



PERALTA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, February 21, 2017

5:00 p.m. Closed Session

7:00 p.m. Public Session

333 East 8th Street

Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/meetings-votelog/>

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

AGENDA

PUBLIC COMMENT ON CLOSED SESSION MATTERS (5:00 p.m.)

CLOSED SESSION (5:00 p.m.)

Topics to be discussed include:

Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.

- Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases)

Public Employee Appointment (Government Code Section 54957) (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Recommendation to ratify the Chancellor's appointment of Interim Director of Facilities & Operations, District Office.
- Recommendation to appoint Interim Director of Workforce & Economic Development, District Office.
- Recommendation to appoint President of Laney College.

Recommendation to extend Employment Contracts:

- Budget Director, District Office
- Interim Director of Student Activities & Campus Life, Laney College
- Interim Associate Dean of Educational Success – Grant-funded, College of Alameda
- Director of Business & Administrative Services, College of Alameda
- Dean of Special Programs & Grants, Merritt College
- Dean of Liberal Arts & Applied Sciences, Berkeley City College
- Dean of Academic & Student Affairs – Career & Technical Education, Laney College
- Special Assistant to the Chancellor and Chief of Staff, District Office
- Director of Business & Administrative Services, Merritt College
- Director of Workforce Systems, College of Alameda
- Dean of Math, Science & Applied Technology, Berkeley City College
- International Services Manager, District Office
- Interim Associate Dean of Educational Success – Grant-funded, Laney College
- Interim Director for Northern Alameda Consortium for Adult Education – Grant-funded, District Office
- Interim Associate Vice Chancellor, Workforce Development and Continuing Education, District Office
- Vice Chancellor for Human Resources & Employee Relations, District Office
- Dean of Academic & Student Affairs – Community Leadership & Civic Engagement, Laney College
- Interim Director of Human Resources, District Office.
- Director of Payroll Services, District Office
- Dean of Academic & Student Affairs – Mathematics and Sciences, Laney College
- Interim Associate Dean of Educational Success – Grant-funded, Berkeley City College
- Director of Student Activities & Campus Life, Berkeley City College
- Director of Business & Administrative Services, Berkeley City College
- Interim Budget Director (WDCE) – Grant-funded, District Office
- Interim Associate Dean of Educational Success – Grant-funded, Merritt College
- Food Service Manager, Laney College

- Director of Gateway to College, Laney College
- Interim Director of Student Activities & Campus Life, Berkeley City College
- Interim Dean of Student Services, Laney College
- Director of Student Activities & Campus Life, Laney College
- BEST Director – Grant-funded, Laney College

Public Employee Discipline/Dismissal/Release

Public Employee Evaluation (The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.)

- Chancellor

OPEN SESSION (7:00 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Bonilla Pr_ Ab_, Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Weinstein Pr_ Ab_, Handy Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab_, and, Student Trustee Cruz Pr_ Ab_ and Student Trustee Price Pr_Ab_.

REPORT OF ACTION TAKEN IN CLOSED SESSION

(Any public employee contracts are subject to contractual agreement by the Chancellor, and provided salaries are for informational purposes only.)

APPROVAL OF THE AGENDA (Please state the Agenda Item Number and Identify the Issue)

At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board may move to the Action Calendar items with public speakers.

AWARD

- Award presented to Chancellor Laguerre from Alameda County Tobacco Control Coalition.

APPROVAL OF THE MINUTES

1. Consider Approval of the Regular Board meeting Minutes of January 24, 2017.

Consider approval of the Regular Board meeting Minutes of January 24, 2017. The minutes are posted on Granicus.

- P-1 Enrollment Report

General Services	Dr. Sadiq Ikharo	
Human Resources	Dr. Trudy Largent	
Executive Vice Chancellor Advancement	Strategic Partnerships/	Dr. Elñora Webb
Student Services	Dr. Norma Ambriz-Galaviz	

College Presidents' Reports

Berkeley City College	Ms. Rowena Tomaneng
College of Alameda	Mr. Timothy Karas
Laney College	Dr. Audre Levy
Merritt College	Dr. Marie-Elaine Burns

4. Board of Trustees' Reports

At this time, members of the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. Peralta Classified Senate Report

6. District Academic Senate Report **Presenter: DAS President Cleavon Smith**

PRESENTATIONS (7:50 P.M.)

