

DAASSC Minutes
District Academic Affairs and Student Services Committee
Monday October 16, 2017 1:00pm-3:00pm
District Board Room
(Co-Chairs: Dr. Siri Brown & Dr. Mario Rivas)

Committee Membership:

Name	Role	Name	Role
Siri Brown	Chair, VC of Academic Affairs	Iolani Sodhy-Gereben	Classified Rep
Mel King	AVC Workforce Development	Roberto Gonzalez	Classified Rep
Mario Rivas	Faculty Co-Chair	Aisha Jordan	Student Government Rep
Myron Jordon	VP Instruction, COA	Cleavon Smith	DAS Rep
Jeff Lamb	VP Instruction, Merritt	Mary Shaughnessy	PFT Rep
Tina Vasconcellos	VP Student Services, COA	Fred Bourgoin	Laney Faculty Rep
Jason Cifra	VP Student Services, BCC	Joseph Bielanski	BCC Faculty Rep
Rochelle Olive	COA Academic Senate	Eleni Gastis	Laney Faculty Senate
Kelly Pernell	BCC Academic Senate	Natalie Alderman	1021 Rep
Donald Moore	Academic Senate, Laney	Laura Leon-Maurice	Note-taker

I. STANDING ITEMS

A. CALL TO ORDER

Meeting began at 1:08

B. ADOPTION OF THE AGENDA

No objections adopted agenda.

C. APPROVAL OF MINUTES

D. Motion by Donald Moore, seconded by Kelly Pernell to accept the agenda, passed.

E. PUBLIC COMMENT

No Comments

F. SUB COMMITTEE REPORT

Distance Education: Inger Stark- The handouts are in the Dropbox.

- Held two formal meetings.
- Revised charge for the committee.
- Charge for the year.
- Develop a true DE plan.

G. CO-CHAIR REPORT

No report

H. CHANCELLOR'S REPORT

No report

II. CARRIED OVER AND NEW ITEMS

SSSP/BS/Equity Reports

All colleges are working on their report. Laney's is drafted. BCC going to Senate on Nov 1.

Ask leads to do a 5 minute presentation at next meeting also VP/Deans

- This body plays a role, having regular updates quarterly. Once a semester ask for report on how attainment of the goals are going.
- At Merritt, Basic Skills Coordinator thinking about doing a Transformation Summit. A big summit to invite everyone to and brainstorm. A district wide Basic Skills Summit would be great.
- We are sending out today what the district funds are equity, what they are utilized for and a little history for full disclosure. Pres. and VPs who are working on the reports.

- Last spring at DAS we found 530 had been spent of equity money. Tamika Brown and Luther Aaberge. Any money they spent had to be attributed. You should know what you are taking the money from and tell us the budget how do they attribute to our plan. We are not going to sign this plan. Protest to state and board of trustees. We had no involvement whatsoever what that money would be used for. This is upsetting centers around equity money. Academic Senate will be discussing it at Laney.

Siri Brown

1. This is an issue. Provide the info for people to finish the report because of time limits.
2. Address the larger issue and I will be at DAS tomorrow where we can discuss Good discussion here put on agenda for the next meeting. I can send to this body what i am sending to presidents and VPs. Integrating goals, Summit fall of 18, DAASSC for 1 semester. Email it out today.

Marie Amboy

Strong Workforce leveraging funds amongst all these different plans. In developing the integrated plan, the goals for Strong Workforce were taken into account. State is always wanting us to leverage funds. Guided Pathways.

Discussion:

- Hard to incorporate at this time.
- Adding a piece, general- the district will help assure a conversation of Strong Workforce into equity.
- Institutional Effectiveness Committee. Look at all grants and look at synergy. Ultimately try to pick up collective themes that can be looked at over time. Various targets. Any of those dealt with at a district level how would they be enhanced by what they are doing at the colleges. Guided Pathways will be important into those areas. Leave Strong Workforce out of it.
- I think you could make a statement. Incorporated in monthly updates. At least make a statement and report monthly.
- Put on the table Strong Workforce roles, raise awareness on Guided Pathways. Impact by raising awareness and have people work toward a common goal. Put information out. People, will passively impact goals.
- When people return from Guided Pathways report back to this committee.
- Adding the language, one sentence about consistence reports all grants and initiatives. The job of integrated these three plans is big. Add a sentence. Good to move to integrate all plans. Rather than have these silos. This committee can make it one of our goals.
- At least having those conversations, a lot of the goals are the same. Leveraging so we know that it is going to same goal. Use goal alignment, state initiatives, leveraging of resources.

