



PERALTA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Study Session

Tuesday, January 24, 2017

5:00 p.m. Closed Session

6:30 p.m. Public Session

333 East 8th Street

Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/meetings-votelog/>

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

AGENDA

PUBLIC COMMENT ON CLOSED SESSION MATTERS (6:30 p.m.)

CLOSED SESSION (5:00 p.m.)

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.

- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases)

Public Employee Appointment (Government Code Section 54957)

- Recommendation to ratify the Chancellor's approval of the appointment of the Interim Vice President of Instruction, College of Alameda.
- Recommendation to ratify the Chancellor's approval of the appointment of the Interim Project Manager of Maintenance and Operations, District Office.
- Recommendation to appoint the Vice Chancellor for Information Technology, District Office.

Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Chancellor

Public Employee Discipline/Dismissal/Release (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

OPEN SESSION (6:30 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Bonilla Pr_ Ab_, Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Weinstein Pr_ Ab_, Handy Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab_, and, Student Trustee Cruz Pr_ Ab_ and Student Trustee Price Pr_Ab_.

REPORT OF ACTION TAKEN IN CLOSED SESSION (6:31 P.M.)

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue) (6:32 P.M.)

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

APPROVAL OF THE MINUTES (6:35 P.M.)

1. Consider Approval of the Regular Board meeting Minutes of December 13, 2016.

Consider approval of the Regular Board meeting Minutes of December 13, 2016. The minutes are posted on Granicus.

PUBLIC COMMUNICATION (6:37 P.M.)

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings. <http://web.peralta.edu/trustees/board-policies/>

REPORTS (6:52 P.M.)

The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting. All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. Associated Student Government Reports

Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

3. Chancellor's Reports

Chancellor's Report Dr. Jowel C. Laguerre

Chief of Staff Dr. Yashica J. Crawford

Vice Chancellors' Reports

| | |
|--|--------------------------|
| Academic Affairs | Dr. Luis Pedraja |
| Education Services | Dr. Michael Orkin |
| Finance | Mr. Ronald Little |
| General Services | Dr. Sadiq Ikhara |
| Human Resources | Dr. Trudy Largent |
| Strategic Partnerships/ Advancement | Dr. Elñora Webb |
| Student Services | Dr. Norma Ambriz-Galaviz |

College Presidents' Reports

| | |
|-----------------------|------------------------|
| Berkeley City College | Ms. Rowena Tomaneng |
| College of Alameda | Dr. Frances White |
| Laney College | Dr. Patricia Stanley |
| Merritt College | Dr. Marie-Elaine Burns |

4. Board of Trustees' Reports

At this time, members of the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. Peralta Classified Senate Report **Presenter: PCS President Timothy Brice**

6. District Academic Senate Report **Presenter: DAS President Cleavon Smith**

STUDY SESSION PRESENTATIONS

7. Review of June 30, 2016 Annual Audit Report **Presenter: Ron Little & Heidi White, Vavrinek, Trine, Day&Co., LLP.**

8. Governor's 2017 – 2018 Budget Proposal Presentation **Presenters: Ron Little, Vice Chancellor, Finance & Administration**

9. Chancellor/Board Goals

10. Review of Oakland Promise **Presenters: Tamika Brown, Associate Vice Chancellor, Enrollment Management/David Silver, Oakland Mayor's Office/Matthew Hulse & Rachel Antrobus, East Bay College Fund/Kathy Baugher, Mills College**

CONSENT CALENDAR (7:45 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

BOARD MATTERS

11. Consider *Ratification* for Out of State Travel pursuant to Board Policy 7400
Presenter: Chancellor Laguerre

Consider *ratification* for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

| Name | Travel Location | Travel Dates |
|---------------|-----------------|-------------------------------------|
| Charity Clay* | Dakar, Senegal | January 13, 2016 – January 24, 2016 |

