in the same manner as the rest of the costs in the approved contract. Along with the addition of interpreting services, the following changes were made to other funds in the budget: adjustment of the number of instructional hours; adjustment of the number of training/meeting/prep hours; and addition of parking fees. The actual amount needed to be approved to cover the cost of the project and interpreter services is $14,939.75.

**Anticipated Completion Date:**
December 31, 2018

**Evaluation and Recommended Action:**
Approve the amendment in the amount of $14,939.75 to the original contract of $123,263.25 with Education Fund, Shirley Ware Education Center.

**File Attachments**
- Amendment 1 HRtHC 20180608.pdf (53 KB)
- Copy of High Road to Healthcare Career Amendment 1.xlsx (15 KB)
- Contract Ed-High Road to Healthcare Careers - 5.30.18.docx (34 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**8. CONSENT CALENDAR - FINANCE**

**Subject**

8.1 Consider Approval of the California Community Colleges Chancellor’s Office Quarterly Financial Status Report.
**Presenter:** Vice Chancellor Johnson

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Fiscal Impact
No

Budget Source
Not Applicable.

Recommended Action

Approve the District's 2017-18 third quarter CCFS-311Q report.

Background/Analysis:  (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
Through the third quarter of the fiscal year, the District's Unrestricted General Fund recognized revenues of $95.5 million and expended $111.9 million. This imbalance is usual and attributed to the fact that property taxes are not received in equal monthly payments. This report has been completed and was submitted on time to the State Chancellor's Office and in accordance with the District's Financial Reporting Calendar.

Deliverables and Scope of Work:
Not Applicable.

Anticipated Completion Date:
May 15, 2018.

Evaluation and Recommended Action:
Approve the District's 2017-18 third quarter CCFS-311Q report.

File Attachments
3rd Qtr Report (Signed).pdf (1.140 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.2 Consider Approval of Budget Transfer Report for the period covering from April 21, 2018 through May 20, 2018.
Presenter: Vice Chancellor Johnson

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)
Preferred Date
Jun 26, 2018

Absolute Date
Jun 26, 2018

Fiscal Impact
No

Budget Source
N/A

Recommended Action
Consider approval of Budget Transfer Report covering the period from April 21, 2018 through May 20, 2018.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider approval of Budget Transfer Report covering the period from April 21, 2018 through May 20, 2018.

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
The Chancellor recommends approval.

File Attachments
Budget Transfer Report 052018.pdf (341 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
8.3 Review of Purchase Order Report for the period covering from April 21, 2018 through May 20, 2018. Presenter: Vice Chancellor Johnson

Meeting
Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
8. CONSENT CALENDAR - FINANCE

Access

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6340.

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days.” This Purchase Order Report contains all orders issued from April 21, 2018 through May 20, 2018, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

**Item title:**

Purchase Order Report

The table below provides a summary by funding source of number of orders issued and total dollar value.

<table>
<thead>
<tr>
<th>Fund Code:</th>
<th>Fund Description</th>
<th>Number of Orders Issued</th>
<th>Total Dollar Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>General Unrestrict Oper</td>
<td>373</td>
<td>462,647.85</td>
</tr>
<tr>
<td>02</td>
<td>One Time State Allocation</td>
<td>2</td>
<td>549.33</td>
</tr>
<tr>
<td>07</td>
<td>Coll. Fds On Bookstore Comm.</td>
<td>28</td>
<td>15,455.05</td>
</tr>
<tr>
<td>10</td>
<td>College Designated Funds</td>
<td>79</td>
<td>88,646.91</td>
</tr>
<tr>
<td>11</td>
<td>General Restricted Fund</td>
<td>681</td>
<td>562,826.85</td>
</tr>
<tr>
<td>12</td>
<td>Parcel Tax, Measure B</td>
<td>15</td>
<td>9,094.90</td>
</tr>
<tr>
<td>30</td>
<td>Contract Education</td>
<td>22</td>
<td>24,041.32</td>
</tr>
<tr>
<td>61</td>
<td>Cap. Out. Proj .Funds-State</td>
<td>5</td>
<td>1,552.82</td>
</tr>
<tr>
<td>63</td>
<td>Bond Measure A</td>
<td>13</td>
<td>8,032.61</td>
</tr>
<tr>
<td>65</td>
<td>Bond Measure E (2000)- Local B</td>
<td>4</td>
<td>10,291.00</td>
</tr>
<tr>
<td>68</td>
<td>Child Development Fund</td>
<td>30</td>
<td>9,835.35</td>
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<tr>
<td>69</td>
<td>Sp Reserve Fd #2 Redev &amp; Heal</td>
<td>3</td>
<td>830,431.69</td>
</tr>
<tr>
<td>71</td>
<td>Trust And Agency Funds</td>
<td>33</td>
<td>13,959.41</td>
</tr>
<tr>
<td>72</td>
<td>Student Rep Fee Trust</td>
<td>1</td>
<td>39.33</td>
</tr>
</tbody>
</table>
Anticipated Completion Date: N/A

Evaluation and Recommended Action: The Chancellor recommends review.

File Attachments
PO Report 052018.pdf (286 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.4 Consider Ratification of the Warrant/Payment Report for the period covering April 21, 2018 through May 20, 2018.
Presenter: Vice Chancellor Johnson

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

N/A
Recommended Action

Approve ratification of the Warrant/Payment Report.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from April 21, 2018 through May 20, 2018. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work: N/A

Anticipated Completion Date: N/A

Evaluation and Recommended Action: The Chancellor recommends ratification.

File Attachments

Warrant Report 052018.pdf (624 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.5 Consider Approval of the Education Protection Account Funding and Expenditures. Presenter: Vice Chancellor Johnson

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

No
Consider approval of the Education Protection Account funding and its expenditures on instructional salaries and benefits. As a result of the passage of Proposition 30, these funds can be used to partially fund Instructional salaries and benefits.

