PCCD Distance Education Committee

The DE Committee completes its fourth year as an active committee within the PBIM. The charge of the DE committee is to make "recommendations regarding policies, processes, and resources that support effective, innovative, and equitable online and hybrid education at PCCD."

During the 2018/2019 academic year, the DE Committee met 11 times. Below is an outline of the committee's accomplishments this year and recommendations for the 2019/2020 year.

2018/2019 Distance Education Committee Accomplishments

- Supported final transition to Canvas in Fall 2018, by providing information and resources for students and faculty; offered increased user support at the beginning of each semester.
- Compiled district and college DE data; analyzed and disseminated those data for broad use.
- Served as informational resource on Canvas features and use.
- Deliberated and made recommendations for Canvas configuration changes.
- Formally recommended that colleges apply to join the CVC-OEI consortium.
- Conducted survey of Peralta student and faculty experience in DE classes.
- Completed a self-assessment of committee efficacy; used findings to plan for next year.

In addition to the above projects, the DE Committee focused work projects on supporting implementation of the PCCD Distance Education Plan, as follows:

Goal 1: *Close achievement gaps*

- Promoted the Peralta Online Equity Initiative, including the Peralta Online Equity Rubric and corresponding Online Equity Training.

Goal 2: *Improve online student resources, support, and services*

- Completed a full assessment of PCCD online student services and support, and forwarded a summary of findings to DAS, DAASSC, and college administration.

Goal 3: *Ensure that online courses meet guidelines for quality, consistency, and accessibility*

- Developed and forwarded revised recommendations for instructor preparation for online and hybrid teaching at the PCCD Colleges.

Project 4.3: *Improve information and communication related to distance education across the district*

- Developed notification process for Canvas issues and concerns.
- Made recommendations for processes for helpdesk ticketing for students.

Project 4.4: *Develop resource recommendations to support improvements and expansion of DE at PCCD*

- Reviewed and approved PCCD Office of Distance Education Annual Program Review and Budget Request for FY20.
- Finally, and in support of all the above, the committee drafted, approved, and forwarded a resolution that prioritizes Online Student Services and Support for all DE activities and spending for FY20.

Goals for 2019/2020 Year

1. Improve existing and add new online student services and support.
2. Support the continuation and expansion of Peralta Equity Initiative.
3. Make recommendations for new and revised policies related to distance education (e.g. AP4105, AP5500, AP5075), and develop recommendations for future CBA negotiations.