



BOARD OF TRUSTEES
OF THE
PERALTA COMMUNITY COLLEGE DISTRICT
MINUTES
JANUARY 24, 2017

CLOSED SESSION (5:00 p.m.) Topics to be discussed include: Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6) Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9) * Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396. * Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.

*** R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD. * Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433 * Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases) Public Employee Appointment (Government Code Section 54957) * Recommendation to ratify the Chancellor's approval of the appointment of the Interim Vice President of Instruction, College of Alameda. * Recommendation to ratify the Chancellor's approval of the appointment of the Interim Project Manager of Maintenance and Operations, District Office. * Recommendation to appoint the Vice Chancellor for Information Technology, District Office. Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.) * Chancellor Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)**

OPEN SESSION (6:30 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Bonilla Pr Ab_, Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Weinstein Pr_ Ab_, Handy Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab , and, Student Trustee Cruz Pr_ Ab_ and Student Trustee Price Pr_Ab_.

Present: Student Trustee Price, Student Trustee Cruz, Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, and Trustee Weinstein.

Absent: None.

REPORT OF ACTION TAKEN IN CLOSED SESSION (6:31 P.M.) (Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

At tonight's closed session, the Board voted to ratify the appointment of the following public employee contract, which is subject to contractual agreement by the Chancellor:

1. Recommendation to ratify the Chancellor's approval of the appointment of Myron Jordan as Interim Vice President of Instruction, College of Alameda, effective January 17, 2017 through June 30, 2017 at \$142,296 annually.

AYES: 7 NOES: 0 ABSTAIN: 0 ABSENT: 0

2. Recommendation to ratify the Chancellor's approval of the appointment of Osafran Okundaye as Interim Project Manager of Maintenance and Operations, District Office, effective January 3, 2017 through March 14, 2017 at \$109,458 annually.

AYES: 7 NOES: 0 ABSTAIN: 0 ABSENT: 0

3. Recommendation to appoint Jason Cole as Vice Chancellor for Information Technology, District Office, effective February 1, 2017 through June 30, 2019 at \$197,025 annually.

AYES: 5 NOES: 1 (Handy) ABSTAIN: 1 (Weinstein) ABSENT: 0

4. The Board voted settlement agreements with Quality Pro Inc, UWA Electric, Inc and Anderson Carpet & Linoleum

AYES: 7 NOES: 0 ABSTAIN: 0 ABSENT: 0

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (6:32 P.M.) At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

[Agenda](#)

MOTION: Motion by Trustee Withrow, second by Trustee Riley to approve the January 24, 2017 board agenda with the following amendments:

-Agenda Items 34, 38, 40 & 41

-Agenda Items 12 & 29 - 30 were moved to the Action Calendar.

-Under Agenda Item 33, the amount should read \$188,460, not \$115,000

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, and Trustee Weinstein.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

APPROVAL OF THE MINUTES (6:35 P.M.)

1. Consider Approval of the Regular Board meeting Minutes of December 13, 2016. Consider approval of the Regular Board meeting Minutes of December 13, 2016. The minutes are posted on Granicus.

Minutes

MOTION: Motion by Trustee Riley, second by Trustee Gonzalez Yuen to approve the Regular Board meeting Minutes of December 13, 2016. The minutes are posted on Granicus.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, and Trustee Weinstein.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

PUBLIC COMMUNICATION (6:37 P.M.) At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

REPORTS (6:52 P.M.) The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)
3. Chancellor's Reports Chancellor's Report Dr. Jowel C. Laguerre Chief of Staff Dr. Yashica J. Crawford

Berkeley City College Ms. Rowena Tomaneng

College of Alameda Dr. Frances White

Laney College Dr. Patricia Stanley

Merritt College Dr. Marie-Elaine Burns

4. Board of Trustees' Reports At this time, members of the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.
5. Peralta Classified Senate Report Presenter: PCS President Timothy Brice

[Report](#)