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raises the sales and use tax to provide continuing funding for local school districts and community colleges. The funding is set aside by the State in the Education Protection Account as part of the State’s General Fund. Each local district has sole authority to determine how the moneys received from the EPA are spent providing that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the expenditures of the fund must be part of the district’s annual independent audit. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs.

It is *estimated* that Peralta CCD will receive $15,778,978 of Education Protection Account proceeds. The Vice Chancellor is recommending that these funds be used for non-administrative Instructional Activities. It is recommended that the Board consider and approve the attached EPA Resolution and EPA Expenditure Report.

**Deliverables and Scope of Work:**
N/A

**Anticipated Completion Date:**
N/A

**Evaluation and Recommended Action:**
It is recommended that the Board of Trustees approve the use of the estimated $15,778,978 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.

**File Attachments**
- EPA Resolution 2018.docx (25 KB)
- EPA 2017-18.xlsx (11 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

8.6 Approval of Measure A Bond Budget Transfer and Appropriations for Program Management (No. 118). Presenter: Vice Chancellor Johnson

**Meeting**

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
8. CONSENT CALENDAR - FINANCE

Access
Public

Type
Action (Consent)

Preferred Date
Jun 12, 2018

Absolute Date
Jun 12, 2018

Fiscal Impact
No

Dollar Amount
$5,616,049.00

Budgeted
Yes

Budget Source
Measure A General Obligation Bond (Fund 63)

Recommended Action

The administration recommends the approval of this budget transfer no. 118.

ITEM SUMMARY

Budget Transfer No. 118 ($5,616,049) is apportioned from Measure A Bond Funds to pay for internal bond program and construction management (e.g., overhead cost, program mobilization, general program management, planning, design, agency review, bid and award, construction, commission and close-out for projects). This allotment is transferred from Laney Student Center Project (#2318) and Laney Emergency Kitchen Ventilation Improvements Project (#2439) to the Laney Leak Remediation Project (#2465).

<p>| Measure A Budget Transfer No. 118 |
|-------------------------------|-----------------|-----------------|-----------------|
| # Project Name | Current Budget | Revised Budget | Transfer Amount |
| <strong>Transfer To:</strong> | | | |
| 2465 Laney Leak Remediation | $934,500 | $6,550,549 | $5,616,049 |
| <strong>Total Transfer</strong> | | | <strong>$5,616,049</strong> |
| <strong>Transfer From:</strong> | | | |
| 2318 Laney Student Center | | $4,480,227 | $5,616,025 |</p>
<table>
<thead>
<tr>
<th>Description:</th>
<th>Budget Transfer #118 - Transfer funds from 2318 Laney Student Services Project and 2439 Laney Emergency Kitchen Ventilation Improvements Project in Measure A to 2465 Laney Leak Remediation Project to repair leaks in classrooms.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Transfer</td>
<td>$5,616,049</td>
</tr>
</tbody>
</table>

To Measure A: 2465 Laney Leak Remediation $5,616,049, from Measure A: 2318 Laney Student Center $5,616,025 and 2439 Laney Emergency Kitchen Ventilation Improvements $24.

This/These project(s) are in compliance under the Bond Guidelines. (See Source of Funds section). The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, approved by the voters in Peralta’s constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the “acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District.”

BACKGROUND/ANALYSIS:

Staff has implemented the standard procedures to finalize the approval of this budget transfer and appropriations through the shared governance process. The Director of Capital Projects and/or the Vise Chancellor of General Services will collaborate with College Presidents, Vice Chancellor of Finance & Administration, and the Chancellor immediately upon the approval the above budget transfers and appropriations.

DELIVERABLES AND SCOPE OF WORK:

Not Applicable

ANTICIPATED COMPLETION DATE:

The anticipate budget transfer completion date is within 30 days.

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

The administration recommends the approval of this budget transfer no. 118.

File Attachments
BT #118 - Laney Leak Remediation.pdf (20 KB)
Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

No

Dollar Amount

$335,442.00

Budgeted

Yes

Budget Source

Measure A General Obligation Bond (Fund 63)

Recommended Action

The administration recommends the approval of this budget transfer no. 119.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

ITEM SUMMARY

Budget Transfer No. 119 ($335,442) is apportioned from Measure A Bond Funds to pay for internal bond program and construction management (e.g., overhead cost, program mobilization, general program management, planning, design, agency review, bid and award, construction, commission and close-out for projects). This allotment is transferred from College of Alameda Swing Space Project (#2399), College of Alameda Building Modernizations (#2315), and College of Alameda Unallocated Funds (#2420) to College of Alameda Fab Lab Project (#2478) and College of Alameda Air School Modernization (#2365).
<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
<th>Current Budget</th>
<th>Revised Budget</th>
<th>Transfer Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Transfer To:</strong></td>
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<td>$335,442</td>
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**Description:**
Budget Transfer #119 - Transfer funds from 2399 COA Swing Space, 2315 COA Building Modernizations, and 2420 COA Unallocated Projects in Measure A to 2478 COA Fab Lab and 2365 COA Air School Modernization Projects to make better classroom environment for the students.

To: 2478 COA Fab Lab $10,442 and 2365 COA Air School Modernization $325,000. From: 2399 COA Swing Space $325,000, 2315 COA Building Modernizations $442, and 2420 COA Unallocated Funds $10,000.

This/These project(s) are in compliance under the Bond Guidelines. (See Source of Funds section).

The Chancellor recommends approval.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, approved by the voters in Peralta’s constituency and authorized under in Resolution 05/06-45, Exhibit A-1, District-Wide, support services for the “acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District.”

