Tuesday, March 12, 2019
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:
https://www.boarddocs.com/ca/peralta/Board.nsf
Link on the Peralta Board Website: http://web.peralta.edu/trustees/
The meeting can also be viewed Live on Peralta College’s YouTube link:
https://www.youtube.com/channel/UCTEvYzCQ1p_yqMRafmQfUww
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. TENURE TRACK FACULTY RECOGNITION

Subject 1.1 At tonight’s meeting, the Board of Trustees will formally recognize tenure track faculty. A reception honoring these tenure track faculty members will be held just prior to convening the regular Board meeting.

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 1. TENURE TRACK FACULTY RECOGNITION

Type Information

File Attachments
Tenure Reception_Flyer 2019.pdf (105 KB)

2. CLOSED SESSION

Subject 2.1 Public Comment on Closed Session Items

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION

Type

Subject 2.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION

Type Information

Subject 2.3 Public Employee Appointment (Government Code Section 54957)

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 2. CLOSED SESSION
• Recommendation to appoint the Dean of Student Services, Laney College.

**Extension of Regular Management Contracts:**

• Director of Student Activities & Campus Life, Laney College
• Director of Strong Workforce and CTE, District Office
• Director of Business & Administrative Services, College of Alameda
• President, Merritt College
• Dean of Academic & Student Affairs, Liberal Arts, Laney College
• Dean of Special Programs & Grants, Merritt College
• Dean of Liberal Arts & Social Sciences, Berkeley City College
• Dean of Academic & Student Affairs - CTE, Laney College
• Dean of Math, Science & Applied Technology, Berkeley City College
• International Services Manager, District
• Dean of Enrollment Services, Berkeley City College
• Manager of Special Projects, NAAEC, District Office
• Dean of Disabled Programs & Services DSPS, Berkeley City College
• Associate Vice Chancellor of Workforce & Economic Development, District Office
• College President, College of Alameda
• Director of Student Activities & Campus Life, Merritt College
• Dean of Academic & Student Affairs - Community Leadership & Civic Engagement, Laney College
• Dean of Science, Technology, Engineering, Arts & Mathematics (STEAM), College of Alameda
• Director of Network Services, District Office
• Risk and Safety Programs Manager, District Office
• Director of Business & Administrative Services, Berkeley City College
• Director of Facilities Planning and Development, District Office
• Director of Gateway to College, Laney College
• BEST Director, Laney College

**Extension of Interim Management Contracts:**

• Interim Director of Human Resources, District Office
• Interim Director of Employee Relations and Diversity Programs, District Office
• Interim Vice Chancellor for Human Resources & Employee Relations, District Office

**Subject**

2.4 Public Employee Discipline/Dismissal/Release

**Meeting**

Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

2. CLOSED SESSION

**Type**

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

**Public Employee Discipline: Dismissal/Release: Academic and Classified Administrators** (The Board is provided respective salaries in closed session for information purposes only, if any.) The Board is reminded not to discuss personnel matters outside of closed session.

<table>
<thead>
<tr>
<th>Employee ID</th>
<th>Title</th>
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<tbody>
<tr>
<td>10828807</td>
<td>Director of Energy and Environmental Sustainability</td>
<td>District Office</td>
</tr>
<tr>
<td>10977814</td>
<td>Vice Chancellor of Student Services</td>
<td>Merritt College</td>
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</table>

**Subject**

2.5 Public Employee Evaluation

**Meeting**

Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

2. CLOSED SESSION

**Type**

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

• Chancellor

**Subject**

2.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Type Information
- Conference with Legal Counsel (54956.9(a)), Toscano, et al v. Peralta Community College District, Alameda County Superior Court, Case No. RG16827433.
- Conference with Legal Counsel (54956.9(a)), Delson v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:17-CV-07367-JD.
- Conference with Legal Counsel (54956.9(a)), Brooke v. Peralta Community College District, Alameda County Superior Court Case No. RG18805297.
- Conference with Legal Counsel (54956.9(a)), Webb v. Peralta Community College District, Alameda County Superior Court Case No. RG18905473.
- Conference with Legal Counsel (54956.9(a)), Margolies v. Peralta Community College District, Alameda County Superior Court Case, RG18905036.
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