7. College of Alameda New Center for Liberal Arts Presentation (10 minutes)

CONSENT CALENDAR (8:10 P.M.)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

BOARD MATTERS

8. Consider *Ratification* for Out of State Travel pursuant to Board Policy 7400
Presenter: Chancellor Laguerre

Consider *ratification* for Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Ada Clark	Atlanta, GA	November 28, 2016 – December 2, 2016

9. Consider Approval of Out of State Travel pursuant to Board Policy 7400
Presenter: Chancellor Laguerre

Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following faculty:

Name	Travel Location	Travel Dates
Jennifer Ajinga	Columbus, OH	March 24, 2017 – March 29, 2017
Gary Albury	San Antonio, TX	March 10, 2017 – March 15, 2017
Paula Armstead*	Maryland North Carolina Pennsylvania Virginia West Virginia	April 9, 2017 – April 14, 2017
Laurie Brion	Seattle, WA	March 21, 2017 – March 25, 2017
Joyce Brown-Willis	Las Vegas, NV	February 26, 2017 – March 2, 2017
Shelley Dykstra	Seattle, WA	March 21, 2017 – March 25, 2017
Herbert Kitchen	San Antonio, TX	March 11, 2017 – March 15, 2017
Jessica Longhurst	Las Vegas, NV	February 27, 2017 – March 2, 2017
Chioma Ndubuisi	Las Vegas, NV	February 26, 2017 – March 2, 2017
Ellen Rosenfield	Seattle, WA	March 21, 2017 – March 25, 2017
James Stein	Las Vegas, NV	April 23, 2017 – April 26, 2017
Tiffany Taylor	San Antonio, TX	March 10, 2017 – March 15, 2017
Teresa Trinh	Las Vegas, NV	February 26, 2017 – March 3, 2017
Elizabeth Wadell	Seattle, WA	March 21, 2017 – March 25, 2017
Charles Washington*	Maryland North Carolina Pennsylvania Virginia West Virginia	April 9, 2017 – April 14, 2017
Gabe Winer	Seattle, WA	March 21, 2017 – March 26, 2017

**Touring Historically Black Colleges through the EST Black College Tour experience.*

10. Consider Approval of First Reading on Proposed Board Policies **Presenter: Chief of Staff Crawford**

The Board will conduct a first reading on the Board Policies. The following policy is presented for review, and will return to a future Board meeting for adoption.

- **BP 3410 Nondiscrimination** – This policy was updated to add a citation related to the U.S. Department of Fair Employment and Housing (DFEH) regulations governing discrimination in employment.
- **BP 3430 Prohibition of Harassment** – This policy was updated to add a citation regarding the DFEH regulations governing discrimination in employment.
- **BP 6300 Fiscal Management** – This policy was updated to include a requirement that a district's CEO establish procedures to satisfy the U.S. Education Department General Administrative Regulations (EDGAR) Second Edition for any federal funds received by the District. Further, the Office of Finance has added a statement that is needed as part of the District's response to a National Science Foundation (NSF) program review, as well as a required update needed for compliance with Uniform Grant Guidance, effective July 1, 2016.
- **BP 6340 Bids and Contracts** – This policy was updated to include a citation regarding the EDGAR Second Edition requirements governing procurement standards.
- **BP 7120 Recruitment and Hiring** – This policy was updated to include the citation for Education Code Section 87458, which addresses the conditions under which an administrator may become a first-year probationary faculty member.
- **BP 7310 Nepotism** – This policy was updated to add "discipline" to the list of items that constitute a personnel decision and to make non-substantive formatting edits.
- **BP 7360 Discipline and Dismissal-Academic Employees** – This policy was revised to add legal citations related to the Education Code provisions governing academic employee discipline and dismissal and to remove a citation from the body of the policy.

