Sent: Tuesday, September 14, 2010 12:26 PM

To: David Betts; Linda Sanford; Trudy Largent; Sheryl Queen; Eric Gravenberg; Joyce Brown-Willis; Minh Lam; Krista Johns; Kyu Lee; Linda Berry; Theresa Rumjahn; Kerry Compton; Eric Gravenberg; Michael Orkin; Raghuvir Goradia; Jo Ann Phillips; Victor E. Flint; Anita Black; Judy Cohen; Janet Cragin; Donald Moore; MaryBeth Benvenutti; Connie Willis; Jacob Ng; Dettie Del Rosario; Karolyn van Putten; Deborah Budd

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On behalf of the Vice Chancellor of Educational Services, thank you for attending the PeopleSoft Resolutions Team meeting this morning.

(1) Our next meeting is -- November 9, 2010, 9:30 to 11:00 am in the District Office Board Room.

(2) The Team identified five key items that need immediate attention:

- PeopleSoft process for Academic Probation, Progress Probation, and Dismissal
- An implementation plan for an online Personnel Action Request form
- Placing SARS data into the PeopleSoft system for MIS recording purposes
- Modification of 3 transcript queries to create a single report similar to the /THD in the Legacy system (realizing that implementing a Degree Audit System is a much longer process)
- Online Rollbook

(3) Given our review of the current "Issues Log," Joyce Brown-Willis will update the Issues Log and will incorporate all items from the Counseling handout, the HR handout, and the Finance handout.

(4) Once Functionality Team Leaders have met with each Functionality Team, please forward items to Joyce Brown-Willis which should be included on the Issues Log (please copy Joseph).

(5) All documents will be posted on the PeopleSoft Resolution Team Web site. So if you have documents from your Functionality Team Meetings, please pass those along for posting.

(6) A separate "business" practices log will be kept in order to document non-PeopleSoft issues which need to be addressed.

(7) There is need for a PeopleSoft training plan.

Hopefully this captures the major items from today's meeting.