Tuesday, March 26, 2019
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:30 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are broadcast live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:
https://www.boarddocs.com/ca/peralta/Board.nsf
Link on the Peralta Board Website: http://web.peralta.edu/trustees/
The meeting can also be viewed live on Peralta College's YouTube link:
https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. CLOSED SESSION

<table>
<thead>
<tr>
<th>Subject</th>
<th>1.1 Public Comment on Closed Session Items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>1. CLOSED SESSION</td>
</tr>
<tr>
<td>Access</td>
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<tr>
<td>Type</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)</th>
</tr>
</thead>
<tbody>
<tr>
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<td>1. CLOSED SESSION</td>
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<td>Type</td>
<td>Information</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>1.3 Public Employee Appointment (Government Code Section 54957)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
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<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
<tr>
<td></td>
<td>• Recommendation to appoint the Interim Vice Chancellor, General Services, District Office.</td>
</tr>
</tbody>
</table>

| Subject | 1.4 Public Employee Discipline/Dismissal/Release |
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 1. CLOSED SESSION
Access Public
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 1.5 Public Employee Evaluation
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 1. CLOSED SESSION
Access Public
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

- Chancellor

Subject 1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 1. CLOSED SESSION
Access Public
Type Information
- Conference with Legal Counsel (54956.9(a)), Toscano, et al v. Peralta Community College District, Alameda County Superior Court, Case No. RG18827433.
- Conference with Legal Counsel (54956.9(a)), Denson v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:17-CV-07387-JD.
- Conference with Legal Counsel (54956.9(a)), Brooke v. Peralta Community College District, Alameda County Superior Court Case No. RG18895297.
- Conference with Legal Counsel (54956.9(a)), Webb v. Peralta Community College District, Alameda County Superior Court Case No. RG18909473.
- Conference with Legal Counsel (54956.9(a)), Margolies v. Peralta Community College District, Alameda County Superior Court Case, RG18905036.
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

Executive File Attachments
19.3.17 - Update Memorandum on AC Transit Easy Pass Program v2.pdf (350 KB)
20 year lease offer -- BCC.pdf (2,583 KB)
Escrow Docs and Letter.pdf (1,681 KB)
3.19.19 Peralta Fee Memo.pdf (534 KB)

2. OPEN SESSION

Subject 2.1 Call to Order
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. OPEN SESSION
Access Public
Type Procedural
Time: ____________

Subject 2.2 Pledge of Allegiance
2.3 Roll Call

2.4 Report of Action Taken in Closed Session

2.5 Approval of the Agenda

2.6 Approval of the Minutes
Budgeted: No
Recommended Action: Approve the March 12, 2019 Board Minutes.

<table>
<thead>
<tr>
<th>Subject</th>
<th>2.7 Associated Student Government Reports</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>2. OPEN SESSION</td>
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<tr>
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<td>Public</td>
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<tr>
<td>Type</td>
<td>Information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>2.8 Peralta Classified Senate Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>2. OPEN SESSION</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>2.9 District Academic Senate Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
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<tr>
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</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>2.10 Public Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
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<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Information</td>
</tr>
</tbody>
</table>

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yeilder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/
### 3. CONSENT CALENDAR - BOARD MATTERS

#### Subject
3.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor White

#### Meeting
Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

#### Category
3. CONSENT CALENDAR - BOARD MATTERS

#### Access
Public

#### Type
Action (Consent)

#### Preferred Date
Mar 26, 2019

#### Absolute Date
Mar 26, 2019

#### Fiscal Impact
Yes

#### Budgeted
Yes

#### Recommended Action
Motion to Approve Out of State Travel pursuant to Board Policy 7400.

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paula Armstead</td>
<td>Georgia, Lousiana, Florida - Black College Tour Experience with Students</td>
<td>March 31, 2019 - April 5, 2019</td>
</tr>
<tr>
<td>Steven Budd</td>
<td>Portland, OR - AWP Conference and Book Fair</td>
<td>March 27, 2019 - April 1, 2019</td>
</tr>
<tr>
<td>Vicki Ferguson</td>
<td>Portland, OR - Gates Project Convening - Inside Track</td>
<td>April 15, 2019 - April 17, 2019</td>
</tr>
<tr>
<td>Olga Fish</td>
<td>Fortworth, TX - TACTYC Annual Conference</td>
<td>May 16, 2019 - May 18, 2019</td>
</tr>
<tr>
<td>Benson Njau</td>
<td>Georgia, Lousiana, Florida - Black College Tour Experience with Students</td>
<td>March 31, 2019 - April 5, 2019</td>
</tr>
<tr>
<td>Charles Washington</td>
<td>Georgia, Lousiana, Florida - Black College Tour Experience with Students</td>
<td>March 31, 2019 - April 5, 2019</td>
</tr>
<tr>
<td>Alejandro Wolbert</td>
<td>Albuquerque, NM - 2019 National Association for Chicana and Chicano Students Conference</td>
<td>April 2, 2019 - April 7, 2019</td>
</tr>
</tbody>
</table>

#### Anticipated Completion Date:

N/A

#### Evaluation and Recommended Action:

Recommend Approval

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**File Attachments**
Out of State Travel approval 3-26-19.pdf (1,483 KB)

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3.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor White

Meeting: Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 3. CONSENT CALENDAR - BOARD MATTERS
Access: Public
Type: Action (Consent)
Preferred Date: Mar 26, 2019
Absolute Date: Mar 26, 2019
Fiscal Impact: Yes
Budgeted: Yes
Recommended Action: Motion to Ratify Out of State Travel pursuant to Board Policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Irving</td>
<td>Atlanta, GA - TESOL International Conference</td>
<td>March 12, 2019 - March 15, 2018</td>
</tr>
<tr>
<td>Peter Olds</td>
<td>Washington, DC - Geological Society of America Conference</td>
<td>December 9, 2018 - December 14, 2018</td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

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3.3 Consider Approval of First Reading on Proposed Board Policy BP 6250. Presenter: Chancellor White

Meeting: Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 3. CONSENT CALENDAR - BOARD MATTERS
Access: Public
Type: Action (Consent)
Preferred Date: Mar 26, 2019
Absolute Date: Mar 26, 2019
Fiscal Impact: No
Budgeted No

Recommended Action Approve First Reading on Proposed Board Policies.

