Tuesday, June 26, 2018
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are broadcast live on KGPC, 98.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 - Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:
Link on the Peralta Board Website: http://web.peralta.edu/trustees/
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. PUBLIC COMMENT ON CLOSED SESSION ITEMS

2. CLOSED SESSION

Subject 2.1 Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)
Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Access Public
Type Information

Subject 2.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Access Public
Type Information
- Conference with Legal Counsel (§54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (§54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (§54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Conference with Legal Counsel (§54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (§54956.9(b)-(c)) (2 cases)

Subject 2.3 Public Employee Appointment (Government Code Section 54957)
Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Access Public
Type Information
- Recommendation to appoint the Dean of Special Programs and Grants, College of Alameda.
- Recommendation to appoint the Director of Workforce Systems, College of Alameda
- Recommendation to appoint the Interim Vice Chancellor of Human Resources and Employee Relations, District Office.
Recommendation to appoint the Vice Chancellor for Student Affairs, District Office.
Recommendation to extend Employment Contracts of the following regular management employees:
  - Vice Chancellor for Academic Affairs, District Office
  - Dean of Academic & Student Affairs, Liberal Arts, Laney College
  - Dean of Special Programs & Grants, Merritt College
  - Vice President of Student Services, Berkeley City College
  - Dean of Academic & Student Affairs - CTE, Laney College
  - Payroll Manager, District Office
  - Vice Chancellor for General Services, District Office
  - President, Laney College
  - Dean, CTE, College of Alameda
  - Dean of Disabled Programs & Services DSPS, Berkeley City College
  - Dean of Enrollment Services, College of Alameda
  - Dean of Academic & Student Affairs - Community Leadership & Civic Engagement, Laney College
  - Facilities Project Manager, District Office
  - Director of Energy and Sustainability, District Office
  - Dean of Academic & Student Affairs - Mathematics and Sciences, Laney College
  - Director of Deputy Sector Navigator Program (grant-funded), District Office
  - Director of Facilities Planning and Development, District Office
  - Director of Gateway to College, Laney College
  - Vice President of Student Services, College of Alameda
  - BEST Director, Laney College

Recommendation to extend Employment Contracts of interim management employees:
  - Interim Registrar, District Office
  - Interim Director for Northern Alameda Consortium for Adult Education, District Office
  - Interim Director of Capital Projects & Facilities, District Office
  - Interim Budget Director, Workforce Development & Continuing Education, District Office
  - Interim Director of International Services & Student Support, District Office
  - Interim Project Manager for Maintenance & Operations, District Office

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Subject 2.4 Public Employee Discipline/Dismissal/Release
Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Access Public
Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 2.5 Public Employee Evaluation
Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Access Public
Type
  - Chancellor

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3. OPEN SESSION

Subject 3.1 Pledge of Allegiance
Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Subject  3.2 Roll Call
Meeting  Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Access  Public
Type  Procedural

Subject  3.3 Report of Action Taken in Closed Session
Meeting  Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Access  Public
Type  Information

Subject  3.4 Approval of the Agenda
Meeting  Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Access  Public
Type  Action
Recommended Action  Recommend Approval

Subject  3.5 Approval of the Minutes
Meeting  Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Access  Public
Type  Action
Recommended Action  Recommend Approval

File Attachments
06-12-18 Board Meeting Minutes.pdf (211 KB)

Subject  3.6 Vice Chancellor Trudy Largent Retirement Recognition
Subject 3.7 ONEPeralta Finance Team Recognition
Meeting  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Access Public
Type
Certificates will be presented to the ONEPeralta Finance team in appreciation of a successful launch of the Finance System.

Subject 3.8 Associated Student Government Reports
Meeting  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Access Public
Type Information

Subject 3.9 Peralta Classified Senate Report
Meeting  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Access Public
Type Information

Subject 3.10 District Academic Senate Report
Meeting  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Access Public
Type Information

Subject 3.11 Public Communication
Meeting  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Access Public
Type Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order
received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order they are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yelder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

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<th>Subject</th>
<th>3.12 Chancellor's Reports</th>
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**4. PRESENTATIONS**

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<th>4.1 Presentation on the 2018-19 Tentative Budget Presenter: Vice Chancellor Johnson</th>
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**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

**Deliverables and Scope of Work:**

**Anticipated Completion Date:**

**Evaluation and Recommended Action:**

File Attachments  
Tentative Budget Presentation FY18-19.pptx (1,172 KB)

**5. CONSENT CALENDAR - BOARD MATTERS**

<table>
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<tr>
<th>Subject</th>
<th>5.1 Consider Approval of First Reading on Proposed Board Policies. Presenter: Chancellor Laguerre</th>
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<td>Type</td>
<td>Action (Consent)</td>
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<tr>
<td>Fiscal Impact</td>
<td>No</td>
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**Background/Analysis:**

The Board will conduct a final reading of the Board Policies. The following policies are presented for review and will return to a future Board meeting for adoption:

- BP 3550 Drug Free Environment and Drug Prevention Program
- BP 3290 Consumer Information Disclosure
- BP 7800 Emeritus Status
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
5.2 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
5. CONSENT CALENDAR - BOARD MATTERS

Access
Public

Type
Action (Consent)

Preferred Date
Jun 26, 2018

Absolute Date
Jun 26, 2018

Fiscal Impact
No

Budgeted
Yes

Recommended Action
Approve of Out of State Travel pursuant to Board policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
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<tr>
<td>Egbert Higinio</td>
<td>Bossier City, LA consortium for Belize Educational Cooperation</td>
<td>July 24, 2018 - July 27, 2018</td>
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<td>Anthony Powell</td>
<td>Kingston, Jamaica global Social Justice: A Pilot Project from Academic Affairs</td>
<td>July 31, 2018 - August 11, 2018</td>
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<tr>
<td>Barbara Widhalm</td>
<td>Corvallis, OR International Society for the Systems Sciences, 62nd Annual Conference</td>
<td>July 10, 2018 - July 15, 2018</td>
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Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
Approve
Subject  5.3 Consider Approval of the Contract for the Independent Contractor/Consultant Annette Dambrasio not to exceed $91,200 for PCCD Accreditation Support Services. Presenter: Chancellor Laguerre
Meeting  Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  5. CONSENT CALENDAR - BOARD MATTERS
Access  Public
Type  Action (Consent)
Preferred Date  Jul 01, 2018
Absolute Date  Jul 01, 2018
Fiscal Impact  Yes
Dollar Amount  $91,200.00
Budgeted  Yes
Budget Source  General Fund
Recommended Action  Approve the Contract for the Independent Contractor/Consultant Dr. Annette Dambrasio not to exceed $91,200.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
Consider Approval of a contract with Dr. Dambrasio for services in an amount not to exceed $91,200 associated with the coordination and preparation of the district accreditation and assisting to ensure recommendations are being implemented.

Deliverables and Scope of Work:
- Serve as District writer/editor for all Accreditation documents and accreditation-related work to ensure a consistent voice and clarity of communications.
- Assist District and Colleges in transitioning to new ACCJC Standards (to include training) and design a Master Plan for the Self Study.
- Continue to work closely with College Leads to ensure the integration of District and all four Colleges’ accreditation work
- Assist Administration to identify, document, and evaluate evidence to be used as documentation for ACCJC Reports and the Self Study.
- Identify/support ongoing District planning needs, and to continue to facilitate, refine and oversee the Peralta Integrated Planning Model (PBIM) Committees/Councils work via the PCCD shared governance structure.
- Analyze and identify solutions, to include researching other District models, for strengthening District Services and District Services to Colleges, as needed.
- Plan and assist to organize District activities that pertain to Accreditation—e.g., Strategic Planning Sessions, Management Retreats, Leadership workshops, and August Summit.
- Serve as District Lead in working collaboratively with leadership to monitor, edit, and evaluate major District projects such as the Total Cost of Ownership Guidelines, HR Staffing Plan, Delineation of Functions; ensure that projects are in compliance with Accreditation Standards

Anticipated Completion Date:
June 30, 2019

Evaluation and Recommended Action:
Dr. Dambrasio has a proven track record with the Peralta Community College District in successfully leading the efforts to ensure that the District was removed from all 8 ACCJC Recommendations (more ACCJC sanctions than any District in the CCC system), assisted the District and Colleges to write reports and to identify evidence required for Follow-Up and Midterm Reports. Dr. Dambrasio has been instrumental in serving as a major participant for implementing the new Planning and Budgeting Integrated Model (PBIM) and has continued to work to refine the model and to work with all PBIM members to facilitate and evaluate PBIM activities via the shared governance processes. Chancellor Laguerre recommends approval of contract.

