

# PERALTA COMMUNITY COLLEGE DISTRICT CITIZENS' OVERSIGHT COMMITTEE MEETING

November 1, 2017  
**MEETING MINUTES**

Meeting Time: 4:00 pm to 5:30 pm

Location: District Conference Room 1, Department of General Services  
333 East 8<sup>th</sup> Street, Oakland, CA 94606

Committee Members (Present):

Michael Mills, Chairperson (District Support Organization), Zach Unger (Labor Organization), Debra Weintraub (Senior Citizens' Organization), John Caner (Business Organization), Barbara Joans (Community-at-Large)

Committee Members (Absent):

Oscar Porter (Community-at-Large)

PCCD Staff Present:

Christine Williams (Acting Vice Chancellor of Finance & Administration), David Yang (Director of Fiscal Services), Jeff Heyman (Director of Marketing and Media Services), Kelle Lynch-McMahon (Director of Capital Projects)

Guests:

Minutes Recorded by: Richard Ferreira, Interim Executive Assistant, Finance & Administration

## MINUTES:

1. Call to Order (Chairperson Mills)

Meeting was called to order at 4:01 p.m.

2. Review of Agenda

**Motion to approve the November 1, 2017 agenda. Approved unanimous.**

3. Public Comment

There were no comments from the public.

4. Review and Approval of Minutes from April 20, 2017

**Motion to approve the April 20, 2017 meeting minutes. Approved unanimous with the following corrections:**

1. Removing John Caner from the list of guests.
2. Concern about the high allocation of classified salary expenditures.

5. Introductions

Welcomed new members Dr. Barbara Joans and Dr. Oscar Porter to the committee.

6. Measure A progress update (Director Kelle Lynch-McMahon)

Director Lynch-McMahon distributed a memorandum to the committee with a list of programs, expenditures, programs in progress and completed. It was noted that 17 small projects were mostly completed with the funds allocated and encumbered but not actually spent.

The projects included: Milvia Property renovation converting into additional classrooms at BCC with 10 million is the portion to renovate. 390 million of the bonds allocated. Other funds not shown. Funds must be spent and allocated by a specified time and that the District is on track to be completed by the end of next Spring.

Merritt College Center program changed with a sizable amount of work, Laney College BEST Center is 90% completed, and District-wide IT upgrade is an ongoing program.

It was requested to note that BCC President will be having lunch with John Caner.

7. Parcel Tax actual expenditures from 2016-17

VC Williams provided a report with information regarding the expenditures. Clarification was made that College Presidents are aware of the bond language and expenses are in-line with Measure B (English, Math, Technology and Sciences). Oversight from the District is in the form of training to the colleges ensuring compliance. Decisions are made by the Deans, Presidents and Human Resources regarding salaries that come out of Measure B.

Two concerns were discussed by the Committee: (1). Concerns regarding Measure B funds being used to augment the budget deficit and (2). Low enrollment.

It was noted that the budget was not augmented by Bonds. The use of Bonds are for special projects that meet the language of the Bond.

8. Meetings for the coming year:

April 12, 2018

9. Announcements (All)

There were no announcements.

10. Closing Remarks

Meeting adjourned at 5:18 p.m.