6. District Academic Senate Report Presenter: DAS President Cleavon Smith

STUDY SESSION PRESENTATIONS

7. Review of June 30, 2016 Annual Audit Report Presenter: Ron Little & Heidi White, Vavrinek, Trine, Day&Co., LLP.
8. Governor's 2017 - 2018 Budget Proposal Presentation Presenters: Ron Little, Vice Chancellor, Finance & Administration
9. Chancellor/Board Goals
10. Review of Oakland Promise Presenters: Tamika Brown, Associate Vice Chancellor, Enrollment Management/David Silver, Oakland Mayor's Office/Matthew Hulse & Rachel Antrobus, East Bay College Fund/Kathy Baugher, Mills College

[PowerPoint Presentation](#)

CONSENT CALENDAR (7:45 P.M.) All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

MOTION: Motion by Trustee Withrow, second by Trustee Riley to approve Consent Calendar Agenda Items 1 - 11, 13 - 28, 31 - 33, 35 - 37, 39 & 42.

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, and Trustee Weinstein.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

BOARD MATTERS

- 11 Consider Ratification for Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor . Laguerre Consider ratification for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
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Charity Clay*

Dakar, Senegal

January 13, 2016 – January 24, 2016

*not being paid by the District

Out of State Travel

12 Consider Approval of Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Mary Beth Benvenuti	New Orleans, LA	February 22, 2017 – February 28, 2017
Sean Brooke	Seoul, Korea	February 26, 2017 – March 3, 2017
Sean Brooke	Kuala Lumpur, Malaysia	March 17, 2017 – March 21, 2017
Sean Brooke	Yangon, Myanmar	March 21, 2017 – March 24, 2017
Sean Brooke	Ho Chi Minh City, Vietnam	March 24, 2017 – March 29, 2017
Charity Clay	Austin, TX	February 20, 2017 – February 22, 2017
Silvia Cortez	Las Vegas, NV	February 27, 2017 – March 2, 2017
Frank Chez	Las Vegas, NV	February 26, 2017 – March 2, 2017
Karen Croley	Las Vegas, NV	February 26, 2017 – March 2, 2017
Rebecca Del Toro	Las Vegas, NV	February 25, 2017 – March 2, 2017
Roderick Fajarda	Las Vegas, NV	February 26, 2017 – March 3, 2017
Janine Fujioka	Middlebury, VT	June 22, 2017 – August 7, 2017
Phillip King	New Orleans, LA	April 21, 2017 – April 25, 2017
Kyu Lee	Las Vegas, NV	February 26, 2017 – March 3, 2017
Jay Rubin	Washington, D.C.	February 8, 2017 – February 12, 2017
Drew Gephart	Chengdu, China	March 7, 2017 – March 9, 2017
Drew Gephart	Xi'An, China	March 9, 2017 – March 10, 2017
Drew Gephart	Beijing China	March 10, 2017 – March 12, 2017

Out of State Travel

MOTION Motion by Trustee Riley, second by Trustee Gonzalez Yuen to approve 12. Consider Approval of N: Out of State Travel pursuant to Board Policy 7400 Presenter: Chancellor Laguerre

Name	Travel Location	Travel Dates
Mary Beth Benvenuti	New Orleans, LA	February 22, 2017 – February 28,
Sean Brooke	Seoul, Korea	February 26, 2017 – March 3, 201
Sean Brooke	Kuala Lumpur, Malaysia	March 17, 2017 – March 21, 2017
Sean Brooke	Yangon, Myanmar	March 21, 2017 – March 24, 2017
Sean Brooke	Ho Chi Minh City, Vietnam	March 24, 2017 – March 29, 2017
Charity Clay	Austin, TX	February 20, 2017 – February 22,
Silvia Cortez	Las Vegas, NV	February 27, 2017 – March 2, 201
Frank Chez	Las Vegas, NV	February 26, 2017 – March 2, 201
Karen Croley	Las Vegas, NV	February 26, 2017 – March 2, 201
Rebecca Del Toro	Las Vegas, NV	February 25, 2017 – March 2, 201
Roderick Fajarda	Las Vegas, NV	February 26, 2017 – March 3, 201

Janine Fujioka	Middlebury, VT	June 22, 2017 – August 7, 2017
Phillip King	New Orleans, LA	April 21, 2017 – April 25, 2017
Kyu Lee	Las Vegas, NV	February 26, 2017 – March 3, 2017
Jay Rubin	Washington, D.C.	February 8, 2017 – February 12, 2017
Drew Gephart	Chengdu, China	March 7, 2017 – March 9, 2017
Drew Gephart	Xi'An, China	March 9, 2017 – March 10, 2017
Drew Gephart	Beijing China	March 10, 2017 – March 12, 2017
AYES:	Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, and Trustee Weinstein.	
NOES:	None	
ABSTAIN:	None	
ABSENT:	None	

The motion passed.