**not being paid by the District*

12. Consider Approval of Out of State Travel pursuant to Board Policy 7400
Presenter: Chancellor Laguerre

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

| Name | Travel Location | Travel Dates |
|---------------------|---------------------------|---------------------------------------|
| Mary Beth Benvenuti | New Orleans, LA | February 22, 2017 – February 28, 2017 |
| Sean Brooke | Seoul, Korea | February 26, 2017 – March 3, 2017 |
| Sean Brooke | Kuala Lumpur, Malaysia | March 17, 2017 – March 21, 2017 |
| Sean Brooke | Yangon, Myanmar | March 21, 2017 – March 24, 2017 |
| Sean Brooke | Ho Chi Minh City, Vietnam | March 24, 2017 – March 29, 2017 |
| Charity Clay | Austin, TX | February 20, 2017 – February 22, 2017 |
| Silvia Cortez | Las Vegas, NV | February 27, 2017 – March 2, 2017 |
| Frank Chez | Las Vegas, NV | February 26, 2017 – March 2, 2017 |
| Karen Croley | Las Vegas, NV | February 26, 2017 – March 2, 2017 |
| Rebecca Del Toro | Las Vegas, NV | February 25, 2017 – March 2, 2017 |
| Roderick Fajarda | Las Vegas, NV | February 26, 2017 – March 3, 2017 |
| Janine Fujioka | Middlebury, VT | June 22, 2017 – August 7, 2017 |
| Phillip King | New Orleans, LA | April 21, 2017 – April 25, 2017 |
| Kyu Lee | Las Vegas, NV | February 26, 2017 – March 3, 2017 |
| Jay Rubin | Washington, D.C. | February 8, 2017 – February 12, 2017 |
| Drew Gephart | Chengdu, China | March 7, 2017 – March 9, 2017 |

| | | |
|--------------|---------------|---------------------------------|
| Drew Gephart | Xi'An, China | March 9, 2017 – March 10, 2017 |
| Drew Gephart | Beijing China | March 10, 2017 – March 12, 2017 |

13. Consider Approval of Board Policy 5520, Shower Facilities for Homeless Students
Presenter: Chancellor Laguerre

Consider Approval of Final Reading of Board Policy 5520, Shower Facilities for Homeless Students. The Chancellor recommends approval.

14. CCCT Board Election Slate **Presenter: Board President Bonilla**

Included in Trustee packets for consideration and action is a slate of candidates for the CCCT Board of the Community College League of California, due April 25, 2016. The Chancellor recommends approval.

EDUCATIONAL SERVICES

15. Consider Approval of a Contract For Parking Concepts Inc. In The Amount Of \$345,820 **Presenter: President Tomaneng**

Consider Approval of a Contract for Parking Concepts Inc, in the amount of \$345,820. Berkeley City College Is Housed In A Single Building That Does Not Allow For Parking. Parking Concepts Inc. A Privately Owned Facility Will Provide Daily Parking For Faculty, Staff And Visiting PCCD Employees. Parking Concepts Inc. Is Conveniently Located Next To The College. The Facility Has Provided Parking To The Employees Of Berkeley City College For The Last Eleven Years. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Unrestricted General Funds.**

16. Consider Approval of Amendment #2 to the existing Property Management Agreement with LSR Ventures. **Presenter: President Tomaneng**

LSR Ventures' services are needed for two additional months to provide property management services at the newly acquired facility at 2118 Milvia Street for Berkeley City College. The term of the agreement would now continue through February 28, 2017. Contract value for this amendment shall not exceed \$10,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Unrestricted General Funds.**

17. Consider approval of the Independent Contractor/Consultant (ICC) addendum with SHM Communications: Consultant Susan May at Merritt College for an additional \$25,000. **Presenter: President Burns**

SHM Communications will continue to provide promotional services to both the general and special population of current and potential Merritt College students by

promoting its programs and services. This will include assessing and maintaining web content, creating monthly newsletters and outreach materials, designing brochures for CTE programs and identifying additional promotional venues. The original ICC#20936 has a completion date of June 30, 2017 however, Merritt College would like to request additional funding be added to the initial \$50,000 contract in order to complete further identified projects. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Unrestricted General Funds.**

