



PERALTA COMMUNITY COLLEGE DISTRICT

Parcel Tax Measures Oversight Committee

December 12, 2019
Meeting Minutes

Meeting Time: 1:30 pm to 3:00 pm

Location: District Boardroom
333 East 8th Street, Oakland, CA 94606

Committee Members (Present):

Debra Weintraub, Chair
Oscar F. Porter, Vice Chair
Bernard Ayanruoh
Aisha K.L. Jordan
Zac Unger

Committee Members (Absent):

Mónica Henestroza

PCCD Staff Present:

Mark Johnson, Interim Executive Director of Public Information
Adil Ahmed, Budget Director
Richard Ferreira, Executive Assistant, Finance (Minutes)

Guests:

William B. Tunick, Attorney for Peralta District
Jeff Sanceri, Faculty, Negotiator
Wendy Belden, Faculty – Laney College

Minutes Recorded by: Richard Ferreira, Executive Assistant, Finance & Administration

1. Welcome – Mark Johnson

Mark welcomed everyone and thanked the committee members for their participation in the Parcel Tax Committee. He explained that he was here to assist in the commencing of the new committee.

2. Call to Order and Introductions – Mark Johnson

Meeting was called to order at 1:41 p.m. by Mark Johnson since a quorum was present, and because the appointed members had not yet elected a chairperson. Introductions completed.

3. Public Comment – Mark Johnson

There was no public comment.

4. Review of Agenda – Committee Member

Motion and seconded to approve the Agenda with the removal of duplicate item #9.

Motion approved unanimous.

5. Election of Officers – Mark Johnson

The Chair and Vice Chair positions are essential and needed to be elected by the committee. The Chairs are for a one year term at the beginning of the fiscal year.

A nomination was called to the committee for a Chair. Recommendation made by a committee member to appoint Debra Weintraub as the Chair. She accepted the nomination.

Motion and seconded for Debra Weintraub to be elected as the committee Chair. Motion approved unanimously.

A nomination was called to the committee for a Vice Chair. Recommendation made by a committee member to appoint Oscar Porter as the Vice Chair. He accepted the nomination.

Motion and seconded for Oscar Porter to be elected as the committee Vice Chair. Motion approved unanimously.

6. Confirming Term Expiration Dates – Mark Johnson & William Tunick

There are to be two (2) committee members whose appointments are until February 28 2020 and three (3) for 2021. Afterwards, the regular terms will be for two (2) years each. The date that each committee member term will end will be determined by lottery. The following terms were adopted.

<u>Member</u>	<u>Term Expiration</u>
Debra Weintraub	2021
Bernard Ayanruoh	2020
Aisha K.L. Jordan	2021
Oscar F. Porter	2020
Zac Unger	2021
Mónica Henestroza	2021

Currently, there is one (1) vacancy on the PTOC Committee. We currently have six (6) members and the committee needs at least seven (7) members. The District is still recruiting and it was requested that additional people be referred to the Chancellor.

7. Overview of Parcel Tax Oversight Committee Role and Responsibilities – William Tunick

William provided a presentation and a handout to the committee members.

Historically, the Citizens' Oversight Committee existed and was separated into two committees which are the Parcel Tax Oversight Committee and the Bond Oversight Committee. Committee members need to be appointed and terms stagger for continuity of members in the new Parcel Tax Committee.

The role of the Parcel Tax Committee is to perform an audit function, inform the public concerning the expenditure of taxpayers' monies in light of the Measures' language and prepare an annual report.

Assistance by the District will include website information posting, compliance with the Brown Act on Agendas/Minutes and provide financial reports.

Ethics compliance includes no participation in the District's decision making or attempt to use influence on construction program contracts, no bidding on District construction, each member must place the District's interest above person interests and notify the District if any conflict arises.

Following the presentation by Mr. Tunick, there was extensive discussion about the role of the oversight committee, particularly regarding the fact that the members of the committee believe that a major responsibility we have is to represent the voters, to be sure the intent of the voters is carried out. There is interest in understanding Peralta's Budget Allocation Model (BAM) and how Parcel Tax impacts that model. There is interest in understanding how Parcel Tax impacts the 50% law.

8. Parcel Tax Financial Report – Adil Ahmed

Adil Ahmed began to provide a Financial Report that included that no Part-Time Instructors salaries were cut, although, FTES decreased over the last three (3) years. Today we still have the same Part-Timers and no one has been cut. The additional costs are paid out of the General Fund. It was requested that the committee receive information before reviewing the Financial Report from the Finance Department.

Motion and seconded that the committee receive the Bylaws and following information from the Finance Department and attorney prior to the next meeting.

Items to be provided to the committee members:

From the Attorney:

1. The Bylaws

From the Finance Department:

1. General Fund Update 2019
2. Detail Measure B Parcel Tax 2019

3. 50% Law 2018-19 (including an explanation of the 50% law)

4. Glossary/Terms

Motion approved unanimously.

The committee requested to receive the information at least a week before the next meeting (deadline is 1/20/20).

9. Planning 2020 meeting dates

Next meeting planned:

Monday January 27, 2020 at 1:30 pm in the Boardroom.

Wednesday, April 29, 2020 at 1:30 pm, (tentatively) in the Boardroom.

10. Adjournment

The meeting adjourned at 3:01 p.m.