ADDENDA
RFP NO. 15-16/03
Peralta Community College District

November 2, 2015

RFP 15-16/03 Laney College & Merritt College Parking Lot Design Services

ADDENDUM No. 1

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the bidder to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original Bid Documents for the above Bid. Acknowledge receipt of this addendum in the space provided on the BID FORM. Failure to do so may subject Bidder to disqualification.

Revisions to Plans and Specifications

1. The following language is to be added to the Scope of Services for both sites:

Design documents shall include current and appropriate ADA parking signage for both locations. Design documents shall include new parking lot entrance signage at Merritt College. At Laney College, design documents shall include new parking lot entrance signage at two entrances, directional signage, emergency phone and parking ticket dispenser signage.

Request for Information

1. I reviewed the subject RFP and had a question about the topographic survey. Will this be provided by the Peralta Community College District or will that be a part of the scope of work?

Response: Survey is part of scope of work and to be provided by consultant.

2. Is the parking lot empty and is not currently used for storage as shown in RFP photo? This is a question from the surveyor.

Response: There is currently no gate to the parking area from 4th street. Semi-trucks will sometimes park here for a varying length of time. The photo you have is of a semi-truck temporarily parked in this lot.

3. Is the exterior driveway around the parking lot a part of this RFP or the driveway is not a part of RFP and will remain as is?

Response: The pathway around the lot is a bike path that is part of the San Francisco Bay Conservation and Development Commission and not part of this project.
4. Based on the latest May 2015 Google Earth aerial, it looks like the Laney College 4th Street parking lot is already paved. Is this site being demolished and repaved or is this a parking lot layout design with striping improvements?

Response: Existing paving at this lot has sloping problems for both water drainage and ADA compliance. In addition, the District desires to have site lighting installed, drain systems, parking ticket dispensers, fencing, and a new access gate.

5. I have the same questions for Merritt College except I understand there is construction required for the parking lot entry, demolition of footings/columns, potential upgrades to catch basins and drainage. It does not appear that the Merritt College parking lot is over an acre of disturbance and requires a SWPPP.

Response: Primarily asphalt parking renovation (grinding & resurfacing) with a design reconfiguration of the parking lot entrance.

6. Does the “Environmentally Sustainable Procurement” apply to engineering services provided? This seems like something a contractor or a vendor selling a physical product would provide. Unless this is asking if we recycle, turn off the lights at night, print as little as possible, etc.

Response: Yes, this does apply to engineering services provided. Please describe your business practices and how they address environmental sustainability.

7. Is PCCD aware of any environmental reviews or reports required? Laney College parking lot is pretty close to Lake Merritt Estuary.

Response: Project will only be submitted to DSA for review.

8. Do you have any additional direction on how the project should be run and managed? Submittals at 30%, 60%, 90% and 100%? Submitted to PCCD or directly to the agency?

Response: Design only needs to be submitted to PCCD during design phase and then DSA at the completion of design.

9. If there is limited construction, earthwork and this is more of a striping and repairs project, will this only be submitted to DSA?

Response: This design work does have to be submitted to DSA. A DSA Inspector of Record and Material Testing Lab (if required) will be provided by the District.

10. The RFP states that the project needs to obtain DSA approval. Is it anticipated that this is an Architect-led project? Is it possible that a Civil Engineering firm could lead this project without the need to include an architect on the team?

Response: Yes, a Civil Engineering firms can lead this project without contracting with an Architectural firm.

11. The Merritt College site already features an existing parking lot. Is it anticipated that the work at this location is going to be a complete re-build of the existing pavement and aggregate base section or will a grind an overlay be an appropriate solution for this particular lot? Note: the complete re-build will necessitate compliance with the C.3 provision meaning storm water treatment measures (bioretention areas) will need to be included in the project.

Response: A grinding down of the existing pavement and placing a new overlay is the anticipated solution.
12. Does the College currently have topographic surveys of the two areas or is it anticipated that this will be provided by the consultant?

   Response: The required surveys are to be provided by the consultant.

13. The RFP references providing infrastructure for future blue phones and security cameras. Does the District have design standards for the location/spacing of these items?

   Response: There are no standards at this time. Most existing parking lot security cameras are a wireless PTZ model. It is anticipated the Laney lot will need 3 to 4 cameras and 1 or 2 blue phones.

14. What is the District standard manufacturer/model for the parking lot security cameras?

   Response: See the attached TCG drawing FP-L29

15. Can the district provide a photo or a marked-up site plan for the location of the 8th Street fencing and gate?

   Response: Please see the attached photo.

16. Is there a maximum page count for this proposal? On # 7 it mentions a page requirement but is not specific.

   Response: A page count was referred to in Section III, Item 7. Require Forms, but not defined. There is no page limit, but brevity and succinctness is appreciated.

17. Please clarify what format and specific information is expected for the fee proposal. Detailed list of tasks with hours by position?

   Response: The format is optional. Provide a fee proposal based on your staffing plan and design services you think this project requires.

END OF DOCUMENT