18. Consider approval of a \$100,000 augmentation to the Laney College Deputy Sector Navigator grant from the Chancellor's office. **Presenter: Interim President Levy**

Laney College has previously been awarded the Advanced Manufacturing Deputy Sector Navigator (DSN) grant. This is an augmentation to this grant of \$100,000 from 2016-17 Career Technical Education Pathways Program funds. Funds are available from January 1, 2017 – December 31, 2017.

This additional \$100,000 in funds is from the Community College Chancellor's Office as appropriated by the 2016-17 Career Technical Education Pathways Program funds. This funding source will support and improve regional workforce career pathway programs in K-12 and community colleges.

The Deputy Sector Navigator grant for Advanced Manufacturing is to be used to coordinate and collaborate regionally, and to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Investment Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways for the regional community into those economies. **Funding Source: The original funding for the Deputy Sector Navigator Package grant was available through the SB 1402 (Lieu), Economic and Workforce Development Program.**

19. Consider approval of an independent contractor agreement for Sunbelt Controls (ACCO) in an amount not to exceed \$35,662. **Presenter: Interim President Levy**

Consider approval of an Independent Contractor agreement for Sunbelt Controls in an amount not to exceed \$35,662 to provide professional services to develop student trainers for Laney College's Environmental Control Technology program. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: National Science Foundation, BEST Center grant.**

20. Consider Approval of Governet/Curricunet Meta Global Curriculum Network Contract in the amount of \$38,000. **Presenter: Interim Vice Chancellor Pedraja**

Consider Approval of a contract with Governet/Curricunet Meta Global Curriculum Network in the amount of \$38,000. Curricunet, a Governet product, is a software used for data management of academic courses and programs sanctioned by the State Chancellor's Office. Peralta has been using Curricunet since March 2008. Curricunet Meta is used for data management of Academic Courses and Programs, along with Modules for program review and outcome assessment for all four campuses. The District Council on Instruction, Planning and Development (CIPD), along with other shared governance committees have reviewed Curricunet Meta and found it to be appropriate for the needs of Peralta in curriculum, assessment. The contract completion date is June 30, 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Unrestricted General Funds.**

21. Consider Ratification of a Contract with the Research and Planning Group in the amount of \$30,000 to conduct research and data analysis for the District Enrollment Management plan. **Presenter: Vice Chancellor Ambriz-Galaviz**

Consider Ratification of a Contract with the Research and Planning Group in the amount of \$30,000 to conduct research and data analysis for the District Enrollment Management plan.

The RP Group will secure student-level records and enrollment information from PCCD for the previous ten years. We will work with the district to gather student enrollment records, student demographic and academic (units/college) information. The contract will include PCCD granting the RP Group permission to collect data through the RP Group's secure file transfer protocol (SFTP) site for all enrollments between summer 2006 and spring 2017. Data will be collected in phases to ensure that all of the necessary data points are identified. Once the RP Group receives the data, we will work with the colleges and PCCD personnel to ensure that the data are valid and usable for the analysis. Conduct quantitative analyses that include data points such as service area population compared to student enrollment patterns; and summarize results from a student online survey on retention.

After the data files are collected and verified, the RP Group will perform descriptive analyses that include demographic breakdowns of the student enrollment patterns over time with a focus on equity gaps in underserved populations. The contract shall be for the period commencing February 2017 through December 2017.

All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Institutional Effectiveness Grant.**

22. Consider Approval of a contract with the Alameda County Office of Education in the amount of \$51,000 for required data systems development and the tracking and reporting of data for the CA Career Pathways Trust **Presenter: Interim Associate Vice Chancellor King**

Peralta Community College District serves as the fiscal lead in the California Department of Education’s \$15 million California Pathways Trust. The Alameda County Office of Education (ACOE) was identified in the grant as the organization that would assist Peralta and its CCPT partners in tracking, collecting, and reporting required data elements to the California Department of Education. The Alameda County Office of Education was also identified as the organization to assist in systems building to support continuous improvement within and across educational systems in the East Bay.

