Tuesday, September 4, 2018
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: Link on the Peralta Board Website: http://web.peralta.edu/trustees/

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. PUBLIC COMMENT ON CLOSED SESSION ITEMS

2. CLOSED SESSION

Subject

2.1 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

Information

Subject

2.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category

2. CLOSED SESSION

Access

Public

Type

Information

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases)

Subject

2.3 Public Employee Appointment (Government Code Section 54957)

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

Information

- Recommendation to appoint the Interim Vice President of Instruction, Merritt College.

Executive Content
Recommendation to appoint Anita Black as Interim Vice President of Instruction, Merritt College, effective September 5, 2018 through December 5, 2018 at $145,142 annually.

Subject

2.4 Public Employee Discipline/Dismissal/Release
Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject

2.5 Public Employee Evaluation
Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

- Chancellor

3. OPEN SESSION
Subject

3.1 Pledge of Allegiance

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Procedural


Subject

3.2 Roll Call

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Procedural


Subject

3.3 Report of Action Taken in Closed Session

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Subject

3.4 Approval of the Agenda

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Information

Subject

3.5 Approval of the Minutes

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
3. OPEN SESSION

Access
Public
Type
Action
Recommended Action
Recommend Approval

File Attachments
07-10-18 Board Meeting Minutes.pdf (73 KB)

Subject

3.6 Associated Student Government Reports
Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access
Public
Type
Information

Subject

3.7 Peralta Classified Senate Report
Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
3. OPEN SESSION

Access
Public
Type
Information

Subject

3.8 District Academic Senate Report
Meeting
Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access
Public
Type
Information

Subject

3.9 Public Communication
Meeting
Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

Subject

3.10 Chancellor's Reports

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Information

File Attachments
9.4.18 Merritt College BOT Report.pdf (464 KB)

4. PRESENTATIONS

Subject

4.1 2018-2019 Final Budget Presentation (20 minutes) Presenter: Vice Chancellor Romaneir Johnson

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. PRESENTATIONS

Access
4.2 Consider Approval of Resolution 18/19-14 for the 2018 – 2019 Final Budget
Presenter: Vice Chancellor Romaneir Johnson
Meeting
Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
4. PRESENTATIONS

Access
Public

Type
Action

Preferred Date
Sep 04, 2018

Absolute Date
Sep 04, 2018

Fiscal Impact
Yes
Budgeted

Yes

Budget Source

N/A

Recommended Action

Recommend that Resolution No. 18/19-14 be adopted, approving the Annual Budget for 2018-19.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Peralta Community College District is required to hold a public hearing on the proposed 2018-19 Annual budget prior to its adoption. Included in the meeting materials is the proposed annual budget for the District which has been publicly announced and made available for inspection at the District Budget and Finance Office as well as being posted on the District’s website. After the public hearing, it is recommended that Resolution No. 18/19-14 be adopted, approving the Annual Budget. The Chancellor recommends approval.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Recommend that Resolution No. 18/19-14 be adopted, approving the Annual Budget for 2018-19. The Chancellor recommends approval.

File Attachments
FY19 Annual Budget Book.pdf (5.672 KB)
2018-19 Final Budget Resolution.pdf (41 KB)

5. PUBLIC HEARING

Subject

5.1 PUBLIC HEARING & ACTION ITEM: Conduct Public Hearing on Resolution 18/19-14, 2018 – 2019 Final Budget
Presenter: Vice Chancellor Romaneir Johnson

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. PUBLIC HEARING

Access

Public
Type
Action

Preferred Date
Sep 04, 2018

Absolute Date
Sep 04, 2018

Fiscal Impact
Yes

Budgeted
Yes

Budget Source
N/A

Recommended Action

Recommend that Resolution No. 18/19-14 be adopted, approving the Annual Budget for 2018-19.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Peralta Community College District is required to hold a public hearing on the proposed 2018-19 annual budget prior to its adoption. Included in the meeting materials is the proposed Annual budget for the District which has been publicly announced and made available for inspection at the District Budget and Finance Office as well as being posted on the District’s website. After the public hearing, it is recommended that Resolution No. 18/19-14 be adopted, approving the Annual Budget. The Chancellor recommends approval.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Recommend that Resolution No. 18/19-14 be adopted, approving the Annual Budget for 2018-19. The Chancellor recommends approval.

File Attachments
FY19 Annual Budget Book.pdf (5,672 KB)
2018-19 Final Budget Resolution.pdf (41 KB)
6. CONSENT CALENDAR - BOARD MATTERS

Subject

6.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

No

Budgeted

Yes

Recommended Action

Consider Approval of Out of State Travel pursuant to Board Policy 7400.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Handy</td>
<td>Washington, DC 48th Annual Legislative Conference (Congressional Black Caucus)</td>
<td>September 11, 2018 - September 16, 2018</td>
</tr>
<tr>
<td>Name</td>
<td>Travel Location</td>
<td>Dates</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>Herbert Kitchen</td>
<td>Washington, DC 48th Annual Legislative Conference (Congressional Black Congress)</td>
<td>September 12, 2018 - September 16, 2018</td>
</tr>
</tbody>
</table>

**Anticipated Completion Date:**
N/A

**Evaluation and Recommended Action:**
Recommend Approval

**File Attachments**
Out of State Travel - 9-4-18.pdf (417 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

6.2 Consider Approval of First Reading on Proposed Board Policies. Presenter: Chancellor Laguerre

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - BOARD MATTERS

**Access**

Public

Type

Action (Consent)

Fiscal Impact

No

**Background/Analysis:**
The Board will conduct a first reading of the Board Policies. The following policies are presented for review and will return to a future Board meeting for adoption.

- BP 7800 Emeritus Status
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6.3 Consider Approval of Resolution 18/19-16, Excusing Student Trustee Absence. Presenter: Board President Brown

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

It is recommended that Trustees approve Resolution 18/19-16 excusing Student Trustee Galan from the September 4, 2018 Board meeting due to a family matter. The Chancellor recommends approval.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Approve Resolution 18/19-16 excusing Student Trustee Galan from the September 4, 2018 Board meeting.

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject
7.1 Consider Approval of Acceptance of the California Campus Catalyst Fund Grant from Community Initiatives & Immigrants Rising in the amount of $125,000. Presenter: President Gilkerson

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

No

Dollar Amount

$125,000.00

Budgeted

Yes

Budget Source

Incoming Grant Funds

Recommended Action

Approve acceptance of the California Campus Catalyst Fund Grant from Community Initiatives & Immigrants Rising in the amount of $125,000.

