

**Peralta Community College District
PBIM – District Technology Committee - Meeting Minutes
Scott's Seafood Restaurant
August 23, 2013 – 2:15pm – 3:00pm**

Present: Fabian Banga, Lilia Celhay, Eric Gravenberg, Nate Heller, Calvin Madlock, Lee Marrs, Antoine Mehouelley, Bala Sampathraj, Manuel Uy, Mary Louise Zernicke, Hui Zhang
 Guests: Johnny Fudge, Gina La Monica
 Facilitator/Recorder: Evelyn Lord, Karolyn van Putten
 Absent: Vina Cera, Charles Neal, Mike Orkin, David Sparks,

Agenda Item and Presenter(s)	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved/Unresolved?)
Meeting Called to Order	2:15 PM		
I. Introductions	All committee members introduced themselves.		
II. Election of Co-Chair	Fabian Banga and Bala Sampathraj will continue in their roles of co-chairs. It was noted that DTC does not have a lot of classified representation. This observation might need to be made to PBC in order to request a change in the process in which members are chosen to serve in this committee.		Fabian Banga and Bala Sampathraj were elected co-chairs of the DTC
III. Review of the 2012-13 Goals	Last year we worked on 4 goals: a) Alignment of IT Strategic Plans (District and College) Consider HR resources for IT needs: This is something we should continue in order to be successful with the IT Strategy projects. b) Monitor and support all Priority A projects <ul style="list-style-type: none"> o Financial Aid: Officially kicked-off and in full motion o Google Email: Scheduled to be kicked-off in September 2013 o Electronic Content Management (ECM): This might be kicked-off within the next few weeks. This project is important to the Academic Advisement component. c) Consider and plan for the implementation of a universal portal This is remote authentication through single sign-on; which means that when a students or staff gets authenticated they should be able to access all		

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	<p>their services (email, Moodle, library services, etc.).</p> <p>This will need to be added to the IT Strategy (Identity Management Project) in order to secure resources and a budget for the integration piece.</p> <p>d) Improve and formalize communications with the other committees It is important for DTC to communicate with the other committees, especially with the Facilities Committee, as many of the projects require collaboration between IT and Facilities.</p>		
<p>IV. Review of the PBIM Self-Assessment Survey</p>	<ul style="list-style-type: none"> • There were 5 comments about the functioning of the committee and all of them were favorable. • Fabian made the observation that for Questions 7, Section D (Committee members were successful in maintaining a District-wide perspective when forming and making recommendations), the higher score in the neutral category might be due to the fact that members tend to advocate for each of their colleges. We might need to work on looking at the district-wide view and getting buyout from all colleges regarding our technology needs. 		
<p>Adjournment:</p>	<p>3:00 pm</p>		
<p>Next meeting:</p>	<p>September 6, 2013</p>		

Minutes taken: Silvia Cortez