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## INTEROFFICE MEMO

### Department of General Service

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DATE: February 20, 2015

TO: Linda Sanford, Planning & Budget Council (PBC)

CC: Susan Rinne, Interim Vice Chancellor of Finance & Administration

FROM: Dr. Sadiq B. Ikharo – Chair of the District Facilities Committee (DFC) *SBI*

CC: DFC Membership

RE: District Facilities Committee Resolution - Deferred Maintenance

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At the February 20, 2015 District Facilities Committee (DFC), the membership voted and passed the following resolution:

*“The District Facilities Committee is requesting that the Planning & Budget Council implement in the Budget Integration Model (BAM) an existing line item of 2% of the annual adopted District budget in general fund for deferred maintenance, annually.*”

The consensus of the DFC is to work with the PBC to begin implementation of an annual line item to address many infrastructure maintenance and repair projects identified by the colleges. Ideally, the sum of approximate \$6 million dollars is needed during the 2015/16 school year.

In addition, the DFC is requesting to be put on the PBC agenda to make a presentation at the PBC 2/27/15 meeting regarding 2015/2016 Deferred Maintenance College Requested Items for the 2015/16 fiscal year.

Please distribute this to your membership.

Feel free to contact me if you have any questions.