Background/Analysis:
In spring 2018, Laney College applied for a competitive grant through the California Campus Catalyst Fund, a multi-million dollar, three-year grantmaking initiative to expand support for undocumented students and their families across the state’s three public higher education systems: California Community Colleges, California State University, and University of California. Laney College was awarded the grant in the amount of $125,000 from August 20, 2018 through May 24, 2019. The grant agreement is between Community Initiatives, a California non-profit public benefit corporation on behalf of its fiscally sponsored project, Immigrants Rising.

Project name: Building Capacity and Allies to Support Undocumented and Mixed-Status Students and their Families

The goal of the Catalyst Fund is to expand the number of undocumented students and families served by partners at campuses within California’s public higher education segments. Currently, there are no specific services to support undocumented students, and the College has limited formal access and connection to this population of students and their families. The goal of this project is to create a holistic plan for expanding the number of undocumented and mixed-status students and their families that access services at Laney.

**Deliverables and Scope of Work:**

Per the Grant Agreement, this grant is made for the purposes stated below:

1. Provide a focused framework for identifying and articulating the issues and needs for undocumented members of the Laney College community
2. Articulate recommendations for college initiatives that can best support them in achieving their goals, and
3. Adopt and implement identified strategies.

As part of this process, we will ensure consideration is taken for how best to identify and adopt successful strategies and services that meet the varied needs of this community, including, but not limited to, financial support, career and college counseling, legal services, academic support and access to health and wellness services, as described in the Grantee’s Information Request, which is (Exhibit A) to the Grant Agreement.

Laney College plans to:

- Establish a task force for undocumented students
- Map resources for undocumented students and families
- Provide UndocuAlly trainings and ongoing professional development
- Develop leadership capacity for undocumented students
- Articulate plan for long-term sustainability and institutional integration

In Year 1 the college will specifically:

1. Establish taskforce with goals and timelines for recommendations by March 2019. (Quantitative)
   - Assess financial resources and gaps for undocumented students. In addition, assess increased collaboration with community-based organizations other support services on identified issues.

2. Provide at least one campus-wide UndocuAlly training. (Quantitative/ Qualitative)
   - Assess the training and ensure that it focuses specifically on increasing engagement and understanding in and among classified professionals, faculty, and administrators to better understand and support the needs of undocumented and mixed-status students.

3. Initiate campaign for more visibility. (Quantitative)
   - Assess the creation of a comprehensive online resource center, in addition to the development of college brochures, social media and supporting materials.

The estimated number of students and families expected to be served through this grant in Year 1 (Development) is between 50-100 students, and by Year 2 (Implementation) between 1000-3000 students.
**Evaluation and Recommended Action:**
Approve acceptance of the California Campus Catalyst Fund Grant from Community Initiatives & Immigrants Rising in the amount of $125,000 to support Laney College's efforts to better serve undocumented students.

**File Attachments**
Community Initiatives Immigrants Rising Grant - FY19_Laney_College_Grant_Agreement.pdf (749 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

7.2 Consider Approval to Accept the Alameda County Workforce Development Board (ACWDB) Career Centers Contract Renewal to Operate the Alameda and North Cities Career Centers, Funded Through the Workforce Innovation and Opportunity Act (WIOA). Presenter: President Karas

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

Yes

Dollar Amount

$375,382.00
Budgeted

Yes

Budget Source

Alameda County Workforce Development Board (ACWDB) Workforce Innovation and Opportunity Act (WIOA)

Recommended Action

Approve the Alameda County Workforce Development Board (ACWDB) Career Centers Contract Renewal to Operate the Alameda and North Cities Career Centers, Funded Through the Workforce Innovation and Opportunity Act (WIOA). Presenter: President Karas

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The North Cities Career Centers located in Alameda and Berkeley, formerly referred to as the One Stop Career Centers, are part of the Alameda County Workforce Development Board Sub-Regional Workforce Network (SWN), a network of employment services throughout Alameda and Contra Costa Counties. The College of Alameda has been the operator of the Alameda Career Center since March 1997 to meet the employment needs of residents and employers in the city of Alameda and surrounding communities. In 2014, Peralta Community College District successfully bid on and obtained the Berkeley Career Center contract which expanded services to serve the Cities of Albany, Berkeley, Emeryville, and Piedmont, effectively serving all of the northern section of Alameda County (excluding Oakland, which has its own Local Workforce Development Board and service area).

The College of Alameda will administer this sub-regional grant to provide employment services to residents of Alameda, Berkeley, Albany, Emeryville, and Piedmont. The grant is funded through the Alameda County Workforce Development Board. Alameda County is divided into several sub-regions and this grant covers the "North Cities". The City of Oakland has a separate workforce investment board, not part of Alameda County WDB.

The total 2018-2019 funding award is $375,382 with $150,153 allocated for the Workforce Innovation Opportunity Act (WIOA) Adult Services and $225,229 allocated for Workforce Innovation Opportunity Act (WIOA) Dislocated Worker Services.

Deliverables and Scope of Work:

The Peralta Community College District will provide quality, demand-driven services under this agreement in order to achieve required 2018-2019 performance goals including:

<table>
<thead>
<tr>
<th>RBA Contract Performance Measures</th>
<th>Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td>Measure</td>
</tr>
<tr>
<td>1</td>
<td># of New Enrollments</td>
</tr>
<tr>
<td>2</td>
<td>Training Set-Aside To be obligated by 6/30/2018</td>
</tr>
<tr>
<td>3</td>
<td>Minimum # of OJT Enrollments (Spans Adult &amp; DW funding streams)</td>
</tr>
<tr>
<td>4</td>
<td>Minimum # of Training Enrollments for DEAP</td>
</tr>
</tbody>
</table>

**HOW MUCH DID WE DO?**

| 5 | Minimum % of ITA Enrollments in ISOF | 75.0% | | 75.0% |
| 6 | Minimum % of OJT Enrollments in ISOF | 75.0% | | 75.0% |

**IS ANYONE BETTER OFF?**
<table>
<thead>
<tr>
<th></th>
<th>Of Closed Cases, Minimum % that Entered Unsubsidized Employment</th>
<th>75.0%</th>
<th>75.0%</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Of Participants with Job Placements @ Closure, Minimum % in ISOF</td>
<td>50.0%</td>
<td>50.0%</td>
</tr>
<tr>
<td>9</td>
<td>Minimum % that Attained a Credential of those Enrolled in Training</td>
<td>60.0%</td>
<td>60.0%</td>
</tr>
</tbody>
</table>

RBA = Results Based Accountability

**Anticipated Completion Date:**

June 30, 2019

**Evaluation and Recommended Action:**

Recommend approval.