Role of Subcommittees: VC Siri Brown & All

Discussion:

- We have two official subcommittees. What the role is? As these committees are working on their goals and language. We receive what they've worked on and give direction.
- PBIM Handbook. Language in there. The committee can adopt the charge. We charge the committee and they develop.
- All the material is in Dropbox expecting members to look at them and give feedback.
- Faculty without Academic Senate. DE plan never discussed by subcommittee. Faculty teaching online, what are the requirements should be included on plan? The DAS one of purviews is curriculum.
- The senate established a joint senate DE committee.
- Who is the ultimate discussion making body? Anything that they are trying to formalize, go to DAS, then come to us. It has to have the endorsement.
- Be on agenda for next meeting.

Proposed New Subcommittee: AVC Mel King

In providing infrastructure to support for noncredit offerings, I will not be working on non-credit in going forward. This committee is doing what is necessary, in supporting student success. My focus is supporting those elements, noncredit, contract education and social justice. Although infrastructure is in place, recommending noncredit pilot receive support until Fall 2018 to insure faculty support & student success. Inviting members to WDCE Nov 8-9 summit with industry partners, workforce boards, faculty, admin, and others in closing the skill gaps and reviewing

curriculum via equity, diversity inclusion. Noncredit support is outstanding here at Peralta. Form some type of non-credit sub-committee.

Discussion:

- We need a plan for non-credit. Faculty involved, need direction from college. Need at district level. Nobody has come together to come up with a plan. Mel- the plan was to build the infrastructure first. The district is not involved in developing the curriculum.
- This could be one of the goals of this committee.
- Built the non-credit career within PeopleSoft. Non-credit application on line as well as paper. Policy needed to be upgraded.
- Dr. King will send project charter to Cleavon.
- Scope of work that was involved. Additional work for the 4 colleges to support teachers and students. Writing the procedures for the policy.

III. **Adjournment**
3:00pm

IV. **Next Meeting**
Friday November 17th 11:30am-11:30pm

Attendance:

X	VC of Academic Affairs	Siri Brown
X	AVC Workforce Development	Mel King
X	District Classified Rep	Iolani Sodhy-Gereben
	District Classified Rep	Roberto Gonzales
X	VP Instruction	Myron Jordan
X	VP Instruction	Jeff Lamb
X	VP Student Services	Tina Vasconcellos
X	VP Student Services	Jason Cifra
X	COA Academic Senate	Rochelle Olive
X	BCC Academic Senate	Kelly Pernell
X	Laney Faculty Rep	Fred Bourgoin
	Laney Faculty Senate	Eleni Gastis
	PFT Rep	Mary Shaughnessy
X	DAS Rep	Joseph Bielanski
	Student Government Rep	Aisha Jordan
X	Faculty Co-Chair	Mario Rivas
X	Laney	Donald Moore

Guests:

Marie Amboy, Jason Cole, Kimberly Ellis, Cleavon Smith, Inger Stark

From Mario:

DAASSC Recommendation re “How will you coordinate Integration goals...to achieve your college’s success goals?”

Coordination of college efforts to integrate SSSP, Student Equity, and BSI is an important end. In Peralta, the District Academic Affairs and Student Services Committee has discussed

how to coordinate these plans, and has recommended that colleges move in the direction of having one college committee to review integration of SSSP/Equity/BSI plans and goals. Beyond this the DAASSC, has recommended that the college integrative plan committees give provide an update on the progress of integrating their SSSP/Equity/BSI goals and plans. Finally, DAASSC has endorsed the idea of having a district-wide Transformation Summit to discuss possibilities for coordination across district colleges to support the achievement of integration plans and goals.