

Peralta Community College District



2016-17 Tentative Budget Development Calendar

(see 2016-17 Integrated Planning and Budget Development Calendar for larger picture)

<u>Date</u>	<u>Item</u>	<u>Responsible</u>
February 25, 2016	Staffing Worksheets distributed to Colleges and District Office Managers for review and refinement	Budget Director
February 26, 2016	Governor's Budget Proposal and PCCD Preliminary Budget Assumptions reviewed with PBC	Vice Chancellor for Finance & Administration
February 26, 2016	Prioritized PIO resource requests are due to PBC from Colleges and District Office	College Presidents, College Business Directors, and District Office Managers
March 11, 2016	Staffing Worksheets due to be returned to Finance Office	College Presidents, College Business Directors, and District Office Managers
March 15, 2016	Discretionary Budget Worksheets distributed to Colleges and District Office Managers	Budget Director
March 16 to April 21, 2016	College budget processes determine priorities and reallocation of funds as required within college	College teams
March 18, 2016	PBIM committees (DEC, DFC, DTC, RAC) submit recommendations to PBC regarding PIO resource allocation requests	DEC, DFC, DTC, RAC
March 31 to April 15, 2016	Colleges and District Office Managers meet with Finance Team to review Budget Worksheets	College Presidents, College Business Directors, District Office Managers, Budget Director, Vice Chancellor for Finance & Admin
April 22, 2016	Discretionary Budget Worksheets due to Finance Office	College Presidents, Business Directors, District Office Managers

April 29, 2016	PBC forwards recommendations regarding PIO resource allocation requests to Chancellor	PBC
May 2, 2016	Chancellor's Cabinet reviews, discusses resource allocation recommendations brought forward	Chancellor Cabinet
May 16, 2016	Chancellor's Cabinet updated on status of Governor's May Revise Budget. Review, discussion, and recommended adjustments brought forward	Vice Chancellor for Finance & Administration
May 27, 2016	Preliminary Tentative Budget is presented to the Planning and Budgeting Council for review and discussion	Vice Chancellor for Finance & Administration
June 21, 2016	2016-17 Tentative Budget presented to Board of Trustees for discussion and adoption	Vice Chancellor for Finance & Administration
September 13, 2016	2016-17 Final Budget presented to Board of Trustees for discussion and adoption	Vice Chancellor for Finance & Administration