ACOE will assist the 11 K12’s in the “East Bay Career Pathways Consortium” with tracking, collecting, and reporting of required data for the CA Career Pathways Trust. This contract is in the amount of \$51,000 and will be completed by June 30, 2017. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: California Career Pathways Trust.**

HUMAN RESOURCES

23. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned.

| Last Name | First Name | Date of Hire | End Date | Position Title | Site |
|-----------|-------------|--------------|----------|-------------------------------|------|
| Brown | Christopher | 1/25/17 | 6/30/17 | Staff Asst/Admin (General) | L |
| Clark | Kayla | 1/25/17 | 6/30/17 | Clerical Assistant II | L |
| Crowley | Robert | 1/25/17 | 4/1/17 | Staff Asst/Athletic Dept | L |
| Doan | Bree | 1/25/17 | 6/30/17 | International Studt Sppt Spec | D |
| Epitacio | Robin | 1/25/17 | 6/30/17 | Master Interpreter | All |
| Frahm | Casey | 2/21/17 | 5/26/17 | Senior Clerical Assistant | L |
| Harper | Virginia | 1/25/17 | 6/30/17 | Buyer | D |
| Hernandez | Alegria | 1/25/17 | 5/25/17 | Inst Asst/ADN Prog Skills | M |
| Hernandez | Carlos | 1/25/17 | 6/30/17 | Senior Clerical Assistant | A |
| Hess | Stephanie | 1/25/17 | 6/30/17 | Senior Clerical Assistant | A |
| Hill | Niambi | 1/25/17 | 6/1/17 | Science Lab Tech/Landscape | M |
| Jacks | Debra | 1/25/17 | 6/30/17 | Student Services Spec | M |
| Lopez | Cassandra | 1/25/17 | 5/31/17 | Clerical Assistant II | M |
| Luthi | Zora | 1/25/17 | 6/30/17 | Staff Asst/Admin (General) | D |

| | | | | | |
|-------------------|----------|---------|---------|----------------------------------|---|
| McGriff | Traci | 1/25/17 | 4/10/17 | Staff Asst/Instruction | L |
| O'Donnell | Joshua | 1/25/17 | 6/30/17 | Lifeguard | L |
| Oliver | Carl | 1/25/17 | 6/30/17 | Principal Clerk | L |
| Polik | Kahli | 1/25/17 | 6/30/17 | Staff Services Specialist | D |
| Riner | Bonnie | 1/25/17 | 5/31/17 | Senior Clerical Assistant | L |
| Rohozinski | Dominica | 1/25/17 | 6/30/17 | Inst Asst/Machine Technology | L |
| Roque Chaves | Marisol | 1/25/17 | 6/30/17 | Staff Asst/Admin (General) | M |
| Sebhatu | Adonay | 1/25/17 | 5/31/17 | Help Desk Suppt Tech Trainee | D |
| Trowbridge | Chanelle | 1/25/17 | 6/30/17 | Prog Spec/Unspecified (Int'l Ed) | D |
| Tsehai | Wessen | 1/25/17 | 6/30/17 | Staff Asst/Admin (General) | D |
| Williams | My | 1/25/17 | 5/12/17 | Student Personnel Svcs Spec | M |
| Seifikar Anderson | Polly | 1/26/17 | 5/25/17 | Inst Asst IV/DSPS | M |

“The District has complied with the applicable provisions of the Education Code”

24. Consider Approval of a Tentative Agreement for regular and short-term (hourly) employees between the District and the International Union of Operating Engineers (IUOE) Local 39. Presenter: Vice Chancellor Largent

On November 30, 2016, the District and IUOE Local 39 signed a Tentative Agreement for regular employees and short-term (hourly) employees regarding Article 24.1 Health & Welfare Benefits and Article 26 Pay and Allowance.

