

## **Distance Education Subcommittee of the DEC**

Draft Agenda  
**Monday, April 25, 2016**  
Noon – 2p.m.  
District Board Room

1. Status updates:
  - a. Chancellor's planned meeting with DE team (hopefully May 9)
  - b. Tim's contract for summer and 2016/2017 academic year
  - c. Srujana's continued roll as Moodle admin/tech
  - d. DE Resolution (*progress towards the Chancellor?*) and discuss follow up action
  
2. DE Checklist
  - a. Review, edit, and approve
  - b. Decide roll out process
  
3. DE Coordinator position
  - a. Review DE Coordinator projects and responsibilities
  - b. Formalize a recommendation for faculty reassigned time for 2016/2017 year
  
4. Going forward
  - a. Prioritize projects for final meeting on May 9
  - b. Plan review & revisions of DE Subcommittee membership and charge