File Attachments
Dambrasio ICC.pdf (98 KB)
DambrasiocontractProposal.pdf (287 KB)

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6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject: 6.1 Consider Approval of an Agreement with Linden Travel to Conduct Travel Related Services for the Ghana Study Abroad Program in the amount of $10,000. Presenter: Vice Chancellor Brown

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access: Public

Type: Action (Consent)

Preferred Date: Jun 26, 2018

Absolute Date: Jun 26, 2018

Fiscal Impact: Yes

Dollar Amount: $10,000.00

Budgeted: Yes

Budget Source: PASS Funds

Recommended Action: Approve an agreement with Linden Travel ICC for Ghana Study Abroad Program

Item Summary:

The contractor, Linden Travel, will coordinate travel services for the team-teaching Ghana Study Abroad Program for PCCD students. Services will include flights/travel, visas, accommodations, and logistics for both student centered programs. The purpose is to expand global educational learning for PCCD students.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Linden Travel ICC provides travel related services to several Peralta study abroad programs and has done so for many years. This academic year, we contracted with them to assist in travel related to our increased efforts in recruiting students from Africa, Latin America and the Caribbean, and the Jamaica and China student delegations.

The purpose of the agreement is for travel related services for the Ghana team teaching program for faculty and students from Laney, Merritt and BCC. The funds were awarded to Merritt students via a one time PASS opportunity from the Office of the President.

Deliverables and Scope of Work:

Two roundtrip flights from SFO to Accra Ghana (Simons & Sydney)
Total: $4,900

One roundtrip flight from SFO to Accra Ghana (Buirrago)
Total: $2,300

One roundtrip flight from SFO to Accra Ghana (Taybur)
Total: $2,000.

One roundtrip flight from SFO to Accra Ghana (Holloway)
Total: $800

Total Sum: $10,000.00

Anticipated Completion Date:

August 2018

Evaluation and Recommended Action:

Approval of Agreement with Linden Travel
6.2 Consider Approval for an Independent Contractor/Consultant (ICC) Contract for Idea Builder Labs to Provide Project Management Services for Laney College’s CCC Maker Grant for $35,675.  
Presenter: President Gilkerson

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access: Public

Type: Action (Consent)

Preferred Date: Jun 26, 2018

Absolute Date: Jun 26, 2018

Fiscal Impact: No

Dollar Amount: $35,675.30

Budgeted: Yes

Budget Source: CCC Maker Grant from the California Community College Chancellor's Office, through fiscal agent Sierra College.

Recommended Action: Approve an ICC Contract for Idea Builder Labs to provide project management services for Laney College's CCC Maker Grant for $35,675.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The CCC Maker Initiative:
- Supports a network of California Community College makerspaces, nurtures a maker culture and incorporates innovation, entrepreneurship and making into education
- Funds 800 internships using skills developed in the classroom and the makerspace leading to high wage, in-demand STEW/STREAM careers
- Offers resources, connects colleges and encourages plans that fit community needs
- Builds a community of college makerspaces that:
  - Welcomes non-traditional students
  - Encourages building community within each college’s regional ecosystem
  - Supports faculty in embedding making into instruction
  - Partners with businesses to produce innovation-ready graduates
- Creates relevant career pathways and stackable credentials, promotes student success and gets Californians into open jobs
- Shares best practices in infusing making, innovation and entrepreneurship into students' college experiences to prepare them for STEM/STREAM careers

Laney College has been awarded a continuation grant of $250,000 to proceed in year two with efforts in progress to build out the Advanced Manufacturing Fabrication Lab (FabLab) and deepen connections with courses and curriculum. The lab is used to introduce and expose CTE students as well as students outside of CTE disciplines to innovations and advancements in computer-based manufacturing technologies in order to better prepare students for careers opportunities in Advanced Manufacturing and in preparation for students progressing into four-year universities. The FabLab has successfully engaged a number of number of departments in curriculum development and laboratory application in the FabLab, an activity that will continue in the coming year. Various departments across the college have used the FabLab for laboratory based instruction in Art, Engineering, Architecture, Carpentry, and Graphic Arts.
Idea Builder Labs, based in Alameda, California, is owned by Mr. Danny Beesley who has been integral in leading the development and growth of Laney’s Advanced Manufacturing Fabrication Lab (FabLab) including designing the lab layout, sourcing needed equipment, helping build out the lab space for student use, and developing operating procedures for the lab. He has also worked with departments at the college to engage them with the potential and use of the lab for stimulating student learning. He has also been instrumental in helping the college attain statewide leadership status in the forefront of the Maker movement which has taken hold at community colleges across the state.

Because the funds to pay for these services have not yet been finalized and loaded, the services are contingent upon final receipt and loading of the funds from the CCC Maker Grant from Sierra College as fiscal agent for the State CCCC0.

**Deliverables and Scope of Work:**
The project leadership role provided by Idea Builder Labs Inc will include the following activities:
- Assist with the coordination for the CCC Maker grant including preparing reports and interacting with the statewide “Maker” leadership group
- Provide technical support for all FabLab staff, contractors and students in equipment operations as well as successful lab operations
- Coordinate with industry representatives to identify skill sets necessary for employment in a Maker environment, suggest project-based learning strategies, and help identify career opportunities for students
- Work with industry to develop internships and other work-based learning opportunities
- Work with Oakland Unified School District and other K-12 school districts in developing educational opportunities connecting to the Laney FabLab

**Anticipated Completion Date:**

June 30, 2019

**Evaluation and Recommended Action: Approval**

**File Attachments**
- IBL_Capability_Statement.pdf (121 KB)
- IBL_CV_2017.pdf (25 KB)
- Idea Builder Labs ICC # 22224.pdf (58 KB)
- Support Scope of Work_Idea Builder Labs_2018-19.docx (15 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**
6.3 Consider Approval of an ICC Contract for Kathi Roisen to Provide Project Management Services for the EBALDC/SparkPoint Project at Laney College in the Amount of $72,000. Presenter: President Glikerson

**Meeting**
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

**Access**
Public

**Type**
Action (Consent)

**Preferred Date**
Jun 26, 2018

**Absolute Date**
Jun 26, 2018

**Fiscal Impact**
No

**Dollar Amount**
$72,000.00

**Budgeted**
Yes

**Budget Source**
State of California Employment Development Department Workforce Accelerator Fund 6.0 grant through the East Bay Asian Local Development Corporation as the fiscal agent

**Recommended Action**
Consider Approval of an ICC Contract for Kathi Roisen to Provide Project Management Services for the EBALDC/SparkPoint Project at Laney College in the Amount of $72,000.

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
In collaboration with East Bay Asian Local Development Corporation (EBALDC) and West Oakland Job Resource Center, Laney College was awarded a grant through California EDD Workforce Accelerator Fund 6.0 to provide services related to the SparkPoint financial literacy program. Receipt of this sub-award from the fiscal agent EBALDC was approved by the Peralta Board of Trustees at its May 8, 2018 meeting. As part of its approved scope of work and budget, Laney College identified the need for a Supported Learning Coordinator to provide case management and related project management services for grant implementation.

