



DATE: Wednesday, November 2, 2011
TO: Dr. Sadiq Ikharo
FROM: Krista Johns, VPI and Shirley Slaughter, Business Services Manager

SENT ON BEHALF OF DR. BETTY INCLAN:
Regarding Urgent Request for List of Short-term Facilities Needs

Please find the list of short term facilities needs for Berkeley City College below. The list represents projects we feel are of priority for the next six months. Represented are items that have been included in planning processes to now; new items that would require additional governance processes and budget identification are not part of the list. *Further, funding for these items has already been appropriated and is available for immediate start:*

1. Purchase of a building situated close to the 2050 Center Street location, to meet the urgent space needs of the college in its current size and configuration. [NOTE: Process for this currently underway, so six-month timeline is appropriate; funding already allocated to BCC for this purpose from Measure A.]
 - a. Construction programming necessary for any safety/operational alterations to the building.
 - b. FF&E for the new building location.

2. Completion of phase three build-out of the 2050 Center Street building, with primary activities around science labs, art lab, related FF&E and electrical upgrades. Additional projects included in phase three during planning activities, but considered small enough to not require being added to the DSA plans prepared for review are:
 - Moving a closet wall and adding access to the closet from another classroom (rooms 321/324).
 - Locating data and electrical for essential room functionality (rooms 125, 165, business services suite, and a few smaller others).
 - Creation of lab technician work spaces in science labs.
 - Hand-dryers in BCC restrooms (have Charles Neal review "green" aspect).
 - Feasibility study of roof usage for functionality related to sciences (biology-greenhouse), meetings, other.[NOTE: General Services reports construction will begin January 16, 2012, so the six-month timeline is appropriate; funding already allocated to BCC for this purpose from Measure A.]

3. Completion of Smart Classroom work, including Level Three upgrades in BCC Auditorium. [NOTE: Six-month timeline is adequate given work is already in progress and final specifications already identified; budget for this project allocated by General Services.]

I. Renovations/Upgrades

Bathrooms: P Building bathrooms; A Building Women's Bathroom; D Building

HVAC: 1st and 2nd levels P Building; A Building heat and ventilation

Leaks: R bldg Room 109 (Gen Counseling, EOPS, DSPS): when it rains, entire carpeted floor is saturated; ceiling leak in P305; D119; D130. Leaky gate valves (25) in Horticulture Dept (25 yrs old).

Repairs: Resurfacing of Mondo Track (safety issue)

Upgrades: Windows in A122 to be whitewashed to control sun and reflection; tinted windows in Smart Classrooms for showing films; dimmer for Smart Classrooms; expansion of kiln room and additional power for safety; 6' Fence at North end of Lab School playground for safety of children (Child Development program); path to Self Reliant House for safety and ADA compliance

II. Power and Data upgrades campus wide

Power panel upgrade lower level P Building.

A133 more outlets

D204 additional outlets (safety)

P218: largest computer lab, needs power and data upgrade, new furniture, new computers

Electrical: 4 new L6-30p circuits with twist-lock outlets in D250 server room.

Internet & network cabling for Track, Scoreboard & SRH

Fiber Connectivity & smart media display for Conference Room L301A in Library

D116: additional outlets (safety)

III. Furniture and Fixtures:

FF&E for the new Learning Center that will open in the L Building Spring 2012: 109 computers, copiers(2), Electronic smart boards, and mounted LCDs (5).

Furniture lower level P building for student study area (already Wi-Fi).

Furniture for waiting/study area outside P-305.

Tables and chairs for A Building courtyard

New classroom chairs: A Building; D121-122; H105 new drafting chairs

Office furniture for faculty offices

New carpets in the Fitness Center

Library security gate

Rosemary Vazquez

From: Jannett Jackson
Sent: Thursday, November 03, 2011 4:19 PM
To: Rosemary Vazquez
Cc: Sadiq Bello Ikharo; Teodora Washington; Connie Willis; Rebecca Kenney; Kerry Compton
Subject: RE: URGENT - Request for List of Short-term Facilities Needs

Hi Rosemary-

Here is the list from College of Alameda.

Soccer field restrooms

Audio Visual for the 'F' Building

- speakers & stands
- projector
- projection screens (2)
- audio mixer
- microphones
- podium
- cables
- video camera

CALWORKS signage

DSPS

- file cabinet
- 30 ADA student desks and chairs
- new lab chairs
- ergonomic desks

Veteran Affairs

- 10 computer desk
- 10 computer chair

Learning Communities

- whiteboard
- 4 office chairs and 4 standard chairs
- 4 large filing cabinets

Parking Lot Directional Signage for Administrative Staff

Thanks

Jannett

LANEY COLLEGE FACILITIES PRIORITIES FALL 2011

The Facilities Planning Committee reviewed all facilities requests expressed in the department Program Reviews, Program Updates, Unit Plans, committee meetings, or other planning documents. Based on the wide range of requests the committee organized the facilities needs into categories using the following tables. *The projects are numbered in order of priority. Green font signifies new requests prioritized in Fall 2011. Red font signifies new requests prioritized Spring 2011. Black font represents Spring 2010 priorities. This draft is pending College Council approval. The approved version will be re-submitted to the District Facilities Committee.*