13. Consider Approval of Board Policy 5520, Shower Facilities for Homeless Students Presenter: Chancellor Laguerre Consider Approval of Final Reading of Board Policy 5520, Shower Facilities for Homeless Students. The Chancellor recommends approval.

[BP 5520](#)

14. CCCT Board Election Slate Presenter: Board President Bonilla Included in Trustee packets for consideration and action is a slate of candidates for the CCCT Board of the Community College League of California, due April 25, 2016. The Chancellor recommends approval.

[Background Material](#)

15. Consider Approval of a Contract For Parking Concepts Inc. In The Amount Of \$345,820 Presenter: President Tomaneng Consider Approval of a Contract for Parking Concepts Inc, in the amount of \$345,820. Berkeley City College Is Housed In A Single Building That Does Not Allow For Parking. Parking Concepts Inc. A Privately Owned Facility Will Provide Daily Parking For Faculty, Staff And Visiting PCCD Employees. Parking Concepts Inc. Is Conveniently Located Next To The College. The Facility Has Provided Parking To The Employees Of Berkeley City College For The Last Eleven Years. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Unrestricted General Funds.

[Background Material 1](#)

[Background Material 2](#)

16. Consider Approval of Amendment #2 to the existing Property Management Agreement with LSR Ventures. Presenter: President Tomaneng LSR Ventures' services are needed for two additional months to provide property management services at the newly acquired facility at 2118 Milvia Street for Berkeley City College. The term of the agreement would now continue through February 28, 2017. Contract value for this amendment shall not exceed \$10,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Unrestricted General Funds.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

[Background Material 4](#)

17. Consider approval of the Independent Contractor/Consultant (ICC) addendum with SHM Communications: Consultant Susan May at Merritt College for an additional \$25,000. Presenter: President Burns SHM Communications will continue to provide promotional services to both the general and special population of current and potential Merritt College students by promoting its programs and services. This will include assessing and maintaining web content, creating monthly newsletters and outreach materials, designing brochures for CTE programs and identifying additional promotional venues. The original ICC#20936 has a completion date of June 30, 2017 however, Merritt College would like to request additional funding be added to the initial \$50,000 contract in order to complete further identified projects. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Unrestricted General Funds.

[Background Material 1](#)

[Background Material 2](#)

18. Consider approval of a \$100,000 augmentation to the Laney College Deputy Sector Navigator grant from the Chancellor's office. Presenter: Interim President Levy

Laney College has previously been awarded the Advanced Manufacturing Deputy Sector Navigator (DSN) grant. This is an augmentation to this grant of \$100,000 from 2016-17 Career Technical Education Pathways Program funds. Funds are available from January 1, 2017 - December 31, 2017.

This additional \$100,000 in funds is from the Community College Chancellor's Office as appropriated by the 2016-17 Career Technical Education Pathways Program funds. This funding source will support and improve regional workforce career pathway programs in K-12 and community colleges. The Deputy Sector Navigator grant for Advanced Manufacturing is to be used to coordinate and collaborate regionally, and to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those economies. Funding Source: The original funding for the Deputy Sector Navigator Package grant was available through the SB 1402 (Lieu), Economic and Workforce Development Program.

[Background Material](#)

19. Consider approval of an independent contractor agreement for Sunbelt Controls (ACCO) in an amount not to exceed \$35,662. Presenter: Interim President Levy Consider approval of an Independent Contractor agreement for Sunbelt Controls in an amount not to exceed \$35,662 to provide professional services to develop student trainers for Laney College's Environmental Control Technology program. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: National Science Foundation, BEST Center grant.

