



Peralta Community College District

Student Success & Support Program Working Group

Minutes

November 12, 2014

GS Conference Room

Meeting convened at 3:12 pm.

Attendees: Adela Esquivel- Swinson, Ann Mcmurdo, Blanca Montes de Oca, Edwin Towle, Gail Pendleton, Karen Croley, Lesley Scurry, Minh V. Dao

Review prior meeting minutes

Typo on Gail's last name; it will be corrected to Pendleton.

Follow up on items from last meeting

OpenCCCApply-message for exempt and non-exempt students. Adela has received all information from all colleges except from Berkeley City College. All four colleges need to have a page where to direct non-exempt students. The group reviewed the draft message for exempt and non- exempt students.

There was a discussion about removing the Financial Aid information link from the message for exempt students. Many exempt students may not qualify for financial aid. Adela will ask Dominique if she can run a query that will show the number of exempt students receiving financial aid. If it is a small percentage, then the financial aid information can be removed from the message.

There has been a delay with the Peralta Admissions application. The application supposed to go live on November 7th, but it has been moved to December 15th. Adela can share the links with the group so they can test the new OpenCCCApply.

10 communication templates update. Not discussed in this meeting.

SSSP Exempt forms. The group seeks for clarification about the process for this form. Once the information is entered into the System it removes the hold. However, it needs to be clarified if the students' status is changed to exempt or if it remains as matric.

Issue: Students with a degree or certificate are not being exempt from the services. This issue has been reported to IT. However, they will address it until the second phase of the OpenCCCApply since they indicated it takes a lot of programming changes. Joyce explained that they might be able to have a query that will display all students who reported that they have an AA degree or higher and their status. Then, somebody just would have to manually update/fix students that have the matric status. It needs to be determined the number of student who have a matric hold but that should have been exempted.

BCC update on program to address students in progress probation. No update. Adela will follow up with Allie. The goal is to have this process ready for the Spring 2015 or at least pilot it.

Super evaluator position. Pending on HR. The funding for this position will come from all four colleges.

Institutional research SARS report. No updates.

Efficiency of the classes (Counseling 200A/B). The group reviewed the “retention rate by course” data from each campus. The data was obtained from the Oracle Business Intelligence tool. Members indicated that the data seems to be inaccurate. Adela will contact the Institutional Research to get more information about this data. It needs to be decided if all four colleges are going to have a standard processes or if each college is going to offer different services/classes. Having standards process will avoid confusion and the colleges will also benefit in terms of funding.

Other

Priority enrollment: It was clarified that any date prior open enrollment is considered as priority enrollment. Students who complete all three core services receive priority registration. If a student receives first priority registration for the fall semester, they should not receive that level of priority registration again for the spring semester.

Adjournment

Next meeting- TBD

Meeting adjourned at 4:19 pm.