Budget Category A - College Wide Facilities Needs

Maintenance			
Deferred	Preventative	Ongoing	Emergency
3. Replace lights in Library atrium (LIB) 6. Replace light fixtures where needed in theatre (THEARTS) 8. Replace work light bulbs backstage and house lights (THEARTS) 9. Replace light bulbs in Architecture rooms (AET) 18. Repair and paint damaged walls (TASC)	4. Resurface Breezeways & Infrastructure overhaul 15. Maintain facilities for safety, security, access for persons with disabilities (CALWORKS)	10. Repair/replace broken paper towel holders in A building (CHEM) 11. Cleaning hard floors and carpets –especially in labs (CHEM, GRART, LIB, ART, MUSIC, PE) 12. Ventilation duct cleaning Library (LIB) 13. Repair/maintain all radio-controlled clocks in A bldg. (CHEM) 16. Ventilation Duct Cleaning - Bldg. F (BUS) 17. General Cleaning (A/ET, DANCE)	1. Repair/replace water fountains throughout campus (ASLC) 2. Secure all new smart classrooms (MUSIC, 4. Repair/replace outdoor lighting for entry to lower A bldg. (GRART) 7. Replace Library drinking fountains (LIB) 14. Yearly Reserve Amount

Budget Category B - Department/Program Facilities Needs

Maintenance			
Deferred	Preventative	Ongoing	Emergency
5. Repair drains above rooms A152, A154a & A152b (GRART) 8. Replace/repair flooring where needed in Biology and Chemistry (BIOL, CHEM) 13. Replace faulty dishwashers A235B and A278 (CHEM) 16. Replace all indoor and outdoor light bulbs in Art Center (ART) 22. Repair floor tiles and install weather strip G236 (AET) 27. Replace broken blinds in B207 (BIOL) 33. Repair exterior canopy electrical outlets (CARP) 34. Replace front door G160 (CARP) 36. Replace weather stripping on sliding shop door (CARP) 37. Repair leaky faucets (A/ET)	3. Install class D fire extinguishers in Chemistry labs (CHEM) 6. Install additional corrosive chemical storage cabinet A278 (CHEM) 20. Install more secure locks and cores for all storage rooms TH423 and TH311 (MEDIA) 20. Check/replace air handling equip filters in Architecture (AET) 22. Replace pool deck, grout/sealers and grates over drains (PE) 25. Replace double door hardware for security (WELD) 25. Replace cracked mirrors in fitness center (PE) 31. Upgrade windows (MUSIC)	4. Maintain, inspect, certify fume hoods & chem. storage (CHEM) 6. Repair or replace refrigeration in Cold rooms (BIOL) 13. Replace air intake filters in the welding lab (WELD) 18. Check HVAC system in Art Center and repair heating for half of the building (ART) 18. Maintain floor drains to prevent fume release into classes (GRART) 27. Replace/repair ceiling tiles F202 (BUS) 29. Repair plumbing (CHEM) 31. Power-wash pool deck (PE)	1. Ventilation for rear of welding lab (WELD) 2. Clean drains in B204 washrooms – hazardous fumes (BIOL) 9. Relocate gas cylinder shed storage doors (WELD) 10. Reinstall safety signs in Chemistry (CHEM) 11. Repair gas leak A271 (ANTHR) 12. Stop leaking from above pipes (WELD) 15. Repair/ replace safety shower curtain A278 (CHEM) 17. Install weather strips to prevent moisture from entering computer labs (GRART) 24. Yearly Reserve Amount 30. Repair women's ADA toilet - AC (ART) 35. Replace insulation on cooling system (G160)

Budget Category A - College Wide Facilities Needs

Reconstruction		
Reburbish	Remodel	Renovate
4. Repair/replace counterweight system (THEARTS) 5. Re-surface stage floor (THEARTS) 9. Refurbish Library elevators from floor to ceiling (LIB) 12. New furniture for remaining classrooms campus wide 13. HVAC - Bldg A hookup & elsewhere on campus (BIOL/CHEM) 13. AC system - Bldg F (BUS) 13. AC system - Bldg. G 14. Replace ceiling tiles in dressing rooms (THEARTS) 15. Paint library walls (LIB) 17. Workstation for classified (WEL CENTER) 19. Rename the Theatre and install new signage.	2. Construct canopy for financial aid and counseling waiting areas 3. Upgrade A/V systems in theatre (THEARTS) 6. Modernize lighting and electrical systems in theatre (THEARTS) 8. Remodel 4 th floor restrooms in Library (LIB) 16. Remodel Transfer Center Remodel space into Green Technology Lab (ECT) 18. Two offices: one for Articulation Officer, one for Articulation Technician (ARTICULATION)	1. Student Center (CULIN, ASLC) 7. Create One-Stop Student Services Center (FAC COM) 10. Theatre Modernization (FAC COM) 11. Science Facilities Modernization and Expansion (FAC COM)

