

MINUTES
District Career and Education Committee

Date: March 1, 2019
 District Board Room

Membership (names and titles):

Co-Chairs: Marie Amboy, Mary Clarke-Miller, and Leslie Blackie

Committee Members:

Leslie Blackie, Jennifer Briffa, Louis Quindlen, Barbara Des Rochers, Kawanna Rollins, Gisele Giorgi, Peter Crabtree, Francisco Gamez, Eva Jennings, Rick Ramos

Agenda Item	Committee Goal	Strategic Plan Goal	Outcome
I. Standing Items			
-Adoption of the Agenda	Agenda was adopted as presented.		<i>(Note any changes to agenda. If there are no changes, indicated that the agenda was adopted as presented)</i>
Welcome/ Introductions	Welcome/ Introductions Everyone introduced themselves around the room		<i>(State details of adoption of minutes, whether approved as written or with changes. If changes were made, indicate those changes specifically but briefly).</i>

-Approval of Minutes (insert appropriate dates)	Review Agenda and Approve Minutes The minutes from February 1, 2019 CTE meeting was reviewed and approved.		<i>(Indicate whether public comment was made, If so, by whom and summarize comments briefly)</i>
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<p>B. Perkins/ CTE Transitions updates- Carmen Fairley</p> <p>Strong workforce updates – Marie Amboy</p> <p>Work Force Development Updates-Debra Jones</p>	<p><u>Perkins/ CTE Transitions updates</u></p> <p>Review of expenditures</p> <ul style="list-style-type: none"> • Review expenditures, track and meet goal for spending. • Review colleges to see if they reached their 50 percent goal of spending • Laney College meet their 50 percent goal, other colleges are about 45 percent • Colleges agreed that they will meet the 50 percent benchmark for spending/ encumbering funds • By the end of March everyone should be at 75 percent with spending funds <p>New Perkins Changes</p> <ul style="list-style-type: none"> • There will be a change to rules and guidelines in Perkins <p>Workforce Developments updates</p> <p>(Career Specialist Network WDCE)</p> <p>Webinar March 20th The March 20th meeting will include regional “career specialists” from neighboring colleges followed by a Workforce GPS webinar: Sustaining Employer Partnerships for Students’ Long-Term Success.</p> <p>Future goals include the implementation of best practices at each college - ie,</p>	<p><u>Recommendation</u></p> <ul style="list-style-type: none"> • Give another deadline to increase expenditures, or reallocate funds to a sister college • Put together a reallocation plan that is approved by the committee before submitting it to Carmen • • Review with deans at the colleges to see where they are at with expenditures, and report back in 1 week • Prepare a plan for colleges who have not meet their spending goal 	<p><i>Briefly Summarize</i></p>
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-Chancellor's Report			<i>Briefly Summarize</i>
Carried-Over and New Items			
<p>List items individually as they appear in the agenda</p> <p>II.</p>	<p>A. Call to order – Marie , Mary and Leslie</p> <p>B. Perkins / CTE Transitions</p> <p>C. Work force developments Up dates</p> <p>D. Strong Workforce up dates</p> <p>II. Carried Over New Items</p> <p>A. Non Credit as an enrollment Strategy</p> <p>B. Adult Education</p> <p>C. CTE Data</p> <p>D. Topics of Discussion</p>		<p><i>(Note discussion <u>briefly</u> and cite outcome/decision/action needed)</i></p> <p><i>(they would need to cite the goal/ reference number)</i></p>
Adjournment			<i>Note the time that the meeting was adjourned</i>
III. Next meeting	Meeting was Adjourned at 4:00		<i>Give the date of the next meeting</i> March 1, 2019