[Background Material](#)

20. Consider Approval of Governet/Curricunet Meta Global Curriculum Network Contract in the amount of \$38,000. Presenter: Interim Vice Chancellor Pedraja Consider Approval of a contract with

Governet/Curricunet Meta Global Curriculum Network in the amount of \$38,000. Curricunet, a Governet product, is a software used for data management of academic courses and programs sanctioned by the State Chancellor's Office. Peralta has been using Curricunet since March 2008. Curricunet Meta is used for data management of Academic Courses and Programs, along with Modules for program review and outcome assessment for all four campuses. The District Council on Instruction, Planning and Development (CIPD), along with other shared governance committees have reviewed Curricunet Meta and found it to be appropriate for the needs of Peralta in curriculum, assessment. The contract completion date is June 30, 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Unrestricted General Funds.

[Background Material](#)

21. Consider Ratification of a Contract with the Research and Planning Group in the amount of \$30,000 to conduct research and data analysis for the District Enrollment Management plan. Presenter: Vice Chancellor Ambriz-Galaviz Consider Ratification of a Contract with the Research and Planning Group in the amount of \$30,000 to conduct research and data analysis for the District Enrollment Management plan. The RP Group will secure student-level records and enrollment information from PCCD for the previous ten years. We will work with the district to gather student enrollment records, student demographic and academic (units/college) information. The contract will include PCCD granting the RP Group permission to collect data through the RP Group's secure file transfer protocol (SFTP) site for all enrollments between summer 2006 and spring 2017. Data will be collected in phases to ensure that all of the necessary data points are identified. Once the RP Group receives the data, we will work with the colleges and PCCD personnel to ensure that the data are valid and usable for the analysis. Conduct quantitative analyses that include data points such as service area population compared to student enrollment patterns; and summarize results from a student online survey on retention. After the data files are collected and verified, the RP Group will perform descriptive analyses that include demographic breakdowns of the student enrollment patterns over time with a focus on equity gaps in underserved populations. The contract shall be for the period commencing February 2017 through December 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Institutional Effectiveness Grant.

[Background Material](#)

22. Consider Approval of a contract with the Alameda County Office of Education in the amount of \$51,000 for required data systems development and the tracking and reporting of data for the CA Career Pathways Trust Presenter: Interim Associate Vice Chancellor King Peralta Community College District serves as the fiscal lead in the California Department of Education's \$15 million California Pathways Trust. The Alameda County Office of Education (ACOE) was identified in the grant as the organization that would assist Peralta and its CCPT partners in tracking, collecting, and reporting required data elements to the California Department of Education. The Alameda County Office of Education was also identified as the organization to assist in systems building to support continuous improvement within and across educational systems in the East Bay. ACOE will assist the 11 K12's in the "East Bay Career Pathways Consortium" with tracking, collecting, and reporting of required data for the CA Career Pathways Trust. This contract is in the amount of \$51,000 and will be completed by June 30, 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: California Career Pathways Trust.

[Background Material](#)