Budget Category B - Department/Program Facilities Needs

Reconstruction		
Reburbish	Remodel	Renovate
7. Replace old faucets and spigots in Chem labs (CHEM) - New furniture for all classrooms (MEDIA) 7. Install stand-alone ventilation system for 6 welding stations that have none (WELD) 9. Repair or replace sinks' clogged drains or valves in all studios in Art Center (ART) 12. Install chalkboard/ whiteboard combo units (CHEM) 13. Install TV mounts in B201 & B202 (BIOL) 15. Sound- proof practice rooms (MUSIC) 19. Electrical Outlets (A/ET) 22. Resurface track and field (P E) 24. Electric upgrades Roof repair fitness center (P E)	1. Complete ADA project (BIOL) 4. Fix exhaust hood tensioners from prior construction (WELD) 5. Hydraulic Machinery Lab (MACH) 8. Music Computer Lab (MUSIC) 10. Repurpose facilities for Media and A/V programs (MEDIA) 13. Music Performance hall G189 (MUSIC) 16. Convert A152 into 3 classrooms (GRART) 17. Electrical, Ventilation, and Compressed Air Upgrades (CHEM) - 2. Power Upgrade (A/ET) 23. Remodel A-271 (ANTHR) 27. Complete outstanding punch list items (GRART)	2. Punchlist for ADA project problems (BIOL) 3. Repurpose A152 into 3 modules (GRART, PHOTO) 5. Renovate A153 & A154 (GRART) 10. Renovate all Media department facilities (MEDIA) 18. Re-surface pool deck (PE) 20. Renovate pool storage areas (PE) 21. Chemistry Stockroom flooring (CHEM) 24. Storage Space for Outreach- renovate T100A (STUD SER) 26. Storage space for Dean of Student Support Services-A Bldg. (STUD SERV)

Budget Category A - College Wide Facilities Needs

New Construction		
Short Term 1-2 years	Mid Term 2-3 years	Long Term 3-5 years
1. Smart Classrooms (LIB, CHIN, FREN, JAP, SPAN, ENG, ESL, HIST, HUMAN, POLI) 7. Smart Classrooms (list rooms: AC-110 et al) 9. Security cameras, alarm systems, and locks (CIS) 15. Outdoor Lighting nr driveway & estuary - AC 16. Convert Assessment Center into Smart Classroom/Assessment Center	2. Library/LRC (FAC COM) 3. Counseling re-located to One Stop Student Service Center (COUNS) 8. Smart Classrooms (ASAME*, CHIN, FREN, SPAN, COMM) 10. Health Services Center (FAC COM) 11. Language Lab (CHIN, FREN, SPAN) 13. Drop-in Computer Lab (CIS)*	4. New Science Building (BIOL, CHEM, PHYS) 5. Smart Classrooms for ALL classrooms (FAC COM) 6. Green Technology Living House Lab building/showcase center (ECT) 14. New design & technology building

Budget Category B - Department/Program Facilities Needs

New Construction		
Short Term 1-2 years	Mid Term 2-3 years	Long Term 3-5 years
2. Modernize electrical lab with more power and new equip (EET) 3. Modernize B150 into ECT lab (ECT) 12. New storage areas for pool and gymnasium (PE) 13. Add new practice rooms (MUSIC) 15. Add Darkroom/Washroom Ventilation – AC100 (ART) 17. Add new storage space (MUSIC) 18. Fence for recycling container and flat bed (WELD) 20. Larger gymnasium and locker rooms (PE) 21. Install water faucet G160 (CARP)	4. Lab stations & Lab prep space (BIOL/BIOMAUNUFACT) 5. Establish TRiO Center (TRiO) 6. Establish Puente Center (PUENTE) 6. Lecture rooms (BIOL/CHEM/PHYS) 8. Establish new Latino Center (SPAN) 9. Instructional computer labs (BIOL/CHEM/PHYS) 10. Establish AANAPISI Center (APASS) 14. Permanent offices for Workability (DSPS) 16. Second Dance studio (DANCE) 19. Accounting lab (BUS)	1. Build restrooms for lower G bldg. (MUSIC) 11. Enclose area near pool office to create a small classroom on pool deck (PE)

Committee Resolutions

Resolutions from Laney Facilities Committee
 February 14, 2011

The Laney Facilities Committee recommends that:

1. movement toward construction of a new library building proceed immediately, using Measure A funds, rather than waiting for approval of state funding. The building should begin with a shell structure, if necessary, with funding for build-out coming from local sources.
2. all emergency requests be considered a top priority and addressed in the upcoming fiscal year. This is due to legal mandates regarding health and safety of the Laney community.