Background/Analysis:
The Board will conduct a first reading of the Board Policies. The following policies are presented for review and will return to a future Board meeting for adoption. This board policy has been developed through the participatory governance process.

- BP 6250 Budget Management

File Attachments
BP 6250 Budget Management (2).pdf (39 KB)

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Subject 3.4 Board Ad-Hoc Bond Workgroup
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. CONSENT CALENDAR - BOARD MATTERS
Access Public
Type Discussion

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The Board officers will serve on a workgroup with the Acting Chancellor and bond advisors to provide guidance on the initial steps to move forward planning related to Measure G. This workgroup is temporary and will complement other Shared Governance groups and not duplicate other efforts.

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
N/A

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject 4.1 Consider Approval of an Independent Contractor/Consultant Services Contract Addendum for Joe Sullivan, dba Sullivan Video in the amount not to exceed $11,050. Presenter: Executive Director Moore
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 4. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access Public
Type Action (Consent)
Preferred Date Mar 26, 2019
Absolute Date: Mar 26, 2019
Fiscal Impact: Yes
Dollar Amount: $11,050.00
Budgeted: Yes
Budget Source: Fund 1
Recommended Action: Approve an Independent Contractor/Consultant Services Contract Addendum for Joe Sullivan, dba Sullivan Video in the amount not to exceed $11,050.

Background/Analysis:

The District has an Independent Contractor Contract with Joe Sullivan of Sullivan Video for his services as a videographer who tapes all college events on nights and weekends when Classified Staff cannot work; this includes all District Board of Trustee meetings and the colleges’ graduations for $24,950.

Unfortunately, 2018-19 is proving to be a year requiring additional services from Mr. Sullivan, some owing to the hiring freeze, which has left the Department of Public Information with only one Video Producer (instead of the normal two) since January 2018. In order to keep the sole Classified Employee from being overworked, Mr. Sullivan has been doing more work for the District, specifically, covering the Board Meetings, since there is no overtime budget to pay the Classified Employee (assuming they would want to work a 16 hr. day). With these extra duties, Mr. Sullivan will exceed the current contract amount before the end of the year. The graduations are at risk: The sole TV producer can’t cover 4 graduations, 2 of which are on the same day, with another one at night. Plus, there would be no live-stream because it takes 2 people to do a live stream.

Fortunately, one of the radio station contractors has left PCCD for a full time job elsewhere; the funds from that canceled contract have been returned to the budget and are available to be dispersed to Mr. Sullivan to ensure he remains under contract with PCCD and can cover the graduations, as well as continuing to broadcast the board meetings.

Deliverables and Scope of Work: Video taping college events, including graduations, plus the broadcasting of Board Meetings.

Anticipated Completion Date: June 30, 2019

Evaluation and Recommended Action: Approval is recommended.

The District’s Department of Public Information, Communication & Media has evaluated the deliverables to date for Joe Sullivan, dba Sullivan Video and found them to be satisfactory.

File Attachments
Sullivan Addendum.pdf (1,481 KB)
5105 Budget Cut.pdf (128 KB)
J.Sullivan Cntrct.Proj’s.pdf (42 KB)

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Workflow

Workflow
Feb 13, 2019 1:28 PM :: Submitted by Spencer Moore. Routed to Spencer Moore for approval.
Feb 21, 2019 1:07 PM :: Approved by Spencer Moore. Routed to Romanieh Johnson for approval.
Feb 21, 2019 1:50 PM :: Approved by Romanieh Johnson. Routed to Legal Counsel for approval.
Mar 5, 2019 5:26 PM :: Rejected by Brenda Martinez
Mar 8, 2019 2:57 PM :: Submitted by Spencer Moore. Routed to Spencer Moore for approval.
Mar 8, 2019 3:06 PM :: Approved by Spencer Moore. Routed to Romanieh Johnson for approval.
Mar 11, 2019 11:06 AM :: Approved by Romanieh Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:41 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
4.2 Consider Approval of Course and Program Additions, Deactivations and Changes Presenter: Vice Chancellor Brown
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 4. CONSENT CALENDAR – ACADEMIC AFFAIRS
Access Public
Type Action (Consent)
Preferred Date Mar 26, 2019
Absolute Date Mar 26, 2019
Fiscal Impact No
Budgeted No
Budget Source N/A
Recommended Action Approve Course and Program Additions, Deactivations and Changes that were approved at Mar 4, 2019 CIPD meeting.

Background/Analysis:
The attached PDF entitled "Mar 2019 CIPD Report" and "Mar 2019 Program Proposals" contain course and program additions, changes and deactivations as approved by the colleges' curriculum committees and The Council for Instruction, Planning and Development (CIPD).

Deliverables and Scope of Work:
Anticipated Completion Date:

Evaluation and Recommended Action:
The Chancellor recommends approval.

File Attachments
Mar 2019 Program Proposals.pdf (357 KB)
March 2019 CIPD Report1.pdf (397 KB)

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Workflow
Workflow
Mar 7, 2019 6:36 PM :: Approved by Siri Brown. Routed to Jowel Laguerre for approval.
Mar 15, 2019 11:31 AM :: Routed back to Siri Brown by Brenda Martinez.
Mar 21, 2019 5:14 PM :: Approved by Siri Brown. Routed to Jowel Laguerre for approval.
Mar 22, 2019 3:29 PM :: Forced Approval by Brenda Martinez as the document publisher.

5. CONSENT CALENDAR - FINANCE

Subject 5.1 Consider Ratification of the Warrant/Payment Report for the period covering February 1, 2019 through February 28, 2019. Presenter: Vice Chancellor Johnson
Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 5. CONSENT CALENDAR – FINANCE
Access Public
Type Action (Consent)
Preferred Date Mar 26, 2019
Absolute Date Mar 26, 2019
Fiscal Impact: Yes
Budgeted: Yes
Budget Source: N/A

Recommended Action: Approve ratification of the Warrant/Payment Report.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from February 1, 2019 through February 28, 2019. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends ratification.

