DE Committee—09/11/2017 - notes

Attendance:

- Committee Members Present: Chelsea Cohen, Jason Cole, Jeff Lamb, Matt Goldstein., Srujana Tumu, Scott Godfrey, Linda McAllister, Inger Stark, Ann Buchalter
- Committee Members absent: Alexis Alexander, Vinh Phan
- Guests: Siri Brown, Cleavon Smith, Donald Moore

Discuss DE Priorities and Goals for year

- Siri's suggested priorities: Increase equity; increase training for instructors; create qualifications for online/hybrid teaching; move toward a fully online degree; improved support to students.
- Jason's suggested priorities: develop standards for online instruction; build a 2-year DE plan ("road map"); delineate District and College roles.
- Matt (PFT) suggested priorities: develop a set of recommendations for negations (e.g. evaluations, whether or not district can require use of designated LMS, etc.)
- Cleavon's (DAS) suggested priorities: ensure that pedagogical practices are driving standards; improve communication among district and college entities/groups/committees; make recommendations related to policies
- Linda suggested priorities: would like the committee to be a space where DE coordinators can facilitate communicate –find a balance between communication between this committee and the faculty

Group discussion:

- Make sure resources are available to encourage growth and move forward positively—grow the success with the retention
- Need for standards—use what the OEI has created
- Need some sort of equity component added as DE in every aspect (e.g. training, evaluations, etc)
- Still need policy and processes around the technology/apps, roles & permisisons, etc.
- We should stick to state consortium standards and provide support to reach them

Project need to determine a few goals for the year: take what we said here and come up with 2/3 goals for the year.

- Matt, Linda, Scott and Inger will come up drafts of charge/specific goals based on today's conversation and send out—Cleavon will eyeball it with an eye to DAS

Updates and Other Comments

- Student services piece: need to revisit student service and support needs.
  - NetTutor purchased and ready for integration into Canvas
- Committee will make recs to DASC and DAS—we recommend and ask for resources-but that's all we can do.
- Without standards, we can't do analysis and analysis will drive the training and resource justifications
- Part of issue is that we know we have to have policy decisions for DE –admin, operational everything basically. Because our individual colleges aren't structured to do this, it all falls on committee.
- Each college is doing their transition to Canvas and setting up their standards differently
- BCC has identified a specific number that will need to move—going person to person to help people get ready for spring. BCC compelled the office of I to send a letter to go out to spring instructional assignment—"hey –this course will be on Canvas—please reach out to your coordinator to help you get ready to demonstrate that you are ready to move to canvas"
- Just setting standards won't work—set them then build in the mechanism that helps people achieve them and create accountability measures

Meeting adjourned at 1:20pm.