



Peralta Community College District

Student Success and Support Program Committee Meeting

Friday 5/9/14

International Office Conference Room

1:00pm - 3:00 pm

Attendees: Lesley Scurry, Hermia Yam, Minh Dao, Alexis Montevirgen, Adela Esquivel-Swinson, Amany ElMasry, Gabe Winer, Karen Croley, Lucia Ortega, Vanson Nguyen, Meryl Siegel, Isela Santana, Nathan Pellegrin, Erick Aragon

1. Review meeting minutes

No changes to the minutes

2. SSSP Membership

This committee needs a VPI and someone will be assigned when the open positions have been filled.

- a. Length of appointment – 2 years and no term limits. Adela would like to work closer with this group and delegate some of the responsibilities

3. Working Group Report

- a. Updated SSSP Goals and Objectives

The goals and objectives were reviewed and it was decided that the completed items should be left on the document to show progress and will be mark completed.

- b. Academic Advising/SARS, Online Orientation Updates

Academic Advisement was approved at the April 8 meeting. Paperwork was delayed but it is now signed and we are waiting for a project start date. Fit gap will be first. We need counseling faculty to test in August or September.

SARS - data migration has been scheduled for this weekend. SARS codes have been created to reflect SSSP requirements. Adela met with the DSPS coordinators and it was confirmed that they can use the same codes with a little tweaking for their special programs.

Online orientation - storyboards have been submitted, they are being reviewed and videos will be filmed July 8-18. Filming, the final piece of online orientation, will be done by the district marketing department.

c. Early Alert

There was a discussion about EOPS piloting Early Alert since they have to submit a mid-term report. It will require collaboration.

d. Progress Probation and Dismissal Process

The working group started looking at this last week. A group has done some work on a Progress Probation workshop, quiz and contract which are being reviewed. A&R staff will take responsibility of emailing students when they don't reach 2.0 or drop 50% of their classes. The email will spell out the consequences with a link to the Progress Probation online workshop. There was a discussion about options for letting students know they are close to probation. The working group will finalize a process for those who have already reached probation

e. New forms

- i. Exemption from SSSP Services- maybe provide in multiple languages
- ii. Priority Registration Appeal- some changes have been made since the form was released in spring. This group would like to track how many forms we receive

f. Assessment

- i. Common Assessment- Nathan is working on the ESL writing test to get it validated again. Ours expired in 2012. The group discussed the invitation to participate in the pilot for the state common assessment. Gabe applied online. Application has to be in by May 23 and there is a 2-year commitment with mandatory meetings.
- ii. Early Assessment Program (EAP) - There have been preliminary discussions on how EAP might be connected to the Career Pathways grant.

4. New issues- need a new plan for next year

5. Adjourn- 2:35 p.m.

6. Next meeting will be the 1st Friday in Sept.