HUMAN RESOURCES

23. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees Presenter: Vice Chancellor Largent Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned. Last Name First Name Date of Hire End Date Position Title Site
- | Last Name | First Name | Date of Hire | End Date | Position Title | Site |
|-----------|-------------|--------------|----------|----------------------------------|--|
| Brown | Christopher | 1/25/17 | 6/30/17 | Staff Asst/Admin (General) | |
| Clark | Kayla | 1/25/17 | 6/30/17 | Clerical Assistant II | L Crowley |
| Robert | | 1/25/17 | 4/1/17 | Staff Asst/Athletic Dept | L Doan Bree |
| Epitacio | Robin | 1/25/17 | 6/30/17 | Master Interpreter | All Frahm Casey |
| | | 2/21/17 | 5/26/17 | Senior Clerical Assistant | L Harper Virginia |
| | | | | Buyer | D Hernandez Alegria |
| | | 1/25/17 | 5/25/17 | Inst Asst/ADN Prog Skills | M Hernandez Carlos |
| | | 1/25/17 | 6/30/17 | Senior Clerical Assistant | A Hess Stephanie |
| | | 1/25/17 | 6/30/17 | Senior Clerical Assistant | A Hill Niambi |
| | | 1/25/17 | 6/1/17 | Science Lab Tech/Landscape | M Jacks Debra |
| | | 1/25/17 | 6/30/17 | Student Services Spec | M Lopez Cassandra |
| | | 1/25/17 | 5/31/17 | Clerical Assistant II | D McGriff |
| | | | | Staff Asst/Admin (General) | D McGriff |
| | | 1/25/17 | 4/10/17 | Staff Asst/Instruction | L O'Donnell Joshua |
| | | 1/25/17 | 6/30/17 | Lifeguard | L Oliver Carl |
| | | 1/25/17 | 6/30/17 | Principal Clerk | L Polik Kahli |
| | | 1/25/17 | 6/30/17 | Staff Services Specialist | D Riner Bonnie |
| | | 1/25/17 | 5/31/17 | Senior Clerical Assistant | L Rohozinski Dominica |
| | | 1/25/17 | 6/30/17 | Inst Asst/Machine Technology | L Roque Chaves Marisol |
| | | 1/25/17 | 6/30/17 | Staff Asst/Admin (General) | M Sebhatu Adonay |
| | | 1/25/17 | 5/31/17 | Help Desk Suppt Tech Trainee | D Trowbridge Chanelle |
| | | 1/25/17 | 6/30/17 | Prog Spec/Unspecified (Int'l Ed) | D Tsehai Wessen |
| | | 1/25/17 | 6/30/17 | Staff Asst/Admin (General) | D Williams My |
| | | 1/25/17 | 5/12/17 | Student Personnel Svcs Spec | M Seifikar Anderson Polly |
| | | 1/26/17 | 5/25/17 | Inst Asst IV/DSPS | M "The District has complied with the applicable provisions of the Education Code" |
24. Consider Approval of a Tentative Agreement for regular and short-term (hourly) employees between the District and the International Union of Operating Engineers (IUOE) Local 39. Presenter: Vice Chancellor Largent On November 30, 2016, the District and IUOE Local 39 signed a Tentative Agreement for regular employees and short-term (hourly) employees regarding Article 24.1 Health & Welfare Benefits and Article 26 Pay and Allowance. On December 14, 2016, the members of the International Union of Operating Engineers (IUOE) Local 39 ratified the Tentative Agreement. The Chancellor recommends approval.

[Background Material](#)

25. Consider ratification of the Chancellor's approval of a Contract between the Association of Community College Trustees and the Peralta Community College District for the services of Dr. Audre Levy as the Interim President of Laney College. Presenter: Vice Chancellor Largent Consider ratification of the Chancellor's approval of a Contract between the Association of Community College Trustees (ACCT) and the Peralta Community College District for the services of Dr. Audre Levy as the Interim President of Laney College. This interim appointment shall be ratified for the period commencing January 9, 2017 through March 22, 2017, while the District is recruiting for a new President for Laney College. The total monthly payment by the District to ACCT is \$19,514.10

[Background Material](#)

FINANCIAL SERVICES

26. Review of Purchase Order Report Presenter: Vice Chancellor Little The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All

transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from December 1, 2016 through December 31, 2016, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

[Background Material 1](#)

[Background Material 2](#)

27. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register Presenter: Vice Chancellor Little Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from December 1, 2016 through December 31, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

[Background Material](#)

28. Consider Approval of Budget Transfer Report Presenter: Vice Chancellor Little Consider approval of budget transfer report covering the period from December 1, 2016 through December 31, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

29. Consider Approval of the Nonresident Tuition Fees Presenter: Vice Chancellor Little Consider approval of Resolution #16/17-27 for the 2017-18 nonresident Tuition Fee. Education Code Section 76140 requires the Board of Trustees to annually adopt the nonresident tuition fee for the next year by February 1st. Determination of this fee is based on the District's 2015-16 expense of education as prescribed under the Education code. It is recommended that the Board of Trustees approve the 2017-18 Nonresident Tuition Fee of \$230.00 per semester unit. This fee remains unchanged from 2016-17. The worksheet used to arrive at the nonresident fee is attached. A statement noting that this fee will not be waived is included in the resolution. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

MOTION: Motion by Trustee Gonzalez Yuen, second by Trustee Riley to approve 29. Consider Approval of the Nonresident Tuition Fees Presenter: Vice Chancellor Little

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, and Trustee Weinstein.

