



Peralta Community College District

SSSP Working Group | Minutes

Friday October 27, 2017

9:30am-11:00am

District DGS- Conference Room #1

Lead: Dr. Kimberly Ellis, Interim Registrar. Minutes: Kim Jeffries, District A&R.

Attendees: Julie Saechao, Hermia Yam, Vanessa Vega, Dave Nguyen, Steven Chan, Blanca Montes de Oca, Lesley Scurry, Amy H. Lee, Danielle Odom, Karen Croley, Hilary Lee.

Item(s)	Presenter(s)	Update(s) / Discussion
1. Welcome and overview of agenda items.	Dr. Ellis	
2. SSSP Contact List – data definition and criteria for the campus Researchers/ Monthly Reconciliation report – SARS Vs PeopleSoft	IR; Steven Chan, SC	<p>Update: IR is working with the campus researchers to fulfill data request inquires. Providing MIS monthly report is on SC to-do list. He would like counselor feedback on things that's not working to improve reports. Monthly reconciliation reports still in progress. 2017 Summer MIS report have been submitted to the State. IR will send reports to SSSP to review and give feedback. IR will be able to make adjustments and resubmit report if data is not accurate. SC plan to send out the student services report by next Friday. Reports is generated based on distribution data derived from home campus & current load. (IR, will include: Veteran, Priority registration groups, cumulative GPA) in distribution reports.</p> <p>MMAP update: IR currently have Alameda USD transcript data. Still waiting for Oakland and Berkley data to incorporate in W drive data. IR will keep group updated on the other two data request.</p> <p>Discussion: IR, stated that Researchers at the campuses will act as level -1 responders/ first point of contact to all inquiries; meaning all data related request at the campus level should go directly to the campus researcher first. Researchers at the campus will filter data request to District IR as needed and IR will work with campus researchers to fulfill request. IR will check with IT to compare uniform access points for each of the campus researchers.</p>

<p>3. Non-Credit</p>	<p>Kimberly Ellis, KE</p>	<p>Update: KE is currently working with VC: Brown on certificate of completion/certificate of competency for non-credit. Noncredit, will be moving to the campuses. KE is working with VC: Brown on who will be responsible for it at the college level. KE will provide update on this topic at the next SSSP meeting. Noncredit retreat will be held on November 8th & 9th.</p> <p>Online orientation update: Laney, College President has updated its college orientation site. The other college Presidents have scheduled website sessions for updates this week. Company Cynosure will do PCCD orientation video for free. KE will work with Jeff Heyman’s office in the future on alternative vendor options.</p> <p>Discussion: Non-credit: Who will be the leads at the colleges for the non-credit group? Currently, there is no hired staff or faculty besides instructors to work with noncredit students.</p>
<p>4. Assessment</p>	<p>Vanessa Vega, VV</p>	<p>Update: Chemistry Assessment test is not available electronically due to strict copyrights. The test can only be administered via scantron.</p> <p>Discussion: VV is working with AVC: Brown, on obtaining examples of Guided Self Placement strategies by researching other colleges. She will be working to clarify what the cut scores are for English. Question posed to ask English faculty to include chairs & co-chairs with SSSP leads in on the MMAP conversation. This topic will need English faculty to weigh in on the purpose of the new writing test for 2018 since every HS student is required to use transcript data for placement. VV & AVC: Brown will be attending Guided Self Placement workshop on November 01, 2017, for more information on placement for students with no transcripts as well as laws and accreditation.</p>
<p>5. Other items to be addressed</p>	<p>All</p>	<p>Update: FA had to enforce academic requirements. IR submitted MIS data for FA awards, next step is to access what the impact was in terms of student(s) who loss BOGG because of the new law FA had to enforce. There was a 15% decline of BOGG Loss from the year prior. FA, will have until December 1, 2017 to resubmit data. FA plan to have a</p>

		conservation with the State to assess the reason for significant decline. Discussion: FA plans to provide an update on this issue at the next SSSP meeting. .
6. Adjourn	11:00am	Next SSSP Meeting: Friday, October 27, 2017.