File Attachments
Warrant Report 022819.pdf (468 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Mar 6, 2019 3:21 PM :: Approved by Romaneir Johnson. Routed to Jowel Laguerre for approval.
Mar 22, 2019 3:29 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject: 5.2 Review of Purchase Order Report for the period covering from February 1, 2019 through February 28, 2019. Presenter: Vice Chancellor Johnson

Meeting: Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 5. CONSENT CALENDAR - FINANCE

Access: Public

Type: Action (Consent)

Preferred Date: Mar 26, 2019

Absolute Date: Mar 26, 2019

Fiscal Impact: Yes

Budgeted: Yes

Budget Source: N/A

Recommended Action: Review of Purchase Order Report covering the period from February 1, 2019 through February 28, 2019.

Background/Analysis:

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days.”

The table below provides a summary by funding source of number of orders issued and total dollar value.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Number of</th>
<th>Total</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Fund Code</th>
<th>Orders Issued</th>
<th>Dollar Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 General Unrestrict Oper</td>
<td>391</td>
<td>198,895.12</td>
</tr>
<tr>
<td>63 Bond Measure A</td>
<td>4</td>
<td>19,400.25</td>
</tr>
<tr>
<td>11 General Restricted Fund</td>
<td>648</td>
<td>447,493.28</td>
</tr>
<tr>
<td>10 College Designated Funds</td>
<td>147</td>
<td>57,971.80</td>
</tr>
<tr>
<td>07 Coll. Fds On Bookstore Comm.</td>
<td>2</td>
<td>5,071.24</td>
</tr>
<tr>
<td>12 Parcel Tax, Measure B</td>
<td>4</td>
<td>64.41</td>
</tr>
<tr>
<td>82 Student Repres. Fee-Laney</td>
<td>2</td>
<td>1,837.99</td>
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<tr>
<td>61 Cap. Out. Proj. Funds-State</td>
<td>2</td>
<td>4,111.16</td>
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<tr>
<td>68 Child Development Fund</td>
<td>26</td>
<td>3,583.99</td>
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<tr>
<td>71 Trust And Agency Funds</td>
<td>27</td>
<td>8,786.30</td>
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<tr>
<td>30 Contract Education</td>
<td>1</td>
<td>2,185.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>1254</strong></td>
<td><strong>749,400.54</strong></td>
</tr>
</tbody>
</table>

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends review.

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File Attachments

Purchase Order Report 022819.pdf (270 KB)

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**Workflow**

Mar 6, 2019 3:10 PM :: Submitted by Richard Ferreira. Routed to Romaneir Johnson for approval.
Mar 6, 2019 3:23 PM :: Approved by Romaneir Johnson. Routed to Jowel Laguerre for approval.
Mar 22, 2019 3:29 PM :: Forced Approval by Brenda Martinez as the document publisher.

**Subject**

5.3 Consider Approval of Budget Transfer Report for the period covering from February 1, 2019 through February 28, 2019. Presenter: Vice Chancellor Johnson

**Meeting**

Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

5. CONSENT CALENDAR - FINANCE

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Mar 26, 2019

**Absolute Date**

Mar 26, 2019

**Fiscal Impact**

No

**Budgeted**

No

**Budget Source**

N/A

**Recommended Action**

Consider approval of Budget Transfer Report covering the period from February 1, 2019 through February 28, 2019.
Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider approval of Budget Transfer Report covering the period from February 1, 2019 through February 28, 2019.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends approval.

---

**Workflow**

Mar 6, 2019 3:09 PM :: Submitted by Richard Ferreira. Routed to Romaneir Johnson for approval.
Mar 6, 2019 3:25 PM :: Approved by Romaneir Johnson. Routed to Jowel Laguerre for approval.
Mar 22, 2019 3:37 PM :: Forced Approval by Brenda Martinez as the document publisher.

---

**6. CONSENT CALENDAR - FACILITIES**

**Subject**

6.1 Consider Approval of Amendment No. 1 to the Agreement for Professional Consulting Services with Swinerton Consulting Inc., for Construction Management Services for a contract time extension on the Laney Leak Remediation Phase 2 Project and the Laney Beginner's Inn Kitchen Equipment Exhaust System Modification Project, at no cost. Presenter: Vice Chancellor Johnson

**Meeting**

Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

6. CONSENT CALENDAR - FACILITIES

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Mar 26, 2019

**Absolute Date**

Mar 26, 2019

**Fiscal Impact**

No

**Budgeted**

No

**Budget Source**

Measure A and Scheduled Maintenance

**Recommended Action**

Approve Amendment No. 1 to the Agreement for Professional Consulting Services with Swinerton Consulting Inc., for Construction Management Services for a contract time extension on the Laney Leak Remediation Phase 2 Project and the Laney Beginner’s Inn Kitchen Equipment Exhaust System Modification Project, at no cost.

---

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District entered into a contract with Swinerton Consulting Inc. to provide construction management services for Laney Infrastructure Projects specifically the Laney Leak Remediation Phase 2 Project and the Beginner’s Inn Kitchen Equipment Exhaust System Modification Project. (See attached Agreement dated 6/12/18). The original completion date for such services was 1/30/19.

**Contract History**

<table>
<thead>
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<th>Contract</th>
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<th>Time Extension</th>
<th>Board Approval Date</th>
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<tr>
<td>Original Contract</td>
<td>$247,080.00</td>
<td>N/A</td>
<td>6/12/18</td>
</tr>
</tbody>
</table>
Swinerton is a 100% employee-owned company centrally located in San Francisco. The firm has been providing a variety of construction management services for the District since 2004.

The projects Swinerton is currently providing construction management services for include:
- The Laney College Leak Remediation Phase 2 Project
- Exhaust modifications to the Bakery Department at Laney College
- Laney Locker Room Project (Title IX)

**Contact Information:**
Jeff Gee
260 Townsend Street, San Francisco, CA 94107
415-984-1239
www.swinerton.com

**Deliverables and Scope of Work:**
Amendment No. 1 is for a time extension only to the contract to continue construction management services related to Laney Infrastructure Projects, specifically the Laney Leak Remediation Phase 2 Project and the Beginner’s Inn Kitchen Equipment Exhaust System Modification Project. Both projects are presently in construction. This amendment to Swinerton’s services has no cost impact, but extends the time by 60 days.

