Peralta Community College District

Distance Education Committee
Annual Report, May 2018

PCCD Distance Education Committee
The DE Committee completes its third year as an active committee within the PBIM. The charge of the committee was revised in September 2017 to focus on “recommendations regarding policies, processes, and resources that support effective, innovative, and equitable online and hybrid education at PCCD.” The DE Committee includes faculty, staff, students and administrators, from both instruction and student services, who have training and expertise in distance education.

During the 2017/2018 academic year, the DE Committee met 13 times. Key accomplishments include completing a Distance Education Plan for the District, and supporting the successful transition from Moodle to Canvas. Below is a brief summary of accomplishments and recommendations from the 2016/2017 year.

2017/2018 Distance Education Committee Accomplishments
• Designed and launched resources to support the effective use of Canvas by faculty and students
• Supported the pilot launch of 74 classes (38 instructors) in Canvas in Fall semester, 2017
• Made recommendations on policies and processes to support the successful rollout of Canvas for all faculty and, in spring semester, about 40% of courses used Canvas (including face-to-face).
• Developed three overarching goals for Distance Education at PCC District:
  o DE Goal 1: To close achievement gaps, Peralta CCD will increase online student retention and success rates each year from AY2017-18 to AY2019-20, through research-based success strategies.
  o DE Goal 2: To support students in achieving success in distance education courses, Peralta CCD will provide resources, support, and services that are specific to online students, are necessary to close achievement gaps and meet regulatory requirements.
  o DE Goal 3: To support both student and faculty success throughout their online course experiences, all Peralta CCD online courses will meet guidelines for quality, consistency, and accessibility in their design and facilitation.
• Completed a DE Plan, based on these goals, that includes projects, activities, and timelines. The DE Plan was supported by all four colleges and approved by DAS in March, 2018 and by DAASSC in April, 2018.
• Deliberated and made recommendations on the delineation of district vs. college roles and responsibilities related to Distance Education
• Increased collaboration and communication with constituent groups at the colleges and district (PBIM committees, district and college academic senates, college DE Committees, student organizations, Peralta Federation of Teachers, administrative teams, etc.)

Goals for 2019/2020 Year
1. Support implementation of the goals from the DE Plan (noted above).
2. Respond, as needed, to district and college requests related to distance education.