



# OFFICE OF THE PRESIDENT

**Date:** December 7, 2011  
**To:** Dr. Sadiq B. Ikharo, Vice Chancellor, general Services  
**From:** Dr. Jannett Jackson, President COA  
**RE:** COA Facility Priority Needs List

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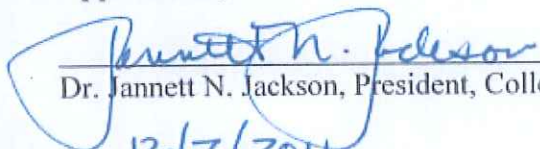
The following is the revised list that you forwarded to me indentifying COA facility priorities. This list in an adjunct to the COA's Integrated Planning and Budget (IPB)/Annual Program Updates (APUs) process in which we identified personnel, facility and technology needs. We would like to honor the prioritization process that took place with the IPB; therefore, we are requesting the following:

**Item**

1. Signage
  - Designated non-smoking area signage and furniture
  - Directional signage for parking lot ( Administrative Staff)
2. Maintenance and repair of soccer field restrooms
3. Picnic benches and tables/chairs for the free speech/quad area
4. FF&E for Building F Procurement:
  - speakers & stand
  - projector
  - audio mixer
  - microphones
  - podium
  - cables
  - video camera
5. FF&E for DSPS Procurement
  - 30 ADA student desks and chairs
  - New lab chairs
- \*6. Computer Procurement for Veteran Affairs Division:
  - 10 computer desks
  - 10 computer chairs

\* Currently, we do not have Veterans Affairs Division, however, this is a future item as funds become available to develop a Veterans Center.

**Approved By:**

  
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Dr. Jannett N. Jackson, President, College of Alameda

  
\_\_\_\_\_  
Date



# BERKELEY CITY COLLEGE

## COLLEGE FACILITIES PRIORITY NEEDS LIST

### Items prioritized by critical need

#### Item

1. Purchase of a building situated close to the 2050 Center Street location, to meet the urgent space needs of the college in its current size and configuration.  
*[NOTE: Process for this currently underway, so six-month timeline is appropriate; funding already allocated to BCC for this purpose from Measure A.]*
  - a. Construction programming necessary for any safety/operational alterations to the building;
  - b. FF&E for the new Building location
  
2. Completion of phase three build-out of the 2050 Center Street building, with primary activities around science labs, art lab, related FF&E and electrical upgrades. Additional projects included in phase three during planning activities, but considered small enough to not require being added to the DSA plans prepared for review are:
  - Moving a closet wall and adding access to the closet from another classroom (rooms 321/324).
  - Locating data and electrical for essential room functionality (rooms 125, 165, business services suite, and a few smaller others).
  - Creation of lab technician work spaces in science labs.
  - Hand-dryers in BCC restrooms (have Charles Neal review "green" aspect).
  - Feasibility study of roof usage for functionality related to sciences (biology-greenhouse), meetings, other.*[NOTE: General Services reports construction will begin January 16, 2012, so the six-month timeline is appropriate; funding already allocated to BCC for this purpose from Measure A.]*

Approved By:

Dr. Betty Inclan, President, Berkeley City College

12-2-11

Date



## MERRITT COLLEGE


### COLLEGE FACILITIES PRIORITY NEEDS LIST

#### Items prioritized by critical need

Item

1. Room D204 - Install additional outlets (safety)
2. Install internet & network cabling for Track, Scoreboard & SRH
3. Procure FF&E for the new Learning Center that will open in the L Building Spring 2012: 109 computers, copiers(2), Electronic smart boards, and mounted LCDs (5).
4. Procure furniture - lower level P building for student study area (already Wi-Fi).
5. Procure furniture for waiting/study area outside P-305.
6. Procure tables and chairs for A Building courtyard
7. Procure new classroom chairs: A Building; D121-122; H105 new drafting chairs
8. Procure office furniture for faculty offices
9. Install new carpets in the Fitness Center
10. Library security gate

Approved By:

  
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Dr. Robert Adams, President, Merritt College  
*George Herring*

*12/7/11*  
\_\_\_\_\_  
Date



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December 6, 2011

**MEMORANDUM**

TO: Sadiq Ikharo, Ph.D. & Peter de Haan, Co-Chairs  
PBIM District Facilities Planning Committee

FROM: Elnora T. Webb, Ph.D., President

SUBJECT: Laney College Facilities Priorities for the Next Six Months

Please find below the list of the Laney College facilities priorities to be addressed within the next six (6) months:

1. Construct canopy for Financial Aid and Counseling waiting areas
2. Upgrade (resurface) breezeways throughout campus
3. Replace counterweight system in Theatre
4. Re-surface stage floor in Theatre
5. Remodel space (to be identified) into Green Technology Computer Lab (ECT)
6. Repurpose A152 into 3 modules
7. Security for all new smart classrooms
8. Upgrade drinking fountains throughout campus
9. Complete outstanding punch list items for ADA project
10. Retile Chemistry stockroom
11. Install signage for new name of theatre "Odell Johnson Theater for the Performing Arts"