11. Consider Approval of Independent Contract Extension for Akerman LLP **Presenter: Chief of Staff Crawford**

Consider Approval of a contract extension with Akerman LLP law firm, the District's legislative advocates, from March 1, 2017 through February 28, 2019, not to exceed \$6,000 per month. Akerman LLP has served the District since 2006, and represents the District on a number of federal matters, including efforts to secure federal appropriations and agency discretionary monies, and has built strategic alliances between Peralta and the federal government. They have assisted the District in receiving millions of dollars in grants and federal stimulus funds by representing our needs in Congress. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Funds.**

EDUCATIONAL SERVICES

12. Consider Approval of Recommendations Regarding the Granting of Tenure and Continued Probationary Status **Presenter: Vice Chancellor Pedraja**

The Tenure Review Committees (TRCs) of the District have essentially completed their 2016-17 cycle of evaluations and their recommendations have been forwarded to and reviewed by the Tenure Review Certification Committees (composed of the Vice Presidents of Instruction and the Faculty Academic Senate Presidents). The College Certification Committees have certified that the TRC for each candidate has followed the required procedures and timetables, and applied the expected standards, of evaluation for Tenure Review. Additionally the College Presidents have made their recommendations, with explanations in cases where their recommendation differs from that of the TRC.

Included in the recommendations are (26) cases in which it is recommended that tenure be granted to faculty members; (26) cases where it is recommended that the District enter into a contract for the 2016-17 academic year; and one case in which it is recommended that the District not enter into a contract for the 2017-18 academic year.

The (26) tenure candidates who have successfully completed their four-year tenure review process are as follows:

Berkeley City College (6)

Dodge, Heather	Librarian
Gillette, Samuel	Chemistry
Hoffman, Justin	Multimedia
Kies, Thomas	Anthropology
Martinez, Gabriel	Counselor
Olmedo, Adan	English

College of Alameda (7)

Burgess, Drew	Art
Ko, Hoi	Aviation
Nakano, Marissa	EOPS
Nguyen, Vanson	Math
Sandhu, Sabeen	Sociology
Tappe, Phyllis	DSPS/ABIS
Virkkila, Vivian	Counselor

Laney College (8)

Caldeira, Phillippa	Librarian
Christenson, Alicia	MLAT
Cobb, Douglas	Counselor

Lynch-McMahon, Kelle	Construction
Martin, Chantal	Culinary Arts
Rivkin, Irina	EOPS Counselor
Seelbach, Karl	Carpentry
Brown, Peter	Machine Technology

Merritt College (5)

Briffa, Jennifer	Child Development
Forlin, Laura	Landscape/Horticulture
Lawson, Daniel	Mathematics
Metcalfe-Tobin, Sheila	Art
Seals, Jason	African American Studies

It is recommended that the Board formally authorize the status of Tenured Faculty Member to the above (26) faculty members, effective the beginning of the 2017-18 academic year, and that the District employ said tenured employees as regular employees for all subsequent academic years.

Attached is a listing of the (105) tenure track faculty for whom the recommendation is that the District enter into a contract to continue the faculty member in probationary status for the 2017-18 academic year. It is recommended that the Board formally authorize said contracts to those (105) faculty members listed.

Berkeley City College (20)

Hernandez, Emie Mitsuno	Counselor	4th
Mobley, Aaron	Music	4th
McDougal, Shawn	Mathematics	4th
Zulkowski, Patrick	Mathematics	4th
Wolbert, Wayne Alejandro	Ethnic Studies	4th
Krupnick, Ari	Philosophy	4th
Martin, Carolyn J	Art History	3rd
Monsalve, Francisco	Physics	3rd
Lee, Charlotte	Political Science	3rd
Yap, Jenny	Librarian	3rd
Gough, Jenny	ASL	3rd
Clarke-Miller, Mary	MM/Art	3rd
Barton, Skyler	Counselor	3rd
Jones, Denise	Counselor	3rd
Nichols, Catherine	Counselor	3rd
Taing, Christina	Counselor	3rd
Greer, Jeanine	Mental Health Specialist	3rd
Abboud, Samir	Engineering	3rd
Barnard, Chris	Economics/Business	2nd
Bersamin, Melina	Psychology	2nd

College of Alameda (23)

Pappas, Peter	English	4th
Mears, Jamar	Counselor	4th
Ha, Peter	Auto Technology	4th
Johnson, Carolyn	Business	4th
Pettyjohn, Bruce	Aviation	4th
Goodwin, Rachel	DSPS	4th
Towel, Edwin	Counselor	4th
Fish, Olga	Business/Accounting	3rd
Washington Jr., Charles	Counselor	3rd
Phan, Vinh	Articulation Officer	3rd
Sanceri, Jeffery	History	3rd
Bow, Cady	Geography	2nd
Fowler, Jennifer	Communications	2nd
Schloss, Evan	Health Services Coordinator	2nd
Thompson, Jasmine	Counselor	2nd
Saechao, Julie	Counselor	2nd
Reiman, Leslie	Biology	2nd
Adina, Nila	Counselor	2nd
Smithson, Jayne	Anthropology	2nd
Chishty, Elham	Psychology	2nd
Beal, Khalilah	Mathematics	2nd
Jelks, Betty	CTE Counselor	2nd

