

**PERALTA COMMUNITY COLLEGE DISTRICT
SUMMARY REPORT FORM**

Semester	Academic Year	College
Tenure Candidate Name	Discipline	Date of Tenure Review Conference

Members of the Tenure Review/Evaluation Committee

TRC Chair	Member	Member	Dean/Supervisor

1. Self-Evaluation Report(s)

The TRC/Evaluation Committee has reviewed the candidate's Self-Evaluation(s), and makes the following observations:

2. Student Evaluations

The TRC/Evaluation Committee has reviewed the student evaluation reports, if applicable, and makes the following observations:

3. Administrative Evaluation

The TRC/Evaluation Committee has reviewed the Administrative Evaluation, and makes the following observations:

4. Faculty Observations/Evaluations

The TRC/Evaluation Committee has reviewed materials and conducted observations of the class(es)/session(s)/learning experience(s). The TRC/Evaluation Committee makes the following observations:

Commendations:

Recommendations;

5. Peer and Other Evaluation(s). *The TRC/Evaluation Committee has reviewed other evaluative evidence, including submissions from other members of the candidate's department/discipline, and materials submitted by the candidate. The TRC/Evaluation Committee makes the following observations:*

6. Comment on the candidate's knowledge base. *Include in the comments how the candidate demonstrated that s/he is knowledgeable about the material being presented. When appropriate, did the candidate show evidence of knowledge about current issues in the discipline? Did the style of session/presentation indicate that the candidate is aware of differences in how students learn? In what way?*

7. Comment on the candidate's ability to apply his/her knowledge base. *Include in the comments such things as clarity of presentation of material. How were student/staff questions about the material handled? Did the candidate demonstrate the ability to provide links between new and familiar material? How? Did the class/session/learning experience include useful examples and varying viewpoints?*

8. Comment on the candidate's interpersonal skills including her/his ability to motivate students. *Include in the comments whether the candidate showed enthusiasm for her/his profession. What kinds of attitudes about students' ability to learn were projected? Were students/staff treated with respect, and were cultural and individual differences accommodated? In what ways? Did the candidate create an environment that was productive/conducive to learning? How?*

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9. Overall assessment of the candidate. *Include in the comments specific strong points, and specific areas for improvement. Include any recommendations you have for the candidate.*

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10. Overall Performance Rating

	Superior — <i>surpasses requirements; exceeds expectations</i>
	Satisfactory — <i>meets all standards of excellence as described in the policy</i>
	Below Standards — <i>does not consistently meet requirements</i>
	Unsatisfactory — <i>does not meet requirements; ineffective</i>

For Tenure Track Candidates Only

The TRC makes the following recommendation for this probationary faculty member

	Continue Probation	Number of Votes	
	Termination of Service		
	Grant Tenure-4th Year Candidates Only	For Recommendation	Against Recommendation**

** A member of the TRC who is in disagreement with the recommendation may attach a minority report to this recommendation.

Minority Report Attached		YES		NO
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SIGNATURES

TRC/EC Chair	Date
TRC/EC Member	Date
TRC/EC Member	Date
Dean/Supervisor	Date

The candidate's signature on this form only indicates that s/he has reviewed this evaluation/ recommendation form. Such comments must be submitted by the deadline specified in the Timeline for Tenure Review.

Tenure Candidate	Date