

BOARD POLICY 2430 DELEGATION OF AUTHORITY TO THE CHANCELLOR

The Board delegates to the Chancellor the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The Chancellor may delegate any powers and duties entrusted to him/her by the Board including the administration of the colleges but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The Chancellor is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Chancellor to inform the Board of such action and to recommend written Board policy if one is required.

The Chancellor is expected to perform the duties contained in the Chancellor job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the Chancellor.

The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The Chancellor shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the Chancellor, they are not unduly burdensome or disruptive to District operations. Written Information provided to any trustee shall be provided to all trustees. The Chancellor shall endeavor to keep all board members informed on all matters of importance to the District.

The Chancellor shall act as the professional advisor to the Board in policy.

The Chancellor shall issue an administrative procedure delegating authority to his staff.

Reference:

Education Code Section 70902(d) and 72400;

Accreditation Standard IV.B.1.j;

Administrative Procedure 2430 Delegation of Authority to the Chancellor's Staff

Replaces:

Board Policy 2.01 Basic Concepts

Board Policy 2.02 Duties and Responsibilities of the Management Staff Board Policy 2.05

Chancellor last revised September 16, 2008

Board Policy 2.07 General Counsel

Board Policy 2.10 College Presidents last revised September 16, 2008

Approved by the Governing Board: December 6, 2011

6100 Delegation of Authority, Business, and Fiscal Affairs

BOARD POLICY 6100 DELEGATION OF AUTHORITY, BUSINESS AND FISCAL AFFAIRS

The Board delegates to the Chancellor the authority to supervise the general business procedures of the District to assure the proper administration of the following: property and contracts; the budget; audit and accounting of funds; the acquisition of supplies, equipment and property; the protection of assets and persons; the construction, maintenance and use of facilities. All transactions shall comply with applicable laws and regulations, and with the California Community Colleges Budget and Accounting Manual.

The Chancellor shall make appropriate periodic reports to the Board and shall keep the Board fully advised regarding the financial status of the District.

Reference:

Education Code Sections 70902(d), 81655, 81656 Administrative Procedure 6100

Replaces:

Board Policy 6.57 Worker's Compensation Claim Settlement Authority

Approved by the Board of Trustees: January 22, 2013

Revised and approved by the Board of Trustees: July 28, 2015

BOARD POLICY 7110 DELEGATION OF AUTHORITY FOR HUMAN RESOURCES

The Board delegates authority to the Chancellor to authorize employment, fix job responsibilities, oversee collective bargaining, and approve personnel actions except as noted below:

- The Board of Trustees will approve the appointment of management employees.
- The Board will approve the appointment of non-academic temporary substitute and short-term employees who are paid for less than 75 percent of the fiscal year (except for professional experts, apprentices and student workers).

The Chancellor shall issue human resources administrative procedures to provide for compliance with human resources federal and state laws and regulations and board policies.

Reference:

Education Code Sections 70902(d) Administrative Procedure 7110

New Policy

Approved by the Board of Trustees: October 9, 2012