



INTEROFFICE MEMO

Department of General Service

DATE: December 2, 2011

TO: Ron Gerhard, Vice Chancellor of Finance & Administration

FROM: Dr. Sadiq B. Ikharo (Chair) and Pieter de Haan (Co-Chair)
on behalf of the PBIM District Facilities Committee SBI

CC: PBIM DFC

RE: Reassessment of the Colleges Facilities Priority Needs Lists

On December 2, 2011, the PBIM District Facilities Committee met and passed the following two motions relating to the College Facilities Priority Needs List.

Motion: *A motion was made by Bill Love, 2nd by MaryBeth Benvenuto to send the condensed listed, approved by the committee on November 4, 2011, back to the College Presidents for a final review and approval. The Department of General Services will work with the Colleges to determine whether added items can be completed by June 30, 2012. Motion passed.*

Vote: 9 - Yes 0 - Noes 4 - Abstain

The goal is to provide a full and complete list of the college's facilities priority needs (with sign-offs by the College President) to the PBIM Planning & Budget Council for review and discussion at their December 9, 2011 meeting.

Motion: *A motion was made by Greg Valentine, 2nd by Don Petrilli to discuss the creation of a more comprehensive College list, of all college facilities needs, broken down by categories, at a future meeting in 2012. Motion passed.*

Vote: 10 - Yes 0 - Noes 2 - Abstain

The PBIM District Facilities Committee will forward its recommendations relating to this comprehensive list once the committee has had a chance to review and discuss.

Feel free to contact me should you have any questions.