

The DE Committee completes its fifth year as an active committee within the PBIM. The charge of the DE committee is to make “recommendations regarding policies, processes, and resources that support effective, innovative, and equitable online and hybrid education at PCCD.” During the 2019/2020 academic year, the DE Committee met 10 times and completed multiple important projects, which were forwarded to the District Academic Senate and through PBIM processes.



## 2019/2020 Distance Education Committee Accomplishments

### Fall 2019

- Committee members guided the [\*DE Committee Resolution on Student Services and Support\*](#) (April 2019) all the way through the PBIM process; it was approved by DAS, DAASSC, PBC, and was approved at PGC on December 13, 2019. The resolution has specific budget implications, including new DE-specific funds going to each college.
- The committee finalized, approved, and forwarded a set of [\*Recommendations for Instructor Preparation for Online and Hybrid Teaching\*](#). The memo that accompanied these recommendations stated the following:

*The PCCD Distance Education Committee makes the recommendations below for instructor preparation to teach online and hybrid classes at any of the Peralta colleges. Additionally, the DE Committee recommends that PCCD AP4105 be amended to reflect these recommendations, and that items governed by the CBA are prioritized for immediate negotiation.*

The recommendations were approved by DAS on November 11, 2019 and forwarded to the Chancellor’s Cabinet for review.

### Spring 2020

- Committee members attended college DE Committees and senate meetings, and DAS, to support efforts to apply to the CVC-OEI consortium (all four colleges submitted applications in Spring of 2020).
- Researched and developed a list of needed policies related to Distance Education (e.g. FERPA in online environments, online plagiarism, processes for student discipline conducted online, etc.).
- Developed and forwarded a [\*Recommendation on Class Caps for Online & Hybrid Classes\*](#); the recommendation was approved by DAS on May 19, and forwarded to the chancellor.
- Conducted a thorough assessment of the district’s implementation of the PCCD Distance Education Plan, 2017-2020. The assessment was summarized into a 2-page document titled **Peralta DE Plan Assessment**. There were many accomplishments, but given the number of unfinished projects, the committee recommended extending the plan one year, rather than creating an entirely new plan.
- When Shelter in Place orders were issued in Alameda County, committee members developed and rolled out resources related to temporary remote teaching and learning.
- Deliberated on, and made recommendations for, Canvas use and configuration changes.
- Compiled district and college DE data; analyzed and disseminated those data for broad use.

## Goals for 2020/2021 Year

1. Complete unfinished projects in the 2017-2020 [\*PCCD Distance Education Plan\*](#)
2. Advocate for the implementation of increased and consistent DE Budgets at Colleges and District Office.
3. Support the continuation and expansion of Peralta Online Equity Initiative.