

# AGENDA

## Peralta District Career Education Committee

Friday, November 1, 2:00pm-4:00pm

District Board Room

Co-Chairs: Marie Amboy, Mary Clarke-Miller and Leslie Blackie

Regular Committee Members: Louis Quindlen, Jennifer Briffa, Carla Pegues, Eva Denise Jennings, Jason Holloway, Peter Crabtree, Carmen Fairley

### I. STANDING ITEMS

#### A. CALL TO ORDER – Marie, Mary, and Leslie (5 min)

- i. Welcome/Introductions
- ii. Review Agenda and Approve Minutes for Prior Meeting - approved

#### B. PERKINS/CTE TRANSITIONS UPDATES – Carmen (5 min)

- i. Review of expenditures
  1. COA 14% spent
  2. LC 11% spent
  3. MC 0% spent
  4. BCC 4% spent
  5. Total 30% spent
  6. Goal: not to return money
  7. PURCHASE ITEMS NOW
  8. Notify Carmen & Marie if you do not plan to spend funds so they can reallocate
    - a. Reminder: by January, each college should have spent 50% (halfway through the FY); the remaining 50% would be up for reallocation.
      - i. Caveat: only the colleges who were at 50% spent or more would be eligible to ask for the reallocated funds (reallocation must be approved by the state)
      - ii. Sticking with this proposed plan – can bring evaluation from January to February’s meeting to discuss/review, which takes the longest.
      - iii. CTE District meeting on Flex Day, then by 2/7 have a plan for the remaining funds (or for accepting additional funds)
- ii. New Perkins V Updates
  1. New Metrics (for 2021)
    - a. 3 new, additional populations: homeless, youth aged out of foster care, youth with an active duty military parent
      - i. Will determine how to capture this information
      - ii. CTE “concentrator” vs “participant:” take into account skills builder (funding allocation based on head count)
        1. Participant: taken at least 2 courses of CE
        2. Concentrator: taken at least 12 units of CE
  2. Begins FY 20-21
    - a. Regional funds are underspent; what are viable investments?
      - i. Look at budgets and make decisions by 12/1; use money for marketing for spring semester enrollments
        1. Marie will bring her proposal forward again
      - ii. Use money on automatic certificate-awarding

#### C. STRONG WORKFORCE UPDATES – Marie (30 min)

- i. Rates of Spending – Local and Regional/Rounds 2 and 3
- ii. CTE Outcomes Survey Update/Report – sent electronically
  1. All four colleges have a higher response rate than the state
    - a. BCC is the highest at 40%
    - b. 3 of 4 colleges increase in hourly wages above the state change

- c. Individual college breakdown on document
- iii. SWP Round 4 RJV Process
  - 1. Timeline provided
- iv. SWP K12 – Round 2 Deadline December 15<sup>th</sup>
  - 1. K14 Technical Assistance Provider (TAP) hosted at Peralta???
  - 2. BACCC East Bay Subregional Planning Meeting – Nov 14<sup>th</sup> @ Chabot College
    - a. Other meetings also to attend

## **II. CARRIED OVER AND NEW ITEMS**

- A.** Updates on Vice Chancellors and new reporting structures (Siri Brown 20 min) - TABLED
- B.** Industry Advisory Boards – requirements for members (Marie 10 Mins) - TABLED
- C.** Instructional Aides – progress (Louis 10 mins) – see handout
  - i. With the loss of IAs, use student workers in a similar capacity.
    - 1. Enrollment requirements (since they would be paid using CE funds)
    - 2. Still needs to be approved by HR and the Chancellor
    - 3. Motion to approve change in the Administrative Procedure 7270 Student Workers (red font), to include 1C edit “either/or”
      - a. MCM second; 7 in favor (all colleges represented), no opposed/abstentions; motion carries
- D.** OEI grant update – Online tools Canvas Studio– informational (Mary – 5mins)
- E.** CVC-OEI presentation (Inger Stark – 10 min)
  - i. Two trainings in the spring for 15-20 people – an online environment
  - ii. 5 other faculty to assist in the spring (hold hand to get courses built)
  - iii. Pilot training course 5-6 weeks
  - iv. Not modified specifically for CTE, but expanded for job promotion, job readiness
  - v. Peralta Online Equity rubric was designed to work in conjunction
  - vi. Grant is for building and revising courses that already fit into their rubric
    - 1. Trying to provide support and help (not competition)
    - 2. How you design your course dramatically impacts those enrolled
  - vii. Online services and support must be improved
- F.** WIOA Career Center (10 mins)
  - i. Wrap around support
  - ii. MC Career Center – D building; will be presented in November
  - iii. Another possible area for leftover funds
  - iv. Metrics captured on homeless already – makes sense to align with them/their metrics
- G.** Accreditation Discussion – how are colleges/programs documenting their evidence (15 min)
  - i. Standard II.A.7
  - ii. Standard II.A.14

## **III. ADJOURN**

## **IV. Next Meeting: December 6, 2019**