Laney College (47)

Bruce, Douglas	Biology	4th
Santos, Rina	Mathematics	4th
Chi, XiaLin	Business	4th
Contreras, Laura	Counselor	4th
Lee, Andrea	Dance	4th
Watkins, Antonio	English	4th
Porter, Roger	English	4th
Johnson, Blake	History	4th
Sullivan, Autumn	Librarian	4th
Haagenson, Jeffrey	Physical Education	4th
Godfrey, Scott	Political Science	4th
Franklin, Myron	Wood Tech	3rd
Martin, LeCole	African American Studies	3rd
Schwartz, Greg	Geography	3rd
Lew, Cheryl	Culinary Arts	3rd
Constant, Reginald	Librarian	3rd
Allen-Requa, Laurie	Biology	3rd
Trego, William	Chemistry	3rd
Hashemi, Forough	EET	3rd
Chen-Murphy, Xiajing	Mathematics	3rd

King, Kimberly	Psychology	3rd
ElJarrari, Tarek	Psychology	3rd
Cohen, Chelsea	English (ESL)	3rd
Cortesio, Anna	English (ESL)	3rd
Wilson, Felipe	Political Science	3rd
Bolick, Paul	History	3rd
Pyle, Nathaniel	Sociology	3rd
Gastis, Eleni	English	3rd
Latta, Ian	English	3rd
Oliver, Adrienne	English	3rd
Cowan, Elizabeth	English	3rd
Wang, Lin	Chinese	3rd
Chung, Roger	Ethnic Studies	3rd
Taing, Cynthia	Counselor (Transfer Center)	3rd
Glosson, Kim	Business/Management	2nd
Odom, Daniel	Counselor	2nd
Backes-Diaz, Sarah	Counselor (Career)	2nd
Barkdull, Mallory	Engineering	2nd
Blackwell, Kimberly	Counselor (Veterans)	2nd
Byrne, Kevin	EET	2nd
Lee, Alexander	Counselor (Early Alert)	2nd
Marshall, Jacinda	Counselor (DSPS)	2nd
Pachtrapanska-Nikolaeva, Daniela	Graphic Arts	2nd
Tillotson, Janelle	Counselor	2nd
Wang, Yiping	Librarian	2nd
Williams, Johnnie	CIS	2nd
Yamamoto, Mark	Counselor (HS Transition)	2nd

Merritt College (15)

Perez, Rosa	Counselor	4th
Clay, Charity	Sociology	4th
Renbarger, Thomas	Physics/Astronomy	4th
Wallace, Elaine	Administration of Justice	4th
Brown, Courtney	Computer Science	3rd
Moy, Frances	Counselor (DSPS)	3rd
Ambalal, Monica	Music	3rd
Salceda, Jose	Counselor (Puente)	2nd
De Vito, Stefani	Counselor (Veterans)	2nd
Ciddio, Mary	Counselor (DSPS)	2nd
Ross, Derrick	Counselor (Sankofa)	2nd
Drazen, Brock	Kinesiology/Athletics	2nd
Nichols, Andrew	English	2nd
Thai, Nghiem	Librarian	2nd
Rodriguez, Maria Suarez	Biology	2nd

13. Consider Approval of an Addendum of the Independent Contractor/Consultant Contract with Cathy Summa-Wolfe at College of Alameda in the amount of \$25,000 for FY 2016-17. Presenter: President Karas

Consider approval of an addendum of the Independent Contractor/Consultant Contract with Cathy Summa-Wolfe in the amount of \$25,000 in addition to the original ICC#16994 in the amount of \$25,000, for a total amount of \$50,000. Cathy Summa- Wolfe will continue to provide communication and public information related services to the College of Alameda. Projects will include but are not limited to the following:

- Assist in writing and editing official publications, including newsletter and Board Reports.
- Assist in the planning and coordination of the President's Roundtable events.
- Facilitate production of new and continuing printed and digital publications for the President's Office, including Annual Report, class listings, postcards, and brochures among others.
- Assist in press relations, community relations, government relations, and emergency communications.