**BACKGROUND/ANALYSIS:**

Staff has implemented the standard procedures to finalize the approval of this budget transfer and appropriations through the shared governance process. The Director of Capital Projects and/or the Vice Chancellor of General Services will collaborate with College Presidents, Vice Chancellor of Finance & Administration, and the Chancellor immediately upon the approval the above budget transfers and appropriations.

**Deliverables and Scope of Work:**

Not Applicable

**Anticipated Completion Date:**

The anticipate budget transfer completion date is within 30 days.

**Evaluation and Recommended Action:**

The administration recommends the approval of this budget transfer no. 119.
9. CONSENT CALENDAR - HUMAN RESOURCES

Subject

9.1 Consider Approval of an increase in the amount of $10,000 to Independent Contractor #21620 for Forsberg Consulting Services for providing consulting services to Human Resources regarding reclassification requests from classified employees. Presenter: Vice Chancellor Largent.

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - HUMAN RESOURCES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

Yes

Dollar Amount

$10,000.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Approval of an increase in the amount of $10,000 to Independent Contractor #21620 for Forsberg Consulting Services for providing consulting services to Human Resources regarding reclassification requests from classified employees. Presenter: Vice Chancellor Largent.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
In accordance with Article 10.8 and Article 15 of the SEIU Local 1021 and Local 39 Collective Bargaining Agreements respectively, classified employees have the right to request a reclassification/desk audit of their positions, and the District is obligated to conduct a reclassification study and determine if the position warrants a reclassification.

The Collective Bargaining Agreements provide two window periods each year (November and May) for employees to submit requests for reclassification. Ms. Sheila Forsberg (Forsberg Consulting Services) provides consulting services to Peralta's Human Resources Department regarding reclassification requests from classified employees. The increase in the amount of $10,000 will bring the final contract amount for 2017-2018 to $35,000 to complete several pending reclassification requests.

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<tr>
<th>Description</th>
<th>Amounts</th>
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<td><strong>Total Contract Amount</strong></td>
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**Deliverables and Scope of Work:**

Upon receipt of reclassification requests, Ms. Forsberg analyzes information and conducts research; interviews the employees and their supervisors, prepare reports and makes her recommendations regarding reclassification of employees.

**Anticipated Completion Date:**

June 30, 2018

**Evaluation and Recommended Action:**

The District’s Human Resources Office has evaluated the deliverables to date for Forsberg Consulting Services and found them to be satisfactory. Therefore, it is recommended that the requested addendum in the amount of $10,000 be approved for this contractor to continue to provide the District’s Office of Human Resources with consulting services related to reclassification requests by classified employees through June 30, 2018.

File Attachments

ICC 21620 for Forsberg Consulting Services.pdf (520 KB)

Addendum #3 for Forsberg Consulting Services Contract #21620.pdf (130 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

9.2 Consider Approval of Short-term assignments. Presenter: Vice Chancellor Largent

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

Presenter: Vice Chancellor Largent

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned.

“The District has complied with the applicable provisions of the Education Code”

