

Requisition Status

Go to: Requisitions → Review Requisition Information → Document Status

Enter the Requisition ID

Click on Search

Requisition Document Status
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Business Unit: = [v] PCCD1

Requisition ID: begins with [v] 2000002436

Requisition Status: = [v]

Requisition Date: = [v]

Origin: begins with [v]

Requester: begins with [v]

Description: begins with [v]

Case Sensitive

Search Clear Basic Search Save Search Criteria

Click on the blue underlined Req ID number

Req DOC Status

Business Unit: PCCD1 Req ID: **2000002436** Status: Approved

Document Date: 10/17/2005 Document Type: Requisition Budget Status: Valid

Currency: USD Amount: 4,042.00

Requester: HAMPTON,BRENDA

Associated Document Customize | Find | View All | First 1 of 1 Last

Business Unit	DOC ID	Document Type	Status	Document Date	Vendor ID	Location
PCCD1	3000002072	PO	Dispatched	10/19/2005	0000723383	MAIN

**** click here to view any purchase order [PO] details**

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Click on the light blue tab Status

Address: http://promt.ad.peralta.edu/psp/PAPROD_3/EMPLOYEE/ERP/c/REQUISITION_ITEMS.REQ_INQUIRY.GBL?Page=REQ_INQ_LOOKUP&Action=U&BUSINESS_UNIT=

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Requisitions

Req Inquiry

Details Status

Unit	Requisition	Status	Requester	Req Date	Total Amt
PCCD1	2000002436	Approved	HAMPTON,BRENDA	10/17/2005	4042.000 USD

Search

Notify

Click the Approval History

Requisitions - Microsoft Internet Explorer

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Requisitions

Req Inquiry

Details Status

Unit	Requisition	Change Order	On RFQ	On PO	Drop Ship	Received	On MSR	On Voucher	Document Status	Approval History
PCCD1	2000002436			Y						

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Approval History

Origin: Merritt Invoice

Approved By: GHERRING

Date of Approval: 10/19/2005

Done Internet