



**Peralta Community College District
Participatory Governance Committee (PGC) Minutes
6 December 2019, 9:30 am to 11:30 am
PCCD Board Room**

***Chancellor Regina Stanback Stroud & DAS President Donald Moore
Co-Chairs***

PGC Membership

Rowena Tomaneng, President, BCC	Regina Stanback Stroud, Chancellor
Tim Karas, President, COA	Chanelle Whittaker, Vice Chancellor, Human Resources
Tammeil Gilkerson, President, Laney	Kelly Pernell, President, BCC Faculty Senate
Marie Elaine Burns, President, Merritt	Matthew Goldstein, President, COA Faculty Senate
Fred Bourgoin, President, Laney Faculty Senate	Thomas Renbarger, President, Merritt Faculty Senate
Richard Thoele, President, Local 1021	Anthony Edwards, Representative, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
TBD, Student Trustee	Doris Hankins, Classified Senate President, Merritt College
Brandon Christian, Note taker	

15 members; Quorum is 8

Advisory (non-voting): Vice Chancellors; District Accreditation Liaison

In attendance: Chancellor Stanback Stroud, Donald Moore, Chanelle Whittaker, Tim Karas, Victoria Menzies (for Marie-Elaine Burns), Kelly Pernell, Jeff Sanceri (for Jennifer Shanoski), Thomas Renbarger, Fred Bourgoin, Anthony Edwards, Matthew Goldstein, Doris Hankins, Richard Thoele, Shirley Slaughter (for Rowena Tomaneng)

Absent: Tammeil Gilkerson

Guests: Siri Brown, Leigh Sata, Stephen Corlett, Kelle Lynch McMahan, Joseph Bielanski, De Doan, Mark Johnson

Agenda Item	Committee Goal	Outcome	Action Items	Follow-Up on Action Items
I. Standing Items				
Call to Order		Called to order at 9:35 a.m.		
Adoption of the Agenda		Motion to adopt the agenda (M/S/U – Moore/Pernell).		

Approval of Minutes for October 25		Motion to approve minutes. (M/S/U – Menzies/Whittaker).		
Public Comment		None.		
Reports from Sub Committee (2 minutes each)	<i>Discussion</i>	<p>District Academic Affairs and Student Services Committee</p> <ul style="list-style-type: none"> • A District Non-Credit Committee was recently formed, they will meet Tuesday December 10. • Last outstanding member missing from the committee is the Merritt VPSS. • AP 4105 revisions are currently being routed through the Participatory Governance process. <p>Planning and Budgeting Council</p> <ul style="list-style-type: none"> • Last meeting was held on November 15. PBC adopted goals and discussed the BAM taskforce. • PBC approved a motion making a recommendation to consider approving the DE committee resolution. The recommendation is being forwarded to PGC for review and consideration. • The BAM Taskforce will be prepared to make a recommendation to PBC and PGC at the Joint Meeting on December 13. <ul style="list-style-type: none"> ○ Bielanski recommended the BAM Taskforce add a column on their website to post their draft notes for accreditation purposes. <p>District Facilities Committee</p>		

		<ul style="list-style-type: none"> • Last meeting consisted of a joint meeting in conjunction with the District Technology Committee. • VC Sata provided a presentation on the remaining \$65 million of Measure A funding, and a kickoff presentation for what will happen with Measure G. • DGS will be working to spend Facilities Funding from the State for repairs and maintenance. A project manager will be hired internally to guide the use of the funds. • VC Sata is working diligently to present all pending updates and problems at each campus. • Shirley Slaughter invited VC Sata to present at BCC's College Roundtable on 12/16 at 12:20 p.m. VC Sata accepted the invitation. <p>District Technology Committee</p> <ul style="list-style-type: none"> • Pernell requested that we invite the VC of IT to provide technology updates at these meetings (VC of IT is not a member of PGC). • VC Lam presented an update on the Peoplesoft Upgrade project that included an assessment of OnePeralta at the 11/12/19 Board meeting. <ul style="list-style-type: none"> ◦ There is a 10-18-month timeline for testing and integration of the new Peoplesoft modules. Next steps are to finalize the contract and present to Board for approval. 		
Accreditation Update	<i>Information</i>	<ul style="list-style-type: none"> • The Fall 2019 Five-Year Plan Update was submitted and received by ACCJC on 12/02/19. • The Chancellor informed ACCJC in the plan's cover memo that 45 standards from FCMAT's report have been addressed, and we are almost at 		