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<tr>
<th>Last Name</th>
<th>First Name</th>
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<th>End Date</th>
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<td>6/30/18</td>
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<td>Nyagia</td>
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<tr>
<td>Kanzell Hannah</td>
<td>Interpreter, Fully Certified</td>
<td>All</td>
<td></td>
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</tr>
<tr>
<td>Kimble Esperiza</td>
<td>Library Technician II</td>
<td>M</td>
<td></td>
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</tr>
<tr>
<td>Knight Jacinda</td>
<td>Cosmetology Lab Tech</td>
<td>L</td>
<td></td>
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</tr>
<tr>
<td>Koo Constance</td>
<td>Staff Asst/Educational Service</td>
<td>D</td>
<td></td>
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</tr>
<tr>
<td>Lambert Mary</td>
<td>Interpreter, Partially Certified</td>
<td>All</td>
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<tr>
<td>Laniohan Aurora</td>
<td>Inst Asst IV/DSPS</td>
<td>A</td>
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</tr>
</tbody>
</table>
| Last Name | First Name | Hired | Promoted | Department/Position                          | Code
|-----------|------------|-------|----------|---------------------------------------------|-------
| Lau       | John       | 7/2/18| 10/5/18  | Program Spec/Outreach                       | L     
| Leung     | Millie     | 8/13/18| 6/14/19  | Child Care Assistant II                     | M/L   
| Levine    | Meg        | 7/1/18| 6/30/19  | Interpreter, Fully Certified                | All   
| Liang     | Xiaoming   | 7/2/18| 6/30/19  | Staff Asst/Admin (General)                  | L     
| Lippincott| Daniel     | 7/2/18| 6/29/19  | Inst Asst/Multimedia                        | B     
| Lisch     | Max        | 8/20/18| 12/14/18 | Inst Asst/Photography                       | L     
| Livsey    | Andrew     | 8/13/18| 12/20/18 | Inst Asst IV/DSPS                          | L     
| Lopez     | Alba       | 7/2/18| 6/28/19  | Inst Asst/Basic Skills                      | M     
| Marquez   | Anel       | 7/2/18| 6/28/19  | Science Lab Tech/Bio                        | B     
| Marsh     | Rachel     | 7/1/18| 6/30/19  | Staff Asst/Student Services                 | B     
| Martinez  | Soledad    | 7/2/18| 11/15/18 | Clerical Assistant II                       | M     
| Martinez  | Luisa      | 7/1/18| 6/30/19  | Staff Asst/Student Services                 | B     
| Masouredis| Elliot     | 7/2/18| 6/30/19  | Clerical Assistant II                       | M     
| Masouredis| Elliot     | 6/13/18| 6/30/18  | Clerical Assistant II                       | M     
| Means     | Kristopher | 7/1/18| 6/30/19  | Food Service Supervisor                     | L     
| Meier     | Philip     | 7/2/18| 6/30/19  | Inst Asst/Multimedia                        | B     
| Melendez  | Alexandra  | 7/1/18| 6/30/19  | Interpreter III                            | All   
| Minero    | Adriana    | 7/1/18| 12/31/18 | Staff Asst/Dean’s Office                    | M     
| Mofidi    | Mitra      | 8/20/18| 5/31/19  | Inst Asst IV/DSPS                          | M     
| Moore     | Lisa       | 7/1/18| 6/30/19  | Interpreter, Fully Certified                | All   
| Morita    | Lena       | 7/1/18| 6/30/19  | Inst Asst I/DSPS                           | B     
| Nabet     | Dale       | 7/2/18| 6/30/19  | Staff Asst/Admin (General)                  | L     
| Nguyen Le | Phat       | 7/1/18| 6/30/19  | Staff Asst/Instruction                       | A     
| Nibber    | Ajitesh    | 7/1/18| 6/30/19  | Inst Asst II/DSPS                          | L     
| Njau      | Benson     | 7/10/18| 6/30/19  | Staff Asst/Admin (General)                  | L     
| Ochoa     | Tatiana    | 7/2/18| 10/24/18 | Senior Clerical Assistant                   | M     
| Olson     | Carmen     | 7/1/18| 6/30/19  | Interpreter III                           | All   
| Ontchya Arena| Victorin | 7/2/18| 10/31/18 | Principal Clerk                           | L     
| Osmani    | Parween    | 8/13/18| 6/14/19  | Child Care Assistant II                     | M/L   
| Pace      | Joshua     | 7/1/18| 6/30/19  | Inst Asst I/DSPS                           | L     
| Phillip   | Vanessa    | 7/1/18| 6/30/19  | Interpreter II                            | All   
| Phoenix   | Danielle   | 7/1/18| 6/30/19  | Interpreter I                             | All   
| Pitts     | Renita     | 7/1/18| 6/30/19  | Inst Asst III/DSPS                         | L     
| Porter    | Patrice    | 8/6/18 | 6/30/19  | Food Service Worker                        | L     
| Quizphe   | Birhon     | 7/2/18| 12/20/18 | Clerical Assistant II                      | M     
| Rahman    | Tahmid     | 8/20/18| 5/31/19  | Inst Asst II/DSPS                          | M     
| Ramirez   | Juan       | 7/1/18| 6/30/19  | Interpreter III                           | All   
| Ramos     | Juan       | 7/1/18| 10/9/18  | Web Content Developer                      | D     
| Rivera Cordova| Sandi | 7/2/18| 10/24/18 | Admissions & Records Tech                   | M     
| Robinson  | Marqueda   | 7/1/18| 8/31/18  | Duplicating Services Tech                   | B     
| Saechao   | Chai       | 7/2/18| 6/30/19  | Web Content Developer                      | A     
| Sanchez   | Norma      | 7/1/18| 6/30/19  | Interpreter III                           | All   
| Sattergren| Suzanne    | 7/1/18| 6/30/19  | Master Interpreter                         | All   
| Shephard  | Rebecca    | 7/1/18| 6/30/19  | Interpreter II                            | All   
| Shultz    | David      | 7/1/18| 12/21/18 | Inst Asst/Multimedia                       | B     
| Smith     | Annmarie   | 7/1/18| 6/30/19  | Interpreter, Fully Certified                | All   
| Spencer Vacca| Laura | 7/2/18| 6/30/19  | Inst Asst IV/DSPS                          | A     
| Spencer Vacca| Laura | 7/1/18| 6/30/19  | Interpreter, Partially Certified           | All   
| Su        | Huizhen    | 7/2/18| 10/5/18  | Staff Asst/Admin (General)                  | L     
| Swain Sugarman| Phred | 7/1/18| 6/30/19  | Stage & Production Supv                     | L     
| Thao      | Karla      | 7/1/18| 6/30/19  | Clerical Assistant II                      | D     
| Thompson  | Darrah     | 7/2/18| 6/30/19  | Staff Asst/Admin (General)                  | L     
| Thrower   | Lewis      | 6/14/18| 6/29/18  | Inst Asst/LRC                           | L     
| Thrower   | Lewis      | 7/2/18| 12/14/18 | Inst Asst/LRC                           | L     
| Toliver   | Geneva     | 7/2/18| 6/26/19  | Inst Asst III/DSPS                         | M     