On December 14, 2016, the members of the International Union of Operating Engineers (IUOE) Local 39 ratified the Tentative Agreement. The Chancellor recommends approval.

25. Consider ratification of the Chancellor’s approval of a Contract between the Association of Community College Trustees and the Peralta Community College District for the services of Dr. Audre Levy as the Interim President of Laney College. Presenter: Vice Chancellor Largent

Consider ratification of the Chancellor’s approval of a Contract between the Association of Community College Trustees (ACCT) and the Peralta Community College District for the services of Dr. Audre Levy as the Interim President of Laney College. This interim appointment shall be ratified for the period commencing January 9, 2017 through March 22, 2017, while the District is recruiting for a new President for Laney College. The total monthly payment by the District to ACCT is \$19,514.10

FINANCIAL SERVICES

26. Review of Purchase Order Report **Presenter: Vice Chancellor Little**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from December 1, 2016 through December 31, 2016, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

27. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register **Presenter: Vice Chancellor Little**

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from December 1, 2016 through December 31, 2016. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

28. Consider Approval of Budget Transfer Report **Presenter: Vice Chancellor Little**

Consider approval of budget transfer report covering the period from December 1, 2016 through December 31, 2016. California Code of Regulations Section 58307 limits the District's expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District's annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges' or District's departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 8, 2015. The Chancellor recommends approval.

29. Consider Approval of the Nonresident Tuition Fees **Presenter: Vice Chancellor Little**

Consider approval of Resolution #16/17-27 for the 2017-18 nonresident Tuition Fee. Education Code Section 76140 requires the Board of Trustees to annually adopt the nonresident tuition fee for the next year by February 1st. Determination of this fee is based on the District's 2015-16 expense of education as prescribed under the Education code. It is recommended that the Board of Trustees approve the 2017-18 Nonresident Tuition Fee of **\$230.00** per semester unit. This fee remains unchanged from 2016-17. The worksheet used to arrive at the nonresident fee is attached. A statement noting that this fee will not be waived is included in the resolution. The Chancellor recommends approval.

30. Consider Approval of the Nonresident Capital Outlay Fee **Presenter: Vice Chancellor Little**

Consider approval of Resolution #16/17-28 for the 2017-18 Nonresident Capital Outlay Fee. In addition to the nonresident student tuition fee, it is recommended that an additional **\$15.00** per semester unit for capital outlay as allowed by Education Code 76141 (A), be charged to nonresident students. The Chancellor recommends approval.

31. Receive and File Peralta Community College District's June 30, 2016 Annual Audit Report **Presenter: Vice Chancellor Little**

Receive and File Peralta Community College District's June 30, 2016 Annual Audit Report. The June 30, 2016 annual audit report is being presented to the Board of Trustees for acceptance. This annual financial and compliance audit is a requirement under Education Code 84040 and provides for an examination of the District's annual financial statements to assess their fairness and reliability. The audit will be posted on the Budget and Finance website. The Chancellor recommends approval.

32. Receive and File 2015-16 Annual Measure A Financial and Performance Audit **Presenter: Vice Chancellor Little**

Receive and file Peralta Community College District's June 30, 2016 Measure A Financial and Performance Audit. The June 30, 2016 Annual Measure A Financial and Performance Audit is being presented to the Board of Trustees to review and file. This annual financial and performance audit is required under Proposition 39 and the resolution approved by the Board of Trustees authorizing Measure A. The Chancellor recommends approval.

33. Design Services for the Locker Room / Title IX Women's Athletics project at Laney College **Presenter: Vice Chancellor Little**

Approval is requested to Award a Contract to Taylor Design in the amount of \$115,000 to provide Design Services for Locker Room / Title IX project at Laney College (RFP No. 16-17/10). The Locker Room / Title IX project will remodel a portion of the existing Locker Room building at Laney College in accordance with a Resolution Agreement reached with the Office of Civil Rights. Fund 63 - Measure A.

