



# Form #4 - Custom Verification Worksheet

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification". In this process we compare your FAFSA with information on this worksheet and other required documents, such as your 2016 IRS tax information. The Financial Aid Staff will not make any financial aid payments to you until all verification and required documentation have been met and the necessary correction have been made under the financial aid program regulation (34CFR, art 668).

## STUDENT INFORMATION

_____	_____	_____	_____
Last Name (Please Print)	First Name	M.I.	Date of Birth
_____	_____	_____	_____
Peralta Student ID	Social Security #	Telephone Number to best reach you	

## STUDENT – HIGH SCHOOL COMPLETION STATUS

Provide **one** of the following documents that indicate you have, or will have a high school diploma or GED at the time you begin taking classes at Peralta Community College District. Peralta Community College District consists of the following colleges: Berkeley City College, College of Alameda, Laney College and Merritt College. Please check the box indicating the document you are providing:

- Copy of your high school diploma
- Copy of your final official high school transcript that shows the date the diploma was awarded
- Copy of your General Educational Development (GED) certificate or GED transcript
- An academic transcript that indicates that you successfully completed at least a two-year college program that is acceptable for full credit toward a bachelor's degree (**Please note, this option will take additional time in completing your verification for the evaluation of your transcripts**).
- If a State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential or a copy of your transcript or equivalent signed by a parent or guardian
- I do NOT have a high school diploma or GED.

**If you are unable to obtain the documentation listed above, please contact the financial aid office. An additional form and/or alternative documentation may be accepted.**

## IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (TO BE SIGNED IN PERSON AT THE CAMPUS FINANCIAL AID OFFICE)

You must appear in person at your home Financial Aid Offices within Peralta Community College District (PCCD) to verify your identity by presenting a valid government-issued photo identification (ID,) such as, but not limited to, a driver's license, other state-issued ID, or passport (note: Military ID cannot be accepted). The institution will maintain a copy of your photo ID that is annotated by the institution with the date it was received and reviewed along with the name of the official at the institution authorized to collect your ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provide below.

**Statement of Educational Purpose:** (To Be Signed in the presence of the Institutional Official)

I certify that I \_\_\_\_\_ am the individual signing this Statement of (*Printed Student's Name*)

Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending PCCD for the 2018-2019 Award Year.

_____	_____	For Office Use Only/Date Initials
Student's signature	Date	

# IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (TO BE SIGNED WITH A NOTARY)

If the student is unable to appear in person at one of the Peralta Community College campus Financial Aid Offices to verify your identity, the student must provide:

- a) A copy of the valid government issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state- issued ID or passport (note: Military ID cannot be accepted); and
- b) The original notarized Statement of Education Purpose provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

### Statement of Educational Purpose

I certify that I am the individual signing this (Print Student's Name)  
Statement of Educational Purpose and that the federal student financial assistance  
I may receive will only be used for educational purposes and to pay the cost of attending Peralta Community  
College District for 2018-2019.

\_\_\_\_\_  
(Student's Signature) (Date)

\_\_\_\_\_  
(Student's ID Number)

### Notary's Certificate of Acknowledgement

State/of \_\_\_\_\_

City/County/of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,

(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me

(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_

(Type of government-issued photo ID provided) to be the

above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)



\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

### CERTIFICATION AND SIGNATURE

By signing below, I/we certify the information reported on this worksheet is complete and accurate and authorize the Financial Aid Office to perform necessary electronic ISIR correction on my behalf. I/we agree to provide proof of any information reported on this form or on my FAFSA. I/we realize that any false statement or failure to give proof when asked may be cause for denial, reduction, withdrawal, and/or repayment of my financial aid. I/we also understand if we purposely give false or misleading information I/we may be fined, sentenced to jail or both. If you are a dependent student, one parent **must** sign below

\_\_\_\_\_  
Student's signature Date

\_\_\_\_\_  
Spouse Signature (if married) or Parent's Signature (if a dependent student) Date



Berkeley City College  
2050 Center Street  
Berkeley, CA  
510.981.2805



College of Alameda  
555 Ralph Appezato Mem.Pkwy  
Alameda, CA 94501  
510.748.2228



Laney College  
900 Fallon Street  
Oakland, CA 94607  
510.464.3314



Merritt College  
12500 Campus Drive  
Oakland, CA 94619  
510.436.2465