**File Attachments**

SWN 2018-2019 Career Center Contract.signed.pdf (34,275 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**8. CONSENT CALENDAR - FINANCE**

**Subject**

8.1 Consider Ratification of the Warrant/Payment Report for the period covering June 21, 2018 through July 31, 2018.

**Presenter: Vice Chancellor Johnson**

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

8. CONSENT CALENDAR - FINANCE

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Sep 04, 2018

**Absolute Date**
Sep 04, 2018

Fiscal Impact

Yes

Budgeted

Yes

Recommended Action

Approve ratification of the Warrant/Payment Report.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from June 21, 2018 through July 31, 2018. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action: The Chancellor recommends ratification.

File Attachments

Warrant Report 090418.pdf (917 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.2 Consider Approval of Budget Transfer Report for the period covering from June 21, 2018 through July 31, 2018.

Presenter: Vice Chancellor Johnson

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access
Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

No

Budget Source

N/A

Recommended Action

Consider approval of Budget Transfer Report covering the period from June 21, 2018 through July 31, 2018.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider approval of Budget Transfer Report covering the period from June 21, 2018 through July 31, 2018.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments

Budget Transfer Report 090418.pdf (649 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
8.3 Review of Purchase Order Report for the period covering from June 21, 2018 through July 31, 2018. Presenter: Vice Chancellor Johnson

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access
Public

Type
Action (Consent)

Preferred Date
Sep 04, 2018

Absolute Date
Sep 04, 2018

Budget Source
N/A

Recommended Action


Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6340.

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days.” This Purchase Order Report contains all orders issued from June 21, 2018 through July 31, 2018, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

Item title:

Purchase Order Report

The table below provides a summary by funding source of number of orders issued and total dollar value.
<table>
<thead>
<tr>
<th>Fund Code:</th>
<th>General Restricted Fund</th>
<th>11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Code:</td>
<td>College Designated Funds</td>
<td>10</td>
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<td>Fund Code:</td>
<td>General Unrestrict Oper</td>
<td>01</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Contract Education</td>
<td>30</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Bond Measure A</td>
<td>63</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Child Development Fund</td>
<td>68</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Comm. Service-Fee Based Course</td>
<td>03</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Parcel Tax, Measure B</td>
<td>12</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Sp Reserve Fd #2 Redev &amp; Healt</td>
<td>69</td>
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<tr>
<td>Fund Code:</td>
<td>Stud. Repres. Fee- Fund-Merrit</td>
<td>83</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Trust And Agency Funds</td>
<td>71</td>
</tr>
<tr>
<td>Fund Code:</td>
<td>Coll. Fds On Bookstore Comm.</td>
<td>07</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Number of Orders Issued</strong></td>
<td></td>
<td>10,654,778.65</td>
</tr>
<tr>
<td><strong>Total Dollar Value</strong></td>
<td></td>
<td>10,654,778.65</td>
</tr>
</tbody>
</table>

**Anticipated Completion Date:** N/A

**Evaluation and Recommended Action:** The Chancellor recommends review.

File Attachments

PO Report 090418.pdf (194 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**9. CONSENT CALENDAR - FACILITIES**

**Subject**

9.1 Consider Ratification of a Contract with KONE, Incorporated in the amount of $40,029.60 for the District-wide Elevator compliance work. Presenter: Vice Chancellor Ikharo

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access
Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

Yes

Dollar Amount

$40,029.60

Budgeted

Yes

Budget Source

Fund 61 - Capital Outlay Projects State Funding

Recommended Action

Approve Ratification of contract with KONE, Incorporated in the amount of $40,029.60 for the District-wide Elevator State compliance work.

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

The Administration has contracted with KONE, Inc., to provide maintenance and compliance testing for all elevators and wheelchair lifts District-wide. KONE, Inc. assisted the District with mandatory testing and minor repairs for operations required to maintain compliance with State of CA regulations. The proposed scope of work provides for short term required testing and repairs for continued operation of all elevators District-wide through September 30, 2018. The District will solicit for competitive bids or piggy-back contracts to renew future elevator services.

KONE, Inc., headquarters is based in Illinois. The Senior Vice President is Jeff Blum. The company's local regional office is located at 15021 Wicks Blvd, San Leandro CA 94577 www.kone.com

**Deliverables and Scope of Work:**

The scope of work includes: additional testing and mandatory inspections.

KONE, Inc., will also provide professional inspection reports and certificates upon completion of inspection of all elevators District wide and wheelchair lifts to meet the State Mandated Annual Inspections.
Grand Total of Contract: $40,029.60

Previous contracts that have been completed in the previous fiscal year 17/18.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Contract FY 18/19</td>
<td>$40,029.60</td>
<td>Pending July 10, 2018</td>
</tr>
<tr>
<td>Previous Contract change orders for FYE 17/18, which ended 6/2018</td>
<td>$127,602.12</td>
<td>10/27/17, 11/14/17 and 2/2018</td>
</tr>
</tbody>
</table>

Anticipated Completion Date:

Anticipated completion date is September 30, 2018.

Evaluation and Recommended Action:

..Recommend approval of ratification of contract with KONE, Inc, in the amount of $40,029.60 based on review and acceptance by Interim Director of Capital Projects & Facilities, VC of Purchasing, VC of Finance and The Chancellor.

File Attachments

8-23-18 Kone Contract Add Services.pdf (66 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

9.2 Consider Approval of CO #1 to Add $484,505 and 0 Days to the Contract with C. Overaa & Co. for New Center for Liberal Arts Building Project at College of Alameda. Presenter: Director Lynch McMahon.

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date
Recommended Action

Approve CO #1 to Add $484,505 and Zero Days to the Contract with C. Overaa & Co. for the New Center for Liberal Arts Building Project at College of Alameda.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The New Center for Liberal Arts requires a connection to electrical infrastructure. Together with Alameda Municipal Power, the project team explored many options for the location and pathway of this connection. The best solution to support the New Center for Liberal Arts, is to approach the project site using a route as close as possible to the perimeter of the main campus. (option 7a per Power Infrastructure proposal from Overaa dated 11 Jun 2018, attached).

Deliverables and Scope of Work:

Change Order #1 will provide connection from building switchgear to Alameda Municipal Power utilizing route 7a with two additional pull-boxes (beyond the minimum required by AMP) placed per District direction to facilitate future projects.

CO #1 will increase the contract price by $484,505. The proposal price includes allowances for items that are known to be required and completed as part of the overall scope of work for electrical feed and installation of materials associated with work. The approval amount includes a 10% contingency to assist in managing unknown site conditions that may be encountered during the course of the underground work. The CO#1 work is currently scheduled to occur in sequence with related construction work already in-scope for Overaa, all is anticipated to be completed in September 2018.