Kathi Roisen of Oakland, California, will provide the services indicated herein below.

**Deliverables and Scope of Work:**

According to the grant specifications, Roisen will provide the following services:

- In accordance with the grant specifications, develop systems for data collection, tracking and reporting as required.
- In coordination with East Bay Asian Local Development Corporation (EBALDC) administrators, industry partners and the financial literacy counselor, provide grant management services including tracking and documentation of participant enrollment, progress through the program, program outcomes and job placements.
- Collect data from Launch Board pertaining to previous cohorts of CTE program students to allow comparisons of persistence rates to current students receiving Financial Literacy services.
- Attend all team meetings pertaining to grant implementation.
- Recruit students for SparkPoint services from specified CTE programs.
- Work with the Laney College Employment Services Center to coordinate access to pre-employment services including resume writing and job interview preparation to improve access to career and job opportunities for low income and disadvantaged job seekers in specified Laney CTE programs.
- Provide quarterly summary narrative report of activities to EBALDC SparkPoint program coordinator, e.g., outreach efficacy.
- Provide math tutoring support for Industrial Maintenance and other CTE cohorts as needed.
- Act as liaison with Roger Chung of Restoring our Communities to recruit formerly incarcerated CTE students to receive SparkPoint services.
- Prepare Industrial Maintenance, Machine Technology, and other CTE students for job interviews using the specific STAR format as appropriate.

The funds to pay for these services are contingent upon successful loading in the Peralta financial system of the allocated funds by Laney College from the EBALDC.

**Anticipated Completion Date:**

June 30, 2019

**Evaluation and Recommended Action:**

Approve the ICC contract for Kathi Roisen to provide project management services for the EBALDC/SparkPoint Project at Laney College in the amount of $72,000.

**File Attachments**

- Kathi Roisen ‘18 Resume.pdf (243 K)
- Kathi Roisen ICC #22222.pdf (117 K)
- Roisen Scope of Work EBALDC Sparkpoint.docx (14 K)

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**Subject**

6.4 Consider Approval of an Amendment Extending the Deputy Sector Navigator Grant for Advanced Manufacturing at Laney College from the California Community College Chancellor’s Office and Increasing its Amount by $35,000. Presenter: President Gilkerson

**Meeting**

Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Jun 26, 2018

**Absolute Date**

Jun 26, 2018
The grantee for this grant is Laney College. The college originally received a Deputy Sector Navigator grant of $200,000 for the 2017-18 fiscal year. This new grant extends the old grant for 2-months from July 1, 2018 to August 31, 2018 in the amount of $35,000.

Laney's Deputy Sector Navigator Grant is used to coordinate and collaborate regionally in the manufacturing sector, and to develop effective sector partnerships with employers, regional consortia, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those regional economies.

Laney's deputy navigator has worked to support and improve regional workforce training within the sector (advanced manufacturing) for entry level and incumbent workers, and partner with regional employers, community colleges, high schools and Regional Occupation Centers and Programs (ROCCPs) on curriculum and certificate development and program alignment, and offering contract education, credit, and non-credit training.

Deliverables and Scope of Work:

The grant extension on this project allows Laney's Deputy Sector Navigator to continue work in progress in the region. The state CCCCO has indicated that it will provide two such 2-month extension until new funding mechanisms are completed. In the meantime, the Deputy Sector Navigator at Laney will continue work activities as follows:

1. The Deputy Sector Navigator will work collaboratively in a network comprised of the statewide sector navigator and other Deputy Sector Navigators within the sector. The Deputy Sector Navigator will work collaboratively with the Chair and/or Co-Chairs of the Regional Consortia to align the needs of sector employers with the program and curriculum offered by colleges within the regional consortium. Additionally, the Deputy Sector Navigator will work with the Regional Consortium, and individual colleges within the region offering courses and programs within the sector, to develop faculty collaborations, connect programs and employers, and promote and strengthen curriculum and program alignment.

2. The Deputy Sector Navigator will work with employers, industry and labor organizations, and Workforce Investment Boards within the region to determine gaps in the workforce; promote integration of workforce training and employment; strengthen programs within the sector at regional colleges and high schools; provide incumbent worker training; promote opportunities for contract education and faculty professional growth; and thereby, promote and support growth of the sector within the regional economy.

3. Gaps within the workforce will be identified and prioritized and strategies developed and implemented using SB 1402 funding. Examples of strategies to address workforce gaps include: creating community collaborations, professional development opportunities, curriculum development, articulation of curriculum in a career pathway, career lattice, or in a system of stackable credentials, career guidance module development, seminars, workshops, and collaboration between faculty, with an outcome of integrating the needs of employers and addressing within the curriculum and programs the job skills and competencies required for employment and advancement.

4. The Deputy Sector Navigator will work with representatives of business, labor, and professional trade associations to develop and implement courses and programs to train incumbent workers in the regional industry sector. A key objective is to enable incumbents: workers to become more competitive in their region's labor market, increase competency, and identify career pathways to economic self-sufficiency. Sector strategies may be implemented using articulated career pathways or career lattices and a system of stackable credentials. Curriculum can be offered through a variety of methods including credit, non-credit, or contract education depending on the needs of the employer.

5. The Deputy Sector Navigator will collect and report data on all required accountability measures working with common metrics and accountability measures.

Anticipated Completion Date:

August 31, 2018

Evaluation and Recommended Action:

Approve the amendment extending by 2 months the Deputy Sector Navigator Grant for Advanced Manufacturing at Laney College from the California Community College Chancellor's Office and its increased amount of $35,000.
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject  
6.5 Consider Ratification of an Amendment to the Agreement between PCCD and Roots Community Health Center for $31,132.50 for Medical Services. Presenter: Vice Chancellor Brown

Meeting  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category  
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access  
Public

Type  
Action (Consent)

Preferred Date  
Jun 26, 2018

Absolute Date  
Jun 26, 2018

Fiscal Impact  
Yes

Dollar Amount  
$31,132.50

Budgeted  
Yes

Budget Source  
Student Health Fee - General Funds

Recommended Action  
Ratify an Amendment to the Agreement between PCCD and Roots Community Health Center for $31,132.50 for Medical Services.

Item Summary:
Roots Community Health Center provided health services for PCCD students during this academic year (2017-2018). This amendment is to expand services through June, 2018 term to ensure full services are available to students in the summer 2018 term.

Background and Analysis:
Although the majority of services for PCCD are provided in-house, Peralla does not currently have the capacity to offer all of the medical services nor personnel needed for students and thus contracts with vendors to provide a breadth of services. Roots Community Health Center provides expert personnel, medical prescriptions and family planning services that augment our offerings for student health.

The amount of the original contract did not cover the expanded services we needed to offer that included extended time for nurse availability to students. The result is that in order to pay for services through June, 2018 we are in need of ratification of this amendment.

Deliverables and Scope of Work:
Roots Community Health Center shall perform all services prescribed including, but not limited to, the following:

A. Medical Services
- Pregnancy Testing
- Pap Smears
- Family Planning
- Birth Control
- Sexually Transmitted Infections Treatment
- HIV Testing (all four campuses)
- Health Education (one-on-one as needed)
- Flu Shots
- TB Testing
- On-site Assessment by a Medical Provider
- Physical Exams for College Transfers, Externship, or Employment
- Prescriptions for some medications
- Resource and Referral Services
- Enrollment into public health programs
- Other services as requested
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$60,000</td>
<td>Board Approved 06/13/17</td>
</tr>
<tr>
<td>Amendment</td>
<td>$21,132.50</td>
<td>Anticipated 6/26/18</td>
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<td>Revised Total</td>
<td>$121,132.50</td>
<td></td>
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</table>

Anticipated Completion Date: June 30, 2018

Alternatives/Options: N/A

Evaluation and Recommended Action: Approval of Contract

---

File Attachments
Addendum for Roots - Addendum Form + Change Order Form + Scope of Services.pdf (585 KB)
Unpaid Invoice Jan-April 2018 - Roots.pdf (377 KB)
Budget from Roots - 2017-2018.pdf (396 KB)
ICCC - Roots - 2017-2018.pdf (656 KB)

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Subject
6.6 Consider Approval of a Contract between PCCD and Jorge Nunez, L.A.C not to exceed $67,000 for 2018-19 FY for coordinating Acupuncture/Massage services for Peralta Students. Presenter: Vice Chancellor Brown.