34. Consider Approval of a Contract with Amy Skewes-Cox for the amount of \$80,000 to provide CEQA services for the new Center for Liberal Arts at COA and thereafter Districtwide. **Presenter: Vice Chancellor Little**

Approval is requested to award and enter into a professional services contract with Amy O. Skewes-Cox, AIPC Environmental Planner for \$80,000 in response to (RFP No. 16-17/11). Under this agreement, Ms. Cox will provide the required

California Environmental Quality Act or CEQA documents for the New Center for Liberal Arts at College of Alameda (COA). Six proposals were received from professional CEQA Consulting firms relating to selection and development of new sites for the construction of facilities, additions, and modernization of existing facilities to serve as a consultant to the District on various environmental issues. The six proposals received were evaluated by a selection committee that included representatives from Capital Projects, COA, and Laney. Laney and COA are the two main campuses that require immediate CEQA services and have the next two major projects scheduled. From the six proposals submitted, three firms were selected for to participate in the final interviews. The final selection to recommend to the Board is a small, woman owned business with local sub-consultants in Emeryville, CA.

| EVALUATIONS | | |
|---------------------|------------------------------------|------------------|
| CONSULTANTS | STEERING COMMITTEE PROPOSAL SCORES | LOCATION |
| Amy Skewes-Cox | 86 | Ross, Emeryville |
| Placeworks | 85 | Berkeley |
| Garcia & Associates | 82.5 | Oakland |
| Dudek | 82 | Santa Cruz |
| Rincon | 80.5 | Oakland |
| David J Powers | 80 | San Jose |

FACILITIES

35. Consider a Consulting Contract Award to Steinberg to Update the Existing Districtwide Integrated Educational Facilities and Technology Master Plan (RFP No. 16-17/03). **Presenter: Vice Chancellor Ikharo.**

Approval is requested to approve a consulting services contract to Steinberg to upgrade the Districtwide Integrated Educational Facilities and Technology Master Plan (RFP No. 16-17/03), in the amount not-to-exceed \$600,000. Their scope of work will include preparing a Project Priority Plan, project schedules, and program and construction budgets; provide recommendations and plans to modernize existing facilities, utilities infrastructures, technology gap analysis, new facilities projects; and recommend how the District may accommodate projected growth, operation and maintenance program for new and existing modernized facilities.

In compliance with the District's Purchasing Procedures, a competitive solicitation for proposals was issued on November 1st to procure this professional service. Six firms familiar with the California Community College capital construction programs and technology to provide District-wide facilities master planning services were represented at the mandatory meeting and three (3) ultimately submitted proposals. An evaluation team consisting of two representatives from each campus as well as technical staff from the District evaluated the proposals and sat in on interviews. The best value scoring criteria included experience,

organizational capacity, professional qualifications, approach, and local participation. The project screening committee evaluated the three (3) proposals submitted by the firms based on the criteria in the RFQ, using the “best value” procurement methodology. The following are the proposal and interview evaluation results.

| EVALUATIONS | | | |
|----------------|------------------------------------|----------------------|------------------|
| CONSULTANTS | STEERING COMMITTEE PROPOSAL SCORES | INTERVIEW EVALUATION | LOCATION |
| Steinberg | 630 | 573.5 | San Jose, CA |
| TBP | 549 | 515 | Walnut Creek, CA |
| WLC Architects | 454 | 493.5 | Berkeley, CA |

Steinberg received the highest points of 630 on the proposal evaluation by the steering committee and 573.5 on the interview evaluation. Robert Barthelman is the principal-in-charge of the company, located in San Jose, CA. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Measure A and E, Fund 61, and Future Bond Funds**

36. Consider Approval of a Contracted Services Agreement with the Ray & Associates Cleaning System for Districtwide Deep Cleaning and Waxing Services. **Presenter: Vice Chancellor Ikharo.**