In addition, the original ICC # 16994 has a completion date of December 31, 2016. The College of Alameda would like to extend the ICC's anticipated completion date to June 30, 2017. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: Fund 10, External Revenue Account.**

14. Consider Approval of Independent Contractor/Consultant (ICC) Addendum with Henry W. Taylor dba Legacy Consulting at Merritt College for an additional \$15,750. Presenter: Interim President Burns

Legacy Consulting will continue to provide professional development services to Merritt College by developing external revenue resources. This will include establishing facility rental options with external investors/partners, conducting fundraising activities, creating cultivation events that showcase our programs, and designing a signature event to strengthen Merritt's connection with its community. The original ICC#20938 and addendum has a completion date of March 31, 2017 however, Merritt College would like to request additional funding be added to the contractual amount of \$23,250 for a total not to exceed \$39,000 in order to complete further identified projects that will conclude by June 30, 2017. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Unrestricted Funds.**

15. Consider Approval of the Agreement between Casa Ubuntu/Bonita Home, Inc. and the Northern Alameda Consortium for Adult Education (NACAE), for which the District serves as a member and fiscal sponsor. **Presenter: Vice Chancellor King.**

The Northern Alameda Consortium for Adult Education (NACAE) issued a request for proposal (RFP) for a Collaborative Partnership for Services to Adult Learners, including job development services, mental health support and services, and financial literacy/financial stability support services. Through the RFP process Casa Ubuntu/Bonita Home, Inc. was selected as the community based organization to partner with NACAE. The District is not a party to the agreement but this is brought for approval because the District serves as the fiscal sponsor for the NACAE. The Chancellor recommends approval. **Funding Source: NACAE's Adult Education Block Grant.**

16. Consider Approval of an Independent Contractor Agreement Amendment for Carlos Santamaria dba CEES Advisors in an amount not to exceed \$44,750. **Presenter: Interim President Audre Levy**

Consider approval of an independent contractor agreement extension for Carlos Santamaria dba CEES Advisors to provide professional services in support of Laney College's pilot training project for High Performance Building Operations Professionals funded by Southern California Edison and the National Science Foundation. The total contract amount will be for an amount not to exceed \$44,750. The contract end date will remain June 30, 2017.

All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: National Science Foundation, BEST Center grant.**

HUMAN RESOURCES

17. Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

Last Name	First Name	Date of Hire	End Date	Position Title	Site
Alvarado	Silvia	2/22/17	6/30/17	Financial Aid Specialist	M
Anderson	Myette	2/23/17	4/30/17	Senior Clerical Assistant	B
Anderson	Tauheeda	2/22/17	6/30/17	Admissions & Records Clerk	M
Benavides	Eduardo	2/22/17	6/30/17	Senior Clerical Assistant	L
Berahmandi	Pooyah	2/22/17	5/26/17	Library Technician I	B