Note: The codes ('M/L', 'A', 'D', 'L', etc.) likely represent different levels or categories of positions or roles, but without additional context, it's not possible to provide a precise explanation.
<table>
<thead>
<tr>
<th>Name</th>
<th>Last Name</th>
<th>Title/Position</th>
<th>Start Date</th>
<th>End Date</th>
<th>Institution/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tran</td>
<td>Van</td>
<td>Inst Asst I/DSPS</td>
<td>8/20/18</td>
<td>5/24/19</td>
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<tr>
<td>Tran</td>
<td>Vy</td>
<td>Inst Asst III/DSPS</td>
<td>8/20/18</td>
<td>5/24/19</td>
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<tr>
<td>Tran</td>
<td>Au</td>
<td>Child Care Assistant II</td>
<td>8/13/18</td>
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<tr>
<td>Truong</td>
<td>Duy</td>
<td>Lifeguard</td>
<td>7/1/18</td>
<td>6/30/19</td>
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<tr>
<td>Tsehai</td>
<td>Wessen</td>
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<td>7/2/18</td>
<td>6/28/19</td>
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<tr>
<td>Tucker</td>
<td>Leonora</td>
<td>Senior Clerical Asst (C)</td>
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<tr>
<td>Turner</td>
<td>Catherine</td>
<td>Master Interpreter</td>
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<td>6/30/19</td>
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<tr>
<td>VanBuhler</td>
<td>Belinda</td>
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<td>6/30/19</td>
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<tr>
<td>Vezina</td>
<td>Holly</td>
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<td>7/1/18</td>
<td>6/30/19</td>
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<tr>
<td>Vierra</td>
<td>Jeremiah</td>
<td>Interpreter, Fully Certified</td>
<td>7/1/18</td>
<td>6/30/19</td>
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<td>Vorachit</td>
<td>Peter</td>
<td>Inst Asst IV/DSPS</td>
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<td>6/30/19</td>
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<tr>
<td>Watson</td>
<td>Kishana</td>
<td>Interpreter, Certified</td>
<td>7/1/18</td>
<td>6/30/19</td>
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<tr>
<td>Widjaja</td>
<td>Rudiarto</td>
<td>Clerical Assistant</td>
<td>8/13/18</td>
<td>2/28/19</td>
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<tr>
<td>Williams</td>
<td>Myeisha</td>
<td>Student Personnel Svc Spec</td>
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<td>10/24/18</td>
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<tr>
<td>Willis</td>
<td>Curtis</td>
<td>Child Care Specialist</td>
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<tr>
<td>Wong</td>
<td>Evelyn</td>
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<td>6/30/19</td>
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<tr>
<td>Wong</td>
<td>Lynna</td>
<td>Program Spec/CTE</td>
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<td>6/28/19</td>
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<tr>
<td>Wright</td>
<td>Wanda</td>
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<td>6/30/19</td>
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<tr>
<td>Zhou</td>
<td>Wenwen</td>
<td>Staff Asst/Admin (General)</td>
<td>7/9/18</td>
<td>10/5/18</td>
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</tr>
</tbody>
</table>

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10. CONSENT CALENDAR - FACILITIES

Subject

10.1 Consider Approval of Contract for State Roofing Systems, Inc. at Merritt College for Roof Leak Repair in the amount of $195,894: Presenter: Director Lynch McMahon

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

 Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018
Fiscal Impact
Yes

Dollar Amount
$195,894.00

Budgeted
Yes

Budget Source
Scheduled Maintenance (Fund 61) and Measure A (Fund 63)

Recommended Action
Approve the Contract for roof repair work required to maintain safety for faculty and students at Merritt College campus and childcare center in the amount of $195,894.00.

Goals

A: Advance Student Access, Equity, and Success

Background/Analysis:

In 2017, DGS performed several mold mitigation projects throughout the District, in September through December 2017. Many of the locations were completed and repaired as required for continued instruction. Due to an emergency water main break and faulty repairs on several roofs locations, during the rains of January 2018, many areas were saturated failed in several locations. Once one area began to show signs of impact, several site visits were conducted to evaluate all areas in many locations to determine extent of the roof repairs needed. The childcare center reported several leaks and was concerned over dangerous conditions for occupants.

The existing repair work completed by others cause wear and tear to existing roof structure and now requires full replacement. Other contractors under different contracts were used to start the work and are ongoing until we are able to complete the repairs over the next month. Work will commence without delay in execution for a summer start time of June 18, 2018.

An bid process was conducted at the time of discovery, and five companies submitted proposals for repair work. Bid recap sheet is attached for review. The contractor selected to complete the work is State Roofing Inc. The contractor was awarded the contract based on lowest bid and most responsive to all the criteria of the RFP, and provided a list of alternates that can be added based on the Districts preferences and needs at the time work is to be completed. The bid submitted to complete the work was $195,894. The work will be completed after hours in some locations and will require some weekend work to complete without interruption to instruction and daycare activities.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Base Bid Total</th>
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<tbody>
<tr>
<td>State Roofing</td>
<td>$195,894.00</td>
</tr>
<tr>
<td>CSRW Inc dba Allied Construction Services</td>
<td>$208,692.00</td>
</tr>
<tr>
<td>Western Roofing, Inc.</td>
<td>$249,239.00</td>
</tr>
<tr>
<td>Pioneer Contract Inc.</td>
<td>$265,200.00</td>
</tr>
<tr>
<td>Premium Roofing Inc.</td>
<td>$395,000.00</td>
</tr>
</tbody>
</table>
**Deliverables and Scope of Work:**

The scope of work includes the removal and disposal of deteriorated materials to appropriate locations and provide for repair and or replacement of building materials that will restore the function of classrooms, offices and childcare areas that were effected by water leaks that created mold and mildew. Full roof and roof membrane with understructure are to be replaced as required when demolition is commenced.

Approval of the contract will allow for contractors to complete roof repairs and other areas that have been identified and will allow continued repair and replacement of materials that impact instruction and occupancy in all areas identified.

**Anticipated Completion Date:**

Work will be completed through December 30, 2018

**Evaluation and Recommended Action:**

After review and approval by Director of Facilities and Capital Projects, VC of Finance, VC of General Services, the Chancellor recommends approval of the contract for State Roofing for Merritt College in the amount of $195,894.00.

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**File Attachments**

- Bid Recap Sheet- Merrit Roof.pdf (70 KB)
- Allied CONstruction Services Bid.pdf (201 KB)
- Western roofing Bid.pdf (485 KB)
- Pioneer Contractors bid.pdf (247 KB)
- Premium Roofing Bid.pdf (242 KB)
- Bid state roofing.pdf (125 KB)
- memo for roofing -Merrit.pdf (96 KB)
- State Roofing Agreement - revised Final.docx (41 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

10.2 Consider Approval of Contract for Division of the State Architect (DSA) Inspector of Record (IOR) Services, to 4Leaf, Inc. in the Amount of $89,600 on the New Center for Liberal Arts Project at the College of Alameda. Presenter: Director Lynch McMahon.
Recommended Action

Approve contract for Division of the State Architect ("DSA") Inspector of Record ("IOR") Services, Increment 1 to 4Leaf, Inc. in the amount of $89,600 for the New Center for Liberal Arts Project at College of Alameda.