**Anticipated Completion Date:**
Services are anticipated to be complete by April 31, 2019.

**Evaluation and Recommended Action:**
The Facilities Project Manager, Vice Chancellor of Finance and Administration, and Chancellor recommend approval of this amendment.

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**File Attachments**
Attachment #1-Swinerton-Amend #1-Time Extension.pdf (180 KB)
Attachment #2- Swinerton - Exec contract-$247,080.pdf (1,838 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Workflow**
Mar 8, 2019 2:23 PM :: Approved by Sadiq Ikharo. Routed to Romaneir Johnson for approval.
Mar 8, 2019 2:24 PM :: Approved by Romaneir Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:44 PM :: Forced Approval by Brenda Martinez as the document publisher.

**Subject**
6.2 Consider Approval of Amendment No. 2 with Keller Mitchell & Company Landscape Architecture for a contract time extension of 365 days to provide landscape architectural improvements for the Laney College Building A Center Courtyard, South Courtyard B, all Courtyards F, and center Courtyard G. Presenter: Vice Chancellor Johnson

**Meeting**
Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
6. CONSENT CALENDAR - FACILITIES

**Access**
Public

**Type**
Action (Consent)

**Preferred Date**
Mar 26, 2019

**Absolute Date**
Mar 26, 2019

**Fiscal Impact**
No

**Budgeted**
Yes
Budget Source: Measure A Bond, Fund 65, Laney College

Recommended Action: Approve Amendment No. 2 with Keller Mitchell & Company Landscape Architecture for a contract time extension of 365 days to complete landscape architectural improvements for Laney College Center Courtyard A, south Courtyard B, all Courtyards F, and center Courtyard G.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The District entered into a contract with Keller Mitchell & Company Landscape Architecture to provide landscape architectural design services for Courtyard B at Laney College on November 6, 2017. The original value of the contract was for $28,500.00 and had a completion date of June 30, 2018. Under the contract amendment no. 1 in the amount of $78,500, the project scope increased to include landscape architectural design services for center Courtyard A, all Courtyards F, and center Courtyard G at Laney College as well. The completion date was extended to December 31, 2018. The scope of work for this contract had to be deferred to 2018 as the leak mitigation was ongoing up until March 7th, 2019. The performance of the work of this architect involves the procurement and installations of permanent and movable fixtures that will beautify Laney courtyards, which could only be done after the completion of the leaks project.

Up to now, the Consultant has completed the project scopes for another aspect of the project:

A. Schematic Design Site Plans showing:
   - Three (3) options for miscellaneous outdoor spaces, paving design, shade structures and related site furniture;
   - Planting design, general plant types and locations;
   - Attendance of meetings with District stakeholders to review the design work;
   - Provided colored image boards for different types of shade structures, site furniture and plant materials;
   - Developed the magnitude of cost estimate.

<table>
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<tr>
<th>Contract History</th>
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<th>Board Approval Date</th>
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Deliverables and Scope of Work:

This Amendment No. 2 extends the completion date by 365 days which will allow this Consultant to continue to perform the following scopes included in Amendment #1.

- Complete the schematic design work on the center Courtyard A, south Courtyard B, all Courtyards F, center Courtyard G at Laney College, and provide construction documents;
- Incorporate structural details and calculations;
- Obtain review and approval from Division of the State Architect (DSA); and
- Finalize construction and complete the project.

There is no cost increase in the contract.

Anticipated Completion Date:
Project is anticipated to be complete by December 31, 2019.

Evaluation and Recommended Action:
The Facilities Project Manager, Vice Chancellor of Finance and Administration, and Chancellor recommend approval of this contract amendment.

File Attachments
Attachment #1-Keller Mitchell - Exec Amend #2-365 days Extension.pdf (169 KB)
Attachment #2 - Keller Mitchell - Exec Amend #1 - $78,500.pdf (3,889 KB)
Attachment #3-Keller Mitchell - Exec Original Contract-$28,500.pdf (905 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Mar 7, 2019 11:10 AM :: Submitted by Chandevy Eng. Routed to Sadiq Ikhoro for approval.
Mar 8, 2019 2:16 PM :: Approved by Sadiq Ikhoro. Routed to Romanie Johnson for approval.
Mar 13, 2019 6:34 PM :: Approved by Romanie Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:42 PM :: Forced Approval by Brenda Martinez as the document publisher.
Subject 6.3 Consider Ratification of Amendment No. 2 with OJO Technology Inc., for the District-wide Security and Safety Cameras Maintenance Training Project (Bid No. 14-15/05), in the amount not-to-exceed $51,880. Presenter: Vice Chancellor Johnson

Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 6. CONSENT CALENDAR - FACILITIES

Access Public

Type Action (Consent)

Preferred Date Mar 26, 2019

Absolute Date Mar 26, 2019

Fiscal Impact Yes

Dollar Amount $51,880.00

Budgeted Yes

Budget Source Redevelopment Agency Fund/General Fund

Recommended Action Ratify Amendment #2 with OJO Technology Inc. for the Districtwide Security and Safety Cameras Maintenance Training Project (Bid No. 14-15/05), in the amount not-to-exceed $51,880.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
Pursuant to the Public Contract Codes, Section 20651, a formal bid was conducted by the District. The bid was publicized on October 3 and 10, 2014. Three (3) companies submitted bids: 3GC Group, Ojo Technology, and CBX Technologies. Upon review of each bid package by the evaluating committee and the project professional engineer, Ojo Technology Inc., submitted the most comprehensive quote for all the required items in the bid package.

The deployment of the security cameras District-wide helped to deter crimes or enabled the law enforcement to prosecute crimes. These cameras assisted the colleges and the District to ward off fraudulent allegations (claims) as footage of evidence has proved to be beneficial. Past contract amounts paid for equipment, yearly preventive maintenance, software upgrade repairs and provision of parts and labor for broken cameras. The contract history breakdown is as follows:

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<thead>
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<tr>
<td>Amendment #1: September 1, 2015 until August 31, 2018 – Additional funds were added. Attachment #2</td>
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<td>2018/2019 Fiscal Year</td>
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<tr>
<td>Amendment #2: Services for July and August 2018 – Adding more funds only; - Maintenance continuation district-wide for 2 months in November and December 2018, Attachment #1</td>
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<td>Total:</td>
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In the 2018/2019 fiscal year, including this requested amount, the contractor’s contract amount will total $51,880, requiring Board approval. Accumulatively, since the original contract inception in the 2015/2016 fiscal year, their contract amount is $674,991.

