



Budget Allocation Model Task Force Meeting Notes for October 28, 2021

Members in attendance:

Adil Ahmed, Interim Vice Chancellor for Finance & Administration
Thomas Renbarger, Academic Senate President
Tami Taylor, Interim Budget Director, Finance & Administration
David M. Johnson, President, Merritt College
Donald Moore, DAS President
Jennifer Shanoski, President PFT
Rudy Besikof, President, Laney College
Richard Thoele, Classified, President Local 1021
Louie Martirez, Classified Senate Appointee
Scott Barringer, Local 39 Representative
Sean Brooks, VP Administrative Services, Berkeley City College

Richard Ferreira, Executive Assistant, District Finance & Administration, (Notes)

Members absent:

Angelica Garcia, President, Berkeley City College
Tina Vasconcellos, Vice President of Student Services, College of Alameda

Guests:

C.M. Brahmhatt, Consultant, Cambridge West Partnership
Dr. Nathaniel Jones III, President, College of Alameda
Lowell Bennett, Faculty, Merritt College
Momo Lim, Internal Auditor, District
Royl Roberts, Interim Chief of Staff, District
Marla Williams-Powell, Interim Executive Director of Fiscal Services, District

I. Agenda Items

Call to order 1:34 pm

1. Review of the Agenda

[Motion to approve the Agenda with changes that the next two meetings are cancelled due to holidays. Motion approved unanimously.](#)

2. Approval of Notes from previous meeting

Motion to approve the Notes with changes. Classified had concerns those monies are kept by the colleges. Support BAM dialogue that classified positions that are vacant. Statement regarding Funding as an anomaly due to COVID from Rudy Besikof in the last notes.

Motion approved unanimously.

3. Review of Budget Development Calendar

The PBC Adopted the Budget Development calendar with the changes made from the BAM Taskforce. There were additional changes made that the Town Halls are now referred to as District Office Presentation at the Colleges Level Budget Committees.

It will be presented to the PGC Committee at their meeting this Friday on October 29, 2021. If approved it will be presented to the Chancellor and Board of Trustees at the next available meeting on December 14, 2021. This is earlier than what was done last year since it was presented in January.

4. Review of BAM Handbook

Presented by C.M. Brahmhatt with Cambridge West Partnership

Support to incorporate all the suggestions received. Thanks to Dr. Jones, Angelica Garcia, Lowell Bennett and Donald Moore for their input/suggestions. Still have much to do with the Hold Harmless and Stabilization in depth.

Will incorporate and hopefully have it back to everyone by next week. For the Next BAM meeting and PBC meeting in November.

Challenges being faced under the Hold Harmless is because of the deficit. Concerns were brought up of possibly define, for example, the percentage to see if whether or not it will be adopted by the Board of Trustees and the Chancellor.

Cost factors for other districts as low as 10% and as high as Peralta at the time. Suggestion made that across the board besides removing the frozen positions there are considerable vacant positions. The District may start at a 5% reduction and then increase each year for more dollars to come to the colleges.

Motion to incorporate within the Budget a cap of 30% of the total general fund monies be allocated to the District with a gradual reduction to 25% with a 1% decrease in 5 years.

Roll call vote. 3 Yes, 3 No and 4 Abstain. Motion did not pass.

Recommendation made that we gradually reducing for example 5% each year at the district. For example, reducing contracts. It would be better than just doing a percentage and focus more on cutting costs. Colleges also need to come to a reasonable cost. They may not remain at the same percentage costs. Each year the college costs are increasing.

It is not recommended to pick an arbitrary number of reduction and thought it was better to determine what services are needed and rendered. Vast majority of funding at the District is the same at the colleges which is in personnel.

There was a concern if the Staffing Plan for 2021-22 is it being reviewed/followed. The danger is the Staffing Plan is not being utilized. We need to discuss a base line of basic services as to where we are right now and how we are functioning.

There is a question if enrollment will increase and should we be planning for that. It does not appear to be moving in that direction.

Timelines for the completion of the Handbook is estimated to be in December.

5. Review of Agenda Items for the next meeting – Discussion

Meeting dates for November to be changed due to the Holiday scheduled.

Recommendation next meeting to be one for November. It was suggested that the meeting can be Monday, November 15, 2021 at 1:30 pm and not to be Thursday, November 18, 2021 at 1:30 pm because the PBC Committee is meeting on November 19, 2021 and we should have items available for them at least three (3) days prior.

Agenda item: Next and possible final draft of the BAM Handbook. Deadline for any submission to C.M. by Friday afternoon on the 12th of November.

II. Next Meeting(s)

November 11, 2021 at 1:30 pm – Cancelled due to Holiday, Veteran Day

November 25, 2021 at 1:30 pm – Cancelled due to Holiday, Thanksgiving Day

[November meetings reschedule for Monday, November 15, 2021 at 1:30 pm](#)

[Thursday, December 9, 2021 at 1:30 pm](#)

Thursday, December 23, 2021 at 1:30 pm – Cancelled due to Holiday, Winter Recess

III. Adjournment at 3:10 pm.