



**Peralta Community College District
 Participatory Governance Committee (PGC)
 Planning and Budgeting Council (PBC)
 Special Joint PBC and PGC Meeting
 14 December 2018, 11:00 am to 1:00 pm
 PCCD Board Room**

Minutes

*Chancellor Jowel Laguerre & DAS President Donald Moore Smith
 Vice Chancellor Romaneir Johnson & Laney Senate President Fred Bourgoin
 Co-Chairs*

PGC Membership

Rowena Tomaneng, President, BCC	Jowel Laguerre, Chancellor
Tim Karas, President, COA	Chanelle Whittaker, Vice Chancellor, Human Resources
Tammeil Gilkerson, President, Laney	Kelly Pernell, President, BCC Faculty Senate
Marie Elaine Burns, President, Merritt	Rochelle Olive, President, COA Faculty Senate
Fred Bourgoin, President, Laney Faculty Senate	Mario Rivas, President, Merritt Faculty Senate
Richard Thoele, President, Local 1021	Carlos Romero, President, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
TBD, Student Trustee	Doris Hankins, Classified Senate President, Merritt College
Brandon Christian, Note taker	

Advisory (non-voting): Vice Chancellors; District Accreditation Liaison

PBC Membership

Romaneir Johnson, VC Finance & Administration, PBC Chair/Presiding	Tim Karas, College of Alameda President
Fred Bourgoin, Faculty Senate President, Co-Chair	Vacant, Vice President of Student Services or Instruction
Donald Moore, DAS President	Vacant, Student Representative
Mario Rivas, Senate President	Vacant, Institutional Researcher, Designee
Jennifer Shanoski, President PFT	Kawanna S. Rollins, Classified Senate President
Scott Barringer, Local 39 Representative	Richard Ferreira, Note taker
Jamille Teer, SEIU Representative	Adil Ahmed, Interim Budget Director
Marie-Elaine Burns, Merritt College President	

In attendance: Jowel Laguerre, Rowena Tomaneng, Tim Karas, Tammeil Gilkerson, Marie-Elaine Burns, Fred Bourgoïn, Richard Thoele, Jennifer Shanoski, Chanelle Whittaker, Kelly Pernell, Mario Rivas, Donald Moore, Doris Hankins, Romanier Johnson, Scott Barringer, Jamille Teer, Adil Ahmed

Absent: Richard Thoele, Rochelle Olive, Carlos Romero, Kawanna S. Rollins

Guests: Siri Brown, Sadiq Ikharo

Agenda Item	Committee Goal	Strategic Plan Goal	Outcome
I. Standing Items			
Call to Order			Called to order at 11:11 AM.
Adoption of the Agenda			Pernell motions to adopt agenda/Karas seconds. Agenda approved.
Public Comment			No public comment.
II. Carried Over and New Items			
Approve the Fiscal Report to ACCJC			Chancellor Laguerre presented: <ul style="list-style-type: none"> • On 11/20/18 ACCJC sent letters to all four (4) colleges expressing eight (8) concerns re: financial planning, and the Colleges were asked to respond by 4:00 PM on 12/14/2018 • The ACCJC letter was shared during separate PGC and PBC meetings in November, as well as a draft of the response. Eight work groups (chaired by Vice Chancellor’s Johnson, Brown, Cifra, and Whittaker) were formed to create a full response report. There was a subsequent group that met on 12/10/18 to review the reports developed prior to the Board of Trustees meeting • The draft response was submitted to the Board of Trustees on 12/11/18. The Trustees did not approve of the draft response, and had a conversation with the Chancellor on 12/12/18 and provided feedback to develop a more robust response.

			<ul style="list-style-type: none"> • The Actionable Fiscal Improvement Plan and Proposed Five-Year Financial Improvement Plan (2019-24) being presented today is the result of the working groups and recommendations from the Board of Trustees <p>Tomaneng shared that on 12/13/18 there was an all day meeting whose membership consisted of: ALO's, VPI's, VPSS's, DASC, College Presidents, and an invite was extended to the SEIU President but he was not present. Annette Dambrosio also assisted in editing the document, and Brenda Martinez will help with additional edits as needed.</p> <p>Gilkerson projected the response letter and reports onto the screen for everyone to view. She presented:</p> <ul style="list-style-type: none"> • The four College President's will all submit the same cover letter • This letter articulates what ACCJC has asked the Colleges to address, and provides them with a preview of the comprehensive Actionable Fiscal Improvement Plan and a Five-Year Financial Improvement Plan that will be submitted May 1, 2019 <ul style="list-style-type: none"> ○ A short summary of what the plan contains is as follows: a student success infrastructure plan; guidelines to eliminate current deficit; plan to adopt board policies on deficits; addressing the audit findings; addressing the OPEB debt; and a recommendation to retain staff • The submission deadline of May 2019 will allow time to have participatory government support throughout the campuses and district • The five-year enrollment management plan addresses what efforts PCCD has and will take in the future to increase enrollment
--	--	--	---

			<ul style="list-style-type: none"> • The five-year financial plan provides a summary of what PCCD has done to reduce debt over the past two (2) years, and two plans to reduce debt over either a two (2) year period or four (4) year period. <ul style="list-style-type: none"> ○ Currently, these are the proposed plans and they are not finalized. They will go to the campuses for review and will also be further reviewed by the District • PCCD has also requested the California Community College Chancellor’s Office fiscal team to come in and evaluate the District’s current financial state <p>Shanoski and Bourgoin shared concerns that the reports developed did not involve input from all constituency groups, specifically faculty and classified staff. They requested language be developed within the letter to clarify that these documents have not passed through the complete PCCD shared governance process.</p> <ul style="list-style-type: none"> - This language was added to the response letter. <p>Karas motioned to endorse the draft accreditation document with forthcoming minor revisions to submit to ACCJC by 4:00 pm on 12/14/2018.</p> <p>Burns seconds.</p> <ul style="list-style-type: none"> - PBC does not pass motion (Yes: 4/No: 5) - PGC passes motion (Yes: 6/No: 5) <p>Burns motioned to adjourn meeting. Gilkerson seconds.</p>
III. Adjournment			Meeting adjourned at 1:00 PM.
IV. Next meeting			January 25, 2019

*re: = regarding

BC