

Peralta Community College District
District Service Center Name: Finance

Prioritized Summary of New Resource Requests for 2015/2016

Technology Needs	Facility Needs	Other needs – Equipment, supplies, materials	Personnel Needs
<p>FUND 01:</p> <ol style="list-style-type: none"> 1. Finance Upgrade 2. Adobe Suites 3. Budget Development Module 4. Time and Labor module <p>OTHER FUNDS:</p>	<p>FUND 01:</p> <ol style="list-style-type: none"> 1. <p>OTHER FUNDS:</p> <ol style="list-style-type: none"> 1. Cubicles for Staff Assistant, Grants accountant, District AR accounting technician (in process) 	<p>FUND 01:</p> <ol style="list-style-type: none"> 1. Accounts Payable Check Printer 2. 3 Desk Chairs 3. 3 Desktop Computers 4. Production and backup copier for the mail room 5. New postage machine for the mail room <p>OTHER FUNDS:</p> <ol style="list-style-type: none"> 1. District deliver truck (in process) 2. Pallet jack for warehouse 	<p>FUND 01:</p> <ol style="list-style-type: none"> 1. Payroll Staff Assistant <i>Estimated cost \$70,000</i> <i>Range 55 Step 3</i> 2. Warehouse staff assistant/part time <i>Estimated cost \$35,000</i> <i>Range 55 Step 3</i> <p>OTHER FUNDS:</p>