

PERALTA COMMUNITY COLLEGE DISTRICT - June 1999

CLASSIFIED JOB DESCRIPTION

**ATHLETIC TRAINER – EQUIPMENT MANAGER
(IUOE Local 39 Salary Range 45)
Job Code: 015**

CLASS PURPOSE

Under general supervision, plan, coordinate and implement programs for injury prevention, evaluation, and rehabilitative treatment of athletes involved in inter-collegiate sports at the college: and to maintain and operate the campus training room facility.

WORK SCHEDULE

This is normally a full-time position with a work schedule of five days and 40 hours/week. Duties are performed 12 months a year. May be required to work some evenings and Saturdays during peak periods, such as registration, audits, fiscal year end, graduation, etc.

EXAMPLES OF ESSENTIAL DUTIES:

Any one position may not include all of the duties listed nor do listed examples include all tasks which may be found in positions of this class. To perform this job successfully, an individual must be able to perform each essential duty of the position satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions required for the position.

- Develops preventative, rehabilitative and emergency medical care programs for student athletes, under the direction of the team physician.
- Advises athletes and coaching staff on techniques related to injury prevention, care and conditioning.
- Provides initial physical evaluation to determine an appropriate injury rehabilitation plan; refers athletes to medical specialist for care.
- Responds to medical emergencies; administers CPR and Emergency first aid and assists in determination of treatment level.
- Performs preventative taping, wrapping and padding of injuries areas; consults with athletic equipment staff as necessary concerning proper fit of protective athletic equipment.
- Arranges and assists team physician with the pre-participation physical examination for potential student athletes, following established criteria.
- Organizes and maintains record-keeping system regarding athletic injuries, treatments, health insurance and physical examination.
- Initiates purchasing request for medical and athletic training equipment and supplies.
- Advises athletic director and coaching staff on safety and condition of training room, practice and competition sites.
- Oversees and manages training facilities and ensures equipment is safe and in sanitary condition.
- Assists with development of policies and procedures as well as establishes priorities to offer a highly organized and professional athletic training program.
- Schedules, supervises and directs student assistants when applicable.

Job Description: Athletic Trainer - Equipment Manager

- Travels with athletic teams to provide medical care of injured student athletes.
- Performs other related duties as required.

MINIMUM QUALIFICATIONS

- One (1) year of experience as a Certified Athletic Trainer in a high school, intercollegiate, or professional athletic setting.
- Understanding of, sensitivity to and respect for the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of Peralta Colleges' students, faculty, staff and community.

REQUIRED LICENSES AND CERTIFICATES

- Valid California Driver's License with a safety driving record.
- Athletic Trainer Certified (A.T.C) by an organization recognized by the American Medical Association such as the National Athletic Trainers Association.
- Current first aid and CPR certificates issued by the American Red Cross or other authorized agency.

DESIRABLE QUALIFICATIONS

- Three (3) years of experience as a Certified Athletic Trainer.
- Possession of a Bachelor's degree from an accredited college or university, with a major in sports medicine, kinesiology, physical therapy or related field, or equivalent.
- Knowledge of:
 - Catastrophic sports trauma management.
 - Athletic equipment used in training and competitive sports.
 - Principles of physiology, kinesiology, and anatomy.
 - Medical clearance process for athletic participation.
 - Medical diagnostic and physical therapy equipment.
- Ability to:
 - Plan, coordinate and implement a comprehensive athletic training and sports medicine program.
 - Evaluate and assess the condition and progress of student athletes in therapeutic, rehabilitative and conditioning program.
 - Evaluate and treat a variety of athletic injuries using therapeutic devices.
 - Train and provide work direction to student trainers.
 - Act decisively in emergency situations.
 - Communicate effectively, both orally and in writing.

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- Exercise sound judgment, independently.
- Supervise student assistants as needed.
- Establish and maintain cooperative work relationships with those contacted in the performance of required duties.

ENVIRONMENTAL DEMANDS

- Occasional work performed alone
- Constant work around and with people

PHYSICAL REQUIREMENTS

- Occasional standing, walking, stooping, kneeling, squatting, and climbing stairs
- Occasional lifting and carrying up to 15 lbs.
- Occasional pushing and pulling up to 20 lbs.
- Occasional twisting of body
- Occasional use of manual dexterity
- Occasional use of tactile acuity
- Occasional use of visual acuity from a distance, with depth, and for color
- Frequent work at a rapid pace
- Frequent reaching, high, low, and level
- Frequent audio acuity at all ranges, including speech
- Frequent visual acuity for reading
- Constant sitting
- Constant use of clear oral communication

TOOLS AND EQUIPMENT USED

- Standard Office Equipment.

Revised: July 2018