Angie Wong is the CEO of OJO Technology, Inc. and Ken Castle is the Director of Marketing & Business Development for the firm.

Contact Information:
103 Hammond Ave., Fremont, CA 94539
(510) 249-9540

Deliverables and Scope of Work:
Under Amendment #1, the contract terms from September 1, 2015, to August 31, 2018, were valid. However, under the existing Amendment #1, insufficient funds prevented staff from paying this invoice of $26,881. As a result, additional funds and purchase order of $26,881 are needed to cover camera maintenance services performed in July and August 2018. These services are a continuation of existing monthly management, cleaning services, preventative maintenance, software upgrades, and provision of parts and labor for broken cameras until August 31, 2018. This is a budget request only as the contract was already in place when the services were performed.

For the month of November and December 2018, the contractor completed and provided the following scope to maintain services of existing OnSSI Camera Systems districtwide for $24,999.
- Unlimited technical support, remote and field;
- Unlimited field repair;
- Unlimited video retrieval;
- Discounted replacement parts costs;
- Spot cleaning as needed; and
- Upgrade camera HW firmware.
Anticipated Completion Date:
The contract term is extended until June 30, 2019.

Evaluation and Recommended Action:
The Chancellor and Vice Chancellor of Finance and Administration recommend the approval of this Amendment.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Mar 8, 2019 10:49 AM :: Submitted by Chandevy Eng. Routed to Sadiq Ikharo for approval.
Mar 8, 2019 2:02 PM :: Approved by Sadiq Ikharo. Routed to Romaneir Johnson for approval.
Mar 8, 2019 2:11 PM :: Approved by Romaneir Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:50 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject

6.4 Consider Approval of Amendment No. 2 with Taylor Design to clarify and reduce the scope of Services under the January 24, 2017 Agreement for Professional Services related to the Locker Room Title IX Project at Laney College, Presenter: Vice Chancellor Johnson

Meeting

Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Mar 26, 2019

Absolute Date

Mar 26, 2019

Fiscal Impact

No

Budgeted

Yes

Budget Source

Measure A Bond, Fund 63, Laney College

Recommended Action

Approve Amendment No. 2 with Taylor Design to clarify and reduce the scope of Services under the January 24, 2017 Agreement for Professional Services related to the Locker Room Title IX Project at Laney College.

Background/Analysis:

The District entered into a contract with Taylor Design to provide architectural design services for the Locker Room Title IX Project at Laney College on 1/24/17. The original value of the contract was for $188,460 and had a completion date of 12/31/18. At that time, the Locker Room project was limited to addressing the facilities corrections required by the Resolution Agreement associated with the Office of Civil Rights case No. 09-14-2331. The Resolution Agreement focused exclusively on improving services and facilities to support female athletes.

Subsequent to the approval of the District’s original Agreement with Taylor Design, the District decided to consider a more comprehensive project to improve the general locker room suites in addition to making improvements in locker room facilities directly associated with the women’s sports teams.

On September 17, 2017, the Board approved Amendment No. 1 to the contract with Taylor Design to increase the scope of services with the addition of a feasibility study for an additional $79,095.00. The deliverables for Amendment No. 1 included programming, evaluation of existing conditions, analysis of code compliance, conceptual design, and cost estimating to support decision-making regarding a large potential project at the Locker Room facility. The new contract was $267,555 with same completion date of 12/31/18.

As a result of the feasibility study, the District ultimately determined that a more comprehensive project was desired. Consequently, the College President completed the shared governance process and obtained support for the expanded project with an estimated $8 million dollar budget.

At this time, Amendment No. 2 is necessary to clarify and reduce the scope of Services under the original Agreement. The scope of Services under the Agreement currently includes facility assessment through close-out. As the scope of the project has expanded substantially, the scope of Services provided
under the Agreement will be reduced and will now terminate with schematic design. The District will follow the proper procurement process to secure a separate contract for the balance of the professional services needed to take the expanded project from schematic design to close-out.

Amendment No. 2 also extends the completion date of the Agreement by 141 days. Taylor Design will move forward with the preparation of the schematic design documents following approval of this amendment. The new completion date is now 5/21/19. A summary of the original contract amount and amendments are noted below and are attached.

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<tr>
<th>Contract</th>
<th>Approved Amount</th>
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<td>0 days</td>
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<td>-$8,824.27</td>
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**Deliverables and Scope of Work:**
1. Amendment No. 2 - Complete and provide schematic design documents – decrease fees in the amount of $8,824.27. Add 141 days to contract time.

**Anticipated Completion Date:**
Project is anticipated to be complete by 5/21/19.

**Evaluation and Recommended Action:**
The College President, Director of Finance and Administration, and Chancellor recommend approval of Amendment No. 2 for Taylor Design to clarify and reduce the scope of Services under this Agreement. Additionally, the contract time will be extended 141 days on the Locker Room Title IX Project at Laney College.

**File Attachments**
- Attachment #1 - Taylor Design-Amendment #1 $79,095.pdf (12,477 KB)
- Amendment #2 to Agreement for Professional Services (Taylor Design)_3362666_7(DMS).pdf (484 KB)
- Attachment #3 - Taylor Design-Original Agreement $188,460.pdf (1,536 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Workflow**

Workflow
Feb 8, 2019 6:09 PM :: Submitted by Chandevy Eng. Routed to Sadiq Ikharo for approval.
Feb 11, 2019 5:11 PM :: Approved by Sadiq Ikharo. Routed to Romaneir Johnson for approval.
Feb 11, 2019 5:14 PM :: Approved by Romaneir Johnson. Routed to Legal Counsel for approval.
Feb 15, 2019 12:03 PM :: Rejected by Legal Counsel
Feb 19, 2019 4:34 PM :: Submitted by Chandevy Eng. Routed to Sadiq Ikharo for approval.
Feb 19, 2019 4:35 PM :: Approved by Sadiq Ikharo. Routed to Romaneir Johnson for approval.
Feb 19, 2019 4:47 PM :: Approved by Romaneir Johnson. Routed to Legal Counsel for approval.
Feb 20, 2019 7:39 PM :: Rejected by Legal Counsel
Mar 6, 2019 6:12 PM :: Submitted by Chandevy Eng. Routed to Sadiq Ikharo for approval.
Mar 7, 2019 7:25 AM :: Approved by Romaneir Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:51 PM :: Forced Approval by Brenda Martinez as the document publisher.

