



# Peralta Community College District

## Meeting Minutes

<b>DATE OF MEETING</b>	06/09/2011
<b>TIME</b>	10:30 A.M
<b>PLACE</b>	I.T Conference Room
<b>ATTENDEES</b>	Jennifer Siebert, Marie Kobase and Raghuvir.

### Agenda:

<b>DISCUSSION</b>	Review previous Month meeting notes.
	Point 02: Update of PERS reporting requirement for Child care employees who work as hourly during summer. clarify that

<b>CONCLUSIONS</b>	Update:
	County said clarify that we will have to report those employee(s) with hourly pay codes and other parameters as defined for hourly employee(s)

<b>ACTION ITEMS</b>	<b>ASSIGNED TO</b>	<b>DEADLINE</b>

<b>DISCUSSION</b>	01. Treatment of Medical/Dental and other benefits as paid by employer for part time, salaried employees.

<b>CONCLUSIONS</b>	Benefits will discuss this with senior management on Cost Benefit analysis and share it with the group

<b>ACTION ITEMS</b>	<b>ASSIGNED TO</b>	<b>DEADLINE</b>
Benefits will discuss this with Senior Management	Jennifer	Before Next Meeting

<b>DISCUSSION</b>	02. Benefits would like to introduce more efficient process for handling employees who change jobs and classifications.

<b>CONCLUSIONS</b>	HR, Benefit and Payroll Group needs to meet and discuss.

ACTION ITEMS	ASSIGNED TO	DEADLINE

<b>DISCUSSION</b>	Tax Shelter Contributions formats – Flat amounts or Percentages ?	
	(Need to reconsider defining Saving Plan Process and what other related impacts in the system)	
<b>CONCLUSIONS</b>	Group must available to discuss this recommendation.	
ACTION ITEMS	ASSIGNED TO	DEADLINE

<b>DISCUSSION</b>		
<b>CONCLUSIONS</b>		
ACTION ITEMS	ASSIGNED TO	DEADLINE

<b>SPECIAL NOTES</b>	