

PCCD Career Education Committee
Friday 9/6/19; 2-4pm
District DGS Conference Room 1

Co-Chairs: Marie Amboy, Mary Clarke-Miller, Leslie Blackie

Regular Committee Members: Louis Quindlen, Jennifer Briffa, Carla Pegues, Eva Jenings, Jason Holloway, Peter Crabtree, Carmen Fairley, Francisco Gamez, Karen Croley

Present: Barbara DesRochers, Francisco Gamez, Karen Croley, Mark Martin, Leslie Blackie, Marie Amboy, Jason Holloway, Lilian Pires, Mary Clark Miller, Louis Quindlen, Carla Pegues, Jennifer Briffa, Kawanna Rollins

I. Standing Items

A. Call to Order @ 2:06 PM

- i. Welcome/Introductions
- ii. Review Agenda and Approve Minutes for Prior Meeting:
Agenda and Minutes approved

B. Perkins/CTE Transitions Updates

- i. Review of expenditures for Fiscal Year 18-19
 - a. Funds returned (unused, but most funds - 99% - encumbered) – a large decrease from the previous year: \$21,557 COA; \$6,706 LC; \$55,682 MC
 - i. Potentially the problem in spending is the PCCD process for payment
 - ii. Credit Cards for each department in CTE?
 1. Biggest challenge is getting them reconciled
 - a. Use Concur software
 - ii. Quarterly Reports & Planning
 - iii. Perkins V Training

C. Strong Workforce Updates

- i. Rates of Spending – Local and Regional/Round 1, 2, 3
 - a. Fiscal Summaries: Great on round 1
 - b. Concerns for Round 2: BCC @ 97%; LC 41%; MC 42%; COA 82% – Now is a good time for spending out as much as possible
 - c. Regional – the most concerning/hardest to spend; need to focus on this
 - i. Round 1: 100%
 - ii. Round 2: no one close

1. BCC close; LC has spent only 13%; MC @ 27%; COA @ 28%
- ii. Reallocation of Incentive Funds and Impact on Round 4
 - a. April Memo from State Chancellor's Office: Recalculated; minimal impact to PCCD CTE
 - i. Round 2 Incentive funds increased
 - ii. Round 3 Decreased
 - iii. Net difference/low impact: \$12,000.00 (will get added on to for Round 4)
 - iv. Will just make adjustments to Round 4
 - v. Received BACCC allocation already on Round 4, just waiting on Incentive fund
 1. A little over \$1 million
 - vi. State is very behind; has not sent out final allocations until we receive incentive funds
 1. Should we encourage to start planning/follow timeline and amounts from last year? Yes – look at projects that have already begun or need to be sustained
 2. CTE Representation at DAS meetings: Louis Quindlen; will need directives from others 2nd and 4th Tuesdays
- iii. CTE Outcomes Survey Report
 - a. See attachments - Key Takeaways
 - i. Pull calendar from Santa Rosa website
 - ii. Request contact list for CTE Outcome Survey
 - iii. Put information in syllabi or Canvas
- iv. SWP K-12 Partnership with OUSD
 - a. Workforce Pathway Coordinator? Waiting to hear from BACCC on this
 - i. 1/District is not sufficient for 4-College District – waiting to hear final word on this
 - b. Career Transition Specialists desired for each high school – goal is to help transition students into Peralta
 1. Hiring committee volunteers?
 2. Required to work with all HS students with a specific focus on CE (Strong Workforce dollars)

II. CARRIED OVER AND NEW ITEMS

A. Instructional Assistants

- i. Update on I/A workaround
 - a. Work with Joseph to rewrite AP; make sure there are no other limitations (6 units for work study)

- b. Share to DAS
- c. Month-to-month update until resolution is found
- ii. Next Steps to support efforts

B. Presentation: Laney College Journalism Program

- i. Presentation – Eleni Gastis
- ii. Discussion around support for lifting CE/CTE stories/voices
 - a. Share about the amazing stories of faculty, departments, students
 - i. Present to the Board
 - ii. Increase platform that allows stories to be released regularly
 - b. Look at program revitalization/discontinuation process – required by ACCJC: what is the actual process?
 - c. Ed Code 78016 – Board has to review every two years the CE Programs

C. Accreditation: ISER

- i. FCMAT and ACCJC 5 Year Plan
- ii. Review of standards that specifically impact CE/CTE
 - a. A14, A3, A6, A16, A7, A13, A15, B1, C1, C6,
- iii. Calendar out standards for discussion and review each CE meeting

D. CE Conference Calendar

- i. Quick check-in regarding process?
- ii. Update/Info at next CIPD Meeting
- iii. Additional supports needed?

E. Once around the room – Updates/Successes

III. Adjourn

NEXT MEETING OCTOBER 10, 2019