Goals

E: Develop and Manage Resources to Advance Our Mission

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District will begin construction of the New Center for Liberal Arts, funded by Measure A and Measure E. The design and construction of this project is subject to oversight by the Division of the State Architect ("DSA"), including construction inspection by a DSA - certified inspector of record ("IOR").

To expedite the overall schedule for the project, it was divided into Increment 1 (site preparation, including utility relocation and earthwork) and Increment 2 (building structure and landscape).

The scheduling of work by the IOR is determined by the fieldwork schedule of the design-builder, which is in turn dependent upon the DSA review process of design and construction. The design of Increment 1 has been approved by DSA. During construction, the IOR is required to produce inspection reports (daily), attend fieldwork coordination meetings (weekly), review the design-builder's pay applications (monthly), and other tasks as required by DSA or requested by PCCD.

The District conducted an informal RFP process in January 2018 and solicited 18 potential vendors for DSA IOR services. Three (3) responsive proposals were received and evaluated by a committee using the criteria published in the RFP.

The service provider chosen is 4Leaf, Inc. 4Leaf, Inc. is a multi-discipline engineering firm established as a California "C" corporation in 2001. The corporate headquarters is located at 2126 Rheem Drive in Pleasanton, CA. Additional California offices are located in Fair Oaks (Sacramento), Newport Beach, and San Diego. Mr. Kevin J. Duggan is the President.
Deliverables and Scope of Work:

The scope of work includes but is not limited to:

- Daily documentation of inspections and construction activity
- Identification of any deviations from the approved construction documents
- Coordination of schedules for testing and surveying
- Participation in meetings regarding fieldwork, quality assurance, design updates, contractor’s submittals
- Review of contractor’s pay application regarding percent complete
- Reporting and monitoring all discrepancies requiring corrective action
- Provide a final report at the conclusion of the project, for review and use by PCCD.

Anticipated Completion Date:

December 31, 2018 (Increment 1 fieldwork only).

Evaluation and Recommended Action:

The Facilities Project Manager, Director of Capital Projects and Facilities, Vice Chancellor of Finance, and the Chancellor recommend approval of the award of contract for Division of the State Architect (“DSA”) Inspector of Record (“IOR”) Services, Increment 1 to 4Leaf, Inc. in the amount of $89,600 for the New Center for Liberal Arts Project at College of Alameda.
Preferred Date
Jun 12, 2018

Absolute Date
Jun 12, 2018

Fiscal Impact
Yes

Dollar Amount
$247,080.00

Budgeted
Yes

Budget Source
Measure A and Scheduled Maintenance

Recommended Action
Ratify the contract for Management services in the amount of $247,080.00 for Swinerton Management & Consulting for Laney Leaks Phase II project.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Swinerton Management has been contracted by Peralta Community College District to provide oversight and construction management assistance for scheduled maintenance and specifically assistance to support construction projects at Laney College. They have been a vendor with PCCD over 15 years off and on during the Measure A, Measure B and Measure E Bond Programs. Swinerton Management and Construction is a Bay Area company based in San Francisco, CA. The address is 260 Townsend Street, San Francisco CA 94107-1790. Managing the Division for Region is Mr. Jeffrey Gee, AIA Vice President Division Manager and General Manager

Deliverables and Scope of Work:

Generally, Swinerton Management is providing construction management and technical engineering oversight for the Laney Leaks and Infrastructure HVAC project. They are providing assistance on Phase I and Phase II.

Solicitations were received from four firms, and based on the technical criteria of the request, Swinerton was the most responsive and had intimate knowledge of the infrastructure requirements of Laney College. They were deemed to be highest and best value for the district to continue construction management services for this particular project. As part of the ongoing claims analysis, they will be retained until the completion of the claim for required work related to leaks at Laney college

Swinerton Management is providing construction management and oversight services to the Laney Leaks Project-Phase II that includes Quad, A, E, F & G. The Phase I contract concluded and is being closed-out now. The new current contract requires new work and is part of the continuation of the scheduled repair and replacement work ongoing at the campus that aids in the full
replacement of the slab and leak remediation that was completed in Phase I. These Phase II services will be $247,080 for 10 months of work. Completion is anticipated in January 2019.

Original Contract is $247,080.00 - Pending Board Approval 6/12/2018

Scope of work includes providing oversight and PCCD representation at meeting; the development and delivery of meeting minutes for record documents for PCCD; Providing recommendations for repairs to Laney Building A mechanical work; Installation and oversight of hot water piping in Building G and the Laney Library; Continued oversight of repair work being completed for the boiler replacements and VFD replacements campus-wide; Completing punch-list and closeout for all projects related to the Laney Leaks at Laney College and the Laney Bistro Roof penetration work related to the installation of new ovens.

**Anticipated Completion Date:**

January 30, 2019

**Evaluation and Recommended Action:**

Based on review by Director of Facilities, VC General Services, VC of Finance and the Chancellor, please ratify the contract in the amount of $247,080.00 to Swinerton Management & Consulting.

**File Attachments**

- Swinteron Proposal Revised-Phase II Laney Leaks.pdf (10,115 KB)
- Swinerton Contract Phase II- Laney Leaks v3.pdf (236 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

10.4 Consider Ratification of ACC Environmental Consultants Contract in the amount of $37,995.5 for Mandatory Environmental Tank Removal Mitigation Plan. Presenter: Director Lynch McMahon

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date
Ratification of the contract for ACC Environmental Consultants (ACC) to provide the professional services in the amount of $37,995.50 for removal of the last known Underground Storage Tank (UST) located at the District Administration Complex.