NOES: None
ABSTAIN: None
ABSENT: None

The motion passed.

30. Consider Approval of the Nonresident Capital Outlay Fee Presenter: Vice Chancellor Little Consider approval of Resolution #16/17-28 for the 2017-18 Nonresident Capital Outlay Fee. In addition to the nonresident student tuition fee, it is recommended that an additional \$15.00 per semester unit for capital outlay as allowed by Education Code 76141 (A), be charged to nonresident students. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

MOTION: Motion by Trustee Gonzalez Yuen, second by Trustee Riley to approve 30. Consider Approval of the Nonresident Capital Outlay Fee Presenter: Vice Chancellor Little

AYES: Trustee Bonilla, Trustee Gonzalez Yuen, Trustee Handy, Trustee Withrow, Trustee Riley, Trustee Brown, and Trustee Weinstein.

NOES: None

ABSTAIN: None

ABSENT: None

The motion passed.

31. Receive and File Peralta Community College District's June 30, 2016 Annual Audit Report Presenter: Vice Chancellor Little Receive and File Peralta Community College District's June 30, 2016 Annual Audit Report. The June 30, 2016 annual audit report is being presented to the Board of Trustees for acceptance. This annual financial and compliance audit is a requirement under Education Code 84040 and provides for an examination of the District's annual financial statements to assess their fairness and reliability. The audit will be posted on the Budget and Finance website. The Chancellor recommends approval.

[Background Material](#)

32. Receive and File 2015-16 Annual Measure A Financial and Performance Audit Presenter: Vice Chancellor Little Receive and file Peralta Community College District's June 30, 2016 Measure A Financial and Performance Audit. The June 30, 2016 Annual Measure A Financial and Performance Audit is being presented to the Board of Trustees to review and file. This annual financial and performance audit is required under Proposition 39 and the resolution approved by the Board of Trustees authorizing Measure A. The Chancellor recommends approval.

[Background Material 1](#)

[Background Material 2](#)

33. Design Services for the Locker Room / Title IX Women's Athletics project at Laney College Presenter: Vice Chancellor Little Approval is requested to Award a Contract to Taylor Design in the amount of \$115,000 to provide Design Services for Locker Room / Title IX project at Laney College (RFP No. 16-17/10). The Locker Room / Title IX project will remodel a portion of the existing Locker Room

building at Laney College in accordance with a Resolution Agreement reached with the Office of Civil Rights. Fund 63 - Measure A.

[Background Material 1](#)

[Background Material 2](#)

(Agenda Item 34 was removed from the agenda)

FACILITIES

35. Consider a Consulting Contract Award to Steinberg to Update the Existing Districtwide Integrated Educational Facilities and Technology Master Plan (RFP No. 16-17/03). Presenter: Vice Chancellor Ikharo. Approval is requested to approve a consulting services contract to Steinberg to upgrade the Districtwide Integrated Educational Facilities and Technology Master Plan (RFP No. 16-17/03), in the amount not-to-exceed \$600,000. Their scope of work will include preparing a Project Priority Plan, project schedules, and program and construction budgets; provide recommendations and plans to modernize existing facilities, utilities infrastructures, technology gap analysis, new facilities projects; and recommend how the District may accommodate projected growth, operation and maintenance program for new and existing modernized facilities. In compliance with the District's Purchasing Procedures, a competitive solicitation for proposals was issued on November 1st to procure this professional service. Six firms familiar with the California Community College capital construction programs and technology to provide District-wide facilities master planning services were represented at the mandatory meeting and three (3) ultimately submitted proposals. An evaluation team consisting of two representatives from each campus as well as technical staff from the District evaluated the proposals and sat in on interviews. The best value scoring criterion included experience, organizational capacity, professional qualifications, approach, and local participation. The project screening committee evaluated the three (3) proposals submitted by the firms based on the criteria in the RFQ, using the "best value" procurement methodology. The following are the proposal and interview evaluation results.