Approval is requested for a contracted services agreement with the Ray & Associates Cleaning System for Districtwide Deep Cleaning and Waxing Services, in the amount not-to-exceed \$27,040. In compliance with the District’s Purchasing Procedures, the administration requested 3 quotes from contractors to complete deep cleaning and waxing services at various campus locations. Ray & Associates provided the lowest bid quotes for each project. The contractor completed four (4) separate cleaning projects before school resumed in Fall 2016.

| PROJECTS | FEE |
|--|-----------------|
| 1. College of Alameda Air School – Cleaning, waxing, and scrubbing in Buildings A, B, and A&B. | \$13,980 |
| 2. Laney College Library – Restrooms and carpet cleaning | \$3300 |
| 3. Laney College and Merritt College Child Care Development Center – Cleaning | \$8900 |
| 4. Laney College Arch Lobby – Was and sealed new flooring | \$12,445 |
| TOTAL: | \$27,040 |

The contractor’s contract accrued to \$27,040 for the entire work, exceeding the \$25,000 threshold to purchase services in the 2016/2017 fiscal year. Hence,

Board approval is required. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: 30 Day Maintenance Fund.**

37. Consider Approval of a Contracted Services Agreement with Mega Electric & PV, Inc. to Add Power Supply for Electric Water Heaters at Merritt College Child Care Center. **Presenter: Vice Chancellor Ikharo.**

Approval is requested of a contracted services agreement with Mega Electric & PV, Inc. to add power supply for electric water heaters at Merritt College Child Care Center, in the amount not-to-exceed \$8300. This contractor will complete the following scope of work:

- Remove existing wires and pull new wires (2 each locations, #10 THHN);
- Add 208V, 30A, single phase;
- Install new breakers, 30A, 2-pole (2 ea.);
- Install disconnect means for water heater (2 ea.); and
- Add alternative # 1 (run conduit and pull wires above ceiling).

Currently, in the 2016/2017 fiscal year, their total contract has exceeded the \$25,000 threshold for contracted services. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Child Care Center Reserved Funds.**

38. Consider Approval of Amendment #1 to the Existing Agreement with N.S. Construction & Painting for the Districtwide Interior and Exterior Painting and General Construction Work. **Presenter: Vice Chancellor Ikharo.**

Approval is requested to approve Amendment #1 with N.S. Construction & Painting for the Districtwide Interior and Exterior Painting and General Construction Work, in the amount of \$29,359. Pursuant to the Public Contract Code and/or the District's Administrative Procedure 6340, one (1) quote is only required for each project between \$2,500 to \$10,000 thresholds. The administration asked the contractor to complete five (5) individual projects, each with a project cost less than the \$10,000 threshold. These projects were completed last summer before school resumed in Fall 2016.

| PROJECTS | FEE |
|--|--------------------|
| 5. Painting at Berkeley City College | \$8000.00 |
| 6. Painting of Police Department Offices | \$2600.00 |
| 7. Bathroom Upgrades in District Building (Purchasing Department's bathrooms) | \$5345.00 |
| 8. Bathroom Upgrades in A&R Building | \$5181.00 |
| 9. Flooring, Bathroom Upgrades at District Building (Main Administrative Center) | \$8233.00 |
| TOTAL: | \$29,359.00 |

Including the original agreement (\$9999), their total contract has exceeded the \$25,000 threshold for contracted services in this fiscal year. All Board approved

contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: 30 Day Maintenance Fund.**

39. Consider Approval of Amendment No. 1 to the Existing Agreement with KOMPAN Inc. for the Purchase and Installation of Playground Equipment for the Merritt College Child Care Center. **Presenter: Vice Chancellor Ikharo.**

