

PBIM Minutes

District Academic Affairs and Student Services Committee (DAASSC)

Friday December 8, 2017 11:30am-1:30pm

District Board Room

(Co-Chairs: Dr. Siri Brown & Dr. Mario Rivas)

Committee Membership:

	Name	Role		Name	Role
X	Siri Brown	Chair, VC of Academic Affairs		Iolani Sodhy-Gereben	Classified Rep
X	Mel King	AVC Workforce Development	X	Roberto Gonzalez	Classified Rep
X	Mario Rivas	Faculty Co-Chair		Aisha Jordan	Student Government Rep
	Myron Jordon	VP Instruction, COA	X	Joseph Bielanski	DAS Rep
	Jeff Lamb	VP Instruction, Merritt	X	Mary Shaughnessy	PFT Rep
X	Tina Vasconcellos	VP Student Services, COA	X	Blake Johnson for Fred Bourgoin	Laney Faculty Rep
X	Jason Cifra	VP Student Services, BCC		Kelly Pernel	BCC Faculty Rep
X	Rochelle Olive	COA Academic Senate	X	Eleni Gastis	Laney Faculty Senate
		BCC Academic Senate		Natalie Alderman	1021 Rep
X	Donald Moore	Academic Senate, Laney	X	Laura Leon-Maurice	Note-taker

I. STANDING ITEMS

A. CALL TO ORDER

11:35

B. ADOPTION OF THE AGENDA

Request to add one item updates to the transcripts from TBrown. Motion to add ROlive. Motion to adopt agenda with addition JBielanski. Seconded by TVasconcellos.

C. APPROVAL OF MINUTES

Move to accept the minutes from November meeting, motion ROlive, MRivas. Changes in rep names. Passed.

D. PUBLIC COMMENT

None

E. SUB COMMITTEE REPORT

Distance Ed: Inger Stark. Draft will be final on Monday, come to this committee. It is the committee's plan and then go to the different committees to make it transparent. DAASSC must approve, DE is a subcommittee, draft until it is approved. Shared governance process. Memo attached that clearly says that we have worked on this and provided are input and turn to you and ask for your input.

- Idea of the committee making a recommendation, this is recommended DE plan, clear that the committee has done its work, must still be sanctioned by entire shared governance process. If we have any changes we send it back to DE.
- The goal is to have finalized plan sanctioned by the district.

Career Technology: Mary Clark-Miller emailed resolution. Handouts.

Dec. 1 convening to determine RJV. How much of Strong Workforce funds to help support regional efforts?

Elected to keep 12.5% to be shared amongst regional ventures.

Proposals will be funded in Feb. All four colleges are represented in k3-14. Manage and facilitate interns.

Gear towards high school and community colleges. Trying to address equity issues and close that gap. We reviewed our charge, will have report at your next meeting. Peralta will be allocated additional funds.

Put in Dropbox.

F. CHANCELLOR'S REPORT (NA)

G. Transcripts Admissions & Records: Tamika Brown, Dominique Taylor

Introduce a new version of our transcripts. Return in a timely fashion and user friendly. Implemented mid-January. PeopleSoft upgrade, the current transcript will be unusable. More features that transferring institutions have been requesting for some time. Begin to send transcripts electronically at no cost. New features, new columns added. Community college, CSU, UC.

CARRIED OVER AND NEW

II. ITEMS

Topic:

<p><i>Integrated Plan Update</i></p>	<p><i>Siri Brown</i> The plan is due to the state Jan. 31, going to board Jan. 23. Do you want each college to present their integrated plan in February?</p> <ul style="list-style-type: none"> • Does the district committee, matrix, Triple SP groups looked at integrated plan? Part of the issue is the level of coordination at district level. More coordination is needed. • Recommendation from the Oct. meeting, Triple SP integrated plan meeting. If needed it can come here. Will start in the spring. <p>Should we have someone from Triple SP come or individual colleges? It would be good to have colleges do a short presentation. How are we going to pull everything together?</p> <ul style="list-style-type: none"> • I like one rep doing all four. • Worthwhile to have VP/Deans there and then bring to DAASSC. They can make recommendations. This body of action rather than receiving information. <p><i>The process begins with VP/Deans. Then to DAS for recommendations, then DAASSC.</i> Most of the work is receiving presentations, need to be a body of action. This is a done deal, approved already and gone to state. Will this body take its time to receive the information? One goal, to close equity gap. This presentation of informing for that goal. It is useful to have the goal pieces since that is what is driving the budget for next year. Goals and activities are set. If there are overarching, the district can help fund and support. We need to have updates, how is this plan helping the students, how is this going forward? Are you effective in what you are spending? We don't know what the colleges' are doing to help close the achievement gap. For Feb. will to be an agenda item, one person, Triple SP working group. The data needs the greatest support. Meet in Jan. to process the integrated plan. Meet in Feb. have a summation. CT liaisons could be incorporated into those discussions. Triple sp, BSI, strong workforce, We could help in a collaborative way, vis-à-vis the achievement gap. Have a template with the details of information that we need. <i>Mario and Siri before Feb. 9 meeting. Send out for feedback.</i> If the goal is closing the achievement gap, is it to talk about it or aligning resources and planning? We need to get thru PBC in order to execute these over arching goals. Something needs to go to PBC in February. 62/50 some kind of initial budgeting needs to go to the board. <i>Put it in template. Send us a membership list of Triple SP group.</i></p>
<p><i>International Proposal (action item)</i></p>	<p><i>Siri Brown</i> Action item in Dropbox. 90% can be done without any funds. International Education Goals Fees From International goes to the colleges. Go to fund one then follow BAMish. 2017-18 Peralta abroad kick off projects: in Dropbox. Each item is costed out. Somethings that are free, some things that could be less than the ask. Subsidize faculty and students. Asking this to be approved minus the funding model. To support the International proposal. MKing- Accept the proposal as stated. ROLive seconded.</p> <ul style="list-style-type: none"> • We are getting FTES. Should include FTES, note what this is contributing. • BCC disproportionality produce international students. One of the promises, BCC would get a larger percentage. Having international students bears more resources. If we generate more revenue then we get more students. Use extra resources to help those students. Exploiting international students. • We are moving three office of international staff to BCC for that very purpose. Counselor on site, and two other staff to help issues that come up for international students. BCC has historically wanted international students. Also planning on have the conversation of moving resources to Laney. Laney is the next campus that has the most international students. • Ideally go out and get corporate sponsorships to fund a project like this.