Meeting
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access
Public

Type
Action (Consent)

Preferred Date
Jun 26, 2018

Absolute Date
Jun 26, 2018

Fiscal Impact
Yes

Dollar Amount
$67,000.00

Budgeted
Yes

Budget Source
Student Health Fee - General Funds

Recommended Action
Approval of Agreement between PCCD and Jorge Nunez, L.A.C not to exceed $67,000 for 2018-19 FY for coordinating Acupuncture/Massage services for Peralta Students.

Item Summary:
A Contract between PCCD and Jorge Nunez, L.A.C not to exceed $67,000 for 2018-19 FY for providing Acupuncture/Massage services for Peralta Students.

Background and Analysis:
Peralta Health Services has been providing stress-management and pain-relief service for all PCCD students at each college site since 2011. The aim is to continue these services in the new academic year (2018-2019) due to the high demand (see below) from students and commitment to offering alternatives complementary health services.

Utilization Percentages in 2018 Spring:
COA: 83% (113/136 appointments)
BCC: 73% (99/136 appointments)
LANEY: 85% (203/239 appointments)
MERRITT: 87% (118/136 appointments)
Chief Complaint

<table>
<thead>
<tr>
<th>N = 549</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Shoulder/Neck Pain</td>
<td>248</td>
</tr>
<tr>
<td>Low-Back Pain</td>
<td>70</td>
</tr>
<tr>
<td>Insomnia/Anxiety</td>
<td>51</td>
</tr>
<tr>
<td>Internal Medicine</td>
<td>33</td>
</tr>
<tr>
<td>Mid-Back Pain</td>
<td>26</td>
</tr>
<tr>
<td>Lower limb pain</td>
<td>32</td>
</tr>
<tr>
<td>Upper limb pain</td>
<td>17</td>
</tr>
<tr>
<td>HA/Migraine/TMJ</td>
<td>16</td>
</tr>
<tr>
<td>Stress/Smoking Cessation</td>
<td>26</td>
</tr>
<tr>
<td>Other (Weight loss, ear pain, common cold, menopause, UTI)</td>
<td>10</td>
</tr>
</tbody>
</table>

Satisfaction Survey in 2018 Spring
Acupuncture/ Massage Percentage
Very satisfied 94.49%
Satisfied 4.72%
Neutral 0.00%
Dissatisfied 0.79%
Very dissatisfied 0.00%

Deliverables and Scope of Work:
Jorge Nunez, L.A.C. will provide coordination of acupuncture/massage services at Berkeley City College, College of Alameda, Laney College & Merritt College. Dr. Jorge Nunez's employees, who are licensed acupuncturists/massage therapists, will deliver direct services to clients/patients. He will track student appointments, conduct outreach to the campuses, and participate on the District Student Wellness Committee.

Anticipated Completion Date: June 30, 2019

Alternatives/Options: N/A

Evaluation and Recommended Action: Approval of the Contract

File Attachments
Memo - Acupuncture-massage clinic - From Director Indira Thadani.pdf (213 KB)
Resume - Jorge Nunez.pdf (360 KB)
Jorge Nunez Acupuncture and Massage Therapist Agreement ctn 20180622.pdf (777 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 6.7 Consider Approval of an ICC in the Amount of $37,775 for PCCD Community Radio Contractor
Aaron Harbour. Presenter: Vice Chancellor Brown

Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 6. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access Public
Type Action (Consent)
Preferred Date Jun 26, 2018
Absolute Date Jun 26, 2018
Fiscal Impact Yes
Dollar Amount $37,775.00
Budgeted: Yes
Budget Source: Fund 01

Recommended Action: Approve the ICC in the Amount of $37,775 for PCCD Community Radio Contractor Aaron Harbour.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The Department of Public Information seeks approval for ICC# 22518 in the amount of $37,775.00 for Aaron Harbour for the continued provision of radio productions in FY 2018-19. Independent contractors are needed on a part-time basis to assist with the running of Peralta’s student/community radio station, KGPC 96.9 LP-FM. The unusual hours of radio shifts (nights and weekends for the convenience of the student DJs) precludes using Classified staff. This ICC is funded through budgeted monies from the General Fund for the Department of Public Information, Communications and Media.

Deliverables and Scope of Work:
The running of Peralta’s student/community radio station (KGPC 96.9 LP-FM) which includes: Promotion of same via social media and networking events; recruiting and training student/faculty DJs; providing technical production during shows; trouble-shooting equipment; uploading podcasts; maintaining station website; producing FCC reports, and other related duties as assigned.

Anticipated Completion Date:
Contract period is July 1, 2018 through June 30, 2019

Evaluation and Recommended Action:
The Chancellor recommends approval.

File Attachments
Aaron Harbour ICC for KGPC 96.9 PCCD Radio.pdf (1,156 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - FINANCE

Subject: 7.1 Consider Approval of Measure A Bond Budget Transfer and Appropriations for Program Management (No. 120). Presenter: Vice Chancellor Johnson

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 7. CONSENT CALENDAR - FINANCE

Access: Public

Type: Action (Consent)

Preferred Date: Jun 26, 2018

Absolute Date: Jun 26, 2018

Fiscal Impact: No

Dollar Amount: $5,600,000.00

Budgeted: Yes

Budget Source: Measure A General Obligation Bond (Fund 63)

Recommended Action: The administration recommends the approval of this budget transfer no. 120.

Item Summary:

Budget Transfer No. 120 ($5,600,000) is apportioned from Measure A Bond Funds to pay for internal bond program and construction management (e.g., overhead cost, program mobilization, general program management, planning, design, agency review, bid and award, construction, commission and close-out for projects). This allotment is transferred from Laney Student Center Project (#2318) and Laney Library Learning Center Project (#2383) to the Laney Beginner's Inn Exhaust Mods for Kitchen Equipment Project (#2476) and Laney Locker Room Title IX Project (#2475).
Measure A

Campus: Laney College

Transfer # DA: 12

Date: 6/6

Transfer Amounts

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
<th>Current Budget</th>
<th>Revised Budget</th>
<th>Tr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measure A Transfer To:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2479 Laney Beginner's Inn Exhaust Mods for Kitchen Equipment</td>
<td>-</td>
<td>200,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2475 Laney Locker Room</td>
<td>2,600,000</td>
<td>8,000,000</td>
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<tr>
<td><strong>Total Transfer:</strong></td>
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<tr>
<td>Measure A Transfer From:</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>2318 Laney Student Center</td>
<td>4,480,227</td>
<td>3,435,223</td>
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<td></td>
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<tr>
<td>2383 Laney Library/Learning Center</td>
<td>31,978,352</td>
<td>27,423,356</td>
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<tr>
<td><strong>Total Transfer:</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Description:

Budget Transfer #120 - Transfer funds from 2318 Laney Student Services Project in Measure A to 2479 Laney Beginner's Inn Exhaust Mod Equipment Project to install exhaust modernization for the kitchen equipment and 2475 Laney Locker Room Title IX Project - Upgrade the locker to meet compliance.

To Measure A: 2479 Laney Beginner's Inn Exhaust Mods for Kitchen Equipment Project $200,000 and 2475 Laney Locker Room $5,400,00 and 2318 Laney Student Center $1,045,004 and 2383 Laney Library/Leaning Center $4,554,906.