Berame	Riza	2/22/17	6/30/17	Clerical Assistant II	M
Berlin	Michael	2/22/17	6/30/17	Inst Asst/Wood Technology	L
Burnett	Kristal	2/22/17	6/30/17	Staff Asst/Admin (General)	M
Campos	Rachelle	2/22/17	6/30/17	Senior Clerical Assistant	B
Carter	Aidan	2/22/17	6/30/17	Instructional Asst I/DSPS	B
Chan	Tommy	2/22/17	3/30/17	Inst Asst/Radiological Sci	M
Christy	Colin	2/22/17	6/30/17	Inst Asst/Wood Technology	L
Davis	Joan	2/22/17	6/30/17	Senior Clerical Assistant	M
Enabulele	Osagie	2/22/17	5/22/17	Facilities Project Coord	D
Flynn	Elizabeth	2/22/17	5/26/17	Inst Asst/Mathematics	L
Galila	Wilfred	2/22/17	6/30/17	Staff Asst/Admin (General)	D
Gonzalez	Selina	2/22/17	6/30/17	Clerical Assistant II	B
Greene	Allison	2/22/17	5/26/17	Library Technician I	B
Herbert	Yusef	2/22/17	6/30/17	Clerical Assistant II (C)	D
Hollins	Valerie	3/13/17	6/30/17	Clerical Assistant I	A
Janowski	Jack	2/22/17	6/30/17	Inst Asst/Wood Technology	L
Johnson	Carmen	2/22/17	6/30/17	Coordinator	M
Joshua	James	2/22/17	3/31/17	Student Svc Personnel Spec	M
Kahil	Si Yazid	2/22/17	5/25/17	Toolroom Keeper II	A
Lancaster	Stacy	2/22/17	6/30/17	Senior Secretary	D
Lopez	Danitza	2/22/17	6/30/17	Inst Asst/English	B
Ly	Ngoc	3/2/17	5/31/17	Senior Clerical Assistant	L
Manrique	Gabriela	2/22/17	5/26/17	Inst Asst/Foreign Language	B
McGriff	Delores	2/22/17	6/30/17	Staff Asst/Student Services	L
Morfin	Gilberto	3/1/17	6/30/17	Lifeguard	L
Munoz-Arreola	Juan	2/22/17	6/30/17	Inst Asst/Refrigeration	L
Nabeta	Dale	2/27/17	6/5/17	Staff Asst/Admin (General)	L
Numaguchi	Vivian	2/22/17	5/26/17	Inst Asst/English	B
Pena	Ana	2/24/17	6/30/17	Senior Clerical Assistant	M
Phan	Martinet	2/22/17	6/30/17	Staff Asst/Student Services	A
Reeves	Nova	2/22/17	6/30/17	Inst Asst/English	B
Rodriguez	Alejandra	2/22/17	6/30/17	Clerical Assistant II (C)	D
Roque Chavez	Marisol	2/22/17	6/30/17	Senior Clerical Assistant	M
Ruan	Yipeng	2/22/17	5/22/17	Clerical Assistant II	L
Smith	Angela	2/22/17	6/30/17	Staff Asst/Student Services	B
Su	Huizhen	2/22/17	6/30/17	Clerical Assistant II	L
Taplin	Terry	2/22/17	6/30/17	Inst Asst/English	B
Thompson	Darrah	2/22/17	6/30/17	Staff Asst/Admin	L
Wei	Fufang	2/22/17	6/30/17	Senior Clerical Assistant	L
Widjaja	Rudiarto	2/22/17	6/30/17	Clerical Assistant I	A
Yussuf	Sulekha	3/2/17	5/31/17	Senior Clerical Assistant	L

“The District has complied with the applicable provisions of the Education Code”

18. Consider Approval to increase an existing professional services agreement with Community College Search Services by \$25,000. **Presenter: Vice Chancellor Largent**

Recommendation to increase an existing professional services agreement with Community College Search Services by \$25,000 to engage the search consulting services for the president of College of Alameda, Laney College, Merritt College and the Vice Chancellor of Information Technology. The current contract amount is \$25,000. The new contract amount will be \$50,000. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval. **Funding Source: General Funds.**

19. Consider Approval of the Reduced Workload Program for Karen Talbot.
Presenter: Vice Chancellor Largent

Recommendation to approve a request from Karen Talbot, a full-time Learning Disabilities Specialist at Laney College, to participate in the Reduced Workload Program in accordance with California Education Code Section 87483 and Article 27 of the Collective Bargaining Agreement between the District and the Peralta Federation of Teachers as follows:

50% effective Fall 2017 Semester
50% effective Spring 2018 Semester

Ms. Talbot meets the qualifications to participate in the Reduced Workload Program.

FINANCIAL SERVICES

20. Review of Purchase Order Report **Presenter: Vice Chancellor Little**

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days." This Purchase Order Report contains all orders issued from January 1, 2017 through January 31, 2017, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

21. Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register
Presenter: Vice Chancellor Little

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from January 1, 2017 through January 31, 2017. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

22. Consider Approval of Budget Transfer Report **Presenter: Vice Chancellor Little**

Consider approval of budget transfer report covering the period from January 1, 2017 through January 31, 2017. California Code of Regulations Section 58307 limits the District’s expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District’s annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges’ or District’s departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 13, 2016. The Chancellor recommends approval.