[Background Material 1](#)

[Background Material 2](#)

36. Consider Approval of a Contracted Services Agreement with the Ray & Associates Cleaning System for Districtwide Deep Cleaning and Waxing Services. Presenter: Vice Chancellor Ikharo. Approval is requested for a contracted services agreement with the Ray & Associates Cleaning System for Districtwide Deep Cleaning and Waxing Services, in the amount not-to-exceed \$27,040. In compliance with the District's Purchasing Procedures, the administration requested 3 quotes from contractors to complete deep cleaning and waxing services at various campus locations. Ray & Associates provided the lowest bid quotes for each project. The contractor completed four (4) separate cleaning projects before school resumed in Fall 2016. PROJECTS FEE
1. College of Alameda Air School - Cleaning, waxing, and scrubbing in Buildings A, B, and A&B. \$13,980
 2. Laney College Library - Restrooms and carpet cleaning \$3300
 3. Laney College and Merritt College Child Care Development Center - Cleaning \$8900
 4. Laney College Arch Lobby - Wax and sealed new flooring \$12,445 TOTAL: \$27,040 The contractor's contract accrued to \$27,040 for the entire work, exceeding the \$25,000 threshold to purchase services

in the 2016/2017 fiscal year. Hence, Board approval is required. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: 30 Day Maintenance Fund.

[Background Material 1](#)

[Background Material 2](#)

37. Consider Approval of a Contracted Services Agreement with Mega Electric & PV, Inc. to Add Power Supply for Electric Water Heaters at Merritt College Child Care Center. Presenter: Vice Chancellor Ikharo. Approval is requested of a contracted services agreement with Mega Electric & PV, Inc. to add power supply for electric water heaters at Merritt College Child Care Center, in the amount not-to-exceed \$8300. This contractor will complete the following scope of work: * Remove existing wires and pull new wires (2 each locations, #10 THHN); * Add 208V, 30A, single phase; * Install new breakers, 30A, 2-pole (2 ea.); * Install disconnect means for water heater (2 ea.); and * Add alternative # 1 (run conduit and pull wires above ceiling). Currently, in the 2016/2017 fiscal year, their total contract has exceeded the \$25,000 threshold for contracted services. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. Funding Source: Child Care Center Reserved Funds.

[Background Material](#)

(Agenda Item 38 was removed from the agenda)

39. Consider Approval of Amendment No. 1 to the Existing Agreement with KOMPAN Inc. for the Purchase and Installation of Playground Equipment for the Merritt College Child Care Center. Presenter: Vice Chancellor Ikharo. Approval is requested of Amendment No. 1 with KOMPAN Inc. for additional work on the Merritt College Child Care Center, in the amount not-to-exceed \$1,192.25. Under this amendment, KOMPAN, Inc. will install a plastic safety curb around the border of the new Merritt Child Care Center playground equipment yard. The original contract (\$76,591.65) was board approved on June 14, 2016. Including this Amendment #1, the contractor's contract amount will be \$77,783.90, exceeding the \$25,000 threshold to purchase goods and services. Hence, Board approval is required. The Chancellor recommends approval. Funding Source: Child Care Center Reserved Funds

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

(Agenda Item 40 was removed from the agenda)

ACTION ITEMS

(Agenda Item 41 was removed from the agenda)

42. Bond List revision #1/2017 Presenter: Vice Chancellor Little Over the last six months the staff has embarked upon an update and re-calibration of previously approved Bond projects. This process included:
 1. Updated forecasts for all projects.

2. An update of program costs through bond completion.
3. An assurance that all funds originally assigned to a college, stay within that college Approval is requested to align Measure A and Measure E project budgets with current needs and projects for College of Alameda, Berkeley City College and District Administration Center/Districtwide.

[Background Material 1](#)

[Background Material 2](#)

[Background Material 3](#)

ANNOUNCEMENTS

1. **The next regular Board meeting will be held on February 21st at the District Offices.**
2. **The Board wishes our students a wonderful semester.**

ADJOURNMENT Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.

Meeting adjourned at 9:30p.m.

Jowel C. Laguerre, Ph.D., Chancellor
Secretary to the Board of Trustees
PERALTA COMMUNITY COLLEGE DISTRICT