CO #1 does not change the contract duration. Zero (O) days will be added for this change order.
Contract Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$31,465,000.00</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>$484,505.00</td>
</tr>
<tr>
<td>Total, Including Change Order #1</td>
<td>$31,949,505.00</td>
</tr>
</tbody>
</table>

Anticipated Completion Date:

CO #1 work will be completed in September 2018 (this Change Order only).

Evaluation and Recommended Action:

The Facilities Project Manager, Interim Director of Capital Projects and Facilities, Vice Chancellor of Finance, President of the College of Alameda, and the Chancellor recommend approval of CO #1 to Add $484,505 and 0 Days to the Contract with C. Overaa & Co. for the New Center for Liberal Arts project at College of Alameda.

File Attachments

<table>
<thead>
<tr>
<th>File Name</th>
<th>Size</th>
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<tr>
<td>COR 001.1 Power Infrastructure.pdf</td>
<td>2.303 KB</td>
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<tr>
<td>COA NCL.Overaa.CO#1.Main and Summ.2018 07 26.pdf</td>
<td>79 KB</td>
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All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

9.3 Consider Ratification of a Contract with American Air Systems, Inc. in the amount of $27,300.00 for Emergency Air Compressor Installation at Laney College

Presenter: Vice Chancellor Ikharo

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date
Sep 04, 2018

Fiscal Impact

Yes

Dollar Amount

$27,300.00

Budgeted

Yes

Budget Source

State - Capital Outlay Projects

Recommended Action

Ratify the Contract with American Air Systems, Inc. in the amount of $27,300.00 for Emergency Air Compressor Installation at Laney College, completed August 2018.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

On July 23, 2018 one compressor at Laney College completely failed. Parts were removed from it to keep the second air compressor running. A search for new parts was undertaken but no replacement parts were found due to the age of the compressors.

This repairs is considered an emergency project because the air compressor is essential to campus and instructional operations. In order to have an acceptable indoor quality of air circulation and HVAC for classrooms during the Summer, it was necessary to undertake this project immediately without formal bids solicitation as permitted by Board policy. Not only does this air compressor provide compressed air for industrial classes, it also provides Heating, Ventilation and Air Conditioning (HVAC) control air for many buildings campus-wide. Failure of the air compressor negatively affected the industrial classes at Laney as there was no air for the Computer Numerical Control (CNC) machines and pneumatic tools. Installation of a new air compressor was necessary to avoid interruption of the industrial classes and the majority of HVAC controls of other buildings at Laney College. Buildings affected included A, B, G, E and F.

In accordance with Section 20654 of the California Public Contract Code, correspondence was sent by the Chancellor to the County Superintendent of Schools, L. Karen Monroe, requesting approval to award an emergency construction contract for this project. Approval was provided on 8/6/18.

American Air Systems, Inc. was hired, through an informal bid price quote, to immediately begin the installation of a new Air Compressor at Laney College. American Air Systems, Inc. is located in San Carlos, CA. The President of the company is Edward Reardon. This company has worked with the District in the past providing excellent services.

Public Contract Code, Section 20654. (a): In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of the college, or to permit the continuance of existing college classes, or to avoid danger to life or property, the board may by unanimous vote, with the approval of the county superintendent of schools, do either of the following: (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids. (2) Notwithstanding Section 20655, authorize the use of day labor or force account for the purpose. (b) Nothing in this section shall eliminate the need for any bonds or security otherwise required by law.

Deliverables and Scope of Work:
The scope of work included the following:

1. Provide and install one (1) Palatek, Model 25D4 Air Compressor;
2. Includes shipping and fork lift at job site. All rigging with chain fall to mechanical room floor;
3. Modify 1” (one inch) piping to existing disconnect;
4. Wire in 20 volt control power;
5. Start up and test.

**Anticipated Completion Date:**
Primary equipment replacement has been completed. Testing and inspection is ongoing for the next several months. Anticipated completion is December 2018.

**Evaluation and Recommended Action:**
The Vice Chancellor of General Services, Interim Director of Capital Projects and Facilities, County Superintendent of Schools and Chancellor recommend approval.

File Attachments
- 07-27-18 L-Superintendent of Schools Emergency Project Laney.pdf (135 KB)
- Contract American Air Systems, Inc.pdf (1,611 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

*9.4 Consider Approval of a Contract in the amount of $63,800 with Allana Buick & Bers for Building Envelope Peer Review of the New Center for Liberal Arts at College of Alameda*  
Presenter: Vice Chancellor Ikharo
Fiscal Impact
Yes

Dollar Amount
$63,800.00

Budgeted
Yes

Budget Source
Measure A

Recommended Action
Approve a Contract in the amount of $63,800 with Allana Buick & Bers for Building Envelope Peer Review and Inspection of the New Center for Liberal Arts at College of Alameda

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
ALLANA BUICK & BERS, Inc (ABB) has been providing consultant services to the District on the Laney Leaks Remediation Project over the past two years as resident experts on building enclosures and waterproofing on the Laney Campus project. They have provided PCCD with additional services to assist the District in the review and compliance management for the new construction programs District-wide that required waterproofing. After PCCD discussed options available, the Administration decided to have ABBI submit a proposal only to provide review and inspection services for the New Liberal Arts building at College of Alameda.

ALLANA BUICK & BERS, Inc has been in business since 2007. Karim Allana, Eugene Buick, and Gerson Bers are the Principal Engineers. Karim Allana is the company CEO. California Contractor's License # 814455

Contact Information:
990 Commercial Street
Palo Alto, CA 94303
(650)543-5600
https://abbac.com/

Deliverables and Scope of Work:
The scope of work includes the following:
1. Construction Documents (CD) Services- Peer Review of existing construction documents and recommendation for improvement if deficiencies are found prior to construction of the building envelope and roof systems. Construction Documents are in DSA Design review as of 7/31/18.

2. Limited Construction Phase Consulting Services- this will include providing expert design and consultant services for specific work related to the waterproofing and building envelope design changes that may be required upon return from DSA review.

3. Monthly reports will be submitted with progress reporting to DGS.

Anticipated Completion Date:
December 31, 2019.

Evaluation and Recommended Action:
The Director of Facilities and Capital Projects, VC of General Services, VC of Finance along with the Chancellor recommend that the Board approve this contract for Allana Buick & Bers, Inc. for building envelope peer review consulting services at College of Alameda.