**Subject**
6.5 Consider Approval of Amendment No. 3 with Dannis Woliver Kelly (DWK) for a contract time extension until June 30, 2019 to continue to provide legal services related to the Leak Remediation at Laney College, with no fiscal impact. Presenter: Vice Chancellor Johnson

**Meeting**
Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
6. CONSENT CALENDAR - FACILITIES

**Access**
Public

**Type**
Action (Consent)

**Preferred Date**
Mar 26, 2019

**Absolute Date**
Mar 26, 2019
Fiscal Impact: No
Budgeted: Yes
Budget Source: Measure A, Fund 63

Recommended Action: Approve Amendment No. 3 with Dannis Woliver Kelly (DWK) for a contract time extension until June 30, 2019 to continue to provide legal services related to the Leak Remediation at Laney College, with no fiscal impact.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

On June 20, 2016, the District entered into a contract with Dannis Woliver Kelly (DWK) to provide legal services for the Peralta Community College District for $30,000. The completion date for the original contract was June 30, 2017.

Thus far, DWK has performed and completed the following legal services:

- Investigated the potential litigation of claims arising from the water intrusion at Laney College; prepared periodic reviews of relevant court decisions, legislations, and other legal issues (covered under the original contract and Amendment #1 with a completion date of June 30, 2017).
- Purchased training and documents; offered oversight committee training and advice and counsel; and addressed construction testing and design planning related to the leaks at Laney College (under contract Amendment No. 2). This scope expansion increased the fee to $898,730, with completion date extended to June 30, 2018.

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Deliverables and Scope of Work:
Amendment No. 3 is for a contract time extension until June 30, 2019 for DWK to continue their existing legal services related to the Laney College leaks. Approximately 40% of these amounts represent DWK's legal fees and 60% represent 3rd party cost of consultants engaged on Peralta’s behalf in connection with this matter.

Anticipated Completion Date:
DWK’s legal services are anticipated to be complete by June 30, 2019.

Evaluation and Recommended Action:
The Facilities Project Manager, Vice Chancellor of Finance and Administration, and Chancellor recommend approval of this contract Amendment No. 3.

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File Attachments
Attachment #1 - DWK-Amendment #3-Time Extension.pdf (173 KB)
Attachment #2 - DWK-Original Contract & Amend #1 & #2 - $898,730.pdf (3,127 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow
Mar 8, 2019 2:17 PM :: Approved by Sadiq Ikharo. Routed to Romanel Johnson for approval.
Mar 8, 2019 2:20 PM :: Approved by Romanel Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:43 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
6.6 Consider Approval of Amendment No. 5 for a Contract time extension with Security By Design, Inc. (SBD) to Provide Construction Administration and Project Closeout for the Installation of the Code Blue Emergency Phones at Laney College and Merritt College, with no fiscal impact. Presenter: Vice Chancellor Johnson
Meeting: Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 6. CONSENT CALENDAR - FACILITIES
Access: Public
Type: Action (Consent)
Preferred Date: Mar 26, 2019
Absolute Date: Mar 26, 2019
Fiscal Impact: No
Budgeted: No
Budget Source: Measure A
Recommended Action: Approve Amendment No. 5 to extend the time only of the existing contract period for Security By Design, Inc. to continue to provide construction administration and project close-out for the installation of the Code Blue Emergency Phones at Laney College and Merritt College, with no fiscal impact.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

SBD has completed these scope of services for all four colleges including the District Administrative Center Dispatch Center: Phase I - Design Development, Phase II - Construction Documents for Bid Redesign, and Phase III - Bid. (See the Deliverables section for the completed detailed scope of work for these phases). SBD contract will expire on March 31, 2019. A contract time extension is required only in order for SBD to complete Phase IV and V scope of work at Laney College and Merritt College.

Phase IV - Construction Administration at Laney College and Merritt College:
- Responded to Request for Information from security contractors;
- Participated in weekly construction meetings with Contractor to monitor progress of installation; and
- Coordinated project implementation, verification, and provide general administration.

Phase V - Implementation Support, Operation/Project Close-Out at Laney College and Merritt College:
- Provided assistance with refining, adjusting and coring the E-call and related video systems;
- Assisted in start-up, testing and placing in operation E-call and associated video equipment and systems;
- Assisted in the connection with the completion of punch list work, including but not limited to, prepared the initial comprehensive punch list and conducted no more than two follow up site visits in addition to other responsibilities;
- Helped the District in coordination of training District’s staff to operate and maintained equipment and related systems as necessary;
- Assisted the District in reviewing and enhancing the procedures for the operation, maintenance, and retention of E-Call and associated video system data;
- Visited the project to observe any apparent defects in the completed construction, made recommendations as to replacement, correction, or diminished value of defective work.

When funding becomes available for the administration will undertake Phase II Construction of the Code Blue Emergency Phones at Berkeley City College and College of Alameda. SBD will provide similar services for both colleges.

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<th>Contract History</th>
<th>Description</th>
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<tr>
<td>Amendment #4 (Attachment #2)</td>
<td>Time Extension Only</td>
<td>March 28, 2018</td>
<td></td>
</tr>
<tr>
<td>Amendment #5 (Attachment #1)</td>
<td>Time Extension Only</td>
<td>Seeking Approval</td>
<td></td>
</tr>
<tr>
<td>TOTAL:</td>
<td></td>
<td>$188,510</td>
<td></td>
</tr>
</tbody>
</table>

To procure the original contract, a formal request for bids was conducted and solicited from three (3) Consulting firms: SBD, TCG, and Catalyst Consulting. This project involved the comprehensive review of existing district-wide code blue emergency phone system, development of scope of work and preparation of pre-bid documents to meet requisite educational code requirements standards for emergency notification.