Background/Analysis:
Under this agreement, ACC Environmental Consultants (ACC) will continue to provide the professional services needed to study and possibly remove the last known Underground Storage Tank (UST) located at the District Administration Complex and adjacent property of Laney College Baseball Fields. The District is working closely with the The County of Alameda Office of Environmental Compliance and Department of Health and Environment on this effort. The Department of General Services (DGS) is requesting approval to extend an agreement with ACC Environmental to continue required investigation of potential hazards that may exist on PCCD property.

ACC Environmental Is Oakland Based company and has worked with PCCD for over 20 years. The company is an employee owned organization. PCCD Contract Manager is Ms. Kimberly Bunting. The Northern CA office is located at 7977 Capwell Drive, Oakland ca 94621. email: general@accenv.com

Deliverables and Scope of Work:

Peralta Community College District is working with the Alameda County Department of Health and Environment to mitigate and conduct studies to determine if long standing toxins are still present on District Property. The County of Alameda Office of Environmental Compliance has requested a full study to determine if PCCD is responsible for high level of contaminants found in the local water in or near the estuary. The study will determine if there are existing fuel tanks that are still present and if they require removal and disposal of identified tanks. The Department of General Service (DGS) has hired ACC Environmental Consultants to assist the District for the service fee $37,995.50 to complete this study and provide an action plan for submission to the Alameda County and City of Oakland Office of the Environment.

Anticipated Completion Date:
August 1, 2018

Evaluation and Recommended Action:

After review and approval by the Director of Facilities and Capital Projects; VC Of General Services; VC of Finance, the Chancellor recommends ratification the contract submitted by ACC Environmental Consultants for the amount if $37,995.50.
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

11. CONSENT CALENDAR - INFORMATION TECHNOLOGY

Subject

11.1 Consider Approval of Resolution 17/18-42 for piggy-back contract amendment with NetXperts for installation and configuration of firewalls at college and district office for $107,541. Presenter: Vice Chancellor Cole

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. CONSENT CALENDAR - INFORMATION TECHNOLOGY

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact
Yes

Dollar Amount

$107,541.00

Budgeted

Yes

Budget Source

Measure E

Recommended Action

Approve Resolution 17/18-42 for piggy-back contract amendment with NetXperts for installation and configuration of firewalls at college and district office for $107,541.

Goals

D: Strengthen Accountability, Innovation and Collaboration
B: Engage and Leverage Partners

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

PCCD IT’s 10-gig network project will provide 10x bandwidth through CENIC to all colleges, satellite locations, and the district office. The improved bandwidth will both improve the student experience through improved network access and save $300,000 per year in redundant connections when completed.

Under the original piggybacking agreement approved in December 2017, the District has purchased and received new Cisco 10-gig capable firewalls for all PCCD locations. PCCD is piggybacking on a contract originally awarded to NetXperts by the Foundation of Community College Districts (FCCC), which includes installation and configuration of the firewall (FCCC Contract).

Although PCCD has received the equipment listed in the original purchase order, PCCD requires assistance from high-level certified Cisco engineers to install and configure the firewalls to ensure the most robust and secure implementation. NetXperts, Inc (Gary Nordine, CEO), is a Gold Cisco partner and has previously partnered with PCCD on multiple previous projects. Engineers from NetXperts will provide configuration assistance, staff support, and documentation to enable the successful deployment of the firewalls. PCCD staff will work directly with the NetXpert engineers to help configure and learn to maintain the firewalls after the end of the project.

**Deliverables and Scope of Work:**

NetXperts will provide the following services:

1. Discovery and planning
2. WAN Redesign and migration
3. WAN Consultation meeting
4. Detailed WAN Designs
5. Install and configure network devices
6. Perform and support enterprise network testing
7. Conduct training for staff
### Anticipated Completion Date:

June 30, 2018

### Evaluation and Recommended Action:

File Attachments
- NETQ17306.pdf (51 KB)
- NETQ17310.pdf (51 KB)
- NETQ17311-01.pdf (51 KB)
- NetXperts Firewall Original Agreement.pdf (193 KB)
- Peralta Firewall Replacement Project SOW.pdf (821 KB)
- 2018 Resolution Authorizing Amendment No. 1 to Piggyback Contract - NetXperts - Peralta CCD Firewalls_3194038_1(DMS).pdf (68 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

### Subject

**11.2 Consider approval of Amendment #1 to contract with Deloitte Consulting for adjustments to scope and schedule in the amount of $0.00.** Presenter: Vice Chancellor Cole

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. CONSENT CALENDAR - INFORMATION TECHNOLOGY

Access

Public

Type

Action (Consent)

Preferred Date

Jun 12, 2018

Absolute Date

Jun 12, 2018

Fiscal Impact

No

Recommended Action

Recommend Approval
Goals

B: Engage and Leverage Partners
D: Strengthen Accountability, Innovation and Collaboration
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Deloitte Consulting has been working with PCCD to modernize business practices and upgrade our PeopleSoft implementation. The original contract, developed in October 2017 assumed simultaneous start of Finance, HR and Campus Solutions upgrade work streams in early December and a common release date in May, 2018.

Given the lengthy contract review and approval process, the start of the HR and Campus Solutions workstreams were pushed to mid-February and the release date for HR and Campus Solutions was moved to September, 2018 to avoid impacts on fall enrollment. Splitting the deployment increases the number of required test cycles, additional integration work and increases the need for change management and communications support.