File Attachments
ABBAE.pdf (1,335 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

9.5 Consider Approval of a Contract for $1,434,337.00 with Roebbeln CM, Inc. for Construction Management Services at COA Liberal Arts Building. Presentor: Director Lynch McMahon

Meeting
Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Sep 04, 2018

Absolute Date
Sep 04, 2018

Fiscal Impact
No

Dollar Amount
$1,434,337.00

Budgeted
Yes

Budget Source

Measure A- Project 2361

Recommended Action

Approve Contract for Construction Management Services for Roebbelen CM, Inc. in the amount of $1,434,337.00 for consulting services at the College of Alameda New Liberal Arts Building.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

We conducted a solicitation from the current approved list of PM/CM vendors approved by the Board in June 2018 for construction management services. The solicitation was issued and PCCD received three proposals. The proposal submitted by Roebbelen CM, Inc. was the most responsive and cost effective for the scope of work we required of them. Roebbelen CM, Inc. are design build construction experts with many years of experience in delivering design build projects on time and on budget. References were checked and all came back with very high remarks for excellent service and product delivery. The three firms solicited are Vanir CM, Roebbelen CM, and Hattin CM. All were asked to provide an estimate for services for the completion of the project through 2020. Proposals were received and reviewed by VC Ikharo and VC Johnson. President Karas reviewed and provided input for approval on the choice of firms reviewed and ultimately contributed to the decision to choose Roebbelen CM, Inc..

We have allocated funds in the current project budget that will allow for funding of these services.

Roebbelen is a local and veteran owned business located in Oakland CA. The Principal Manager/Executive VP is Robert Kjome who will be managing this project. The CA license number # 808764 and DVBE # 1012610. The website is www.roebbelen.com

Deliverables and Scope of Work:

The scope of work outlined in the attached contract is to provide construction management services for the College of Alameda Liberal Arts Building. Roebbelen CM, Inc. are Design Build Construction Delivery Specialist and have staff that have been identified that will provide service to the District to complete the project with confidence and within the project budget and schedule.

Anticipated Completion Date:

Anticipated project completion is December 2020

Evaluation and Recommended Action:

The Director of Facilities and Capital Projects, VC of General Services, VC of Finance and the Chancellor recommend approval of the contract with Roebbelen CM, Inc. in the amount of $1,434,337.00 for construction management services for COA Liberal Arts Building.

File Attachments
Solicitation responses for CM at COA NLA.pdf (465 KB)
Correspondence PM COA NLA.pdf (170 KB)
KLM82218.doc (85 KB)
Roebbelen Proposal - Awarded COA NLA.pdf (1,406 KB)
ROEBBELEN Construction Management Agreement(DMS).pdf (178 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

9.6 Consider Ratification of Contract for Construction Management Services with Hattin Construction Management Inc. in the amount of $285,408. Presenter: Vice Chancellor Ikharo

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

Yes

Dollar Amount

$285,408.00

Budgeted

Yes

Budget Source
Recommended Action

Approve Contract Ratification for Construction Management Services for Hattin CM in the amount of $285,408 for the period through June 30, 2019.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Hattin Construction Management was asked to provide immediate construction management services in June 2018 when PCCD project management staff resigned from their position at the end of June 2018. Hattin CM Services, Inc., was completing a short term contract that provided support for another contract, and was completing the oversight and management of those projects when DGS solicited their services for a long term assignment. DGS solicited an RFP for four firms to provide immediate assistance and Hattin CM was most responsive to the request and was chosen to immediately begin services so as to avoid the loss of valuable time for construction during the summer months. The current contract under review is a new contract to provide services From June 2018 through June 2019.

Hattin CM is a small local minority firm that specializes in Construction Management (CM) services. They are part of the preferred vendor list for CM/PM work that was recently approved by the Board of Trustees in June 2018. They are located in Oakland CA and has SLBE certifications from PCCD and DBE from City of Oakland and BART. Mr. Roosevelt Hattin is the Principal and CEO of the firm. The location is:
Hattin Construction Management, Inc.
300 Frank H. Ogawa Plaza, Suite 239
Oakland, CA 94612-2038
(510) 832-5800
(510) 339-1100 fax

The company website is www.hattincm.com

Deliverables and Scope of Work:
The scope of work includes but is not limited to providing all required management and support services to the completion of the outstanding projects at Laney College that were included in the 30-day project list for Laney College ongoing from fiscal year 17/18. the projects include:

1. Laney Childcare modernization
2. Laney Library carpeting upgrade
3. Chemistry Lab Upgrades
4. Culinary mandated Alameda County Health Department service upgrades
5. Laney Pool Phase I and Phase II Upgrades
6. ADA Wheelchair lift for G189
7. Closeout of various projects for DSA approval and PGE rebates

The staff person assigned will work with Laney College and various vendors to process all documents required for contract completion and close out.

Anticipated Completion Date:
Anticipated completion June 30, 2019

Evaluation and Recommended Action:

After review by Director of Facilities, VC of General Services and VC of Finance, the Chancellor recommends approval the contract in the amount of $247,000.00. The Administration has reviewed the current services being provided from this vendor and has recommended approval of the contract for services provided by Hattin CM.

File Attachments
Hattin CM SOQ Colleges and Universities_Dec2017.pdf (345 KB)
R1-HATTIN CM Construction Management Agreement(DMS) RH[1].doc (169 KB)
Kelle Lynch-McMahon Letter 8-23-18.pdf (91 KB)
Peralta CCD Fee Proposal 8-23-18.pdf (17 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

9.7 Consider Ratification of Software License & Services Agreement with Maintenance Connection for software and training in the amount of $45,705.00. Presenter: Vice Chancellor Ikharo

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

Yes

Dollar Amount

$45,705.00

Budgeted

Yes

Budget Source
Recommended Action

Ratify Software License & Services Agreement with Maintenance Connection for software and training in the amount of $45,705.00.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

In May of 2014 the District began utilizing Maintenance Connection, Inc., as provider for work order management software system, as recommended by the accreditation committee, for the utilization of reporting and tracking work orders. This software has been used over the last four (4) years and is considered an operational tool for the engineering staff to complete their work and manage documents related to their work. It is user friendly and all colleges including the District Administrative Center (DAC) are utilizing this software to initiate work orders.

This total service agreement amount will be $45,705 for the next three years. Payments will be divided into three payable on an annually basis to the vendor.

Deliverables and Scope of Work:
Maintenance Connection, Inc. will deliver cloud-based licenses for six (6) administrators, monthly hosting, and select other software peripherals through December 31, 2020, at a cost of $15,522 per calendar year. A consultant will also be deployed to the District to provide three (3) days of Administrator training. Administrator training and reimbursable travel expenses are in the not-exceed amount of $6,900.00 that is part of the contract renewal.