This/These project(s) are in compliance under the Bond Guidelines. (See Source of Funds section).

The Chancellor recommends approval.

Source of Funds (and Fiscal/Budgetary Impact):

Measure A, approved by the voters in Peralta's constituency and authorized under in Resolution 05/08-45, Exhibit A-1, District-Wide, support services for the "acquisition, construction, repair, refurbishment, equipping, upgrading, and modernization of classrooms, campuses, buildings, facilities, and grounds throughout the District."

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Staff has implemented the standard procedures to finalize the approval of this budget transfer and appropriations through the shared governance process. The Director of Capital Projects and/or the Vize Chancellor of General Services will collaborate with College Presidents, Vice Chancellor of Finance & Administration, and the Chancellor immediately upon the approval the above budget transfers and appropriations.

Deliverables and Scope of Work:

Not Applicable

Anticipated Completion Date:

The anticipate budget transfer completion date is within 30 days.

Evaluation and Recommended Action:

The administration recommends the approval of this budget transfer no. 120.

File Attachments

Measure_A_Budget_Transfer - 120 - Laney Bond Reorg.pdf (456 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar Items will be enacted by one motion. There will be no separate...
Discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

### 8. CONSENT CALENDAR - HUMAN RESOURCES

<table>
<thead>
<tr>
<th>Subject</th>
<th>8.1 Consider Approval of Revised 2018-2019 PCCD Holiday Schedule. Presenter: Vice Chancellor Largent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jul 10, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>8. CONSENT CALENDAR - HUMAN RESOURCES</td>
</tr>
<tr>
<td>Access</td>
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<tr>
<td>Type</td>
<td>Action (Consent)</td>
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<td>Preferred Date</td>
<td>Jul 10, 2018</td>
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<tr>
<td>Absolute Date</td>
<td>Jul 10, 2018</td>
</tr>
<tr>
<td>Fiscal Impact</td>
<td>No</td>
</tr>
<tr>
<td>Budget Source</td>
<td>N/A</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>The District Administration requests the Board to approve the revised PCCD Holiday Schedule for 2018-2019. Presenter: Vice Chancellor Largent.</td>
</tr>
</tbody>
</table>

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

On June 12, 2018, the Board approved the 2018-2019 Holiday Schedule. The schedule had the wrong date for Malcolm X Birthday observance. In accordance with the 2018-2019 Academic Calendar, the correct date is Friday, May 17, 2019, not Monday, May 20, 2019. The attached 2018-2019 Holiday Schedule has been revised to reflect this change.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

N/A

File Attachments

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All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.


<table>
<thead>
<tr>
<th>Meeting</th>
<th>Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>8. CONSENT CALENDAR - HUMAN RESOURCES</td>
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<td>Access</td>
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<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Preferred Date</td>
<td>Jun 26, 2018</td>
</tr>
</tbody>
</table>

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The State Chancellor's Office requires that community college districts meet the Equal Employment Opportunity Multiple Method Allocation Model in order to qualify for up to $50,000 in funding from the allocation of the Equal Employment Opportunity (EEO) Funds, for the purpose of promoting equal employment opportunity.

During the 2017-2018 Fiscal Year, the District demonstrated that it met all of the required nine Multiple Methods for the 2016-2017 Fiscal Year, and the Peralta District was awarded $50,000 in Equal Employment Opportunity Funding. The EEO funds will, once again, be allocated by the State Chancellor's Office pursuant to the Multiple Method Allocation Model for Fiscal Year 2018-2019.

Multiple Methods #1 requires each district to:
1. Submit a board-adopted EEO Plan to the Chancellor's Office at least every 3 years;
2. Establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan; and
3. Submit a report on the use of EEO funds for the prior fiscal year.

Certification from the District was required to be submitted to the State Chancellor's Office no later than June 1, 2018, and the District's Certification Form was submitted to and was received by the State Chancellor's Office on May 31, 2018.

Deliverables and Scope of Work:

Anticipated Completion Date:

Evaluation and Recommended Action:

File Attachments
2017-2018 EEO Allocation Form with Exhibits A-C (3).pdf (5,401 KB)
2017-2018 EEO Allocation Form with Exhibits D-E.pdf (8,124 KB)
2017-2018 EEO Allocation Form with Exhibits F-K.pdf (5,131 KB)
2017-2018 EEO Allocation Form with Exhibits L-S (3).pdf (5,874 KB)

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Subject 8.3 Consider Approval of Short-term assignments. Presenter: Vice Chancellor Largent

Meeting Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - HUMAN RESOURCES

Access Public

Type

Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

"The District has complied with the applicable provisions of the Education Code"

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Hire</th>
<th>End Date</th>
<th>Position Title</th>
<th>Site</th>
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</thead>
<tbody>
<tr>
<td>Balero</td>
<td>Jessica</td>
<td>7/2/18</td>
<td>5/31/19</td>
<td>Science Lab Tech/Bio</td>
<td>A</td>
</tr>
<tr>
<td>Bennett</td>
<td>Lowell</td>
<td>7/2/18</td>
<td>6/28/19</td>
<td>Inst Asst/Basic Skills</td>
<td>M</td>
</tr>
<tr>
<td>Cho</td>
<td>Yee</td>
<td>7/2/18</td>
<td>11/15/18</td>
<td>Senior Clerical Assistant</td>
<td>M</td>
</tr>
</tbody>
</table>
9. CONSENT CALENDAR - FACILITIES

**Subject**
9.1 Consider Ratification of Amendment No. 2 for Tammy Marchand in the amount not-to-exceed $38,962.50 for additional project and construction management services at Laney College.

**Presenter: Vice Chancellor Ikharo**

**Meeting**
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
9. CONSENT CALENDAR - FACILITIES

**Access**
Public

**Type**
Action (Consent)

**Preferred Date**
Jun 26, 2018

**Absolute Date**
Jun 26, 2018

**Fiscal Impact**
Yes

**Dollar Amount**
$38,962.50

**Budgeted**
Yes

**Budget Source**
Measure A

**Recommended Action**
Ratify Amendment No. 2 for professional project and construction management services for Tammy Marchand, in the amount not-to-exceed $38,962.50.

**Background/Analysis:**
( Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual. )

In 2017, PCCD entered into an agreement with Tammy Marchand to perform professional management services under the Independent Contractor/Consultant Services Contract (ICC #22478). The administration procured Tammy Marchand's professional consulting services to complete development and implementation of bid documents for Scheduled and Deferred Maintenance projects. Also, the administration assigned Tammy Marchand to handle ADA and OCR related projects, retrofit projects, and the Laney College Fix It List Projects.

The scope of work for this ICC included completion of the following project tasks:
- Met with stakeholders to coordinate projects and collect project data;
- Prepared Request for Qualifications (RFQ), Request for Proposals (RFP), Requested for Bids (RFB), and bid documentation;
- Worked with District buyers to create ad-ready RFPs and Bid Documents;
- Conducted pre-bid meetings and bid walks;
- Conducted post-bid meetings with winning bidder;
- Conducted all project management tasks involved from pre-bidding to completion of District projects; and
- Completed oversight of District projects from start to fruition.

