



Peralta Community College District

Meeting Minutes

DATE OF MEETING	11/04/2010
TIME	10:00 A.M
PLACE	I.T Conference Room
ATTENDEES	Ruby Andrews, Nancy Pak, Isabel Cabrera, Denise Fontenot, Julie Huang, Jennifer Seibert and Raghuvir Goradia

Agenda:

DISCUSSION	01. Update on Health Care reform	

CONCLUSIONS	Jennifer updated on health care reform that is deferred till tax year 2012.	

ACTION ITEMS	ASSIGNED TO	DEADLINE
None		

DISCUSSION	02. W-11 forms (included in Hire Packet)	

CONCLUSIONS	W-11 forms are distributed to only Employees who pay into Social Security.	

ACTION ITEMS	ASSIGNED TO	DEADLINE
None		

DISCUSSION	03. Benetrac – Employees updates	

CONCLUSION	It won't implemented. Benefits will explore the feasibility of Ben Administration Module implementation.	
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ACTION ITEMS	ASSIGNED TO	DEADLINE
Benefits and I.T	Jennifer and Raghuvir	

DISCUSSION	05. Any updates from Employees or questions regarding Workers Comp and OPEB as employer paid benefits from Employees	

CONCLUSIONS	No Queries as of date	
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ACTION ITEMS	ASSIGNED TO	DEADLINE
None		
DISCUSSION	06. Repeat walk through on job data for Employees with W-11 forms. (impact on data)	
CONCLUSIONS	Review Paycheck and effect of FICA ER Exempt status	
ACTION ITEMS	ASSIGNED TO	DEADLINE
Review		
DISCUSSION		
CONCLUSION		
DISCUSSION		
CONCLUSION		
MISC. ITEMS	RESPONSIBILITY	
SPECIAL NOTES	Please use Footprint to log any issues.	