Lorna Chandler is the CEO, Ed Chandler is the Chairman, and Eric Riether is the principal and senior consultant of the company.

Company Information:
5528 Pacheco Blvd, Suite B-100
Pacheco, CA 94553
P: (925) 609-1000

Deliverables and Scope of Work:
SBD’s contract terms will end March 31, 2019. As a result, the administration requests to extend their contract terms until June 30, 2019, for the SBD to complete and finalize Phases IV and V project scopes outlined above.

Anticipated Completion Date:
Project scope of services are anticipated to be complete by June 30, 2019.
Evaluation and Recommended Action:
The Facilities Project Manager, Vice Chancellor of Finance and Administration, and Chancellor recommend approval of this contract amendment.

File Attachments
Attachment #1-SBD Amendment #5-Extension to June 30, 2019.pdf (131 KB)
Attachment #2-SBD Amendment #4-Extension to March 28, 2018.pdf (1,637 KB)
Attachment #3-Exec Amendment #3 - $32,865.pdf (4,163 KB)
Attachment #4-Exec Amendment #2-Blue Phones-$116,095.pdf (1,846 KB)
Attachment #5-Exec Amendment #1-Blue Phones-Extension to Dec. 31, 2015 .pdf (1,183 KB)
Attachment #6-SBD-Original Agreement-Blue Phone-$39,550.pdf (1,672 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
Workflow
Mar 7, 2019 12:01 PM :: Submitted by Chandevy Eng. Routed to Sadiq Ikharo for approval.
Mar 8, 2019 2:30 PM :: Approved by Sadiq Ikharo. Routed to Romaneir Johnson for approval.
Mar 8, 2019 2:31 PM :: Approved by Romaneir Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:48 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
6.7 Consider Approval of Change Order No. 1 for Marina Mechanical to complete additional scopes for the Beginner’s Inn Kitchen Equipment Exhaust Modification Project at Laney College, in the amount not-to-exceed $11,384. Presenter: Vice Chancellor Johnson

Meeting
Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
6. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Mar 26, 2019

Absolute Date
Mar 26, 2019

Fiscal Impact
Yes

Dollar Amount
$11,384.00

Budgeted
Yes

Budget Source
Measure A Bond (Fund 63), Laney College

Recommended Action
Approve Change Order No. 1 for Marina Mechanical to complete additional scopes for the Beginner’s Inn Kitchen Equipment Exhaust Modification Project at Laney College, in the amount not-to-exceed $11,384.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
On September 4, 2018, the District entered into a contract with Marina Mechanical to provide construction services for the Beginner’s Inn Kitchen Equipment Exhaust Modification Project at Laney College.

Thus far, under the original contract, Marina Mechanical has completed the following scope of work per mechanical drawings provided by YEI Engineering, comprising of building E infrastructures (kitchen, exterior, and roof).
- Provided new steam exhaust fan EF-1 and flue exhaust fan EF-2 for the two existing kitchen appliances. Tied all new fans into campus existing Energy Management System.
- Modified existing exhaust fan EF-10 and associated ductwork that served the previous kitchen hoods that have been removed and abandon in-place.
- Interlocked existing make-up air unit MAU-7 with variable frequency drive to operate together with new steam exhaust fan EF-1 serving the two existing kitchen appliances.
- Tested, adjusted and balanced (TAB) the air distribution system (new fans, EF-1, EF-2 and existing MAU-7) including equipment and controls to maintain pressurization.
- Other work were shown or noted in the contract documents.

<table>
<thead>
<tr>
<th>Contract History</th>
<th>Approved Amount</th>
<th>Time Extension</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$116,090.00</td>
<td>N/A</td>
<td>5/7/18</td>
</tr>
</tbody>
</table>
Marina Mechanical is the General Contractor and has been in business since 1958. Carl Koos is the current President of the company. California Contractor's License #416198 C2, C4, C10, C20, C36, C38, and C43.

Contact Information:
799 Thornton Street, San Leandro, CA 94577
510-614-7500
www.team-marina.com

Deliverables and Scope of Work:
The estimated project completion date was February 27, 2019. The administration requested for Marina Mechanical to complete additional scope of work as follows within the 62 days contract extension period.

<table>
<thead>
<tr>
<th>Description</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Change Order No. 1 resulted from increases of material and labor costs caused by the length of time between bid opening and awarding of the contract; greater than 180 days.</td>
<td>$9831.00</td>
</tr>
<tr>
<td>2) Change Order No. 2 Pay for the quick shipment of the Cook Exhaust Fan #1 to minimize disruption to baking classes and complete the work in an expeditious manner. This fast shipment will decrease the lead time from approximately 10 weeks to 4. This equipment will now arrive in a reasonable amount of time whereby construction can be completed much sooner than expected thus providing functioning equipment for the baking class this semester.</td>
<td>$1,553.00</td>
</tr>
<tr>
<td>Total:</td>
<td>$11,384.00</td>
</tr>
</tbody>
</table>

Anticipated Completion Date:
The project is anticipated to be completed by April 30, 2019, including testing and commissioning, punch list, and closeout.

Evaluation and Recommended Action:
The Facilities Project Manager, Vice Chancellor of Department of General Services, Vice Chancellor of Finance and Administration, and Chancellor recommend approval of this Change Order.

File Attachments
Attachment #1-Marina Mechanical - Amend & CO Summary #1-$11,384.pdf (657 KB)
Attachment #2 - Marina Mechanical-Original Contract-$116,090.pdf (7,602 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
 Workflow
Mar 8, 2019 2:19 PM :: Approved by Sadiq Ikharo. Routed to Romaneir Johnson for approval.
Mar 8, 2019 2:20 PM :: Approved by Romaneir Johnson. Routed to Legal Counsel for approval.
Mar 22, 2019 7:43 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - HUMAN RESOURCES

Subject
7.1 Request Approval of Executive Level 4 Salary Range for July 1, 2018 Management Salary Schedule. Presenter: Vice Chancellor Whittaker

Meeting
Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
7. CONSENT CALENDAR - HUMAN RESOURCES

Access
Public

Type
Action (Consent)

Preferred Date
Mar 26, 2019

Absolute Date
Mar 26, 2019
Recommendation to approve addition of Executive Level Range 4 to the Management Salary Schedule for the Interim/Acting Chancellor position. No other changes to the Management Salary schedule will be made.