Due to the high volume of facility projects, under the Amendment #1, the above original Independent Contractor/Consultant Services contract term was extended until June 30, 2016. Increases in the allowance for additional services by the District was authorized, in the amount not-to-exceed of $75,500 for Tammy Marchand to continue to perform construction and project management services on the following projects:

1. Laney College Classroom Painting, Phase 1
2. Laney College Classroom Shades, Phase 1
3. Laney College Pool Chlorination Upgrades
4. Laney College Chemistry Lab Plumbing Upgrades
5. Laney College Door Upgrades
6. Laney College Wheelchair Lift - Room G189
7. Laney College Pool Heater Upgrades

The contract history is as follows:

<table>
<thead>
<tr>
<th>Descriptions</th>
<th>Amounts</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independent Contractor/Consultant Services</td>
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<td></td>
</tr>
<tr>
<td>Contract #22478 (Attachment #3)</td>
<td>$24,999</td>
<td>Not Required</td>
</tr>
<tr>
<td>Amendment #1 with Contract Time Extension</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Attachment #2)</td>
<td>$75,500</td>
<td>10-10-2017</td>
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<tr>
<td>Amendment #2 (Attachment #1)</td>
<td>$38,962.50</td>
<td>Needs Approval</td>
</tr>
<tr>
<td><strong>TOTAL</strong>:</td>
<td><strong>$139,461.50</strong></td>
<td></td>
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</tbody>
</table>

**Deliverables and Scope of Work:**

The terms of the original contract was July 21, 2017 through June 30, 2018. Tammy Marchand fulfilled her contract terms under Amendment #1. However, it was necessary to expend the entire $75,500 earlier than anticipated to complete many of the Amendment #1 services in time for school opening in January 2018. Therefore, to complete other Amendment #1 project and construction management services, Amendment #2 was needed to provide sufficient funds in the amount of $38,962.50 to complete those services up thru April 30, 2018. Under this Amendment #2, the scope of work performed and completed included project and construction management services for the following tasks:

1. Reviewed Bid documents;
2. Prepared and monitored Change Orders;
3. Prepared Board reports;
4. Created project reports and other supporting documentation.

**Anticipated Completion Date:**

The contract termination date was April 30, 2018.

**Evaluation and Recommended Action:**

After review and approval by Interim Director of Facilities & Capital Projects, VC of General Services, VC of Finance, the Chancellor recommends approval of the Amendment #2 in the amount of $38,962.50. The contract will not exceed $139,461.50.

**File Attachments**

- Attachment #1-Tammy Marchand-Amendment No. 2.pdf (413 KB)
- Attachment #2-Marchand-Exec Amend #1 - $75,500.pdf (1,433 KB)
- Attachment #3-Marchand - ICC #22478.pdf (652 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**  
9.2 Consider Ratification of Amendment No. 1 for $112,000 for additional CM Services for Scheduled Maintenance Projects for Hattin CM Services. Presenter: Director Lynch McMahon

**Meeting**  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**  
9. CONSENT CALENDAR - FACILITIES

**Access**  
Public

**Type**  
Action (Consent)

**Preferred Date**  
Jun 26, 2018

**Absolute Date**  
Jun 26, 2018

**Fiscal Impact**  
Yes
Dollar Amount $112,000.00
Budgeted Yes
Budget Source Scheduled Maintenance
Recommended Action Ratify Contract Amendment No. 1 for Hattin CM Services in $112,000 for Construction Management Services for Schedule Maintenance projects District-wide from April to June 30, 2018

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
Hattin CM was solicited by PCCD to provide assistance on several small projects for scheduled maintenance projects district wide. They were initially contracted to complete a limited service for DGS and aid in development of project manuals and procedures for construction managers on specific Scheduled Maintenance Projects under ICC #2-119724 for $24,000.00. Subsequently, they were asked to pick up projects that were incomplete by a previous consultant that was terminated in April 2018. The term was originally estimated to be April to June 30, 2018.

Hattin CM is an Oakland based small local (SLBE) minority firm that provides construction management services in the bay area; throughout the State of CA and nationally. They are located in 300 Frank Ogawa Plaza, Suite 239 Oakland CA 94612 phone (510) 832-5800.

Deliverables and Scope of Work:
Under Amendment #1 this ratification supports the following scope of work for Hattin CM. They are providing support management services for district wide projects under scheduled maintenance and compliance work required on all campuses. The scope of work includes the following:
1. Oversight of all construction related projects that fall within scheduled maintenance for Alameda, Laney and COA Air station.
2. Provide oral and written direction to contractors, vendors and support staff that work on construction related projects
3. Provide written reports, minutes, and summaries of work
4. Update and review schedules
5. Review pay applications and various submittals
6. Complete constructability reviews of all projects
7. Value engineering analysis
8. Scheduling updates
9. Estimate and review project budgets and proposals submitted by vendors

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<tr>
<th>Description</th>
<th>$ Amount</th>
<th>Approved Board Date</th>
</tr>
</thead>
<tbody>
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<td>NA</td>
</tr>
<tr>
<td>Amendment #1</td>
<td>$112,000.00</td>
<td>Pending June 26, 2018</td>
</tr>
<tr>
<td>Revised Contract Total</td>
<td>$136,000.00</td>
<td>Pending June 26, 2018</td>
</tr>
</tbody>
</table>

Anticipated Completion Date:
Phase I will be competed in June 30, 2018.

Evaluation and Recommended Action:
The Interim Director of Capital Projects and Facilities, Vice Chancellor of Finance, Vice Chancellor of General Services and the Chancellor recommend approval of Amendment #1 to add $112,000 and 0 Days to the Contract.

File Attachments
Hattin CM Contract Executed 17-18.pdf (5,362 KB)
Peralta CCD Fee Proposal 3-9-18.pdf (49 KB)
Hattin CM Proposal 1 Letter 3-9-18.pdf (67 KB)
Amendment 1 Hattin CM.pdf (122 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 9.3 Consider Approval of Ratification of Amendment #3 for Rodan Builders for $8,241.00 for repairs at College of Alameda. Presenter: Director Lynch McMahon
Meeting       Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category      S. CONSENT CALENDAR - FACILITIES
Access        Public
Type          Action (Consent)
Preferred Date Jun 26, 2018
Absolute Date  Jun 26, 2018
Fiscal Impact  Yes
Dollar Amount  $8,241.00
Budgeted       Yes
Budget Source  Measure A

Recommended Action: Ratify Amendment #3 for Rodan Builders in the amount of $8,241.00 for repairs at College of Alameda

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The initial contract was awarded for minor work related to repairs associated with mold abatement in Building A & D and the G Building at the College of Alameda. Upon completion of several areas that were being repaired, discovery was made of additional mold and deteriorated areas that required immediate emergency remediation and subsequently expanded the initial scope of work. This additional work is required for continued health and safety of faculty and staff in the classrooms and offices affected by the abatement work.

Rodan Builders, Inc. is a California Corporation, located in San Mateo CA and is currently managed by, Dan Oliver President and Owner of the company. They possess General Contractor license and provide comprehensive services. CA License No. 858119.

Deliverables and Scope of Work:

Amendment #3 reflects the additional work that was required for the re-framing and re-building of walls in two buildings and four classrooms at College of Alameda. The work was due to additional mold and dry rot that was discovered in the locations as the rooms were being prepared for painting and refreshing. The work was part of previous renovation work that was completed for mold abatement and remediation. Work was completed on a time and materials basis upon the discovery of the unforeseen conditions. The contract will terminate at the end of June 2018.

<table>
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<td>Amendment 1</td>
<td>$127,500.00</td>
<td>3/28/18</td>
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<td>Amendment 2</td>
<td>$4,655.00</td>
<td>5/8/18</td>
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<td>Amendment 3</td>
<td>$8,241.00</td>
<td>Pending 6/26/18</td>
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<tr>
<td>Total</td>
<td>$155,296.00</td>
<td></td>
</tr>
</tbody>
</table>

Anticipated Completion Date:

Work will be complete by June 30, 2018

Evaluation and Recommended Action:

After review by the Interim Director of Facilities, VC of General Services, VC of Finance, the Chancellor recommends approval of the amendment in the amount of $8,241.00. Amended Contract will be Not to Exceed Total of $155,296.00

File Attachments
- CO 1 - Rodan -SKLM.pdf (147 KB)
- CO 2 - Rodan Builders.pdf (131 KB)
- Rodan Revised Agreement 2017.pdf (998 KB)
- change order amendment 3 COA (1).pdf (767 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be
Subject: S.4 Consider Approval of the Contract Award for Design Phase Structural Testing and Inspection in the Amount of $163,938.25 to Applied Materials & Engineering Inc. for the Milvia Acquisition, Retrofit, and Remodel Project at Berkeley City College. Presenter: Director Lynch McMahon.

