



PERALTA COMMUNITY COLLEGE DISTRICT

District Academic Affairs and Student Services Committee (DAASSC)

DRAFT AGENDA

Friday, September 13, 2019

3:00 p.m. – 4:30 p.m.

District Board Room

ACTING CO-CHAIRS

Siri Brown, Vice Chancellor of Academic Affairs

Tom Renbarger, Academic Senate President (Merritt College)

COUNCIL MEMBERSHIP

Jason Cifra, Vice Chancellor, Student Affairs	Tom Renbarger, President, Merritt Academic Senate
VPSS, Merritt	
Don Miller, VPI, COA	Donald Moore, President, District Academic Senate
Eleni Gastis, Faculty, Laney	Fred Bourgoin, President, Laney Faculty Senate
Kelle Lynch McMahon, Faculty, Distance Ed Coordinator	Iolani Sodhy-Gereben, Academic Support Services Specialist, Laney
Joseph Bielanski, Faculty, BCC	Karen Croley, Project Manager, BCC
Kelly Pernell, President, BCC Academic Senate	Kuni Hay, VPI, BCC
Mary Clarke-Miller, BCC	Mary Shaughnessy, Faculty, COA
Richard Thoele, President, SEIU 1021	Rochelle Olive, President, COA
Siri Brown, Vice Chancellor, Academic Affairs	Tina Vasconcellos, VPSS, COA
Vicki Ferguson, VPSS, Laney	Laura Leon-Maurice, Note taker

I. STANDING ITEMS

A. CALL TO ORDER

Meeting began at 3:08. Quorum not met.

B. ADOPTION OF THE AGENDA

Introductions and what you are representing. Motion or recreate the PBIM manual. Need to look at committees. PGC not in original. Distribute calendar. Recommendation. Clarify membership.

Looking at the makeup, parody for classified staff. A balance of administrators, classified, faculty and students is optimal.

C. APPROVAL OF MINUTES

- i. May 10, 2019, no quorum.

D. PUBLIC COMMENT

It is hot in here!

E. SUBCOMMITTEE REPORTS

- CE- Siri will forward to me.
- Journalism- Working on getting grants. Someone help lead and guide faculty and making their programs update

The mission of the Office of Student Services is to provide comprehensive high quality programs, services, and guidance which enhance student access and contribute to the success of our students. Our goal is to empower students to make informed decisions that will facilitate their learning and achieve their goals

- and relevant to industry standards. Making changes around access for students.
- Distance Education: Nothing to report.
- Non-credit has started and is growing very quickly around the district. I need feedback on the goals and the makeup.
- Subcommittee of DAASSC more balance seems in order. More sense to be subcommittee of CIPD.

KHay- Tie goals to student center funding formula and guided pathways. Include GP leads in membership.

SShear- Broad prospective on student services for non-credit beyond student services. Outreach component, counselor, Ed plan development,

MClark-Miller- System analyst, district

RTheole- There are concerns that Karen left the position. Work being done, already short staffed.

Research history of non-credit. Is Karen's old position going to get filled? Campus complaining about them getting the work.

SBrown- We are decentralized now. Hue is being paid overtime. Training with A&R staff. Need to pull the VPSS in. need to incorporate and figure out the best way.

RTheole- BCC no functioning clerks, student ambassadors. Be part of the discussion without having to take a strong stance.

SBrown- Reconvene moving forward.

F. GUIDED PATHWAYS

i. Incorporate Block Scheduling:

We don't want classes to overlap. Be smart as a district.

Working with DAS presidents, the discipline at multiple colleges. All have a common set up of major set up of time.

Have data from the district, BI tool.

SBrown- yes, best place to look. The board has a matrix that has every recommendation. Dashboard on campus or at district level? Both. The Academic Affairs newsletter is coming out next week.

ii. Form Swirl Research Group

G. AB 705

Chemistry assessment supposed to happen? Enrollment services.

EGastis- Dom, Siri, worked on survey Math and English. Give to all students. Tap into information and data points.

Useful for us. Pass along to instructors. Run survey by PFT. The state is requiring us to provide backup information and documentation when students put into 201. Publically posted, demographics of ab705 students.

II. CARRIED OVER AND NEW ITEMS

What is the point of DAASSC? We set goals and the goals were not achieved.

Touch base with chancellor and what is going on with PBIM? Going back to old structure Ed Services. There were real decisions that had impact. Look at the old charge. How we can be more effective. The cost effective thing about DAASSC is the subcommittees.

MClark-Miller- We could bring things that cross over the aisle here.

The committees' campus/district should not be reports. Should be action items. Goal, actions.

Next meeting should be a working meeting.

Topic:	Presenter:	Purpose:	Strategic Goal:	Time:
Update Committee Membership	Tom Renbarger	Discussion		
Election of Committee Co-Chairs	Tom Renbarger	Action		

DAASSC 2019-20 Goals	Renbarger/Brown	Discussion		
SCFF/5-year Integrated Plan Updates	(Siri Brown)	100% accepted by ACCJC in June. Their concern was will you follow it. They liked the plan. Update the 5 year plan along with finance. Budget just adopted by the board now has to be updated. Send to ACCJC with actions. In cabinet we have check in around it. All administration r working on pieces of it. Pbc and pgc first meeting was around the BAM.		
DE Committee Recommended Teacher Preparation	(Joseph Bielanski)	Discussion DAASSC to propose policy change to AP 4105		
Academic Affairs updated structure	Siri Brown	Discussion The board just approved the restructure on Tuesday. Basically downsizing the district. Wdce, no longer exists. Trying to hire AVC of IR. Pushed back to next meeting. Peralta taking back to pre-Laguerre era.		
Non-Credit District Committee Proposal	Elizabeth Maher	Discussion		

III. **ADJOURNMENT** 4:30 PM

IV. **NEXT MEETING** – October 11, 2019

Attendance:

DMiller, EGastis, JBielanski, RThoele, SBrown, TRenbarger, FBourgoin, KHay, MShaughnessy, BMaher, SShears, K Lynch-McMahon