Working together, PCCD and Deloitte have developed a mutually acceptable, net zero-dollar change order to the original scope of work to reflect the changed timing and the need for additional technical support for the PCCD team through the additional testing phases. The Change Order (also referred to as a “Contract Amendment”) refines the scope to further decrease project risk and better ensure the delivery of core functionality.

Deliverables and Scope of Work:

In this Change Order, Deloitte agrees to assist PCCD with configuration support and to further improve user experience and communications, support and training for PCCD Staff by providing the following services:

<table>
<thead>
<tr>
<th>Additional Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expanded scope of configuration review workshops to support PCCD streamlining and process redesign.</td>
</tr>
<tr>
<td>64 hours of user experience consulting support to implement new portal.</td>
</tr>
<tr>
<td>80 hours of onsite change management support post Finance go-live</td>
</tr>
<tr>
<td>Added 10 communication templates</td>
</tr>
</tbody>
</table>

Summary of additional key changes to the original scope of work:

<table>
<thead>
<tr>
<th>Additional Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-allocation of Deloitte resources to increase testing and technical support for HR and Campus Solution Go-live.</td>
</tr>
<tr>
<td>Replace ePaf with Manager Self-Service module in PeopleSoft.</td>
</tr>
<tr>
<td>Deloitte to provide 1100 additional hours of customization analysis, upgrade and migration support, which provides the PCCD project team with additional flexibility and technical support to ensure successful upgrade.</td>
</tr>
<tr>
<td>Increased number of new process design workshops in admissions and purchasing.</td>
</tr>
<tr>
<td>Added 520 hours of onsite testing support to reduced risk of testing delays and increased test issue remediation capability.</td>
</tr>
<tr>
<td>Added 1,305 hours of PeopleSoft System Administration support to enable the PCCD team to successfully complete the technical portion of the upgrade cycles through three rounds of testing and final production go-live.</td>
</tr>
<tr>
<td>Data Cleanup Scope, Security Architecture Scope and Benefits Administration Design and Configuration Scope removed to accommodate additional testing, system administration and subject matter expert support in core areas.</td>
</tr>
<tr>
<td>Time and Labor and Absence Management will be implemented by the PCCD project team with assistance from Deloitte after HR go-live for release in Spring ‘19 to allow the PCCD HR team to focus on delivering core HR and Payroll functionality in October ‘18.</td>
</tr>
</tbody>
</table>

These additions and changes in scope net to $0.00. Therefore, there is no change to the not-to-exceed cost of the Deloitte engagement.

Anticipated Completion
January 2019

Evaluation and Recommended Action:
Deloitte and PCCD have worked together in partnership to address the unanticipated challenges of contact delay and increased needs for PCCD support. The changes reflect the reality of the project and the best faith efforts of both sides.
Recommend approval.

File Attachments
Deloitte Peralta Contract Amendment 001.pdf (440 KB)
Deloitte Peralta Engagement Letter PeopleSoft Modernization Project_Final for Signature.pdf (794 KB)

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12. ACTION ITEMS

Subject

12.1 Consider Approval of the 2018-2019 PCCD Holiday Schedule. Presenter: Vice Chancellor Largent

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS

Access

Public

Type

Action (Consent)

Preferred Date

Jun 13, 2018

Absolute Date

Jun 13, 2018

Recommended Action

The District Administration requests the Board to approve the PCCD Holiday Schedule for Fiscal Year 2018-2019.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

On an annual basis before the end of the fiscal year, the Board approves the PCCD Holiday Schedule for the upcoming fiscal year.

For the Fiscal Year 2018-2019, the District Administration also seeks approval to change the observance of the Cesar Chavez Day from April 5, 2019 to April 1, 2019.

In accordance with Article 15.1 (Scheduled Holidays) of the SEIU Local 1021 and Article 18.1 (Holiday Schedule) of the IUOE Local 39 Collective Bargaining Agreements, the Cesar Chavez Day is observed on the last day of the Spring Break. The last day of the Spring break for 2018-2019 is Sunday, April 7th; therefore, the Cesar Chavez Day will be observed on Monday, April 1, 2019, which is the beginning, rather than the end of the Spring Break.
Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
N/A

File Attachments
PCCD Holidays Fiscal Year 2018-2019.pdf (67 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

12.2 Consider Approval of Resolution 17/18-44, Notice of Governing Board Member Election Specification of the Election Order for November 6, 2018. Presenter: Board President Brown

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS

Access

Public

Type

Action

File Attachments
1718-44-election order.pdf (58 KB)

Subject

12.3 Consider Approval of Resolution 17/18-45 Tie Vote in Governing Board Election with Run-Off Election. Presenter: Board President Brown

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS

Access
Public

Type

Background/Analysis:  (Please discuss this item.  If a Vendor is Involved, please include the company name as well as the individual.)

Deliverables and Scope of Work:

Anticipated Completion Date:

Evaluation and Recommended Action:

File Attachments
1718-45 - Tie Vote.pdf (53 KB)

Subject

12.4 Consider Approval of Resolution 17/18-46 Candidate's Statement of Qualifications. Presenter: Board President Brown

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS

Access

Public

Type

Background/Analysis:  (Please discuss this item.  If a Vendor is Involved, please include the company name as well as the individual.)

Deliverables and Scope of Work:

Anticipated Completion Date:

Evaluation and Recommended Action:

File Attachments
1718-46 - Statement of Qualifications.pdf (57 KB)

13. REPORTS

Subject

13.1 Board of Trustees' Reports

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
13. REPORTS

Access
Public
Type
Information

14. ANNOUNCEMENTS
15. ADJOURNMENT

Subject

15.1 Meeting Adjournment

Meeting

Jun 12, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

15. ADJOURNMENT

Access
Public
Type
Action

Recommended Action

Meeting adjourned at