The Software License & Services Agreement Amount is $45,705.00. The term of this agreement for software/services is from July 2, 2018 through December 31, 2020. It also includes three (3) days onsite administrator training and reimbursable travel expenses.

Anticipated Completion Date:
The contract term will expire December 31, 2020.

Evaluation and Recommended Action:
Review and approval from Director of Capital Projects, and the Vice Chancellors of General Services and Finance. The Chancellor recommends ratification of this Software License & Services Agreement for the continued procurement of Maintenance Connection software and training services.

File Attachments
- Maintenance Connection Quotes.pdf (174 KB)
- Maintenance Connection Software Licensing & Services Agreement 2018.pdf (223 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

9.8 Consider Ratification of a Contract with SANTAC dba Roto-Rooter in the Amount of $8,300.00 for Emergency Water Line Repairs at College of Alameda, Building F. Presenter Vice Chancellor Ikharo

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES
Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

Yes

Dollar Amount

$8,300.00

Budgeted

Yes

Budget Source

Capital Outlay Project, State Funding

Recommended Action

Ratify a Contract with SANTAC dba Roto-Rooter in the amount of $8,300.00 for Emergency Water Line Repairs at College of Alameda, Building F.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

On August 1, 2018, the water and sewer pipe ruptured at Building F at College of Alameda and required immediate repairs as to avoid safety issues and flooding in other areas of the building and campus. In addition, the construction site adjacent to the building had excavation and demolition work ongoing and contributed to the pressure build up that caused the rupture of the existing pipe. The main water supply to the building was damaged and required a shutdown in order for repairs to occur. The impact of the shutdown required interruption of classes and displacement of staff during the repair period.

SANTAC dba Roto-Rooter is a current vendor under contract with the district to provide plumbing services district-wide and was able to immediately respond to the demand for emergency service. This vendor has worked with the District in the past, providing satisfactory services. The company is located in Livermore, CA. William R. Griffin is the CEO, President and Director.
In accordance with Section 20654 of the California Public Contract Code, correspondence was sent by the Chancellor to the County Superintendent of Schools, L. Karen Monroe, requesting approval to award an emergency construction contract for this project. Approval was provided on 8/6/18.

Public Contract Code 20654. (a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of the college, or to permit the continuance of existing college classes, or to avoid danger to life or property, the board may by unanimous vote, with the approval of the county superintendent of schools, do either of the following: (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids. (2) Notwithstanding Section 20655, authorize the use of day labor or force account for the purpose. (b) Nothing in this section shall eliminate the need for any bonds or security otherwise required by law.

Deliverables and Scope of Work:
The Scope of work will included:
1. Excavation and exposure of 4’ pipe located 3 feet below surface;
2. Repair and replace water line;
3. Backfill and grade area.

Anticipated Completion Date:
Work was completed on August 8, 2018. Testing and inspection is ongoing through December 2018.

Evaluation and Recommended Action:
The Vice Chancellor of General Services, Interim Director of Capital Projects and Facilities, County Superintendent of Schools and Chancellor recommend approval.

File Attachments
L-Superintendent of Schools COA Water Leak Repairs.pdf (147 KB)
Roto Rooter Proposal $8300.pdf (199 KB)
Roto Rooter-Agreement-$8300.pdf (259 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

9.9 Consider Ratification of a Contract with SANTAC dba Roto-Rooter in the Amount of $96,525.00 for Emergency Sewer Line Replacement at College of Alameda, Library. Presenter: Vice Chancellor Ikharo

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date
Sep 04, 2018

Absolute Date

Sep 04, 2018

Fiscal Impact

Yes

Dollar Amount

$96,525.00

Budgeted

Yes

Budget Source

Capital Outlay Project, State Funding

Recommended Action

Ratify a Contract with SANTAC dba Roto-Rooter in the amount of $96,525.00 for Emergency Sewer Line Replacement at College of Alameda, Library.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

In August, during a routine repairs, it was discovered that the original sewer line from Building F to the City of Oakland’s main correction was deteriorated and broken due to age and seismic activity since its installation approximately 50 years ago. To determine the extent of the damage, a camera was run through the sewer line revealing numerous holes, broken areas, and restrictions in the piping which resulted in various sewer back-ups causing raw sewage to back up into the building. It was determined that failure to replace this line would have negatively impacted the building in that raw sewage would have continued to back up into the building, coming through floor drains. This constituted a severe health risk. The impact of these repairs required interruption of classes and displacement of staff during the repair period.

SANTAC dba Roto-Rooter is a current vendor under contract with the district to provide plumbing services district-wide and was able to immediately respond to the demand for emergency service. This vendor has worked with the District in the past, providing satisfactory services. The company is located in Livermore, CA. William R. Griffin is the CEO, President and Director.

Deliverables and Scope of Work:

Scope of work will include the following:
1. Set up containment of waste materials
2. Provide disposal of contaminated materials
3. Replace cast iron pipe as needed compact and replace finish grade inside and outside the building
4. Expose and excavate around existing concrete beams and backfill areas upon completion of work.

Anticipated Completion Date:

Work was completed the early week of August 2018. Testing and inspection is ongoing through December 2018.

Evaluation and Recommended Action:
The Vice Chancellor of General Services, Interim Director of Capital Projects and Facilities, County Superintendent of Schools and Chancellor recommend approval.

File Attachments
Roto Rooter Proposal COA Sewge Line Repair $96525.pdf (705 KB)
L-Supri Monroe Emergency Sewer Repacements COA Library.pdf (86 KB)
Roto Rooter-Agreement-$96,525.pdf (266 KB)

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10. CONSENT CALENDAR - HUMAN RESOURCES

Subject

10.1 Consider Approval of Short-term Assignments

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - HUMAN RESOURCES

Access

Public

Type

Action (Consent)

Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

Presenter: Interim Vice Chancellor Whittaker

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned.