Approval is requested of Amendment No. 1 with KOMPAN Inc. for additional work on the Merritt College Child Care Center, in the amount not-to-exceed \$1,192.25. Under this amendment, KOMPAN, Inc. will install a plastic safety curb around the border of the new Merritt Child Care Center playground equipment yard. The original contract (\$76,591.65) was board approved on June 14, 2016. Including this Amendment #1, the contractor's contract amount will be \$77,783.90, exceeding the \$25,000 threshold to purchase goods and services. Hence, Board approval is required. The Chancellor recommends approval. **Funding Source: Child Care Center Reserved Funds**

40. Consider Approval of Amendment #1 to an Existing Contracted Services Agreement with Seifert & Festus Enterprise for Districtwide General Construction Work. **Presenter: Vice Chancellor Ikharo.**

Approval is requested of Amendment #1 an existing contracted services agreement with Seifert & Festus Enterprise for Districtwide General Construction Work, in the amount not-to-exceed \$6475. They provided all necessary labor, materials, general liability, worker compensations and incidentals to perform the scope of work in compliance with California Building Codes. The contractor completed the following scope of work.

| | |
|---|---------------|
| 1. Applied dry-erase primer and paint the wall in Dr. Webb's office | \$1175 |
| 2. Sound-proof existing interior metal-framed wall; modified and augmented metal framing with wood crippling and extensions to strengthen and anchor wall; removed electrical and computer outlets; re-installed in new framed window, installed insulation and compressed sound proof board; and primed and paint the walls. | \$5300 |
| TOTAL: | \$6475 |

Their original contract amount was \$24,999. If this Amendment #1 is approved, their total contract will exceed the \$25,000 threshold for contracted services, requiring Board approval. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Fund.**

ACTION ITEMS

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

41. Award Contract for Design-Build Services to Overaa/Noll & Tam for the New Center for Liberal Arts **Presenter: Vice Chancellor Little**

Approval is requested to Award a Contract to Overaa/Noll & Tam in the amount of \$31,465,000.00 to provide Design-Build Services for New Center for Liberal Arts (RFQ-P No. 16-17/05). The selected firm will design and build the project given the space program and technical requirements issues during the proposal process. Selection for award of the contract was two-phased: development of a shortlist of three top qualified teams (RFQ, 6 proposals were received), followed by a best value selection on multiple factors including design, quality, creativity meeting desired elements, and project team (RFP). The RFP was developed by the department of Capital Projects in collaboration with the COA executive team, faculty/user group steering committee, facilities committee, and District departments of purchasing, maintenance + operations, planning, sustainability, and IT. An external advisory group of various technical consultants and legal counsel also contributed. Final selection was made through a robust multi-stakeholder process.

42. Bond List revision #1/2017 **Presenter: Vice Chancellor Little**

Over the last six months the staff has embarked upon an update and re-calibration of previously approved Bond projects. This process included:

1. Updated forecasts for all projects.
2. An update of program costs through bond completion.
3. An assurance that all funds originally assigned to a college, stay within that college

Approval is requested to align Measure A and Measure E project budgets with current needs and projects for College of Alameda, Berkeley City College and District Administration Center/Districtwide.

ANNOUNCEMENTS

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.

STUDY SESSION PRESENTATIONS (8:00 P.M.)

43. Review of June 30, 2016 Annual Audit Report **Presenter: Ron Little & Heidi White, Vavrinek, Trine, Day&Co., LLP.**
44. Governor's 2017 – 2018 Budget Proposal Presentation **Presenters: Ron Little, Vice Chancellor, Finance & Administration**
45. Review of Dual Enrollment **Presenter: Dr. Luis Pedraja, Interim Vice Chancellor, Academic Affairs**
46. Technology Facility Master Plan **Presenter: Dr. Sadiq Ikharo, Vice Chancellor, General Services**
47. Chancellor/Board Goals
48. Review of Oakland Promise **Presenters: Tamika Brown, Associate Vice Chancellor, Enrollment Management/David Silver, Oakland Mayor's Office/Matthew Hulse & Rachel Antrobus, East Bay College Fund/Kathy Baugher, Mills College**