Subject 2.7 Conference with Real Property Negotiator (Government Code 54956.8) Lease Agreement, Negotiators: Chancellor Jowel Laguerre, Marie-Elaine Burns & Nitasha Sawhney, 3136 International Blvd, Oakland, California, 94606

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Type

3. OPEN SESSION

Subject 3.1 Call to Order
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Type Procedural

Subject 3.2 Pledge of Allegiance
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Type Procedural

Subject 3.3 Roll Call
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Type Procedural

Subject 3.4 Report of Action Taken in Closed Session
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Type Information
Subject  3.5 Approval of the Agenda
Meeting  Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Type  Action

Subject  3.6 Approval of the Minutes
Meeting  Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Type  Action
Preferred Date  Mar 12, 2019
Absolute Date  Mar 12, 2019
Fiscal Impact  No
Budgeted  No

File Attachments
02-26-19 Board Meeting Minutes.pdf (79 KB)

Subject  3.7 Associated Student Government Reports
Meeting  Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Type  Information

Subject  3.8 Peralta Classified Senate Report
Meeting  Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Type  Information

Subject  3.9 District Academic Senate Report
Meeting  Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  3. OPEN SESSION
Type  Information

Subject  3.10 Public Communication
At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

Subject 3.11 Chancellor’s Reports
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Type Information
- Acceptance of a proclamation by the Laney Football Team from Congresswoman Barbara Lee for the Laney College Eagles.
- March 1st Mandatory ACCJC Update
- Strong Workforce Report Update

File Attachments
CoAACCJCMAR1 (1).pdf (278 KB)

4. CONSENT CALENDAR - BOARD MATTERS

Subject 4.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor White
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 4. CONSENT CALENDAR - BOARD MATTERS
Type Action (Consent)
Preferred Date Mar 12, 2019
Absolute Date Mar 12, 2019
Fiscal Impact Yes
Budgeted Yes
Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
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<tr>
<td>Monica Ambalal</td>
<td>New Orleans, LA - Society of American Music Conference</td>
<td>March 20, 2019 - March 24, 2019</td>
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<td>Ronda Johnson</td>
<td>Chicago, IL - ASCD Empower 19 Conference</td>
<td>March 15, 2019 - March 18, 2019</td>
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<td>Judy Juanita</td>
<td>Indianapolis, IN - 2019 AABHE National Conference</td>
<td>March 24, 2019 - March 27, 2019</td>
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<td>Si Yazid Kahill</td>
<td>Centralia, WA - Northwest Diesel Instructor’s Conference</td>
<td>April 17, 2019 - April 19, 2019</td>
</tr>
<tr>
<td>Mildred Lewis</td>
<td>Orlando, FL - ANTSHE Conference 2019</td>
<td>April 4, 2019 - April 7, 2019</td>
</tr>
<tr>
<td>Carla Pegues</td>
<td>Tuscon, AZ - OSAP Annual Conference</td>
<td>May 30, 2019 - June 2, 2019</td>
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Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Recommend Approval

File Attachments
Out of State Travel approval 3-12-19.pdf (2,527 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 4.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor White

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 4. CONSENT CALENDAR - BOARD MATTERS

Type Action (Consent)

Preferred Date Mar 12, 2019

Absolute Date Mar 12, 2019

Fiscal Impact Yes

Budgeted Yes

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<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
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</table>

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

File Attachments
Out of State Travel Ratify 3-12-19.pdf (191 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject 5.1 Consider Approval of an Addendum for Educational Student Tours in the amount of $11,893 for a contract total of $77,655. Presenter: Vice Chancellor Brown

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 5. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type Action (Consent)

Preferred Date Mar 12, 2019

Fiscal Impact Yes

Dollar Amount $11,893.00

Budgeted Yes

Budget Source Fund 11 from the Colleges

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

PCCD transfer-ready Umoja students and faculty chaperones will attend a Historically Black Colleges and University (HBCU) tour to visit and potentially apply to HBCUs. The tour provides for a maximum of thirty-two transfer-ready Umoja students to expand their transfer options and inspire them to continue on a path of educational completion and success.

Educational Student Tours is a travel company that focuses solely on coordinating such tours for students. The company’s mission is to increase the number of African-American students who enroll in, and graduate from, a Historically Black College or University. Beginning in 1987 with a vision to be the premiere Black College Tour program, the success of their vision is evidenced by 100% satisfaction on surveys administered to students at the end of every tour.