- 23. Consider Approval of the District’s fiscal year 2016-17 CCFS-311 (Q2) Report
Presenter: Vice Chancellor Little

Consider approval of the District’s fiscal year 2016-17 second quarter CCFS 311Q report. The CCFS-311Q is the State Chancellor’s Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the second quarter of fiscal year 2016-17. The Chancellor recommends approval.

FACILITIES

- 24. Consider Approval of Amendment #4 to an Existing Contract with Tyco/SimplexGrinnell for District-wide Fire System Testing, Inspection, Repair and Maintenance. **Presenter: Vice Chancellor Ikharo.**

Approval is requested of Amendment #4 to an existing contract with Tyco/SimplexGrinnell for the District-wide Fire System Testing, Inspection, Repair and Maintenance, in the amount not-to-exceed \$26,200. The contractor performed work and furnished materials to complete various scope of work related to fire alarm systems that were not included in the original contract. The completed scope of work was at Berkeley City College, Merritt College, and the connection between District Office Complex and Merritt College. The original contract (\$410,391) was approved on January 21, 2014; Amendment No. 1 (\$120,000) was approved on March 10, 2015; Amendment #2 (\$2246) was approved on September 13, 2016; Amendment #3 (\$901.19) was approved on January 24, 2017. If this amendment is approved, the contractor’s total amount will be \$559,737.20 for a 3 year term. The Chancellor recommends approval. **Funding Source: General Fund.**

Contract Description	Amounts	Board Approval
Original executable Contract	\$410,391.00 - attached	January 21, 2014
Amendment #1	\$120,000.00 - attached	March 10, 2015

Amendment #2	\$2246.00 attached and in the approval process	September 13, 2016
Amendment #3	\$901.19 – attached and in the approval process	January 24, 2017
Amendment #4	\$26,199.16 – attached	February 1, 2017
TOTAL:	\$559,737.20	

For Tyco/SimplexGrinnell, attached are the following:

25. Consider Approval of an Emergency Service Contract with American Air Conditioning, Plumbing & Heating for the Replacement and Installation of Two (2) Leaking Valves in the Gymnasium and 1-1/2” Control Valve in Building “F” at Merritt College. Presenter: Vice Chancellor Ikharo.

Approval is requested to approve an emergency service contract with American Air Conditioning, Plumbing & Heating to replace and install two (2) valves in the Gymnasium and 1-1/2 control valve in Building F at Merritt College, in the amount not-to-exceed \$10,205. The lack of adequate heating in several buildings at the Merritt college campus impacted the College’s ability to conduct classes and business at the campus. CAL OSHA also required the District to make immediate repairs or replacement of the heating system. The new valves are located in the Gymnasium (Building E); Merritt College wants the failed valves to be replaced and new units installed to minimize incidents of lack of proper heating of classrooms, offices and meeting rooms in building E and F axis. The District is required to correct the problem in accordance with the California Fire Codes (CFC), Uniform Building Codes (UBC) and other applicable codes. To meet the UBC’s regulations, the contractor completed the following scope of work:

- Remove two (2) existing but now defunct Valves in the Gymnasium;
- Install one (1) 1-1/2Control Valve in Building F;

In adherence to the District’s contracting policy, the Administration exercised due diligence by soliciting price quotes from three (3) vendors. American Air Conditioning was selected as the sole responsive and responsible bidder:

BIDS	
CONTRACTORS	QUOTES
American Air Conditioning, Plumbing & Heating	\$10,205
United Mechanical Inc. (UMI)	Non-Responsive
EMCOR Energy	Non-Responsive

Board approval is required because this contract is for an emergency project and the total contract amount will exceed the \$25,000 threshold for contracted services. The Chancellor recommends approval. **Funding Source: General Fund and/or 30 Day Maintenance Fund.**

26. Consider Approval of Amendment #3 with KONE Inc. for the Installation of ADA Phone Devices at Merritt College, Laney College, College of Alameda, and the Installation of Isolation Pads at Berkeley City College. **Presenter: Vice Chancellor Ikharo.**

Approval is requested for Amendment #3 with KONE Inc. for the installation of elevator ADA phone devices at Merritt College, Laney College, College of Alameda, and the installation of isolation pads at Berkeley City College, the amount not-to-exceed \$60,000. About one year ago when the Information Technology Department changed phones from the Mitel to Cisco VoiP, the elevator phones were not changed, which are required for ADA use. To achieve reliable phone connectivity to Peralta Police Services (PPS) and a two-way communication from inside the elevator cab to someone outside for assistance, KONE Inc. will install ADA phone devices. The existing ADA phone devices are over 25 years old and have exceeded its useful life, which cannot be programmed to be compatible with the new VOiP system. Therefore, the ADA phones need to be replaced. KONE Inc. will furnish and install ADA compliant communication devices that meet the current California Code of Regulations (Title 24).

