

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**District Academic Affairs and Student Services Committee (DAASSC)**

**DRAFT Minutes**

Friday, December 13, 2019 11:00 a.m. – 12:30 a.m. DGS 1

CO-CHAIRS: Siri Brown, Vice Chancellor of Academic and Student Affairs

Thomas Renbarger, Academic Senate President (Merritt College)

COUNCIL MEMBERSHIP Siri Brown, Vice Chancellor, Academic and Student Affairs

Thomas Renbarger, President, Merritt Academic Senate Vacant, VPSS, Merritt

Don Miller, VPI, COA Donald Moore, President, District Academic Senate Eleni Gastis, Faculty, Laney Fred Bourgoin, President, Laney Faculty Senate Kelle Lynch McMahon, Faculty, Distance Ed Coordinator Iolani Sodhy-Gereben, Academic Support Services Specialist, Laney Joseph Bielanski, Faculty Kelly Pernel, President, BCC Academic Senate Kuni Hay, VPI, BCC Mary Clarke-Miller, BCC Mary Shaughnessy, Faculty, COA Richard Thoele, President, SEIU 1021 Mathew Goldstein, President COA Academic Senate Tina Vasconcellos, VPSS, COA Vicki Ferguson, VPSS, Laney Laura Leon Maurice, Note taker

**I. STANDING ITEMS:**

**A. CALL TO ORDER:**

11:07

**B. ADOPTION OF THE AGENDA**

We do not have quorum.

**C. APPROVAL OF MINUTES**

We do not have quorum.

**D. PUBLIC COMMENT**

None

**E. SUBCOMMITTEE REPORTS**

*Career Education Committee-* Mary Clark miller: We are waiting for report on regional funds. COA, career center piece. Formally one stop shop. Stephanie. Have until March to spend funds. Regional, pay for it as 4 college's joint venture. Leverage strong workforce. Better CE and jobs. Hours on each campus. More sustainable model.

- Spending down, looking at Perkins in January. No funds sent back. Not spent last year, it was pre-encumbered.
- No DE nor non-credit report.
- DE resolution passed PGC. Chancellor supports some specific funds for this. Growth area.
- 3.5 million per anum. \$500,000 each college.
- Thomas read DE resolution that Chancellor approved. \$1, 840.711 annually.

## **F. ACTION ITEMS**

PPIM process working group with the Chancellor. Why this committee has been unable to accomplish anything notable. Except the subcommittees. Focus, targeted work is what we need.

DAASSC serving more as an advisory committee. What is the charge? Attached.

The work of this committee happens outside of this committee.

Recommendation: this committee turns into an advisory committee. Only meets when it is necessary.

### **Discussion:**

- Who determines when the meeting is needed? Co-chairs, recommendation from the committee members.
- More effective and focused. Targeted agenda/meeting.
- Guided pathways: what is the district roll in this? Determined is not much. Last year didn't DAASSC focus on guided pathways? Share information and collaborate. Met at district Flex Days.
- Complaint: Too many meetings at the district. How do we support the subcommittees?
- Opportunity for collaboration.
- Periodic meetings for updates. 2 per semester? Survey with CIPD.
- Complaints that the faculty goes to CIPD meetings and get battered down. Area where the members and clients be surveyed. What does that have to do with DAASSC?
- Faculty diversity, major initiative. Change EEO laws. That issue is critical, faculty hiring processes.
- DAS call the community and have a larger conversation. Have good robust, conversations there.
- Don't need to meet every month. Twice a semester.
- What do we do with the information from the subcommittee reports?
- Get feedback and ideas. Input is helpful.

Disseminate information to campuses what was reported.

VC Brown- Consistent meetings, scheduled, twice a semester, focused and targeted, informational, discussion, disseminated, big projects update and give input. Give us more focus. All trying to communicate more.

- Feb and May. 3:-4:30
- Can we approve without a quorum?
- Set up a zoom for next time.
- Need clearly defined goals. Activities and outcomes.
- The plan is to have 2 meetings, focus and data driven, Feb and May. Quorum and a zoom, so we can vote on this.
- Making a change to this committee mid-year. PBIM has not finished its work on the overall structure. Worried that we are making changes.
- 2 face to face and 2 zoom meetings.

Topic for next meeting: Legislation that is effecting us that is going through? Better communication on what is coming down the pike.

Big grant: around dual enrollment and stem.

Oakland c cap- language.

Campus consortium funding. DE.

Adjourned at 12:20

- i. Charge of DAASSC: Re-Thinking Our Purpose
- ii. DAASSC Membership: Aligning Membership with Purpose