PCCD sent eighteen students and two staff in 2018 and twenty-five students and staff in 2017. The aim this year is to expand the number of students attending as this aligns with Guided Pathways and the new Student Centered Funding Formula. The 2019 tour will take place on March 31 - April 5.

The initial number of fifty-two student participants has increased by seven, making the current total fifty-nine. This addendum serves to accommodate for the additional seven participants.

The original contract of $65,762.00 was approved by the Board of Trustees on January 22, 2019.

Deliverables and Scope of Work:

Educational Student Tours is being contracted to coordinate six days of a Historically Black College Tour that consists of traveling to Atlanta to visit Morehouse College, Spelman College, and Clark Atlanta University, to New Orleans to visit Dillard University, to Baton Rouge to visit Southern University, and to Louisiana to visit Grambling State University. This vendor will be responsible for all aspects of the tour including setting up information sessions and admissions presentations; checking group into the hotel; assisting chaperones and students as needed to maintain a timely tour schedule; providing bus driver with day-to-day coordination activities (i.e. bus pick-up and drop off times and locations, etc.); checking in with each hotel, restaurant, and college at least 24 hours prior to arrival to ensure that room keys, seating, and recruitment ambassadors are available to receive the group at the designated time, and being responsible for collecting and calling in meal selections at designated restaurants.

Anticipated Completion Date:

April 5, 2019

Evaluation and Recommended Action:

The District’s Student Affairs has evaluated the deliverables to date for Educational Student Tours and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments

ICC 21074 - Educational Student Tours.pdf (9,060 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 5.2 Consider Approval of an Agreement with Upswing Technology and Data Services with the College of Alameda in the amount of $30,900 from February, 2019 to December 31, 2019. Presenter: President Karas

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 5. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type Action (Consent)

Preferred Date Mar 12, 2019

Absolute Date Mar 12, 2019

Fiscal Impact Yes

Dollar Amount $30,900.00

Budgeted Yes

Budget Source Basic Skills Funds (Fund 11) Project Number 3128

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.) To provide comprehensive service to students to foster increased student success, retention, and access CoA has a license agreement with UpSwing to enable comprehensive online tutorial services. CoA implemented this service in 2015 and has annually renewed the license agreement. This product was part of CoA response to 2015 ACCJC College recommendation 11.

Deliverables and Scope of Work:
The license agreement is for three UpSwing products: USTART, TUTORUP, and Upswing Tutors. Together the products allow CoA to offer tutorial services to student regardless of location.

USTART Real-time tutoring data visibility and reporting: As students schedule and connect with coaches online and offline, Upswing can track usage trends and performance over time. This data is made available to COA administrators to provide a better view of student success likelihood and action steps for improvement

TUTORUP In-person Student Scheduling and Management: Offers students the ability to schedule offline sessions with staff, and have unscheduled sessions with staff directly from their mobile device.

Upswing Tutors 24/7 Student Access to Upswing’s Network of Coaches: Students have 24/7 access to tutoring sessions with Upswing coaches throughout the contract period in a variety of courses such as math, writing, science, foreign language, and more

Anticipated Completion Date:

December 31, 2019

Evaluation and Recommended Action:
The College of Alameda has evaluated the deliverables to date for Upswing International, Inc. and found them to be satisfactory.
The Chancellor recommends approval.

File Attachments
Upswing TDA -College of Alameda 2019(Updated-V2).pdf (136 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 5.3 Consider Approval of an ICC with Curriquinet/Governet Global Curriculum Network in the amount of $198,000. Presenter: Vice Chancellor Brown
Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 5. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type Action (Consent)

Preferred Date Mar 12, 2019

Absolute Date Mar 12, 2019

Fiscal Impact Yes

Dollar Amount $198,000.00

Budgeted Yes

Budget Source Fund 1- General Funds

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The Department of Academic Affairs seeks to continue with PCCD's contract with Curricunet. Curricunet META is a software system for automated curriculum development and assessment. During the transition for both modules, Curricunet META has provided support to faculty for the building customization with in the modules. This process is now complete. Since 2008, Curricunet META has been appropriate for the needs of Peralta in curriculum and assessment, streamlining the college and district process, keeping efficient track of changes between cycles, and providing easier access of information to faculty and administrators.

