

AGENDA

PERALTA COMMUNITY COLLEGE DISTRICT/OPEB TRUST RETIREMENT BOARD MEETING

October 5, 2017

4:00-6:00 PM

Board Room, District Administration Center
333 East 8th Street
Oakland, CA 94606
(510) 466-7200

CALL TO ORDER

II. RETIRMENT BOARD ROLL CALL

PERALTA COMMUNITY COLLEGE DISTRICT

Board Member, Chair

Board Member, Deputy Chair

Board Member

Board Member

Board Member

Board Member (Alternate)

Bill Withrow
Christine Williams
Bill Riley
Meredith Brown
Trudy Largent
TBD

III. ADVISORY PARTICIPANTS

Advisory Member, PFT

Advisory Member, Local 1021

Advisory Member, Local 39

Advisory Member, PRO

Advisory Member, PRO

Advisory Member, PRO

Tae-Soon Park
Louie Martirez
Tim Brice
Jerry Herman
Michael Wirth
Michael Mills

KNN LLC

Financial Advisor

Joanna Bowes

NEUBERGER BERMAN

Investment Manager

Cheryl Cannistra
Steve Polito

HANSON BRIDGETT LLP

Legal Counsel

Judith W. Boyette
Liz Masson

IV. APPROVAL OF AGENDA**Action**
2017/2018-001

The Board will review the agenda and make adjustments where determined to be necessary and desired, subject to terms and conditions of the Sunshine Laws of the State of California. Items that are not specifically addressed in the agenda cannot be discussed by the Board, but can be scheduled for a future Board Meeting.

V. APPROVAL OF MINUTES FROM THE SEPTEMBER 14, 2017 MEETING**Action**
2017/2018-002

The Board will vote to approve the Minutes as submitted or make desired modifications.

VI. CAPITAL MARKETS REVIEW**Action**
2017/2018-003

The Retirement Board will review, discuss the Neuberger Berman vice Investment Portfolio Review and take action.

VII. PCCD CLASSIFIED MANAGEMENT JOB DESCRIPTION**Action**
2017/2018-004

Review and discuss the Job Description for an Executive Administrator to the Retirement Board and discuss a strategy and timeline to achieve the inherent goals. A proposed CLASSIFIED MANAGEMENT JOB DESCRIPTION is attached to this agenda.

VIII. STATUS OF RFP/RFQ FOR INVESTMENT SERVICES**Action**
2017/2018-005

Provide update on RFP/RFQ for Investment Management process and discuss the timeline to achieve the inherent goals.

IX. EMPLOYEES HIRED SUBSEQUENT TO JULY 1, 2004**Action**
2017/2018-006

The Retirement Board will review, discuss the Neuberger Berman vice Investment Portfolio Review and take action.

X. CALENDAR FUTURE MEETINGS**Action**
2017/2018-07

The Retirement Board will schedule its remaining meetings for fiscal year 2017/18.

XI. ADJOURNMENT

Meeting materials are posted on the Retirement Board website: <http://web.peralta.edu/retirement-board/> Agenda Posted: 333 E. 8th St., Oakland, CA 94606