		<p>the 50% mark. Once at the 50% completion mark, the commission will have confidence that PCCD is sufficiently addressing the recommendations.</p> <ul style="list-style-type: none"> • The first draft of the District wrap-around will be sent to the colleges no later than early February. • The ALO's are developing bulleted outlines with evidence, and these will be provided with ample time for the colleges to input their evidence and comments. 		
II. Carried Over and New Items				
BAM Taskforce Recommendation (New)		<p>The BAM Taskforce is a sub taskforce of the PBC, created in Fall 2015. Membership of the taskforce was revised at the start of Fall 2019. Since the change in membership is a modification to the current governance structure, Chancellor Stanback Stroud requested the item be reviewed and discussed by PGC. The new BAM Taskforce membership includes labor unions, and appointment of members by title. Chancellor Stanback Stroud reminded the council that in relation to governance committees, Title 5 states faculty representatives are appointed by the Academic Senate, and classified representatives are appointed by the Classified Senate.</p> <p>PBC approved a motion that recommended approval of the changes in BAM Taskforce membership and forwarded the recommendation to PGC. They asked PGC to make a motion for the Chancellor to consider approving the change in BAM Taskforce membership.</p> <p>Motion to recommend the Chancellor consider approving the change of membership of the BAM taskforce to</p>	<ol style="list-style-type: none"> 1. Chancellor Stanback Stroud did not approve the recommendation to add labor union representatives to the BAM Taskforce. 	

		include labor union representatives. (M/S/U – Goldstein/Sanceri).		
Measure G Update (New)		<p>Vice Chancellor Sata presented a PowerPoint that overviewed the tentative Measure G budget and potential projects that will be covered with Measure G funding.</p> <p>The presentation will be sent to all council members in attendance.</p>		
DFC Membership Change		<p>The District Facilities Committee would like to alter its membership to increase effectiveness. They would like to recommend the Chancellor approve the addition of two (2) faculty members and reduce the number of DGS engineers on the committee.</p> <p>The council discussed the activities that are currently being conducted by the PBIM Work Group to recommend changes to the Chancellor that will amend the entire PBIM structure. The council recommended that the change in membership wait until the PBIM Work Group completes their charges.</p> <p>Motion to table the recommendation to approve the change in the District Facilities Committee membership until the PBIM Work Group finalizes their guiding principles for the revision of the PBIM structure (M/S/U – Moore/Pernell).</p>		
Strategic Plan		<p>PCCD’s last strategic plan was completed in 2015 and is expiring. Chancellor Stanback Stroud has begun the work to update the plan and will create a steering committee. The Chancellor will honor the way in which all</p>		

		<p>constituent groups expect to be able to engage in the process. She will consult with the PGC for suggestions and ask the Board to identify a unified strategic vision and values, and the District will prepare a strategic plan to help meet the vision. The Chancellor would like full governance feedback and input on this plan.</p>		
<p>Board Policy and Administrative Procedure Updates</p>		<p>Council reviewed updates to BP's and AP's listed below. They have been reviewed by the Chancellor's Executive Leadership Team and by the District Academic senate (as necessary). Bielanski presented the changes, provided by CCLC, for each policy and procedure listed below:</p> <p>Board Policy: BP 6330 – Purchasing</p> <p>Administrative Procedure:</p> <p>AP 3435 Discrimination and Harassment Complaints and Investigations</p> <p>AP 3600 Auxiliary Organizations</p> <p>AP 5015 Residence Determination</p> <p>AP 5050 Student Success and Support Program</p> <p>AP 6330 Purchasing</p> <p>AP 6340 – Bids and Contracts</p> <p>AP 6340 Bids and Contracts (1)</p>		

		<p>AP 6350 – Contracts – Construction</p> <p>AP 6365 Contracts – Accessibility of Information Technology</p> <p>Motion to recommend the Chancellor approve the updates to the policies and procedures listed above. (M/S/U - Bourgoin/Pernell).</p>		
III. Adjournment		Motion to adjourn the meeting at 11:30 a.m. (M/S/U – Renbarger/Goldstein).		
IV. Next meeting		January 31, 2020 from 9:30 a.m. – 11:30 a.m. in the District Boardroom.		