Deliverables and Scope of Work:
Support of Annual Maintenance and Hosting from February 1, 2019 - January 31, 2024 to include:
- CurricUNET META
- SLO Module
- Program Review Module

First Year:
Hosting, Maintenance and Technical Support: $33,000
SLO Module Support: 2,000
PRM Support: $ 3,000
*Total Annual Fee $38,000

Years 2-5:
Hosting, Maintenance and Technical Support: $34,000
SLO Module Support: 2,500
PRM Support: $ 3,500
*Total Annual Fee $40,000

The maximum amount to be billed under this agreement is $198,000.00.

Anticipated Completion Date:
Scope of services for February 1, 2019 - January 31, 2024

Evaluation and Recommended Action:
Recommended for approval.

File Attachments
ICC 18075 - Governet Global Curriculum Network.pdf (1,801 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar Items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 5.4 Consider Approval of an Additional Service from Innovative Interfaces, Inc. in the amount of $1000.65 in connection with its 5-year Subscription Contract. Presenter: Vice Chancellor Brown

Meeting Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 5. CONSENT CALENDAR - ACADEMIC AFFAIRS

Type Action (Consent)
Preferred Date  Mar 12, 2019
Absolute Date  Mar 12, 2019
Fiscal Impact  Yes
Dollar Amount  $1,000.65
Budgeted  Yes
Budget Source  General

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Since 2016, Innovative has been providing Peralta with services to migrate the Millennium library system to Sierra. Sierra provides complete ILS functionality and is designed with unmatched flexibility to meet changing needs of libraries and their users while also providing all the benefits of proven, stable business logic and integrated resource management on which thousands of libraries rely. Sierra’s open architecture and powerful underlying relational database gives libraries open access to their data using 3rd party reporting tools and the option to develop local applications against a robust API layer. The Sierra system includes the following software/features: Sierra open service-oriented architecture (SOA), open source PostgreSQL relational database, access to Sierra database using 3rd party SQL, reporting tools, Lucene indexing, integrated Sierra Desktop Application.

Year 1 Subscription $77,604 Year 2 Subscription $47,096 Year 3 Subscription $48,744 Year 4 Subscription $50,449 Year 5 Subscription $52,215.

This five-year subscription contract was approved by the Board of Trustees on July 12, 2016.

The attached Invoice INV-INC20639 for $1,000.65 is for an add-on annual service ("Content Cafe") with a third-party vendor (Baker & Taylor) that provides graphic book cover images for the library system and was not included in the original five-year subscription contract. The service is purchased through Innovative because the images provided need to be integrated into the library system displays and this has been used since 2015. It is a service similar to OCLC, but it provides image records instead of bibliographic records for the online library catalog. This will be the last year that Content Cafe is used. As soon as this invoice is paid, Innovative Interfaces, Inc. will be notified that Content Cafe services will not be renewed.

Deliverables and Scope of Work:
Sierra system migration, Sierra hosting subscription, and annual Sierra subscription (maintenance).

Anticipated Completion Date:
31st January 2020

Evaluation and Recommended Action:

The District’s Academic Affairs has evaluated the deliverables to date for Innovative Interfaces Inc. and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments
Innovative - INV-INC20639 and Contract.pdf (3,219 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject  5.5 Consider Approval of Tenure Recommendations and Continued Probationary Status for 2019-20 Academic Year. Presenter: Vice Chancellor Brown
Meeting  Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category  5. CONSENT CALENDAR - ACADEMIC AFFAIRS
Type  Action (Consent)
Preferred Date  Mar 12, 2019
Absolute Date  Mar 12, 2019
**Fiscal Impact**: No

**Budgeted**: Yes

**Background/Analysis**: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Tenure Review Committees (TRCs) of the District have essentially completed their 2018-19 cycle of evaluations and their recommendations have been forwarded to and reviewed by the Tenure Review Certification Committees (composed of the Vice Presidents of Instruction and the Faculty Academic Senate Presidents). The College Certification Committees have certified that the TRC for each candidate has followed the required procedures and timetables, and applied the expected standards, of evaluation for Tenure Review. Additionally, the College Presidents have made their recommendations, with explanations in cases where their recommendation differs from that of the TRC.

