

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

1102 Q STREET, 4<sup>TH</sup> FLOOR  
SACRAMENTO, CA 95811-6549  
(916) 445-8752

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**September 4, 2014**

**Fiscal Services Memo 14-06  
Via E-mail Only**

**TO:** Chief Executive Officers  
Chief Human Resources Officers  
Chief Business Officers  
Chief Instructional Officers

**FROM:** Mario Rodriguez, Assistant Vice Chancellor  
College Finance and Facilities Planning

**SUBJECT:** Full-Time Faculty Obligations: Final for Fall 2014 and Projections for Fall 2015;  
Report due for fall 2014 Full-Time Faculty Obligation Compliance

**Synopsis:** This memo provides information to assist districts in complying with the full time/part-time faculty regulations.

The California Code of Regulations (CCR), title 5, Section 51025 requires community college districts to increase their base number of full-time faculty over the prior year in proportion to the amount of growth in credit FTES. Section 53300 defines full-time and part-time faculty.

The attached table "**Full-Time Faculty Obligation**" shows by district the final full-time faculty obligation (FON) for Fall 2014 AND the Fall 2015 "Projected" FON based on the recent Advance Apportionment. At its November 12, 2013 meeting the Board of Governors (BOG) determined the 2014 Budget Act contained adequate funds to implement an increase in the Fall 2014 FON.

Pursuant to CCR, title 5 Section 51025(c)(1), compliance with the full-time faculty statutes and applicable regulations will be based on the lower of (1) the projected obligation identified in this memo or (2) the revised obligation based on the Second Principal Apportionment.

Also, attached is a form for the district to report actual full-time and part-time faculty data for Fall 2014 to the Chancellor's Office, as required by regulations. Please complete and return this form (including the signature of the Chief Executive Officer) to the address indicated on the form.

**Action/Date Requested**

Please return the completed form "**Full-Time Faculty Obligation Compliance for Fall 2014**" to us on or before **Friday, November 14, 2014**. If you have any questions, please contact Michael Yarber at 916-327-6818 or [myarber@ccco.edu](mailto:myarber@ccco.edu).

Attachments

**California Community Colleges  
Full-Time Faculty Obligation  
Fall 2014**

1. Total Full-Time Equivalent Faculty (FTEF) attributable to instructional and noninstructional Full-Time Faculty based on title 5 Sections 53302, 53309 and 53310 for the district. \_\_\_\_\_
  
  2. Total FTEF attributable to instructional and noninstructional Part-Time Faculty based on Title 5 Section 53301 \_\_\_\_\_
  
  3. Total FTEF for Full-Time Faculty and Part-Time Faculty (line 1 plus line 2) \_\_\_\_\_
  
  4. Percentage of FTEF attributable to Full-Time Faculty (line 1/line 3) \_\_\_\_\_
  
  5. 2014 Full-Time Faculty Obligation (attached table) \_\_\_\_\_
- Difference between 2014 Full-time Faculty Obligation and Total Full-time faculty (line 1 minus line 5). \_\_\_\_\_

**The average replacement cost of a Full-time Faculty for 2014 is \$73,057.**

I hereby certify that the information given above is a true representation of the facts, to the best of my knowledge, for \_\_\_\_\_ Community College District.

SIGNED:

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Chief Executive Officer \_\_\_\_\_ Date \_\_\_\_\_

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District Contact \_\_\_\_\_ Phone/email \_\_\_\_\_

**Please complete and return this form by Thursday, November 14, 2014, to:**

**CA Community Colleges Chancellor's Office  
Fiscal Services, Attn: Michael Yarber  
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