“The District has complied with the applicable provisions of the Education Code”

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Hire</th>
<th>End Date</th>
<th>Position Title</th>
<th>Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abuan</td>
<td>Anthony</td>
<td>9/5/18</td>
<td>12/1/18</td>
<td>Instructional Asst/English</td>
<td>B</td>
</tr>
<tr>
<td>Berah</td>
<td>Pooyah</td>
<td>9/5/18</td>
<td>12/1</td>
<td>Library</td>
<td>B</td>
</tr>
<tr>
<td>Name</td>
<td>Position</td>
<td>Start Date/End Date</td>
<td>Notes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>-----------------------------------------------</td>
<td>---------------------</td>
<td>----------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mandi</td>
<td>Technician</td>
<td>9/5/18 - 4/18</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Burgar</td>
<td>Staff Assistant/Admin (General)</td>
<td>9/5/18 - 6/28/19</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Catanculan</td>
<td>Senior Clerical Assistant</td>
<td>9/12/18 - 2/28/19</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chening</td>
<td>Research Data Specialist</td>
<td>9/5/18 - 6/30/19</td>
<td>B</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chimienti</td>
<td>Program Specialist/Outreach</td>
<td>9/5/18 - 6/25/19</td>
<td>D</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gibbs</td>
<td>Food Services Worker</td>
<td>9/5/18 - 6/30/19</td>
<td>L</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fink</td>
<td>Senior Clerical Assistant</td>
<td>9/5/18 - 6/30/19</td>
<td>L</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ghulam</td>
<td>Science Lab Tech/Bio</td>
<td>9/11/18 - 6/30/19</td>
<td>M</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hall</td>
<td>Food Service Worker</td>
<td>9/5/18 - 12/14/18</td>
<td>L</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Omer</td>
<td>Staff Assistant/Admin (General)</td>
<td>9/5/18 - 6/30/19</td>
<td>D</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pumarume</td>
<td>Inst Asst/Child Development</td>
<td>9/5/18 - 5/31/19</td>
<td>M</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robertson</td>
<td>Inst Asst/IDSPS</td>
<td>9/13/18 - 6/27/19</td>
<td>M</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robinson</td>
<td>Duplicating Tech Services I</td>
<td>9/5/18 - 6/30/19</td>
<td>B</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rosales</td>
<td>Senior Clerical Assistant</td>
<td>9/5/18 - 12/14/18</td>
<td>B</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Santiago</td>
<td>Master Interpreter</td>
<td>9/5/18 - 6/30/19</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taplin</td>
<td>Inst Asst/English</td>
<td>9/5/18 - 12/14/18</td>
<td>B</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taylor</td>
<td>Instructional Asst/English</td>
<td>9/5/18 - 12/14/18</td>
<td>B</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yee</td>
<td>Inst Asst/Child Development</td>
<td>9/5/18 - 12/14/18</td>
<td>M</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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Subject
10.2 Sunshining of Contract Reopeners for Negotiations for the SEIU Local 1021 to the District. Presenter: Vice Chancellor Whittaker

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - HUMAN RESOURCES

Access

Public

Type

Information

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Pursuant to Government Code Section 3547(a), SEIU Local 1021 hereby gives official notice for full contract negotiations.

The Collective Bargaining Agreement between the Peralta Community College District and the Service Employees International Union, Local 1021 (Permanent and Hourly Employees) expires on June 30, 2018, and the Union wishes to commence negotiations on a Successor Agreement.

In accordance with Government Code Section 3547, public comments on such proposal shall be received at the next regular Governing Board meeting of September 25, 2018.

SEIU Local 1021 has the right to amend, modify or delete any proposal during the negotiations process.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

All Board-recommended contracts are subject to negotiations and execution by the Chancellor.

File Attachments

SEIU Local 1021 Sunshine Letter.pdf (111 KB)

Subject

10.3 Consider Approval of Resolution #18/19-15 to reduce/eliminate certain services and provide related layoff notices. Presenter: Vice Chancellor Whittaker

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Recommended Action

Requesting that the subject resolution be passed and adopted at the September 4, 2018 Board meeting. The resolution is to eliminate two grant-funded, classified positions due to lack of funds, effective November 5, 2018.

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Governing Board complies with California Education Code Section 88117 in eliminating affected positions, and the District is required by California Education Code Section 88017 to notify affected classified incumbents not less than 60 days prior to the effective date of layoff.

The following grant-funded, classified positions are hereby affected by lack of funds effective June 30, 2018:

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Layoff FTE</th>
<th>Site/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Specialist/Case</td>
<td>1.0</td>
<td>College of Alameda, Student</td>
</tr>
</tbody>
</table>
Specialist
Program Specialist/Case Specialist 1.0
Total 2.0

Services
College of Alameda, Student Services

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:

Evaluation and Recommended Action:

File Attachments
09-04-18 Resolution for COA Positions to be eliminated Board Meeting.pdf (17 KB)

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11. CONSENT CALENDAR - INFORMATION TECHNOLOGY
Subject

11.1 Consider ratification of contract with ComputerLand for implementation of a Program Review application in the amount of $86,758.80 - Presenter Vice Chancellor Cole and Vice Chancellor Brown

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. CONSENT CALENDAR - INFORMATION TECHNOLOGY

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018
Fiscal Impact

Yes

Dollar Amount

$86,758.80

Budgeted

Yes

Budget Source

Measure A

Recommended Action

Consider ratification of contract with ComputerLand for implementation of a Program Review application in the amount of $86,758.80.

Goals

D: Strengthen Accountability, Innovation and Collaboration
C: Build Programs of Distinction

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

PCCD Academic Affairs, Information Technology, and Institutional Research teams are collaborating to develop an online Program Review system. The system, designed with extensive faculty and academic leadership input, will help automate and streamline the program review and program update process at PCCD. The new web-based system will integrate dashboards designed by PCCD Institutional Research to help departments make data-informed decisions about their program’s needs and plans. The system will enable college and district leadership to look across program improvement initiatives and resource requests to develop a more holistic view of program needs. Reports, data, and actions from the program review application will be used to document program developments for accreditation.

The PCCD team worked with designers at Cyclotron to design an improved Program Review process, replacing the existing paper-based system. The initial estimate for the scope was based on a close replacement of the current program review template. During the joint design process, the team identified additional needs, data and analysis to improve PCCD’s Program Review and Annual update. The scope expanded to include program update, administrative units, additional data integrations, student services and reports.

Working with Cyclotron (Amber Bahl, CEO), a development subcontractor for ComputerLand, PCCD has developed a full requirements document, wireframes and begun development on the program review application. This contract is for the implementation of the design, faculty and staff training and implementation support. The design was finalized and the contract for the implementation was not finalized until after the deadline for the July board meeting. The program needs to be completed by October for use in the 2018/19 academic year.

Deliverables and Scope of Work:
Implement and deliver Program Review and Update application as designed by the program review workgroup.
Anticipated Completion Date:

October 15, 2018

Evaluation and Recommended Action:

Cyclotron’s team has worked collaboratively with the Program Review workgroup to understand PCCD’s needs and co-develop a solution. The Colleges plan to use the new application for Fall 2018 program review.

Approve ratification of contract with ComputerLand for implementation of a Program Review application in the amount of $86,758.80.