**Deliverables and Scope of Work:**

The (35) tenure candidates who have successfully completed their four-year tenure review process are as follows:

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<thead>
<tr>
<th>Berkeley City College (10)</th>
<th>Art History</th>
<th>Physics</th>
<th>Political Science</th>
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</table>
It is recommended that the Board formally authorize the status of Tenured Faculty Member to the above (35) faculty members, effective the beginning of the 2019-20 academic year, and that the District employ said tenured employees as regular employees for all subsequent academic years.

Attached is a listing of the (59) tenure track faculty for whom the recommendation is that the District enter into a contract to continue the faculty member in probationary status for the 2019-20 academic year. It is recommended that the Board formally authorize said contracts to those (59) faculty members listed.

### Berkeley City College (9)

<table>
<thead>
<tr>
<th>Name</th>
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<th>Year</th>
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<td>Bernard, Christopher</td>
<td>Economics/Business</td>
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<td>Bersamin, Melina</td>
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<td>Oseguera, Alejandra</td>
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<td>Shah, Fatima</td>
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<td>Orkin, Michael</td>
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<td>Jaw, Elissa</td>
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### College of Alameda (17)

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<td>Fowler, Jennifer</td>
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<td>Schloss, Evan</td>
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<td>Thompson, Jasmine</td>
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<td>Reiman, Leslie</td>
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<td>Adina, Nila D</td>
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<td>Backes-Diaz, Sarah</td>
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<td>Marshall, Jacinda</td>
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<td>Ortak, Irfan</td>
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<td>Sawadogo, Lisa</td>
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<td>Balogh, Adam</td>
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<td>Grisby, Dana</td>
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**Merritt College (12)**

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<td>de Vito, Stefani</td>
<td>Counselor/Veterans</td>
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<td>Ciddio, Mary</td>
<td>Counselor/DSPS</td>
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<td>Ross, Derrick</td>
<td>Counselor/Sankofa</td>
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<td>Drazen, Brock</td>
<td>Kin/Athl</td>
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<td>Nichols, Andrew (Evan)</td>
<td>English</td>
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<td>Thai, Nghiem</td>
<td>Librarian</td>
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<td>Rodriguez, Maria Suarez</td>
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<td>Uhman, Rebecca</td>
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<td>Moss, Ron</td>
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<td>Rodriguez, John</td>
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<td>Martinez, Danae</td>
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</table>

**Anticipated Completion Date:**

June 30, 2019

**Evaluation and Recommended Action:**

Included in the recommendations are (35) cases in which it is recommended that tenure be granted to faculty members; (59) cases where it is recommended that the District enter into a contract for the 2019-20 academic year.

The Chancellor recommends approval.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

### 6. CONSENT CALENDAR - STUDENT AFFAIRS

**Subject**

6.1 Consider Ratification of an Addendum to the Agreement between PCCD and Life Long Medical Care for $23,811 for providing mental health services at Berkeley Community College.  
**Presenter:** Vice Chancellor Cifra

**Meeting**

Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - STUDENT AFFAIRS

**Type**

Action (Consent)

**Preferred Date**

Mar 12, 2019

**Absolute Date**

Mar 12, 2019

**Fiscal Impact**

Yes

**Dollar Amount**

$23,811.00

**Budgeted**

Yes

**Budget Source**

Student Health Fee - General Funds

**Background/Analysis:** (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Life Long Medical Care provided mental health services for PCCD students during this academic year (2017-2018). This amendment is to cover the remaining expenses for that year.
The majority of student health services for PCCD are provided in-house. However, Peralta does not have the capacity to offer all the expanded mental health services needed for students. Thus, contracts with vendors are needed to provide a greater scope of services. LifeLong Medical Care provided supplemental health services that augmented our offerings for student health at Berkeley Community College. These services included mental health counseling/treatment, outreach, and consultation services. The initial contract for services with LifeLong Medical Care was initiated in 2017/2018 and included a tentative, estimated budget cost of the cost services through the contract term. Previous invoices from fiscal year 2016/17 were paid out of the 2017/18 contract, making fewer funds available to cover the balance of the amounts owed for 2017-18 fiscal year. As a result and as such Addendum #1 was generated and approved.