After 11 years of constant use and pressure from the existing elevators, the existing isolation pads at Berkeley City College elevators have serious wear and tear. Therefore, they need to be replaced to completely eliminate structure-born noise and prevent damage to the building from the operation of the elevators. KONE Inc. will furnish the labor, materials, tools and supervision to perform the work on the three (3) group passenger elevators. They will provide a licensed crew team to replace new isolation pads on the elevator machine base and rope shackles, and remediate rust. The original contract (\$151,849.68) was approved on September 10, 2013; Amendment No. 1 (\$55,693) was approved on March 13, 2014; and Amendment #2 (\$87,574) was approved on November 15, 2016. If this Amendment is approved, then their total contract amount is \$354,677.68. The Chancellor recommends approval. **Funding Source: General Fund and/or 30 Day Maintenance Fund.**

Description	Amounts	Board Approval
Original Contract	\$151,849.68 - Attached	September 10, 2013
Amendment #1	\$55,693	May 13, 2014
Amendment #2	\$87,574	November 15, 2016
Amendment #3	\$59,561	
TOTAL:	\$354,677.68	

ACTION ITEMS

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board may move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior

to taking any action on these items.

27. Award Contract for Design-Build Services to Overaa/Noll & Tam for the New Center for Liberal Arts **Presenter: Vice Chancellor Little**

Approval is requested of the design-build process and Adoption of Resolution No. 16/17-30 after public hearing on design-build process and approval is requested to award of contract to C. Overaa & Co. in an amount not to exceed \$31,465,000 to provide Design-Build Services for New Center for Liberal Arts at the College of Alameda (RFQ-P No. 16-17/05). Education Code section 81702 requires the District's Board to evaluate the traditional design, bid, and build process and the design-build process in a public meeting. After consideration at a public hearing, the Board must determine that use of the design-build process will accomplish one of the statutory objectives: (1) reduce comparable project costs; (2) expedite the project's completion; or (3) provide features not achievable through the traditional design-bid-build method. The Board's evaluation and determination that the design-build method for this New Center for Liberal Arts project will reduce comparable project costs and expedite the project's completion, is set forth in the attached Resolution. Approval is also requested to Award a Contract to Overaa/Noll & Tam in the amount of \$31,465,000.00 to provide Design-Build Services for New Center for Liberal Arts (RFQ-P No. 16-17/05). Selection for award of the contract was two-phased: development of a shortlist of three top qualified teams (RFQ, 6 proposals were received), followed by a best value selection on multiple factors including design, quality, creativity meeting desired elements, and project team (RFP). The RFP was developed by the department of Capital Projects in collaboration with the COA executive team, faculty/user group steering committee, facilities committee, and District departments of purchasing, maintenance + operations, planning, sustainability, and IT. An external advisory group of various technical consultants and legal counsel also contributed. Final selection was made through a robust multi-stakeholder process. The Chancellor recommends approval.

28. Consider Approval to Award Contract with Amy o. Skewes-Cox, APIC Environmental Planner for California Environmental Quality Act (CEQA) related services District-wide and College of Alameda CEQA **Presenter: Vice Chancellor Little**

Approval is requested to award and enter into a professional services contract with Amy O. Skewes-Cox, AIPC Environmental Planner for not to exceed \$80,000 in response to (RFP No. 16-17/11). Under this agreement, Ms. Skewes-Cox will provide the required California Environmental Quality Act or CEQA documents for the New Center for Liberal Arts at College of Alameda (COA). Six proposals were received and evaluated by a selection committee that included representatives from Capital Projects, COA, and Laney. From the six proposals submitted, three firms were selected to participate in the final interviews. Ms. Skewes-Cox was the top finalist and is a small, woman owned business with local sub-consultants in Emeryville, CA.

ANNOUNCEMENTS

ADJOURNMENT

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor's Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, bmartinez@peralta.edu at least 48 hours prior to the meeting.