File Attachments

PERALTA CCD SOW-PROGRAM REVIEW AUG 2018.pdf (1.467 KB)
PERALTA DESIGN AND PLANNING PROGRAM REVIEW QUOTE.pdf (144 KB)
Computerland ICC.pdf (606 KB)

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Subject

11.2 Consider Approval of Contract renewal with Fox Weaver Consulting for Starfish Early Alert, Connect and Degree Planner implementation services for an amount not to exceed $140,000. Presenter: Vice Chancellor Cole and Vice Chancellor Cifra

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. CONSENT CALENDAR - INFORMATION TECHNOLOGY

Access

Public

Type

Action (Consent)

Preferred Date

Sep 04, 2018

Absolute Date

Sep 04, 2018
Fiscal Impact

Yes

Dollar Amount

$140,000.00

Budgeted

Yes

Budget Source

Starfish completion grant awarded by CCC Chancellors office

Recommended Action

Approve Contract renewal with Fox Weaver Consulting for Starfish Early Alert, Connect and Degree Planner implementation services for an amount not to exceed $140,000.

Goals

D: Strengthen Accountability, Innovation and Collaboration
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

To achieve the PCCD Strategic objective of enabling early alert across the district, PCCD Academic Affairs, Student Services and IT are working together to implement Starfish early alert. During the spring of 18, counselors, faculty and the VPSS’ of the four colleges worked together to launch the pilot early alert program at BCC with planned rollout at the other colleges starting in Fall 18.

Fox Weaver Consulting (Becky Weaver, Owner) has played an integral part in the configuration and deployment of the initial early alert pilot. They facilitated workshops to design service flags and workflows across the colleges, provided key technical assistance to IT and IR to integrate PCCD systems and provided training and support for end users.

The contract renewal will enable PCCD to expand the use of early alert to the other colleges, improve the implementation with lessons learned during the pilot, configure and deploy Connect to allow students to schedule appointments through self-service, and configure and deploy degree planner for a focused group of students in Spring 19.

Deliverables and Scope of Work:
Starfish Degree Planner:

1. Manage the implementation of Degree Planner (current scope planned is strictly for non-transfer degrees for Berkeley City College); however, this implementation must encompass a design for all four schools.
2. Advise IT on script development for all required Degree Planner files
3. Work with user teams to ensure Program Design Display works for all four Peralta institutions
4. Drive user team to test and validate Degree Plans
5. Provide support for training and go-live as needed
6. Design a plan for additional Degree Planner implementation at the other schools to include transfer degrees
Starfish Early Alerts:

1. Assist with Fall Starfish Pilot Go Live at all four schools
2. Expand the use of Early Alerts across all four institutions, develop requirements specifications and work with IT to implement attribute, organization, organization membership and relationship scripts.
3. Deliver training during Fall Flex Days and during the first week of classes for all four campuses.

Starfish Role/Relationship Management:

1. Assist IT in requirements and design of custom Peoplesoft Application for role and relationship management

Starfish Connect Implementation:

1. Configuration of services for Fall including: Career Services and Counseling at BCC, Counseling at COA, and DSPS at all four schools

Starfish Reporting:

1. Guide and manage the development and implementation of an ODS for Starfish Reporting using the Starfish Exporter tool and Degree Planner APIs, and eventual integration of this data into PeopleSoft

MIS Reporting:

1. Guide the addition of Starfish data into the existing MIS report
2. Create a plan to store all the required MIS data in PeopleSoft and develop/re-write the MIS report using the new single-source
3. Create the specifications for a Starfish to PeopleSoft integration for MIS data

Anticipated Completion Date:
June, 2019

Evaluation and Recommended Action:
Fox Weaver has assisted PCCD in the successful configuration and deployment of the Starfish early alert project. Recommend approval.

File Attachments
Peralta CCD Phase II Starfish Project Management Scope of Services.pdf (122 KB)
Fox and Weaver ICC.pdf (282 KB)

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12. ACTION ITEMS
Subject

12.1 Consider Approval of the District's fiscal year 2017-2018 CCFS-311 Q4 Report. Presenter: Vice Chancellor Johnson
12. ACTION ITEMS

Access
Public

Type
Action (Consent)

Preferred Date
Sep 04, 2018

Absolute Date
Sep 04, 2018

Fiscal Impact
No

Recommended Action
Approve the District's fiscal year 2017-18 fourth quarter CCFS-311Q report.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The CCSF-311Q is the State Chancellor's Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the fourth quarter of fiscal year 2017-18. Through the fourth quarter of the fiscal year, the District's Unrestricted General Fund recognized revenues of $63.7 million and expended $72.6 million. This imbalance is expected and attributable to the fact that property taxes are not received in equal monthly payments. The operational deficit is primarily a result of prior-year carryover spend down. This report has been completed and was submitted on time to the State Chancellor's Office and in accordance with the District's Financial Reporting Calendar.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:

Approve the District's fiscal year 2017-18 fourth quarter CCFS-311Q report. The Chancellor recommends approval.

File Attachments
201808151108.pdf (1,144 KB)
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Subject

12.2 Consider Approval of Resolution 18/19-17 in support of the City of Oakland Measure AA, The Children’s Initiative. Presenters: Trustee Brown & Trustee Riley

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS

Access

Public

Type

Action

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider Approval of Resolution 18/19-17 in support of the City of Oakland Measure AA, The Children's Initiative.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Approve Resolution 18/19-17 in support of the City of Oakland Measure AA, The Children's Initiative.

File Attachments
Peralta Support for City of Oakland Measure AA (Revised).pdf (339 KB)

Subject

12.3 Consider Approval of Resolution 18/19-18 regarding Measure G Bond Funds. Presenters: Trustees Brown, Riley & Weinstein

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
12. ACTION ITEMS

Access
Public

Type
Action

Preferred Date
Sep 04, 2018

Absolute Date
Sep 04, 2018

Recommended Action

Approve Resolution 18/19-18, Measure G Bond Funds.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider Approval of Resolution 18/19-18 regarding Measure G Bond Funds.

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:

Approve Resolution 18/19-18 regarding Measure G Bond Funds.

File Attachments
Peralta Measure G Bond Resolution.pdf (359 KB)

13. REPORTS

Subject

13.1 Board of Trustees' Reports

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
13. REPORTS

Access
Public
Type
Information

14. ANNOUNCEMENTS

15. ADJOURNMENT

Subject

15.1 Meeting Adjournment

Meeting

Sep 4, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

15. ADJOURNMENT

Access
Public
Type
Action

Recommended Action

Meeting adjourned at