Deliverables and Scope of Work:

LifeLong Medical Care performed the services described in the Agreement, including, but not limited to the following:

Student Services
A. Crisis intervention, including an on-campus crisis team meeting
B. Outreach to promote services offered
C. Brief therapy and individual counseling
D. Group therapy (e.g. stress management), e.g. including but not limited to veterans’ support
E. Mental health education
F. Substance abuse counseling and referrals
G. Relationship/family counseling
H. Depression counseling
I. Referrals to community resources and other health care services
J. Grief counseling

STAFF / FACULTY SERVICES
A. Clinical records will be maintained for all individuals receiving one-on-one services with the mental health professional.
B. All records and communications will be handled in a confidential and ethical manner and in accordance with HIPAA regulations.
C. Presentations at staff meetings and in classroom on issues related to mental health

HEALTH RECORDS AND REPORTING
A. Clinical records will be maintained for all individuals receiving one-on-one services with the mental health professional.
B. All records and communications will be handled in a confidential and ethical manner and in accordance with HIPPA regulations.

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<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Approval Date</th>
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<td>Board Approved 6/13/18</td>
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Anticipated Completion Date: 6/30/2018

Evaluation and Recommended Action:

The Director of Health Services has evaluated the deliverables to date for LifeLong Medical Care and found them to be satisfactory.

The Chancellor recommends ratification.

File Attachments
LifeLong Medical Care Addendum, ICC, MOU, Invoices.pdf (7,734 KB)

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7. CONSENT CALENDAR - FINANCE

Subject  7.1 Consider Approval of the District’s fiscal year 2018-2019 CCFS-311 Q2 Report. Presenter: Vice Chancellor Johnson

Meeting  Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category  7. CONSENT CALENDAR - FINANCE
Type: Action (Consent)

Preferred Date: Mar 12, 2019

Absolute Date: Mar 12, 2019

Fiscal Impact: No

Budgeted: No

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The CCF-311Q is the State Chancellor's Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the second quarter of fiscal year 2018-19. Through the second quarter of the fiscal year, the District's Unrestricted General Fund recognized revenues of $61.5 million and expended $68.9 million. This imbalance is expected and attributable to the fact that property taxes are not received in equal monthly payments. This report has been completed and was submitted on time to the State Chancellor's Office and in accordance with the District's Financial Reporting Calendar.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Approve the District's fiscal year 2018-19 second quarter CCF-311Q report. The Chancellor recommends approval.

File Attachments

201902141303.pdf (1,020 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

8. CONSENT CALENDAR - FACILITIES

9. CONSENT CALENDAR - HUMAN RESOURCES

Subject: 9.1 Consider Approval of Addendum #2 for Sloan Sakai Yeung and Wong, LLP. in the amount of $75,000. Presenter: Vice Chancellor Whittaker

Meeting: Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 9. CONSENT CALENDAR - HUMAN RESOURCES

Type: Action (Consent)

Preferred Date: Mar 12, 2019

Absolute Date: Mar 12, 2019

Fiscal Impact: Yes

Dollar Amount: $75,000.00

Budgeted: Yes

Budget Source: General Fund: 1-01-133-5103-1-673300-0000-00

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Contractor: Sloan Sakai Yeung and Wong, LLP.

District Administration requests authorization to increase the existing independent Contractor/Consultant Services Contract #22080 with Sloan Sakai Yeung and Wong, LLP to continue to provide the District with legal services in matters related to Employee Relations and Human Resources. The current contract amount is $75,000. The new contract amount will not exceed $150,000.
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Board Approval Date</th>
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<tr>
<td>Independent Contractor/Consultant Services</td>
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<td>Contract #22080 (Attachment A)</td>
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<tr>
<td>Addendum #1 to increase contract amount (Attachment B)</td>
<td>$50,000.00</td>
<td>January 8, 2019</td>
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<tr>
<td>Addendum #2 to increase contract amount (Attachment C)</td>
<td>$75,000.00</td>
<td>Needs approval at the March 12, 2019 Board meeting</td>
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<td>TOTAL</td>
<td>$150,000.00</td>
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</table>

**Deliverables and Scope of Work:**

For the current fiscal year, the Law Firm of Sloan and Sakai has been providing consulting services to the District since July 2018. The services performed by this law firm include:
- Providing legal services to Human Resources & Employee Relations regarding personnel matters;
- Providing legal advice/assistant to the District regarding the In-House Security Project;
- Providing training, as needed, to PCCD Administrators (Mandatory Management Trainings); and
- Providing legal advice/assistant to the District regarding the possible conversion of classified, hourly employees to regular employees.

