

# PERALTA COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

March 6, 2019  
**MEETING MINUTES**

Meeting Time: 3:30 pm to 5:30 pm

Location: District Boardroom  
333 East 8<sup>th</sup> Street, Oakland, CA 94606

Committee Members (Present):

Debra Weintraub (Senior Citizens' Organization), Chair  
John Caner (Business Organization)  
Oscar Porter (Community-at-Large)  
Zach Unger (Labor Organization)

Committee Members (Absent):

None

PCCD Staff Present:

Romaneir Johnson, Vice Chancellor of Finance & Administration  
Adil Ahmed, Budget Director  
Kelle Lynch McMahan, Interim Director of Capital Projects  
Timothy Karas, President, College of Alameda

Guests:

William B. Tunick, Attorney

Minutes Recorded by: Richard Ferreira, Interim Executive Assistant, Finance & Administration

1. Call to Order

Meeting was called to order at 3:30 p.m. and a quick Introduction.

2. Review of Agenda

Motion and seconded to approve the Agenda with removing #6 portion of agenda because the Interim Chancellor is out of town. Motion approved unanimously.

Approval of Minutes from December 12, 2018

Inquiry of corrections or changes to the minutes. After changes are approved at the meeting, it is updated on the minutes and posted on the website. The last meeting changes were pending at that time.

Motion and seconded to approve the minutes from the December 12, 2018 meeting without changes. Motion approved with Zach Unger abstaining.

### 3. Public Comment

There was no public comment.

### 4. Update of Board of Trustee Actions regarding the following:

#### A. Dividing COC in to two committees

The Bylaws for the Parcel Tax and Bond are very similar except for the membership. Board of Trustees in January adopted Resolution 18/19-42 to split the committee into two committees moving forward. Motion to Approve Resolution 18/19-42 Regarding Constitution, Membership, And Duties of Bond and Parcel Tax Measure Oversight Committees. This designated each committee to be either for Parcel Tax or for Bonds and to take effect March 15, 2019.

#### B. Recruiting new members-rules for selection

The language is the same for both committees which states members are designated and approved by the Board of Trustees. The Board of Trustees may appoint a subcommittee for the applications. Parcel Tax Committee is not a statutory required committee. It does not have the same requirements of membership and, therefore, easier to obtain members. That is the major difference between the two committees.

Duties of the Bond Committee are set forth in statute. Applications were revised and on the website since January. It is unclear if applications were received. We know that individuals are interested.

A member requested for written instructions on the application process to include someone who acknowledges receipt of the applications and forwards them to the next Board of Trustees meeting for review/approval.

Previously, applications were sent to the Finance Department. It was Richard Ferreira who received and ensured applicants go through the review process. The applications were sent to his email or received in the mail and he would forward it to the Chancellor for review and recommendation to the Board of Trustees.

Oscar Porter, the newest member of the committee, provided everyone with his experience. He said that he read the newspaper advertisement and reached out to Richard Ferreira for more information. He received additional information and the application. Oscar submitted the application to Richard and it was acknowledge. Then he received a telephone call from Richard that Chancellor Laguerre wanted to schedule a phone interview and set up a time. After which, there was a good period of time and then Richard Ferreira informed him that he was selected him and a recommendation to the Board of Trustees was submitted. Oscar was invited to attend the Board of Trustees and Citizens' Oversight Committee meetings the entire time.

It was standard process that after the application was received in the Finance Department (Richard Ferreira), responded to the applicants with a confirmation. The applications were forwarded to the Chancellor and the Chancellor recommended which applications were forwarded to the Board of Trustees.

It is possible that the Board of Trustees want to be more directly involved and it was agreed that the application would continue to be forwarded to Richard Ferreira.

The committee members then reviewed and discussed the different statutory requirements of the Bond Oversight Committee and Parcel Tax Oversight Committee and clarified that the Parcel Tax Oversight Committee will not have the same requirements as the Bond Oversight Committee.

It was agreed that everyone, committee members, Peralta District Management and employees are actively recruiting for the committee memberships.

5. Meet Interim Chancellor

The Chancellor unfortunately will not be available to meet everyone and sends her regrets, however, Dr. Frances L. White looks forward to attending the next meeting.

Reminded everyone that there is a sense of urgency to set up the committees. It was recommended and general consensus that both committees (and/or that everyone) would continue to meet up together. In the future there would be a schedule when the two committees meeting times would begin to separate.

A recommendation will be made to the Chancellor/Board of Trustees for the current committee members to choose which committee each of them would like to be on. The committee members would like to be informed by the Board of Trustees which committee each of them will be serving on.

6. Measure B – Developing a unified format for reports to COC

Presentation of information and updates from the colleges is best when provided to the Oversight Committee in uniformed format from each of the colleges.

The Chair discussed with everyone that she wanting to know what value and what outcomes are coming to the colleges from the funds. What have the funds done specifically for the students and what metric is being used. Basically, have the funds improved on anything. Specifics like have the tax dollars done anything, for example, a greater number of students transferred because of the funds. These are the examples the committees are looking for in the reports that are presented to the Citizens' Oversight Committee. A template would be beneficial.

Tim Karas agreed to get together and discuss this with the other college Presidents to be uniformed and able to present to information to the committee.

7. Calendar of future meetings – when to address Board of Trustees

The next meeting was tentatively scheduled for Tuesday, June 4, 2019.

8. Announcements

No Announcements at this time.

9. Adjournment

The meeting adjourned at 5:36 p.m.