File Attachments
Revised Management Salary Schedule Effective 7-1-18.pdf (52 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow
Workflow
Mar 22, 2019 12:10 PM :: Approved by Chanelle Whittaker. Routed to Fran White for approval.
Mar 22, 2019 3:37 PM :: Forced Approval by Brenda Martinez as the document publisher.

Subject
7.2 Consider Approval of a Contract Agreement with Collaborative Brain Trust in the Amount of $46,000 to Assist in the Comprehensive Search for the position of Chancellor of the Peralta Community College District. Presenter: Vice Chancellor Whittaker

Meeting
Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
7. CONSENT CALENDAR - HUMAN RESOURCES

Access
Public

Type
Action (Consent)

Preferred Date
Mar 26, 2019

Absolute Date
Mar 26, 2019

Fiscal Impact
Yes

Dollar Amount
$46,000.00

Budgeted
Yes

Budget Source
General Funds

Recommended Action
Approve Contract Agreement in the Amount of $46,000 with Collaborative Brain Trust to Assist in the Comprehensive Search for the Peralta Community College District Chancellor.

Background/Analysis:
At its March 12, 2019 Board Meeting, the Board of Trustees created an ad-hoc committee to consider proposals provided by executive search firms for the selection of the Peralta Community College District Chancellor. Three proposals were submitted, and all three were provided full consideration. Search consulting services provided by The Collaborative Brain Trust will be led by consultant Brice Harris.

Deliverables and Scope of Work:
To provide executive level search consulting services for the Peralta Community College District Chancellor, beginning March 2019, with an estimated completion time of six months. The Collaborative Brain Trust will assist in identifying, developing and selecting Peralta Community College District's next Chancellor. The contract amount is for $42,000 with an additional $4,000 to cover estimated travel costs and expenses.

Anticipated Completion Date:
September 30, 2019

Evaluation and Recommended Action:
The District's Office of Human Resources and Employee Relations has evaluated the deliverables to date for The Collaborative Brain Trust and found them to be satisfactory.

The Chancellor recommends approval.
8. ACTION ITEMS

Subject 8.1 Consider Approval of Bank Signers Resolution No. 18/19-52. Presenter: Vice Chancellor Johnson.

Meeting Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. ACTION ITEMS

Access Public

Type Action (Consent)

Preferred Date Mar 26, 2019

Absolute Date Mar 26, 2019

Budget Source N/A

Recommended Action Approval of Bank Signer’s resolution no. 18/19-52 naming signers/key executives authorized to act on behalf of Peralta Community College District effective March 26, 2019.

Background/Analysis:
This Resolution No. 18/19-52 is needed to identify those employees who have authority to access and interact with all banking institutions for the District. This will also grant these employees the authorization to sign checks on behalf of the Peralta District.

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Alternatives/Options:
N/A

Evaluation and Recommended Action:
Recommend approval of resolution number 18/19-52.
Subject: Consider Approval of Resolution 18/19-54 for the Release of Retention to Rodan Builders, Inc. in the amount of $7,769.80 for College of Alameda Campus-wide Repairs. Presenter: Vice Chancellor Johnson

Meeting: Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 8. ACTION ITEMS

Access: Public

Type: Action (Consent)

Preferred Date: Mar 26, 2019

Absolute Date: Mar 26, 2019

Fiscal Impact: Yes

Dollar Amount: $7,769.80

Budgeted: Yes

Budget Source: Measure A

Recommended Action: Approve Resolution 19/19-54 to release retention for Rodan Builders, Inc. due to the completion of the project - COA campus-wide repairs.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The Governing Board of Trustees ratified the initial contract of $14,900.00 and approved Change Order #1 $127,500.00 to Rodan Builders, Inc. on March 27, 2018. Subsequently, Change Order #2 ($4,655.00) was approved by BOT on May 8, 2018 and the final Change Order #3 $8,241.00 was approved by the Board on June 26, 2018. The initial work was awarded for minor repairs work associated with mold abatement in Buildings A, D and G at the College of Alameda. Upon completion of several areas that were being repaired, discovery was made of additional mold and much deteriorated areas that required immediate emergency remediation, therefore the initial scope of work was expanded to include additional work.

Rodan Builders, Inc. is a California Corporation, located in San Mateo, CA, and is currently managed by Dan Oliver, President & Owner of the company. They possess General Contractor License (CA License No. 858119) and provide comprehensive services.

Deliverables and Scope of Work:

The entire scope of work, as described above, was substantially complete by June 30, 2018 and all the renovated spaces were put to use immediately thereafter; and a Notice of Completion was subsequently filed with the Office of County Recorder. As a consequence, and in light of the successful completion of the project, the next action is the release of the cash value of 5% Retention.

Anticipated Completion Date:

The project was fully completed on September 30, 2018

Evaluation and Recommended Action:

The District’s Department of General Services has evaluated the deliverables to date for Rodan Builders, Inc. and found them to be satisfactory.

The Vice Chancellor for General Services, Vice Chancellor for Finance and Administration and Chancellor recommend that the 5% Retention on the contract, held back as surety during construction, should be released and payment made in the amount of $7,769.80

The Chancellor recommends approval.

File Attachments
Notice of Completion - Signed COA campus-wide projects by Rodan_.pdf (81 KB)
Resolution of Board - Retention Release for Rodan Builders 3-7-19.pdf (12 KB)

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9. REPORTS

Subject | 9.1 Board of Trustees' Reports

Meeting | Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category | 9. REPORTS

Access | Public

Type | Information

10. ANNOUNCEMENTS

11. ADJOURNMENT

Subject | 11.1 Meeting Adjournment

Meeting | Mar 26, 2019 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category | 11. ADJOURNMENT

Access | Public

Type | Action

Recommended Action | Meeting adjourned at