

PERALTA COMMUNITY COLLEGE DISTRICT  
Office of Human Resources  
333 East 8th Street  
Oakland, CA 94606

TRANSFER OF SICK LEAVE

I. STATEMENT BY TRANSFERRING EMPLOYEE

This is to certify that I, \_\_\_\_\_ SSN: \_\_\_\_\_ was  
employed by the (district) \_\_\_\_\_

(address) \_\_\_\_\_

from \_\_\_\_\_ to \_\_\_\_\_  
(give dates of employment)

I hereby request the above district to certify to the below listed district my  
accumulated leave of absence for illness or injury to which I am entitled under  
the California Education Code. \_\_\_\_\_

(Signature)

II. REQUEST BY NEW EMPLOYING DISTRICT

The above employee has been accepted for employment by this district. This District  
officially requests the amount of unused sick leave due the above named employee.  
\_\_\_\_ Academic \_\_\_\_ Classified

By \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

III. RESPONSE BY FORMER DISTRICT

This certifies that the above named employee was employed from \_\_\_\_\_  
to \_\_\_\_\_ and that the following is true and correct.

Total number of days of accumulated unused leave of absence  
for illness or injury to which the above named employee is  
entitled at the time he or she left the district \_\_\_\_\_.

District \_\_\_\_\_ By \_\_\_\_\_

\_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_

IV. Return completed Transfer of Sick Leave Form to the Office of Human Resources,  
Peralta Community College District, 333 East 8th Street, Oakland, CA 94606

**§ 87782. Transfer of accumulated sick leave**

Any academic employee of a community college district who has been an employee of that district for a period of one school year or more and who accepts an academic position in a school district or community college district at any time during the second or any succeeding school year of his or her employment with the first district, or who, within the school year succeeding the school year in which the employment is terminated, signifies acceptance of his or her election or employment in an academic position in another district, shall have transferred with him or her to the second district the total amount of leave of absence for illness or injury to which he or she is entitled under Section 87781. The board of governors shall adopt rules and regulations prescribing the manner in which the first district shall certify to the second district the total amount of leave of absence for illness or injury to be transferred. No governing board shall adopt any policy or rule, written or unwritten, which requires any employee transferring to its district to waive any part or all of the leave of absence which he or she may be entitled to have transferred in accordance with this section. (Stats.1976, c. 1010, § 2, operative April 30, 1977. Amended by Stats.1984, c. 144, § 28; Stats.1990, c. 1302 (S.B.2298), § 150, eff. Sept. 25, 1990.)

**§ 88202. Transfer of accumulated sick leave and other benefits**

Any classified employee of a community college district, school district, or county superintendent of schools who has been employed for a period of one calendar year or more whose employment is terminated for reasons other than action initiated by the employer for cause and who subsequently accepts employment with a community college district or county superintendent of schools within one year of the termination of his or her former employment, shall have transferred with him or her to the employing community college district or county superintendent of schools the total amount of earned leave of absence for illness or injury to which he or she is entitled under Section 45191 or 88191. This transfer shall be in the same manner as is provided for academic employees.

In any case where an employee was terminated as a result of action initiated by the employer for cause, the transfer may be made if agreed to by the governing board of the community college district or the county superintendent of schools newly employing the employee.

All or any part of the previous service, not separated by a break in service greater than one year as of the last day of paid service, may, if agreed to by the employing entity, be construed to have been served in the employing community college district or county superintendent of schools of employment for seniority purposes, except that the previous service may not be counted, for seniority purposes, when position or personnel reduction is ordered, for any reason, by the board.

No governing board of a community college district shall adopt any policy or rule, written or unwritten, that requires all classified employees, or any individual classification, or group of classifications of employees transferring to its district to waive any part or

all benefits which they may be entitled to have transferred in accordance with this section.

This section shall apply to community college districts that have adopted the merit system in the same manner and effect as if they were a part of Article 3 (commencing with Section 88060) of this chapter. (Stats.1976, c. 1010, § 2, operative April 30, 1977. Amended by Stats.1990, c. 1302 (S.B.2298), § 199, eff. Sept. 25, 1990; Stats.1993, c. 326 (A.B.298), § 3.)