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 9. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Jun 26, 2018

Absolute Date: Jun 26, 2018

Fiscal Impact: Yes

Dollar Amount: $163,938.25

Budgeted: Yes

Budget Source: Measure A, Fund 63

Recommended Action: Approve Award of the Contract for Design Phase Structural Testing and Inspection in the amount of $163,938.25 to Applied Materials & Engineering, Inc. for the Milvia Acquisition, Retrofit, and Remodel Project at Berkeley City College.

Goals: E: Develop and Manage Resources to Advance Our Mission

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

A structural retrofit and interior remodel is required to convert the existing office building at 2118 Milvia for use as a classroom building to support Berkeley City College. Structural testing and inspection of the existing building is required by the Division of the State Architect to demonstrate that the structural design, as applied to the existing structure, will achieve compliance with the Field Act. A combination of destructive and non-destructive testing and inspection will be conducted to document the actual layout and current structural properties of existing steel, masonry, wood, and concrete elements together with other aspects of the existing structure pertinent to evaluation of the structural design.

The Purchasing Department, in conjunction with the Capital Projects Unit, conducted a formal Request for Proposals (RFP 17-18/30, attached). Proposers were required to provide information regarding previous experience conducting similar types of work, qualifications of proposed personnel, work plan and schedule, anticipated challenges and associated solutions, minimum fee, recommended allowances/contingencies, and references contact information. Four proposals were received and evaluated by a committee of technical specialists using the criteria published in the RFP. The Proposal from Applied Materials & Engineering, Inc. was determined to offer the best value to the District (Proposal from Applied Materials & Engineering, Inc., attached).

<table>
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<tr>
<th>Firm</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied Materials &amp; Engineering, Inc.</td>
<td>82</td>
</tr>
<tr>
<td>Consolidated Engineering Laboratories</td>
<td>81</td>
</tr>
<tr>
<td>Construction Testing Services, Inc.</td>
<td>80</td>
</tr>
<tr>
<td>Testing Engineers, Inc.</td>
<td>69</td>
</tr>
</tbody>
</table>

The contract price listed in the draft Agreement (attached) includes:

1. A fixed price to perform the required minimum of tests and inspections.
2. An allowance for additional tests and inspections that may be required when the results of the minimum tests and inspections are known.

Applied Materials & Engineering, Inc. is located at 980 41st Street in Oakland, California. The principals are Armen Tajirian, P.E., Ph.D., and Dushyant Monmohan, D.Eng. AME has been in business for 30 years at this office and has had no changes in ownership or business name. The company website is http://www.appmateng.com

Deliverables and Scope of Work:

Conduct all structural testing and inspection as required and approved by the Division of the State Architect, and set forth in RFP 17-18/30. The contract end date is Jun 2019.

Anticipated Completion Date:

Expected completion June 2019

Evaluation and Recommended Action:
The Facilities Project Manager, Interim Director of Capital Projects and Facilities, Vice Chancellor for Finance and Administration, and the Chancellor recommend approval of the contract award for Design Phase Structural Testing and Inspection in the amount of $163,938.25 to Applied Materials & Engineering, Inc.

File Attachments
RFP-17-18-30-Advertisement.pdf (68 KB)
Agreement.RFP 17-18-30 AME.2018 06 19.pdf (97 KB)
Exhibit A.RFP-17-18-30-Addendum-One.pdf (283 KB)
Exhibit A.RFP-17-18-30-Addendum-One-5.2.pdf (520 KB)
Exhibit A.RFP-17-18-30-BCC-MARR. Design-Phase-Testing-and-Inspection.dl 2018 04 30 0912.pdf (932 KB)
Exhibit A.RFP-Sec-VI Att-11-6.1-2118-Mlvia ORIGINAL STRUCTURAL 1966.dl 2018 04 30 0913.pdf (1,409 KB)
Exhibit A.RFP-Sec-VI. Att-11-6.2-2118-Mlvia 1995 Retrofit and-2005 Remodel.dl 2018 04 30 0912.pdf (1,409 KB)
Exhibit B.BCC MARR Proposal AME_final.pdf (2,942 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by backup information so as not to require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
9.5 Consider Ratification of Amendment No. 2 for a Contract with Diablo Boiler for $17,326.15 for repairs to boilers at Merritt College and College of Alameda. Presenter: Director Lynch McMahon

Meeting
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
9. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Jun 26, 2018

Absolute Date
Jun 26, 2018

Fiscal Impact
Yes

Dollar Amount
$17,326.15

Budgeted
Yes

Budget Source
Scheduled Maintenance Fund 61

Recommended Action
Ratify Amendment #2 for 17,326.15 for Diablo Boiler for repairs of the boilers at Merritt College and College of Alameda.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Diablo Boiler was contracted for services in August of 2017 for open service contract to maintain and service district wide boiler service. The original Agreement dated August 21, 2017, was for the amount of $9,999.00. Subsequently, Amendment #1 ($1,318.72) dated October 6, 2017 was approved and implemented. We now are in need of an additional amendment to complete work for the remainder of the year through June 30, 2018.

Diablo Boiler is located at 729 Fulton Shipyard Rd Ste B1, Antioch, CA 94509. Their website is diabloboilerandsteam.com. The general manager of the company is Kate Clay.

Deliverables and Scope of Work:
Pursuant to this amendment the increases the need for additional scope of work are hereby authorized, in the amount of $17,326.15. The Contractor supplied the labor, materials, and equipment to complete the following scope of work listed below in the amount of $17,326.15:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Replace parts for equipment model # KSS60091</td>
<td>$5,875.08</td>
</tr>
<tr>
<td>Rebuild and repair the circulating pump at Merritt College Building D-Weinman #4 Pump</td>
<td>$4,204.72</td>
</tr>
<tr>
<td>Repair pump at Merritt College Building F- Taco Pump #4</td>
<td>$7,246.35</td>
</tr>
</tbody>
</table>

Requested ADD TOTAL: $17,326.15
**Description** | **Amounts**
---|---
Original Contract - Executed August 2017 | $ 9,999.00
Amendment 1 - Board Approved 10/6/17 | $ 1,318.72
Amendment 2 - Pending Approval June 2018 | $17,326.15

Revised Grand TOTAL: **$28,643.87**

Anticipated Completion Date:

June 30, 2018

Evaluation and Recommended Action:

After review by Director of Facilities and Capital Projects, VC of General Services, and the VC of Finance, the Chancellor recommends approval of the Amendment #2 in the amount of $17,326.15. The new contract total will be Not to Exceed $28,643.87.

- Diablo Boiler-Exec Agreement-$9999.pdf (1,264 KB)
- Diablo Boiler-Exec Amend #1-$1318.72.pdf (2,085 KB)
- Diablo Boiler-Amendment No. 2 R.1.pdf (97 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

### 10. ACTION ITEMS

**Subject**:

10.1 Consider Approval of Resolution #17/18-47 to reduce/eliminate certain services and provide related layoff notices. Presenter: Vice Chancellor Largent

**Meeting**:  
Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**:  
10. ACTION ITEMS

**Access**: Public

**Type**: Action (Consent)

**Preferred Date**: Jun 26, 2018

**Absolute Date**: Jun 26, 2018

**Fiscal Impact**: No

**Budget Source**: N/A

**Recommended Action**: Requesting that the subject resolution be passed and adopted at the June 26, 2018 Board Meeting. The resolution is to eliminate two grant-funded classified positions due to lack of funds, effective June 30, 2018.