	<ul style="list-style-type: none"> • What is the amount per international student? What other needs are not being met? Mental health issues are very high. • Most institutions have international students. Right now, we are doing more using than what we are proposing. Revenue generator. Millions of dollars and part of what is holding us together. From global experiences. In this role it is better to understand what about our students? Deeper experience to immerse someone. Kickoff year, don't need \$88,000 can take it down. • The district should pay into insurance for emergencies for students and faculty who are abroad. OSI, department is working on this exact issue now. <p><i>All in favor of proposal minus revised funding part, and know the \$88,000 is flexible. Motion passes.</i></p>
<p><i>Achievement Gap Data Review-Our Goal</i></p>	<p><i>All</i> Handouts in Dropbox. Not just the persistence and completion rate against a baseline group. To have a clear understanding as a committee. We need training. Disproportionate impact in 2014-15. These are from the dashboard. Can we plan a workshop and then after that break out into a group. <i>Ask Karen Engel come to Feb. 9 meeting and explain. Give us a better understanding of our goal.</i></p>
<p><i>Non-Credit Sub Committee Formal Resolution (action item)</i></p>	<p><i>Mel King</i> Handouts. Why we need a subcommittee? The workshop agenda took 15 people. Recommend integrated into the working group. Delineation of function to be successful. I am recommending a subcommittee. Karen Croley in understanding non-credit, we will miss the opportunity. I'm unclear of what is being asked of us here. Thank you for the information. Needs to be a level of coordination that is district wide. The colleges need to take ownership of the curriculum. Determine what they need to do from talking about it to doing it. Figure out resources to make it happen. Some level of coordination at a district level. This is DEMC more than DAASSC, enrollment management. Presidents' presentation to the board. I brought this to the Oct. meeting. Next step is assistant and training. What is it that the colleges need? Working group that allow us to work with the colleges and district. CE and DE. Special aspect of academic and student services. Whether or not if we need a sub committee or not is the conversation. Karen has been doing a lot of infrastructure work. New courses coming down the pipeline. We should have a shared governance focus. Karen Croley- 3 classes at BCC and 4 classes at Merritt with the pilot. So many questions and decisions that need to be made. Need to be coordination. There is a lot of community and industry interest. Talk to them and ask what do they want and develop curriculum, In non-credit there is a lot of work to do. Driven by the faculty. I do see a need for something, a shared governance. Clarity of what the ask is. Strong curricular structure. What is informing what we are trying to support? What has not been clarified? MKing- IT infrastructure was created. No decisions were made, placed in WDCE. Where will non-credit be housed? 1. Curriculum development belongs to DAS. Non-credit courses be developed by faculty. Guided pathways will clear up. 2. There are some schools have almost a noncredit program that leads to stackable degrees. We don't have that. It could be a crossover. Who is going to track and guide that process? Academic Senate and student services. Need a subcommittee to plan it out. We don't want our faculty who are going to be looked on differently. Totally integrated. How do we seamlessly bring it in so it is not a separate function? How are we at this district going to do non-credit? Take deliberate thinking and discussing. SBrown- I am thinking about a subcommittee of DAASSC. There is a need for this. Make this agenda item of forming a subcommittee of this group. <i>Type up a formal resolution.</i></p>

III. Adjournment (1:30pm)

Next Meeting (Friday February 9th 11:30am-1:30pm)

Guests: Kimberly Ellis, Cleavon Smith, Karen Croley, Inger Stark, Mary Clark-Miller, Dominique Taylor,