**Anticipated Completion Date:**

June 30, 2019

**Evaluation and Recommended Action:**

The District’s Office of Human Resources & Employee Relations has evaluated the deliverables to date for Sloan Sakai Yeung and Wong, LLP and found them to be satisfactory.

The Chancellor recommends approval.

**File Attachments**

Sloan Sakai Addendum 2.pdf (719 KB)

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**10. ACTION ITEMS**

**Subject**

10.1 Consider Approval of the Employment Agreement with Acting Chancellor Frances White. 
**Presenter:** President Bonilla

**Meeting**

Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

10. ACTION ITEMS

**Type**

Action

**Preferred Date**

Mar 12, 2019

**Absolute Date**

Mar 12, 2019

**Fiscal Impact**

Yes

**Budgeted**

Yes

**Budget Source**

General Funds

**Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Consider approval of the Employment Agreement with Dr. Frances White to serve as Peralta Community College District’s Acting Chancellor. The term of the Agreement is from March 1, 2019 to April 1, 2020 at an annual salary of $275,000 with dental benefits. At the February 26, 2019 board meeting, the Board reported the appointment of Dr. White as the Acting Chancellor pending the negotiation of the final employment agreement. The terms have been agreed to by Dr. White and the Employment Agreement is presented here for the Board’s consideration.
Subject: 10.2 Consider Ratification of Change Order #2 for C. Overaa & Co. for $347,083.01 on the New Center for Liberal Arts Project at College of Alameda. Presenter President Karas

Meeting: Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 10. ACTION ITEMS

Type: Action, Action (Consent)

Preferred Date: Mar 12, 2019

Absolute Date: Mar 12, 2019

Fiscal Impact: Yes

Dollar Amount: $347,083.01

Budgeted: Yes

Budget Source: Measure A

Goals: A: Advance Student Access, Equity, and Success
        C: Build Programs of Distinction

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The New Center for Liberal Arts is a project to construct a new classroom building on an open site at the main campus of the College of Alameda. Although it appears that this area has not previously contained any campus buildings, it has been the site of many different utility projects over the decades, and it has been occupied for other purposes prior to becoming the main campus of the College of Alameda.

During excavation associated with relocation of existing utilities and installation of new utilities for the New Center for Liberal Arts building, a wide variety of unforeseen conditions were encountered. Items shown on drawings included in the contract documents were not found in the locations or configurations indicated or were not found at all; many items were encountered that are not shown at all on those drawings. Some items anticipated to be active were actually no longer in service and vice versa.

All of these situations require prompt resolution in order to maintain progress on the construction effort. As each new discrepancy was discovered, the Design-Build notified the District. The first step was to identify the type, location, and status of each item. The second was to remove, relocate, or revise as needed. The Design-Build was required to provide a written description of each situation, which was reviewed by the District. Where the discrepancy was deemed to appear to be out of scope, the Design-Build was authorized to proceed on a time-and-materials, not-to-exceed basis. Daily time-and-material records were reviewed by the District’s full-time, on-site Inspector.

The work to investigate and resolve these discrepancies within the building footprint has been completed. The Design-Build has submitted change order requests for the direct labor and materials expended on out of scope work and also for impact on the overall project schedule.

Deliverables and Scope of Work:
Change Order #2 is to identify, relocate, and/or remove unanticipated underground utilities and associated features as needed to support construction of the new building, and work overtime as needed to address unanticipated field conditions.

Contract Summary

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<tr>
<th>Document</th>
<th>Price</th>
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<td>32,296,588.01</td>
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The amount of Change Order #2 does not exceed the amount set aside for this purpose. The amount is covered by the adopted NCLA project budget. The total percentage of change order is approximately 2.64% at this stage of construction, and staff will continue to exercise oversight and due diligence on any change order.

Anticipated Completion Date:
This work is already completed.

Evaluation and Recommended Action:
The College of Alameda has evaluated the deliverables to date for C. Overaa & Co. and found them to be satisfactory.

The Inspector of Record has evaluated the fieldwork and the District's Facilities Project Manager has evaluated the scope of work and found the deliverables for Change Order #2 to be satisfactory.

The Chancellor recommends approval.

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11. REPORTS

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<th>Subject</th>
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<td>Mar 12, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
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<td>Category</td>
<td>11. REPORTS</td>
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<td>Type</td>
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12. ANNOUNCEMENTS

13. ADJOURNMENT

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<th>Subject</th>
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