Peralta Community College District
SSSP Working Group | Minutes

Friday March 02, 2018
9:30am-11:00am
District DGS- Conference Room #1

Lead: Dave Nguyen, District Financial Aid Director. Minutes: Kim Jeffries, District Admissions & Records.

Attendees: Karen Croley, Steven Chan, Julie Saechao, Hermia Yam, Danielle Odom, Blanca Montes de Oca, Chandra Johnson, Minh Dao, Minerva Perez, Amy Lee, Hilary Lee, Jason Cifra.
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Item(s)	Presenter(s)	Update(s) / Discussion
Welcome and overview of minutes & agenda items.	**Dave Nguyen**	
1.) Star Fish update.	**Jason Cifra,** Star Fish is focused on Early Alert right now. Core team met with consultants however, they still have uncertainties on implantation design team. Core team have questions on what exactly their role in supporting Star Fish Early Alert deployment is and what this task entails. These things are still up in the air. They have worked out a plan, where there are Wednesday check-ins, remotely and online meet ups. Looking for April to be the official start of deployment or Fall. For BCC, team has identified a few classes they would like to use as a soft test to help implantation move further along.	**Update**: JC, met with core team and some decisions were made but not confirmed. Consultants are trying to get structured, so PCCD can meet the Early Alert deadline: June 15, 2018. **Discussion**: Core team is trying to figure out who is committed to the project. The team is still solidifying logistics and functionality clean ups. JC, will share more with committee as things are set and stoned.
2. Legal requirements of AB705 and it needs to be in the district plan by June 30, 2018.	**Hermia Yam,** Provided AB705 communication in the form of a hand out from the California Community College Chancellor's Office and the AB 705 implementation timeline for Math and English disciplines. AB705 is effective now, and it is trying to maximize the student ability to enter into transfer level courses. There is a suggestion	**Update**: The State is no longer requiring an implementation plan by June 30, 2018. Hermia spoke to representative at State Chancellors, Office confirmed they don't need a formal implementation plan from SSSP, instead it is a formal plan to the District, not to the

that we need to do more multiple measures using High School Transcripts and maybe Self-Reporting Placement.

HS Transcript Data:

IR, have HS transcript data electronically from Berkeley & Alameda; not Oakland. Option to request MOU, for OUSD data going back 10 years.

Counselors need assessment to help identify what other placement options are available for them to help students with Abbreviated SEP. COA, shared their placement process.

Suggestion: There are two ONEPeralta meetings, Wednesday & Thursday 9-12pm, on AB705, Self-Guided/ Self-Reported data that SSSP members should attend.

COA - Piloting self-guided Math will not go live in PS until October. If colleges need self-guided placement—all decisions need to be in by April to allow ample time for IT to start building it and create a test environment so that it can go live in October.

Counselors- can use MMAP tool as a part of self-guided placement.

Counselors - Request for assessment specialist to have access to W drive (assessment module).

To make things easier for students, suggestion for all assessment centers is to do the same process and have the same policy & procedures. (May need to bring to the VP level, to finalize process). COA will lead the 3 campuses uniformity procedure improvements and provide an update to SSSP in the form of a write up.

State. Right now the State Chancellor's Office is trying to come up with some guidelines for the college.

Discussion: For assessment, AB 705 recommends assessment use HS transcripts, HS grades, and HS GPA. Which mean not too many students will be required to take the assessment test. State also recommends, Cal Pass can be accessed to use student's grades. Need to obtain Cal Pass login from other HS districts that are missing.

Assessment work flow is one issue and then on the back end the SSSP MIS data is another issue. Need a PS support tech present at SSSP meetings to inform group of other options.

II Parts to AB 705:

Part I - Assessment (workflow)

Part II – Faculty. Faculty have to develop curriculum that meets AB 705 so that students can finish transfer level courses in English and Math in 1 year; ESL in 3 years. Faculty needs to be informed about this in order for them to redesign it.

3. SG IDs in SARS and merge process.	**Steven Chan** IR has been sending assessment list with students with no ID's—COA, BCC & Merritt have very low numbers. Laney have very high numbers. IR, would like to share work around and how other colleges resolve this issue. Only the administrator can do the merge process. IR, sent instructions on how to merge and would like to identify how each of the colleges select the administrator and how they share the work. Merritt, BCC, and COA have administrators in place; Chandra Johnson volunteered to do it for Laney.	**Update:** IR, asked if BCC, Merritt, COA, and Laney can share process of improvement with each other. Minerva Perez, volunteered to coordinate and host assessment staff to address uniformity improvements at COA.
4. Contact List for Spring 2018.	**Steven Chan** IR, still working on list, will send updated list by middle of next week for SSSP committee to view and provide feedback before it is resubmitted. Committee would like list to include data mark draft summary. IR, can do a summary and compare it to data mark.	**Update**: Discrepancy with Probation on data mark is appearing really low, single digit.
5. PeopleSoft upgrade wish list.	**Hermia Yam** On the milestone page, counselors made a recommendation to change the reason, why they clear the milestone so that it can be programmed to say MM. New recommendation like using HS transcripts, SAT, ACT scores etc. will help MIS reporting. Questions and programming issues on hard hold—JC, is unsure of the disconnect occurring in clearing probation hold / dismissal holds that triggers the MIS data collection.	**Update:** Clear probation hold /dismissal holds that will trigger the MIS data collection so counselors don't have to click on SAR progress or readmit.
6. Other items to address.	**All** Revisit probation hold /dismissal holds that will trigger the MIS data collection. How data is pulled/defined?	**Questions:** What are the other filters that are being used by the State?
7. **Adjourn.**	SSSP Meeting adjourned at 11:00am	Next SSSP Meeting, Friday, March 16, 2018.