**Background/Analysis**: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The Governing Board complies with California Education Code Section 88117 in eliminating affected positions, and the District is required by California Education Code §88017 to notify affected classified incumbents not less than 60 days prior to the effective date of layoff.

The following grant-funded classified positions are hereby affected by lack of funds, effective June 30, 2018:

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Layoff FTE</th>
<th>Site/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>1.0</td>
<td>Laney College, Career Pathways Trust</td>
</tr>
<tr>
<td>Staff Assistant</td>
<td>1.0</td>
<td>Berkeley City College, Administrative Services (Grants)</td>
</tr>
</tbody>
</table>

The Chancellor is directed to:

1. Immediately notify all affected employee organizations of the issues, directions, and concerns set forth in this Resolution, In order to allow any affected organization to request to meet and negotiate any resulting effects of layoff;
2. Comply with all applicable sections of the California Education Code in preparing any and all required layoff and/or reassignment notices to classified incumbents so affected by lack of funding, and any and all notices as required by the Collective Bargaining Agreement.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

Evaluation and Recommended Action:

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 10.2 Consider Approval of Resolution 17/18-49 to renew the contract for the 2018-19 fiscal year with the California Department of Education to Provide Child Care and Development Services and to Authorize Resolution to Local Agreement Number CSPP - 8020. Presenter: Vice Chancellor Brown

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 10. ACTION ITEMS

Access: Public

Type: Action

Preferred Date: Jun 26, 2018

Absolute Date: Jun 26, 2018

Fiscal Impact: Yes

Dollar Amount: $951,411.00

Budgeted: Yes

Budget Source: Fund 1 - General Funds


Item Summary:

Child Development services at Laney College and Merritt College. Services funded through the State Department of Education, Child Development Division for the period of July 1, 2018 through June 30, 2019. The Children’s Centers are licensed to serve 110 children, ages 1-5 years. Currently each Children Center serves children 3-5 years old. Most parents of the children served are themselves students within the district. Less than 20% of the parents are non-PCCD students. Priority is given to children from low-income families consistent with State requirements. Continued funding through this contract will allow the PCCD Children’s Centers to continue to provide comprehensive child development services during periods when classes are in session. This is a renewal grant for the 2018-19 fiscal year where there is a Maximum Reimbursable Amount (MRA) of $951,411.00 for the period of July 1, 2018 - June 30, 2019. A Resolution of the Board is needed to approve the contract and the designation of the authorized signatory.

File Attachments
Childcare Development Contract - CSPP-8020.pdf (2,993 KB)
Subject: 10.3 Consider Approval of the Peralta Community College District 2018-19 Tentative Budget: Presenter: Vice Chancellor Johnson

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 10. ACTION ITEMS

Access: Public

Type: Action

Preferred Date: Jun 26, 2018

Absolute Date: Jun 26, 2018

Fiscal Impact: Yes

Budgeted: Yes

Recommended Action: Vice Chancellor for Finance and Administration Romaneir Johnson will present the 2018-19 Tentative Budget for consideration and approval.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The 2018-19 Tentative Budget for consideration and approval.

Deliverables and Scope of Work: N/A

Anticipated Completion Date: N/A

Evaluation and Recommended Action:

The Chancellor recommends approval

File Attachments
FY19 Tentative Budget Book.pdf (3,158 KB)

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Subject: 10.4 Consider Approval of Amendment No. 1 for a contract extension with Alameda County Sheriff's Office to provide police services to the Peralta Community College District for an additional one (1) year term. Presenter: Vice Chancellor Ikharo.

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 10. ACTION ITEMS

Access: Public

Type: Action (Consent)

Preferred Date: Jun 26, 2018

Absolute Date: Jun 26, 2018

Fiscal Impact: Yes

Dollar Amount: $4,518,384.96

Budgeted: Yes

Budget Source: General Fund

Recommended Action: Approval is requested for Amendment No. 1 for a contract extension with the Alameda County Sheriff's Office to provide police services to the Peralta Community College District for an additional one (1) year term from July 1, 2018 to June 30, 2019, in a total amount not-to-exceed $4,518,384.96.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
On June 23, 2015, the Governing Board of Trustees approved the original contract agreement for Alameda County Sheriff’s security services for the period from July 1, 2015 until June 30, 2018 (3 year term). The Alameda County Sheriff’s Office administered this contract on behalf of the County of Alameda.

The original contract enables the Governing Board of Trustees to extend the contract for an additional one (1) or two (2) years for a total not exceed five (5) years. The District is seeking a one year Amendment for the 2018-2019 year.

District administration is currently conducting a market study to review the feasibility and cost/benefits of bringing policing/security services in-house or to possibly develop a hybrid of self-provided security services and a continued partnership with Alameda County or other police service providers. The study is reviewing how other college districts provide these services and at what cost. The study will also include an analysis of educational benefits to the District through services by the Alameda County Sheriff’s Office and possible educational benefits of other service models. Vice Chancellor Ikharo will report back on the analysis and planning for future years in January 2019 or sooner.

### Contract History

<table>
<thead>
<tr>
<th>Descriptions</th>
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<td>Amendment #1 (1 year term) - Attachment #1</td>
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<tr>
<td><strong>TOTAL:</strong></td>
<td><strong>$15,040,300.41</strong></td>
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The attached financial analysis (Attachment #3) explains security costs per fiscal year provided by the Alameda County Sheriff Office.

**Deliverables and Scope of Work:**

The existing contract with the Alameda County Sheriff Office (ACSO) will end June 30, 2018. As a result, a contract renewal is warranted for police services continuation. Providing sworn police deputies to maintain safety of life and property (assets), and monitor Peralta’s campuses is essential. Under the new contract extension (Attachment #1), the Sheriff’s Office will continue to provide:

- Law enforcement services on a daily basis, 24 hours/day basis from Monday through Friday, excluding holidays, at the Laney College, (roaming services) for Merritt College, College of Alameda, including the Aviation Building (11:00 pm to 7:00 am).
- Alarm monitoring and public inquiry services on a daily a 24/7 basis through the Dispatch Command Center located at the District’s Administrative Center.
- Parking enforcement district-wide.
- Related administrative and crime statistical reporting services to the colleges, Administrators, Governing Board of Trustees, members of the public as required by law, especially the Clery Act.
- Two additional deputies are being added to the existing staff in order to cover the security needs of the colleges, especially Laney where night transient have engaged is systematic vandalism of the restrooms, classroom laboratories and computers rooms.
- Provision of badge photography and processing for employees, contractors, and vendors to help ensure security.
- The proposed contract renewal will engage:
  - One (1) Lieutenant
  - One (1) Sergeant
  - Nine (9) Sheriff Technicians
  - Sheriffs (6)

The benefits of ACSO performing the above services includes:

- Providing training and hiring of sheriffs and technicians at a lower cost;
- Offering Active Shooter Trainings with products, tools, and resources to help the Peralta community to prepare for and respond to an active shooter incident;
- Training campus safety aides at the Merritt College Justice Academy for the District; and
- Offering the Urban Shield Training, regional integrated systems (joint law enforcement) for prevention, protection, response and recovery in a high-threat, high-density urban area. This is a comprehensive, full-scale regional preparedness exercise assessing response capabilities related to multi-discipline planning, policies, procedures, organization, equipment and training.

The Chancellor recommends approval.

**Anticipated Completion Date:**
The contract termination date is June 30, 2019.

**Evaluation and Recommended Action:**
The administration recommends approval of this contract extension with the Alameda County Sheriff’s Office.
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

11. REPORTS

Subject: 11.1 Board of Trustees' Reports

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 11. REPORTS

Access: Public

Type: Information

12. ANNOUNCEMENTS

13. ADJOURNMENT

Subject: 13.1 Meeting Adjournment

Meeting: Jun 26, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 13. ADJOURNMENT

Access: Public

Type: Action

Recommended Action: Meeting adjourned at