

Peralta Community College District
District Recommendation 8 Action Plan

District Recommendation 8: In order to meet the Standards, the team recommends that the District systematically evaluate the equitable distribution of resources and the sufficiency and effectiveness of district-provided services in supporting effective operations of the colleges (IV.B.3.b, IV.B.3.c, III.D.1.a, III.D.1.b, III.D.1.h).

	Action/Plan	Target Completion Date
2015	Establish Budget Allocation Task Force to assess the current Budget Allocation Model and to identify inequities and to determine the District’s understanding of the BAM (meetings in August, October 2015)	August
	Budget Allocation Task Force to design and implement BAM survey to be distributed to all District employees)	October
	Budget Task Force will analyze survey results	November
	Reassemble Rec. 8 Team to discuss revision of Rec. 8 Planning efforts	December 22
	Revise Rec. 8 Narrative draft and submit to Accreditation Consultant	December 30
2016		
	Revise Rec. 8 Narrative draft	January 25 - 29
	Review revised Rec. 8 action plan with accreditation consultant	January 25
	Rec 8 Task force review of Narrative draft	January 27 - 29
	Define “equity” at BAM taskforce meeting and revise Rec. 8 Narrative draft to include equity definition Widely communicate BAM definition of equity to all constituents.	February 2
	Assess DFC (to include a written summary of results) regarding the District Service Centers’ effectiveness, and its support of all Colleges, including Educational Services, General Services, Human Resources, Information Technology, and Finance.	February 5
	Assess DTC (to include a written summary of results) regarding the District Service Centers’ effectiveness, and its support of all Colleges, including Educational Services, General Services, Human Resources, Information Technology, and Finance.	February 19
	Submit Narrative draft to accreditation consultant	February 16
	Assess DEC (to include a written summary of results) DEC regarding District Service Centers’ effectiveness, and the	February 26

	support of all Colleges, including Educational Services, General Services, Human Resources, Information Technology, and Finance	
	Assess PBC (to include a written summary of results) regarding District Service Centers' effectiveness, including Educational Services, General Services, Human Resources, Informational Technology, and Finance	February 26
	Talley and cross-reference DFC, DTC, DEC, and PBC summary results with District Service Center Satisfaction Survey of Fall 2015; Analyze results.	March 7
	Review/revise Rec. 8 Narrative draft, to include analyses of Service Center assessments.	March 8
	Discuss Service Center assessments with Cabinet	March 14
	Discuss Service Center assessments with PBC	March 18
	Submit Rec. 8 Narrative draft to accreditation consultant	March 18
	Review actions plans from BAM and Purchasing Taskforce and incorporate into Rec. 8 Narrative, as appropriate.	March 21
	Develop recommended solutions to improve Institutional effectiveness and to address identified District Service Centers' deficiencies/concerns. Develop plan for ongoing evaluation of equitable of resources and the sufficiency and effectiveness of District provided services in supporting effective operations of the Colleges, to include formal inclusion into District Budget Planning Cycle and Integrated Planning.	March 30
	Discuss recommended Action Plans and ongoing evaluation Plan with DFC	April 1
	Discuss recommended Action Plans and ongoing evaluation with DTC	April 8
	Discuss recommended Action Plans and ongoing evaluation with DEC	April 15
	Submit Rec. 8 Narrative draft to accreditation consultant	April 15
	Refine final Rec. 8 Narrative Plan	April 28
	Present/discuss all Rec. 8 action plans and Rec. 8 Narrative draft to PBC	April 29
	Submit Rec. 8 Narrative draft to accreditation consultant	May 6

Recommendation 8 Team:

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